

STAGING SERVICES

POLICIES AND INFORMATION

WORK AGREEMENT AND DEPOSIT	In order to book the staging installation, we require 25% deposit of installation cost, along with a signed work agreement which is attached to the estimate. **The staging installation will not be booked until these two requirements have been met.**
CANCELLATION POLICY	Once the estimate has been approved and deposit is paid, you may cancel within 48 hours for a full refund of your deposit. After 48 hours, the deposit is non-refundable if staging service is cancelled. After midnight the morning of agreed upon installation day, cancelling will cost the full installation cost.
SERVICE INSTALLATION AND REMOVAL TIME FRAME REQUIREMENTS	We require at least 1 week of notice before desired staging installation date (once deposit is paid and work agreement is signed). We also require 1 weeks' notice before desired removal date of furniture. (Subject to rush fee if <1 week notice is given)

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PAYMENT OPTIONS

OPTION 1: PAY AT INSTALL 25 % DEPOSIT, 75% DUE AT INSTALL	25% deposit due at booking, 75% (remaining install balance) due at install. If furniture is rented after 30 days, the rent of furniture (25%of package cost/ month) will be invoiced for the 1st of every month, prorated.
OPTION 2: PAY AT CLOSE, 25% DEPOSIT, REMAINING BALANCE DUE AT FURNITURE REMOVAL 5% ADDITIONAL SERVICE FEE	25% deposit of installation cost, with the remaining balance due at time of furniture removal. If furniture rent has incurred, it will be added to the remaining balance invoiced at furniture removal. There will be an additional 5% charge only to the remaining balance on final invoice.