

Southwest Arkansas Workforce Development Board
May 28, 2020
10:00 a.m.
Board Meeting/Conference Call

Welcome: Tammy Waters, Board Chair, called the meeting to order at 10:00 a.m.

Members Present: Conference Call attendees/guests introduced themselves. Members/guests participating by phone were Tammy Waters, Becky Ives, Julie Roberson, Gerald Castleberry, Ophelia Lindsey, Don White, Sonya Archer, Kevin Smith, Shannon Puckett, Denise Johnson (proxy-Barbara Hamilton), Rory Gulick, Tracie Lee, Joshua Taylor, Tamara Bowers, and Kensel Green. Members participating in person were John Mack and Whitney Peterson; Staff: Annette Hughey, Lisa Stamper, Reese Broadnax, and Shelda Garland. A quorum was declared.

Action Item #1 – Review and approval of February 20, 2020 and February 27, 2020 minutes with roll call: Tammy Waters, Board Chair, informed members that the state now requires a roll call vote and asked everyone to review the two sets of minutes. Mrs. Waters entertained a motion to approve the minutes; Tracie Lee made a motion to approve, and Becky Ives seconded the motion. Via a roll call vote, the minutes were approved.

Action Item #2 – Review and approval of 1) Supportive Services Policy, and 2) Individual Training Account (ITA) Policy with roll call: 1) The Supportive Services Policy will be revisited at the next Board meeting to discuss providing computers and internet service to participants. 2) Changes to the ITA Policy were discussed. Individual Training Accounts and approval for degree plan changes were previously established by the One Stop Operator and have been changed to the Career Planner and the Southwest Service Provider designee. Rory Gulick made a motion to approve changes to the policy. Tracie Lee seconded the motion. Via a roll call vote, the motion passed.

Report from Chair – Tammy Waters: Mrs. Waters stated the importance for the Board members to get on a regular schedule and stay connected and abreast of what is going on, especially the new members. A training for Board members will be scheduled soon with Claudia Griffin.

Report from Interim Board Staff – Annette Hughey: Ms. Hughey reported that Southwest received an award allotment for Youth funds PY20 in the amount of 501,329, Adult funds are tentatively 494,488, and DLW is 390,916. The MOU was changed and submitted. Riley Favell, from the state, has submitted the MOU to legal to ensure terminology is correct.

Report from One Stop Operator – Shelda Garland: Ms. Garland stated that Center certifications for the five workforce centers are due on 6/30; however, we will ask for an extension if necessary. A review team is needed to do a walkthrough of each center.

Report from Title I Service Provider – Tamara Bowers: Ms. Bowers stated that Southwest was monitored by the state on March 16-20. A training on measurable skill gains/performance measures was scheduled with Dr. Griffin on May 12th.

Report from Business Services Team – Annette Hughey: Ms. Hughey stated that several businesses have contacted Southwest to report job openings. Job openings are also being announced on the Southwest AR Workforce Centers social media page.

Report from Partners – Other Board Members: None

Other Business: None

Adjournment: There being no further business to discuss, Tammy Waters entertained a motion to adjourn the meeting at 11:05 am. Tracie Lee made a motion to adjourn; Kevin Smith seconded the motion. Via a roll call vote, the meeting was adjourned.



SWAWDB Chair

8/25/2020

Date