

## Job Description – Festival & Events Supporter

### Vacancy

Reporting to: Event Manager

Based: London and potential opportunities to work at festivals across the UK.

Contract: Casual worker (as and when work is available)

Salary: £14.02 per hour (PAYE) or £15.21 per hour if self-employed.

Benefits: We are an inclusive team with Disability Confident Leader status, we pay all of our staff at or above the Real Living Wage and are part of the Better Health at Work Award, committed to improving the wellbeing of our team.

### Purpose

An exciting opportunity to support adults with a learning disability and autistic adults to work at events and festivals across London and further afield. You will support people to work at various types of events and festivals, supporting them to carry out a range of tasks including event management, setting up event sites, erecting temporary fencing, building art installations, working backstage, stewarding, hosting, bar work, cleaning and catering. The role involves mainly weekend and evening work and may involve occasional long-weekends away from home where we will camp on-site at certain events. Don't let this put you off though – most events are in London and you can pick and choose which ones you prefer.

### Main Duties

- Working with adults with a learning disability and autistic adults at events and festivals of all kinds.
- Support adults with a learning disability and autistic adults to carry out the tasks they need to complete.
- Supporting people to act professionally and carry out their role.
- Assisting with the planning of trips to events and festivals.
- Support people to enjoy events and festivals when not on shift.
- Attending pre-event meetings.
- Travel training – supporting people to travel to events and festivals including using public transport where required.
- Support people to attend training sessions where required.
- Supporting people with time management to help make sure they are on time for their shifts.
- Use creative and flexible approaches to motivate and support people.
- Use initiative to realise where people need extra support, identify training needs and support them to become independent in their role.
- Be accountable to the people you support with regard to dignity, respect and quality of your support.
- Be highly organised to ensure that you offer the best support possible to each person, enabling them to work efficiently and stay on task.

- Support with carrying out risk assessments for each event we attend and follow strict health and safety procedures at all times.
- To undertake, as and when required, any additional tasks and responsibilities as are reasonably compatible with this job description and its objectives.
- Understand and adhere to Bridge Creative's policies and procedures.
- Promote Bridge Creative's mission, vision and values and help raise awareness.

## **Experience, Knowledge, Qualifications and Skills**

- At least 2 years working with people with a learning disability and autistic adults.
- An understanding of the social model of disability.
- A passion for motivating people to reach their potential.
- Must be able to travel independently to meeting points before we head to events and festivals.
- **Desirable** - Experience in working at events and/or festivals. Full clean UK Driver's License.
- **Training for the role will be provided.**

## **Personal Characteristics**

- Have a good eye for safety and be aware of potential risks at all times.
- Excellent communication skills, be able to use a range of communication methods to effectively communicate with people of all abilities.
- Be confident, outgoing, and able to motivate people.
- Be able to work effectively, both independently and as part of a team.
- Have a pro-active approach to work.
- Have good moral principles in line with the values of Bridge Creative.
- Have good organisational skills.
- Be able to think on your feet to react positively and efficiently to difficult situations and challenges.
- Be solution-focussed, always maintain a 'can-do' attitude - thinking of the ability rather than disability.
- Be passionate about the role.
- Demonstrate a commitment to equality and respect for diversity.

## **Health and Safety**

In carrying out the tasks in this job description, it is your duty to take reasonable care for the health and safety of yourself, and of others. This includes understanding the hazards in the workplace, complying with health and safety rules and procedures, and ensuring that anything you do, or fail to do, never puts yourself or others at risk. This includes maintaining a safe and secure environment for the people we support.

## **How to Apply**

To apply for this role, please email your CV and a covering letter to  
[execassistant@bridgecreative.org](mailto:execassistant@bridgecreative.org)