



University College of the North

Self-Isolation Strategy and Protocol for Students in UCN Student Accommodations: November 2020

The self-isolation protocol will be enacted if:

A student reports that they have received a health care directive to self-isolate.

Failure to adhere to self-isolation requirements will be considered a form of non-academic misconduct which threatens the health, safety, and rights of the UCN community and shall be reported immediately to the Manager of Student Accommodations.

Service Delivery:

- Every Monday, the Manager of Student Accommodations will print off a report of all students self-isolating and share this with the Dean of Students.
- Only critical maintenance issues, e.g., leaking plumbing, no heat, toilet overflow, etc., will warrant entry by Facilities, Ancillary Services and Safety staff. In these cases, the student (and family) will be required to temporarily relocate to a room with the door closed during the repair process. UCN Safe Work Practice Sanitation Protocol will need to take place prior to staff entering the house/apartment. This will be performed by building services.
- Garbage will be picked up as required. The student will need to email the Manager of Student Accommodations to request garbage pickup. Garbage should be left outside the door in a sealed garbage bag.
- If laundry service is required by the student (and family), laundry will need to be placed in a sealed clearly marked bag (provided) and left outside the door. An e-mail request by the student for pick up is required. Laundry will not be done on site; it will be sent out for cleaning by an external vendor and the expense will be charged back to the student.
- All mail or parcels will be delivered to the student's door by a member of the Student Accommodation staff.
- Information will be provided as to which grocery stores and pharmacies provide delivery services within the specific community.
- Information will be shared regarding mental health services in the specific community.
- A plan will be developed with the student to ensure student receives meals and medication as needed.

- A plan will be developed with the student regarding how the student can stay up-to-date with their studies.
- Regular contact will be maintained with the student.

Reporting symptoms to UCN staff alone will not trigger the self-isolation protocol. Students should be advised to use the Manitoba COVID-19 Screening Tool to determine if they should be tested. Students that have used the screening tool and are reporting symptoms or think they might have contracted COVID-19 should be advised by all staff to contact Health Links – Info Santé directly at 204-788-8200 or 1-888-315-9257 or go directly to the Thompson or The Pas COVID-19 testing site.

If a student is directed to self-isolate by Manitoba Public Health, are symptomatic and self-isolating, awaiting test results or feeling unwell, the same services can be provided by UCN provided we are made aware. We encourage all students to inform us of their condition – including a positive COVID test result; however, students **do not have an obligation** to report this to us. In addition to the services and protocols listed above, the Pandemic Rapid Response Team (PRRT) will also reach out to all isolated students and communicate with them regularly with a health and wellness check via e-mail. The PRRT will encourage self-isolating students to report any change in condition or report to us if they are required to be tested. We will assist them with coordinating medical attention if necessary.

If a self-isolating student has tested positive for COVID-19, we will be notified by Manitoba Health directly if the case is considered high risk (based on contact tracing). If the case is low risk, i.e., limited contacts, it will be up to the student to notify us.

Privacy and Communication: Information on students in self-isolation will be restricted to the PRRT and on a need to know basis. We are under no obligation to notify other students in these cases. If a student tests positive for COVID-19 and we are made aware of it, notification to other students and the UCN community will be guided and determined by Manitoba Health and will be forwarded to the Director of Communication for communication recommendations. In these cases, no information, comments, or statements about the cause or circumstance should be made by any unauthorized UCN personnel to any persons not directly involved in dealing with the matter. All requests for information from media or other sources must be referred to the Director of Communications.

Pandemic Rapid Response Team Members and Roles

The Pas Campus:

<u>Name/Positions</u>	<u>Phone Number/Email</u>
Natalie Tavener, Coordinator of Student Accommodations	204-627-8517 NTavener@ucn.ca
Barbara Partridge, Student Counsellor	204-627-8804 BPartridge@ucn.ca
Elder Ernest Samatte, UCN Campus Elder Advisor	204-627-8581 ESamate@ucn.ca

Thompson Campus:

Laurie Williamson, Manager of Student Accommodations	204-677-0694 LWilliamson@ucn.ca
Tammy Moen, Student Counsellor	204-677-6459 TMoen@ucn.ca
Elder Lynda Neckoway, UCN Campus Elder Advisor	204-677-0634 LNeckoway@ucn.ca

Jackie Fitzpatrick, Dean of Students 204-677-6479 JFitzpatrick@ucn.ca

Mark Molyneaux, Director of Facilities, Ancillary Services & Safety 204-627-8102

MMolyneaux@ucn.ca

Jackie Fitzpatrick, Dean of Students

- Liaises with President's Council and ensures Student Counsellor and Campus Elder Advisor are made aware and set up a plan for wellness checks and support.

Laurie Williamson, Manager of Student Accommodations

- Provides support and direction to members of the team and ensures email account is monitored in a timely fashion.
- Creating and maintaining schedule of self-isolation periods for residents that are arriving or have been placed in self isolation by Manitoba Health.

Natalie Tavener, Coordinator of Student Accommodations

- Coordinating meal delivery service schedule and communicating with the Cafeteria to organize meals.
- Coordinating Laundry Service.
- Communicating with Building Services re: garbage pickup.
- Communicating with students.
- Creating relevant print materials for isolation kits and welcome kits re: safety precautions.
- Maintaining inventory list and supply of PPE and isolation kit items.

Counsellor/Elder

- Provide the necessary emotional and mental supports as required/requested.

Mark Molyneaux, Director of Facilities, Ancillary Services & Safety

- Primary contact for facilities.