

**PLEASE COPY, COMPLETE & SIGN THIS ON YOUR  
LETTERHEAD**

**BROKER OF RECORD LETTER**

Insurance Company Name:	Group Insurance Concepts, Inc dba MyInsuranceGuy
Attention:	Michael F. DeVito
	407 W. State Street Suite 7
	Sycamore, IL. 60178
	Office 815-899-0950 or 800-644-0950
	Fax: 847-628-0375
	mikedevito@myinsuranceguy.com
	<b>Producer #:</b>

Today's Date:

Group Number: \_\_\_\_\_

To Whom It May Concern:

We recognize Group Insurance Concepts, Inc as our exclusive broker of record. As such, they should have access to our records, have the ability to negotiate on our behalf and should receive commissions paid by \_\_\_\_\_ for their services. I understand this letter precludes other brokers from obtaining information or quotation from \_\_\_\_\_ for my company until such time as this letter is revoked.

Sincerely,

Group Administrator:
Company:
Address:
City: State: Zip:
Phone:
Fax:
Email: