

Event Date:				
Contact Name:				
Contact Number:				
Contact Email:				
Number of Guests: 35 Total Indoors				
Event Start Time:				
Event Duration:				
Add Patio Rental: Yes No	\$150 (Initial Hour) plus \$50 for each additional hour			
Deposit <b>(\$100)</b> :	Cash	Cheque	Card	E-transfer
Notes:				
Printed Name	Si	gnature		Date

## Terms and Conditions:

- Deposit is NON-REFUNDABLE. The remaining balance will be paid once the event has concluded.
- 2. There will be a \$50 cleaning fee charge added to the total bill.
- 3. Play Area Rental is \$150 per hour.
- 4. Patio Rental is \$150 for the first hour and \$50 for every subsequent hour.
- 5. Set up and take down of any and all decorations must be completed within the rental time. **NO additional time will be provided.**
- 6. If the event runs over the purchased amount of time, you will be charged for an additional half hour/hour. If the event finishes under half an hour (0 minutes 30 minutes) over the time period you will be charged \$75 if the event exceeds 30 minutes, you will be charged the full \$150.
- 7. **Total capacity indoor is 35 guests**. If more guests arrive, you will be required to purchase the patio for your total rental time. **NO EXPECTATIONS.**
- 8. The event patrons shall remove all personal property.
- 9. All event patrons **MUST** wear socks in the Cedar Play Area. **NO SHOES ALLOWED.**
- 10. Any/all decorations must be approved by the Owner/Manager at least three days in advance. NO party poppers, glitter, sparkles, pinata's, and/or permanent stickers of any kind.
- 11. All items in the Café must be left in working condition. Once the event has ended a member of the staff will check to see. If anything isn't in proper condition you will be charged based on the item(s).
- 12. Outside food(s)/drink(s) **MUST** be approved by the Owner/Manager. Three days notice is required for all food(s)/drink(s) being brought in. We have the right to deny any and all outside food.
- 13. Client(s) is responsible for managing food safety & any allergies for their guest(s), please update on duty staff for any allergies.
- 14. NO ALCOHOL. If any patron is seen bringing or drinking alcohol there will be a MINIMUM FINE of \$1000.
- 15.11 years of age and older is **NOT** allowed on the Cedar Play Area.
- 16. Client(s) will be responsible for their own supply. If you require any supply, it can be purchased for an additional cost.

Printed Name	Signature	Date