

LOS SANTOS COUNTY SHERIFF'S OFFICE
Criminal Investigations Command
STANDARD OPERATING PROCEDURES



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Any attempts to circumvent this SOP will result in disciplinary action. Reach out to CID Command if there are any questions not answered by the SOP.

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Mission Statement

The Los Santos County Sheriff's Office, Criminal Investigations Division, or CID, is the premier Investigative & Analysis Subcomponent under the Headquarters Bureau. Serving the greater Los Santos Metropolitan and County areas in matters of Investigations, Forensics, and Analysis, particularly and especially in Criminal matters.

The LCSO CID is a specialty unit tasked with handling some of the most hazardous, high-risk and high-profile incidents that can occur in a jurisdiction outside the capabilities of normal departmental and law enforcement personnel. As a Detective with the CID, your investigations and lines of inquiry can lead to ground-breaking, definitive arrests and the dismantling of organized crime groups.

Detectives within the CID will be expected to participate in overall CID Investigations, including but not limited to Officer Involved Shootings, Use of Force Investigations, Asset Seizures, Narcotics and Trafficking, Kidnapping, Missing Persons and Homicides. CID Detectives are also expected to investigate and submit cases relating to Fugitives, Outstanding Warrants, as well as County Prisons. CID Members are also responsible for communication between themselves, the Department, and other agencies within the State of San Andreas.

Team Values: *Adaptability. Accountability. Integrity.*

The LCSO CID Standard Operating Procedures (SOP) is hereby established to outline the procedures, tasking, and direction of the LCSO CID in a manner that ensures public transparency and accountability.

All CID members, regardless of department or status, are expected to abide by all Community Guidelines, departmental Standard Operating Procedures, and subdivision regulations.

Operations

Detective Duties

Due to CID being the primary investigative unit within the department, it will be required that all CID members have training as a Detective. This will be pertinent due to CID being responsible for investigating organised crime, narcotics, gangs and smuggling, dangerous weapons and trafficking, homicides, along with prison break outs and fugitive cases. The goal is for CID to be able to work together with other investigative units in the state.

If there is no active CID investigation or calls, CID can patrol as a Detective and respond to basic Officer Involved Shootings and Homicide Scenes. Note that not all calls or requests for a Detective require a report or case, at the Detective's discretion.

Organised Crime, Guns, Gangs

CID members are also responsible for the investigations into Organised Crime and Gangs within the jurisdiction of the Los Santos County Sheriff's Office. Detectives are to be requested to investigate and document cases and incidents of gang or suspected gang crimes.

Narcotics Investigation and Drug Trafficking

CID members are also responsible for the investigations into Narcotics related crimes within the jurisdiction of the Los Santos County Sheriff's Office. Detectives are to be requested to investigate and document cases and incidents of narcotics sale, distribution, and manufacture.

Pursuits

CID members, like all other subdivisions of LCSO, are able to participate in Pursuits and other callouts. If in a marked or ghosted unit, you are allowed to be the primary deputy, with the option to hand off if needed. Units patrolling in unmarked cars can be primary until a marked unit can take over. They must then proceed to fall back to take over secondary or tertiary in the pursuit.

Training

CID Deputies will be required to do training with fellow CID Detectives. It is required to become a fully certified Detective. Due to the nature of CID's operations, especially around the Warrant Unit, Deputies within the CID are highly recommended to be certified and pass the Advanced Weapons Training Course offered by SERT. In addition, CID Deputies are required to attend the Advanced Report Writing Seminar hosted by CID and Detective Bureau command, and to attend refresher courses as necessary.

Subunits

Within the Criminal Investigations Division there is a unique subunit for detectives to specialise in beyond that of being a standard investigator. This current only offered subdivision is the Warrant Unit.

Fugitive/Warrant Unit

Specialised Detectives trained and skilled in the apprehension and tracking of wanted fugitives. In addition, these detectives have the priority on the investigation and apprehension of any escaped fugitives from any prisons or any persons in custody.

Members of the FWU are expected to be certified in having passed the LCSO's Advanced Weapons Training and participate in joint-training exercises and practices with LCSO's Sheriff Emergency Response Team. Members of this unit will be authorised for more specialised gear and apparel as dictated by CID and FWU command.

