

**STATE OF SOUTH CAROLINA  
SECRETARY OF STATE**

**NOTICE OF CHANGE OF (1) DESIGNATED OFFICE, (2) AGENT FOR SERVICE OF  
PROCESS, OR (3) ADDRESS OF AGENT  
LIMITED LIABILITY COMPANY – DOMESTIC AND FOREIGN**

Pursuant to the 1976 S.C. Code of Laws, as amended, §33-44-109, the limited liability company submits the following statement of change.

1. The name of the limited liability company is:

2. The limited liability company is (check either "a" or "b", whichever is applicable):

- ☐ a. A South Carolina limited liability company.
- ☐ b. A foreign limited liability company authorized to transact business in South Carolina.

3. a. The South Carolina street address of the current designated office for the limited liability company is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

- b. The name of the company's current agent for service of process is:

\_\_\_\_\_  
(Name)

- c. The South Carolina street address of the current registered agent's office is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

4. Check and complete all boxes (a-c) that apply.

- ☐ a. The company is changing the address of its designated office.

The new South Carolina address of the designated office of the limited liability company is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

Name of Limited Liability Company

☐ b. The company is changing its agent for service of process.

The name of the company's new agent for service of process is:

\_\_\_\_\_  
(Name)

I hereby consent to the appointment as registered agent.

\_\_\_\_\_  
(Agent's Signature)

☐ c. The company is changing the street address of the agent for service of process.

The new South Carolina street address of the registered agent's office is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

5. Unless otherwise specified, these articles are effective when endorsed for filing by the Secretary of State. Specify the time and date of any delayed effective date \_\_\_\_\_  
(Date)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

Capacity/Position of Person Signing (**You must check one box.**)

☐ Manager ☐ Member ☐ Organizer

☐ Fiduciary ☐ Attorney-in-Fact

### **Filing Checklist**

Notice of Change of (1) Designated Office, (2) Agent for Service of Process, or (3) Address of Agent (filed in duplicate). Two copies of this form, the original and either a duplicate original or a conformed copy, must be filed. \$10.00 made payable to the Secretary of State's Office

Include a self-addressed stamped envelope to have a filed copy returned to you by mail.

Make sure the proper individual has signed the form [Please see the 1976 S.C. Code of Laws, as amended, §33-44-205(a)].

**Limited Liability Company forms filed with the Secretary of State must be signed in the name of the company by a:**

- (1) manager of a manager-managed company**
- (2) member of a member-managed company**
- (3) person organizing the company, if the company has not been formed or**
- (4) fiduciary, if the company is in the hands of a receiver, trustee or other court-appointed fiduciary**

Return all documents to: Secretary of State  
Attn: Corporate Filings  
1205 Pendleton Street, Suite 525  
Columbia, SC 29201