

**STATE OF SOUTH CAROLINA  
SECRETARY OF STATE**

**NOTICE OF CHANGE OF REGISTERED OFFICE OR REGISTERED AGENT OR BOTH  
OF A SOUTH CAROLINA OR FOREIGN CORPORATION**

Pursuant to Sections 33-5-102 and 33-15-108 of the 1976 S.C. Code of Laws, as amended, the undersigned corporation submits the following information:

1. The name of the corporation is: \_\_\_\_\_ (must match name on record with the Secretary of State)

2. The corporation is (complete either "a" or "b", whichever is applicable):
- a. A domestic corporation incorporated in South Carolina on \_\_\_\_\_ (must match date on record with the Secretary of State) or
- b. A foreign corporation incorporated in \_\_\_\_\_ on \_\_\_\_\_ and authorized to do business in South Carolina on \_\_\_\_\_ (must match date on record with the Secretary of State)

3. The street address of the registered office (currently on file) in South Carolina is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

4. If current registered office is to be changed, the **new** South Carolina street address will be:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

5. The name of the registered agent currently on file is:

\_\_\_\_\_  
(Name)

6. If the current registered agent is to be changed, the name of the **new** registered agent is:

\_\_\_\_\_  
(Name)

Name of Corporation

\*I hereby consent to the appointment as registered agent of the corporation:

\_\_\_\_\_  
(Signature of New Registered Agent)

- 7. The address of the registered office and the address of the business office of the registered agent, as changed, will be identical.
  
- 8. Unless a delayed date is specified, this will be effective upon acceptance for filing by the Secretary of State [See Section 33-1-230(b) of the 1976 S.C. Code of Laws, as amended]: \_\_\_\_\_

\*Pursuant to Sections 33-5-102(5) and 33-15-108(5) of the 1976 S.C. Code of Laws, as amended, the written consent of the registered agent may be attached to this form.

Date: \_\_\_\_\_

Name of Corporation:

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Position of Officer

### **FILING INSTRUCTIONS**

1. Two copies of this form, the original and either a duplicate original or a conformed copy, must be filed.
2. \$10.00 filing fee made payable to the South Carolina Secretary of State.
3. Include a self-addressed stamped envelope to have a filed copy returned to you by mail.
4. Return to: Secretary of State  
Attn: Corporations  
1205 Pendleton St., Ste. 525  
Columbia, SC 29201
5. Pursuant to Section 33-5-102(b) of the 1976 S.C. Code of Laws, as amended, the registered agent can file this when the only change is the street address of the registered office. In this situation, the following statement should be typed on the form above the registered agent's signature: "The corporation has been notified of this change." In this case the filing fee is \$2.00.