As the primary Warrant Service Unit in the state, FWU members are authorised to take command of scenes and calls in relation to their investigation or wanted fugitives. FWU Detectives are expected to use discretion when operating on scenes, and err on the side of caution. In the same vein, FWU members are encouraged to coordinate

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with other departments to facilitate the apprehension, investigation, or transportation of wanted fugitives outside of LCSO jurisdiction. In these events, please coordinate with another department's command.

The Fugitive Warrant Unit has high requirements to be accepted. These include meeting the rank of Detective II within the Division, as well as having no disciplinary issues within the Division and the Department. Aspiring candidates for FWU must then reach out to the CID Commander for further information.



Detective Ranks

Rank	Responsibilities
CID Captain	High Command member tasked with directly overseeing the operation of the Criminal Investigations Division. Charged with ensuring the Division meets the standards and vision of the Command Bureau.
CID Lieutenant	The Commander of CID, a Lieutenant appointed by the CID Captain. They are responsible for the hiring and firing of deputies from the division, as well as policies for the unit, and report to the CID Captain and Command Bureau.
CID Sergeant	Command members in charge of the CID, these are the day-to-day command members. Expected to be capable of both building cases and managing those under them, Sergeants are also responsible for managing any minor issues within the unit.
Detective Corporal	Command members in training within CID, these members are expected to be a role model for the Division and Department, and assist with anything they are able to.
Detective III	The most senior non-command member of the subdivision. Able to participate in plain clothes operations, warrant unit, and conduct investigations without supervisor approval, these members are expected to build in depth cases and provide insight to new members.
Detective II	More seasoned members of the CID. Able to wear Detective Attire, Detective IIs are responsible for building cases and oftentimes teaching newer members. May join the Warrant Unit, should they meet requirements (Advanced Weapons Certification, good conduct, interview with CID and SERT command.)
Detective I	Fresh members to the CID. Able to utilise marked and ghosted units and participate in investigations. May create and lead cases with supervisor approval and supervision.

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Detective Reports

Throughout your investigations as a Detective, whether it's Dead Body, Officer-Involved Shooting or Narcotics investigations, you are required to write an in-depth report on the situation. This report will include the specifics of the scene (location, time, Units involved, etc.), any evidence or photos collected, as well as a complete narrative of what you and other Units encountered on the scene.

All reports will be completed in Google Docs. Each Detective will gain access to their own folder in a shared Google Drive to house their reports in. Because of this, **all Detectives are suggested to create a Google account solely for their BNRP Detective**, but it is not required.

Each case type has its own report template. To keep things simple, your folder in the shared Google Drive will have copies of the template. Templates can also be found in the "Reports" folder under "-Templates-." To make a copy of the template, simply open the template in the folder with your name on it, under "File," click "Make a Copy." Make sure the folder it copies to is the folder with your name on it.

We have also created example versions of each report to provide you with an example of what a comprehensive, in-depth report looks like. These can be found in the "Reports" folder under "-Examples-." You are encouraged to read through these to get an idea of the level of involvement for your reports.

Incident Information

Each report will begin with an "Incident Information" section. Here, you should include all relevant details of the scene, including your name, callsign, and rank, the date, time, and location of the scene, and any involved individuals (i.e., Deputies, victims, suspects, witnesses, etc.). Above the "Incident Information" box, you should also edit the case number to follow the format: MonthDayYear-LastName-Report#. The report number is your personal record of reports you have done. Therefore, your first report would be 0001, your second report would be 0002, and so on.

Narrative

The "Narrative" section houses the bulk of the report. Here, you will record all the steps you took to investigate the scene, any individuals' statements you took, and other actions taken during the investigation. What is included here will vary based on the case type. For example, an Officer-Involved Shooting investigation should include statements from all Deputies on scene. However, a dead body call may not have statements like this, so it may just be steps you took to investigate the scene, including sending evidence to the Crime Lab or sending the body for an autopsy.

