

UPPER SURFACE CREEK DOMESTIC
WATER USERS ASSOCIATION

Board of Directors Meeting
February 5, 2018

The meeting was called to order at 6:35 pm. Board members present were Bill Elkins, Dennis Grunkemeyer, Deb Christner, Herman Kline, and Bryan Klaseen. Also present was Dayton Myers and Amber McPherson. Ellis Fritchman was absent. Bob Halley was also present as a possible replacement Board Member.

Board of Directors: Jerry Figueroa resigned from the USCDWUA Board on January 28, 2018.

MOVED BY Dennis Grunkemeyer

SECONDED BY Bill Elkins for Deb Christner to be President of USCDWUA.

MOTION CARRIED with no opposing votes.

MOVED BY Deb Christner

SECONDED BY Bill Elkins to elect Dennis Grunkemeyer as Vice President of USCDWUA.

MOTION CARRIED with no opposing votes.

Minutes:

MOVED BY Bryan Klaseen

SECONDED BY Herman Kline to accept the January 15, 2018 Board Meeting Minutes as written and distributed to the Board Members.

MOTION CARRIED with no opposing votes.

Financial Report:

The Financial Reports were reviewed for January 2018.

MOVED BY Deb Christner

SECONDED BY Bryan Klaseen to approve financial statements as is.

MOTION CARRIED with no opposing votes.

EOM Report:

The End of Month report data was received. Gallons used for January was 7,580,451 gallons and was 1,220,954 gallons more than January 2017. Usage is high because of leaks that were recently fixed on 2550 Rd, New Hope Church, and a leak by Milk Creek Tank. There are also lawns being watered because it is so dry.

Water Lease Agreements:

USCDWUA has had water Lease Agreements with Frey and Kautzky for some time. The agreements are up for renewal. It was determined we need to research the situation more.

Construction and Maintenance:

New Floor in Office -After looking at floor options, it was determined a commercial laminate would be the best. The price is \$3.00 a square foot; which is significantly lower than our budget. It was mentioned countertops need replaced.

MOVED BY Dennis Grunkemeyer

SECONDED BY Bryan Klaseen to approve the laminate flooring and to replace the countertops if it can be done within the budget for the floor.

MOTION CARRIED with no opposing votes.

Steve Harper Tap -Dayton and Eric Fritchman went out to look at the pipe going across the road. Eric bid \$4,000 total to upgrade the pipe across the road. Dayton suggested USCDWUA pay half of the \$4,000 across the road then the pipe upgrade to the other meters were Steve Harper's responsibility. MOVED BY Dennis Grunkemeyer
SECONDED BY Bryan Klaseen to pay half of the \$4,000 to get 4" pipe across road. Construction would only begin after tap had been paid in full.
MOTION CARRIED with no opposing votes.

Old Business:

Rita Trninich New Tap – We are still waiting to contact Rita to discuss the details from the January 15 Board Meeting.

Redland Mesa Vault – We still need to complete the repairs on the vault. The repairs must be made before Summer.

Faye Bowen – For some of the line upgrade on 2550 Rd. we need an easement from Faye Bowen. Dayton informed the board where we would need to cross her property is all sage brush. Perhaps if we offered Faye to clean it up etc. she would be willing to give an easement. Dayton is going to go talk to her soon.

Employment Policy: Deb informed the Board that Deb and Amber will work on the Employment Policy manual and then give everyone a copy of the revisions. USCDWUA needs to make sure USCDWUA Board is covered in the insurance policy and the liability insurance is \$1,000,000.

Signers on Bank Accounts:

USCDWUA has 4 Bank Accounts. US Bank Checking, US Bank Money Market, US Bank CD, and Bank of Colorado CD.

MOVED BY Bill Elkins

SECONDED BY Herman Kline to have Deb Christner, President; Dennis Grunkemeyer, Vice President; and Amber McPherson, Secretary-Treasurer as the signers on all four accounts.

MOTION CARRIED with no opposing votes.

Other Business:

Dayton brought up that all the tanks will need to be cleaned this year; estimate is \$5,000.

Meeting adjourned at 8:45 pm with no other business.

Respectfully Submitted:

Amber McPherson, Secretary-Treasurer