

Southwest Arkansas Workforce Development Board Workforce Innovation and Opportunity Act (WIOA)

Policy Number: 020-2011	
Title: Youth Incentive Policy	
Reference: 20 CFR 681.300 & 310	
Date of Issue:	Effective Date:

The Workforce Innovation and Opportunity Act (WIOA) states that youth funds can be used to provide incentives for recognition and achievement directly tied to training activities and work experiences.

Incentives may be provided to participants for meeting specified goals. They are intended to be used to encourage and motivate WIOA youth to reach specific goals and obtain positive outcomes.

All incentives will be subject to the availability of WIOA Youth funds. When funding is available, notice will be made to the Youth Council and that committee will determine how the incentive funds will be disbursed.

I. In-School Youth Program

A. Improvement in Grades:

Participants who show improvement in grades (per subject) from one grading period to the next will receive \$25.00 for each grade increase if they do not lower any of their other grades. A grading period is the respective school's period of time for which an individual's performance and achievement are evaluated (ex: 6 week, 9 weeks, and semester. This does not include progress reports). *(Out-of-School Youth who return to high school after WIOA program enrollment are eligible for the In-School Youth incentive above).*

Acceptable Documentation: Report Card, Transcript

B. Graduating High School:

Participants who graduate high school will receive \$100.00 *(Out-of-School Youth who return to high school after WIOA program enrollment are eligible for the In-School Youth incentive above).*

Acceptable Documentation: Diploma or other verification from the school the participant has graduated.

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C. Contract Completion:

Participants who successfully complete their work-based learning contract will receive an incentive of \$100.00. A "successful completion" will be at the discretion of the Career Planner.

Acceptable Documentation: Statement from Career Planner that the participant has successfully complete their contract (must be included in the request for payment).

D. Unsubsidized Employment:

Youth placed in unsubsidized employment within 30 days of completing secondary or post-secondary training will receive an incentive of \$50.00.

Acceptable Documentation: Employer verification form (must be included with the request for payment).

II. Out-of-School Youth Program

A. Program Completion:

Participants who complete their training program will receive an incentive of \$100.00.

Acceptable Documentation: Transcript, certificate, diploma, or other official school record.

B. Unsubsidized Employment:

Out-of-School Youth who are employed within 30 days of completing training will receive an incentive of \$50.00.

Acceptable Documentation: Employer verification form (must be included with the request for payment).

C. Increasing Educational Functioning Level (EFL)

In order to receive this incentive, the participant must raise their Math and/or Reading scores to the next educational functional level as defined by the common performance measure. Participants who show an improvement in their Basic Skills goal from the pre-test to the post-test will receive \$50.00 for each functional level improvement.

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Acceptable Documentation: Pre-test scores and Post-test scores to verify increase in functioning level(s).

D. TABE 11/12 Test Score

Participants who score at least 535 on a TABE 11/12 test (Reading, Math, or Language), or appropriate score on another test indicating readiness to take the GED Ready test, will receive \$25.00 for each subject with a 535 score or higher.

Acceptable Documentation: Official TABE 11/12 test results from the administering agency.

E. GED Ready Test

Participants who score at least 145 on a GED Ready Test (Social Studies, Science, Mathematics Reasoning, or Reasoning through Language Arts) will receive \$25.00 for each subject with a 145 score or higher.

Acceptable Documentation: Official GED Ready Test results from the administering agency.

F. GED Test

Participants who score at least 145 on a GED Test (Social Studies, Science, Mathematics Reasoning, or Reasoning through Language Arts) will receive \$100.00 for successful GED completion.

Acceptable Documentation: Official GED Test results from the administering agency.

G. Contract Completion:

Participants who successfully complete their work-based learning contract will receive an incentive of \$100.00. A “successful completion” will be at the discretion of the Career Planner.

Acceptable Documentation: Statement from Career Planner that the participant has successfully complete their contract (must be included in the request for payment).

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H. Pre-Employability Training:


Participants who successfully completed pre-employability training or work readiness training will receive \$50.00.

Acceptable Documentation: Certificate of Completion from administering agency or program

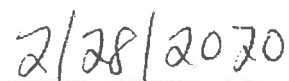
I. Unsubsidized Employment:

Out-of-School Youth who are employed within 30 days of completing their contract will receive a \$50.00 incentive.

Acceptable Documentation: Employer verification form (must be included in the request for payment).



SWAWDB Chairman



Date