Medical Examiner/Autopsy/EMS Report

Some cases may include a deceased individual. In these cases, you may have access to the in-game Medical Examiner's report or you may roleplay out sending the body for an autopsy. In the event of an Officer-Involved Shooting investigation, you may only use the in-game Medical Examiner's report. For dead body calls or other calls that can include more roleplay elements, you may send the body for an autopsy. There is a template for an autopsy report provided in the "--Templates--" folder that you may use. In the future, autopsies will be sent to an EMS crew member. In the event of a Canine Bite investigation, a report must be provided about the medical condition of the bitten individual. EMS will provide a report that you may link in your report.

Evidence List

This section allows you to list evidence found on-scene. This may include weapons, identification cards, personal belongings, vehicles, and other items. You may use photos or a list.

Interview List

Some cases may require interviews or interrogations of suspects, witnesses, or victims. In the event this happens, you may use the Interview Transcript template found in the "--Templates--" folder. This may be particularly useful if you are interviewing a drug dealer, human trafficker, or other criminals.

Crime Lab Report

If you find yourself on a scene with evidence that can be tested, you can opt to send the evidence to one of the Forensic Analysis at the MRPD or Davis Station Crime Lab. The Forensic Analysis can conduct a variety of tests, such as ballistics testing, fingerprinting, DNA analysis and matching, handwriting analysis, and more. The Forensic Analyst will provide you with a report that you can link in your report.

Photographic Evidence

All scenes should include photos of notable items or interactions. Paste any photos taken into this section of the report. If you have multiple suspects, victims, or individuals, please label each photo to identify who is who.

Conclusion

This is a crucial part of the report. Depending on the case, a variety of conclusions may come about. For example, an Officer-Involved Shooting investigation has two conclusions: justified or unjustified. A Homicide or Dead Body investigation can have several conclusions, such as a killer being brought to justice or a case going cold. Each case type warrants a different conclusion, but this should be the very last decision made in the report. Here, you can also provide information for recommendation or next steps, if necessary.

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Policy Handbook

In addition to this SOP, CID members are also expected to uphold and follow the rules and regulations outlined in the Los Santos County Sheriff's Office SOP. All CID members, regardless of department or status, are expected to abide by all Community Guidelines, departmental Standard Operating Procedures, and subdivision regulations.

Application Requirements

To join the CID, LCSO units must apply with an application. The following requirements must be met:

- You must have been a member of the LCSO for a minimum of two weeks prior to applying.
- You must be at least the rank of Deputy or higher.
- You must have no disciplinary actions within the last two weeks.
- You must have a history of high-quality and detailed reports.

Activity Requirements

As a member of CID, you are expected to be reasonably active in both warrants, investigations, and patrol duties. Detectives who are inactive (i.e., do not fly into the city or complete reports, investigations, or involve themselves in scenes) for an extended period without command approval will be removed from the CID. Units removed from the CID will be sent back to the Patrol Division and notice will be given to Patrol Command. Any unit who is removed from CID may reapply for CID 1 week after the original removal date if they wish to do so.

Leave of Absence Notices

Detectives who will be away for longer than one week should submit a Leave of Absence notice. An LOA will provide Command with a heads-up on why you may not be in the city for an extended amount of time. We do not require a reason why - just a notice that you will be away. If possible, please include the amount of time you will be away so we can anticipate your return.

Mandated Reporter

All CID members are mandated reporters of harassment, abuse, bullying, stalking, doxing, and other harmful behaviours. If you see or hear or something, you must bring it up the chain. Depending on the severity, you may go to your immediate supervisor or you can go to Admins. Any CID member knowingly withholding information about harassment or other behaviours will be removed from CID.

Uniforms

Most days, CID units will be in an approved uniform and expected to have a vest on. The vest may be over or under the shirt. If the situation comes that CID needs to breach a building or the fugitive is high risk, plate carriers are required.

There will be six* uniforms for CID Detectives.

- 1) Standard Class A Uniform (*Detective I*) - The formal uniform typically used for court appearances or promotions. You may wear this uniform on patrol, but it is recommended to use one of the other uniforms on the streets.
- 2) Class B or C Uniform (*Detective I*) - The typical uniformed clothes of a Deputy. CID Units are able to wear this uniform on patrol when in any vehicle they are authorised for.
- 3) Raid Uniform (*Detective I*) - Consisting of the LCSO Tee-Shirt with cargo pants, this uniform is expected to be worn on CID specific callouts and operations and is the recommended uniform to wear when activated as CID. Plate Carriers are *highly* recommended.
- 4) Tactical Operations Uniform (*Warrant Unit*) - Consisting of the same build as the Raid Uniform mentioned above, the Tactical Operations Uniform also consists of a mask or balaclava (Black or Grey) and an OpsCore FAST Ballistic helmet. Detectives have the option of mounting a camera or light to the helmet. Night Vision Goggles may be issued under certain circumstances, and under authorization from CID or SERT command. Unlike the raid uniform, Plate Carriers are *mandatory*.
- 5) Detective Attire (*Detective II*) - The traditional suit and slacks look. Approved dress wear for all CID Detectives, including blazers, suits, slacks, professional jeans, and appropriate footwear. Colours must be professional and not have any flashy patterns. A plate carrier or vest are optional, with the ability to roleplay that Detectives are using undershirt vests.
- 6) Plain Clothes (*Detective III, authorization required*) - Typically used when a more subtle touch is needed. The outfits can vary based on the requirements of a case, but all need CID Command approval. These uniforms are not to be worn when in marked units, or when on raids, unless acting as a spotter or lookout. Plain Clothes uniforms must include a badge and plate carrier (if available), but both can be removed or taken off when required.

*Unique uniforms may be approved on a case-by-case basis as needed, alongside exemptions to the rank requirements. Must be approved by CID Command.

Callsigns

Each CID Deputy will remain as your standard Lima Badge number in radio. Please add CID to your name so other units know who you are and what division you come from.

Example: L249 | CID | Rayla Givens

Vehicles

Alongside all CID Detectives, members of the CID will have access to several vehicles, dependent on their rank within the Division and their uniform. Please note - you may have access to vehicles that you have not unlocked through your rank. You must be aware of what vehicles you may use. Use of vehicles beyond your rank may result in disciplinary action. Note: Any unlocked non-subdivision vehicle may be used, but must be marked (Slicktop or Lightbar on top are both acceptable.)

Vehicles	Rank	Use/Uniform
All Rank-Unlocked Vehicles (Marked & Ghosted)	All CID Members	Uniform Attire Detective Attire Plain Clothes
2020 Explorer (Marked)	All CID Members	Uniform Attire Detective Attire
2020 Explorer (Unmarked)	Detective II +	Raid Uniform Detective Attire Plain Clothes
2018 Charger (Unmarked)	Detective II +	Raid Uniform Detective Attire Plain Clothes
2021 Ford Mustang Mach E (Unmarked)	Detective III +	Raid Uniform Detective Attire Plainclothes
2021 Tesla Model S (Unmarked)	Detective III +	Raid Uniform Detective Attire Plainclothes
F150 Crime Scene Truck	All CID Members	On-Scene Evidence Collection

Vehicle Use

With respect to the above vehicle usage information, CID members are expected to use their vehicles in appropriate fashions and only use unmarked vehicles under certain circumstances.

Detectives are held to the highest standard within the LCSO and should lead by example. Behaviours such as driving recklessly and speeding are strictly prohibited and the Detective responsible will face consequences accordingly. Detectives are still required to follow the LCSO SOP guidelines of driving expectations.

Marked/Ghosted Vehicles

Detectives have the option of riding in marked vehicles labelled with the subdivision name. Detectives are welcome to patrol in these vehicles or respond to Detective requests in them. Detectives are welcome to ride-along with other Detectives, as well as other units, in their marked vehicles (see our teamwork policy). When responding to calls, Detectives should respond using the appropriate code (i.e., Code 1/2/3). Marked Detectives vehicles should be used in a similar fashion as your typical Patrol vehicles are used, as dictated by the LCSO SOP.

Unmarked Vehicles

One important aspect of being a Detective is the ability to blend in with civilians in public to remain undetected. Therefore, Detectives are able to use the unmarked vehicles in their day-to-day duties, such as responding to OIS, dead body, narcotics and other investigations. However, it is important to remember how an unmarked vehicle is used correctly and when an unmarked vehicle can be used.

Unmarked: Responding to Calls

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Detectives may use their unmarked vehicles for patrol or investigative services. Detectives may initiate traffic stops and respond to calls in their unmarked vehicles as long as a marked unit accompanies them, or there is evidence of a felony being committed. If you find yourself on-scene of a 10-11 or other call, you must request a marked unit to join you before proceeding with the scene. Detectives may respond to high-priority calls (i.e., Deputy down, OIS, armed subjects, etc.) in their unmarked vehicles, as long as other marked units are also responding or are on scene. Detectives are welcome to respond Code 2 and Code 3, whenever necessary, but the code response should match that of the scene. Responding to investigate a scene typically does not warrant a coded response.

Unmarked: Rideshare

Other Detectives are welcome to ride-along with each other (see our teamwork policy). However, Patrol and other Deputies should not be riding in an unmarked vehicle with a Detective. Exceptions are made for transporting Deputies back to their vehicles, back to the station as a result of a damaged vehicle, returning a Deputy to a scene, or other justifiable reason. In general, non-Detective units should not be riding around in an unmarked vehicle with a Detective unless it is warranted. Shadowing ride-alongs are exempt.

Teamwork

Detectives are welcome to ride and work together as needed. However, if a situation arises that warrants Detectives in two separate locations, we ask that the Detectives split up to provide services.

Deputy Ride-Alongs

Detectives are able to conduct ride-alongs with Deputies interested in learning about or joining the Detectives Bureau. However, such a ride-along must be communicated to the watch commander or CID command. In these cases, the Detective must drive a vehicle authorised by their rank and position within LCSO or CID.

Scene Conduct

As a member of CID, you are held to the highest standard when it comes to your behaviour and attitude while on scenes. CID members are expected to lead by example and maintain a professional demeanour while investigating scenes and collaborating with other Deputies and departments. The CID houses some of the most capable Deputies and investigations in the city and we intend to uphold that reputation. Each CID member is responsible for their words, actions, and behaviours while acting as CID. Active crime scenes are not the place for jokes, random emotes, and personal conversations. Once you finish the scene, things can lighten up, but clear your scenes first.

Clearing Scenes

Given that the Detective assumed scene command upon arrival, Detectives are expected to delegate scene clearing. The Detective is not required to stay to clear the scene, but should delegate tasks to the Deputies involved. Once the investigation has been handled, scene command may be handed back to the Primary Deputy to delegate or the Detective may choose to delegate. Bodies, body bags, barriers, evidence markers, vehicles, and other scene-related items should be cleared.

Avoiding Burnout

After concluding an investigation, Detectives use the information obtained on scene to formulate an in-depth report. Detectives are required to write sometimes lengthy, always comprehensive reports following their scenes. However, some days you will find yourself being requested more often than usual. It is important that you keep in mind your personal limitations regarding the workload that is produced. We do not want Detectives getting overwhelmed or burned out as a result of their workload.

If you are feeling overwhelmed due to the amount and/or intensity of reports you are producing, we ask that you take a break. Remember that you are not required to fill out a report for every scene (with the exception of unjustified OIS). If you don't feel up to writing the report, you can role-play out the scene as you normally would and skip the report.

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In addition, if you feel as though you are being requested to a high volume of calls, we ask that you take a break. Remember that you are not required to respond to every Detective request. If you need a break, you are welcome to swap back to normal patrol duties. Just make sure to remove "CID" from your radio name.

Emotes & Props

As a Detective, you have access to a variety of emotes and prop items that can further your roleplay. You are encouraged to use them. Below are some of the common ones, although many others do exist in the Emote Menu (check your keybinds for how to open this).

Emotes

- /e medic: when inspecting body/evidence
- /e notepad: when taking Deputy's statements
- /e mechanic: when searching vehicle/when retrieving or placing something in vehicle
- /e dufbag: when carrying equipment to and from scene
- /e mechanic 4: used to pick up evidence
- /e box: used to place evidence in box

Props

- **Body Bag:** To be used to "bag" bodies after they have been examined (i.e., after using /fdp).
- **Scene Light:** To illuminate the scene when dark.
- **Evidence Marker:** To be placed on pieces of evidence such as, casings, bodies, bullet holes, weapons, and other notable items. Should be paired with photos in the report.
- **Barricade:** To block off an area to secure the crime scene.

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