

## KNIGHTS OF LITHUANIA MANUAL

### A. HISTORY OF THE KNIGHTS OF LITHUANIA RITUAL

The membership at the 25th National Convention, which met in Dayton, Ohio, on August 9, 1937, adopted a resolution which set up a committee for the formulation of the Ritual Rules and Ceremonial. The 26th National Convention, held in Chicago, Illinois, on August 10, 1938, adopted the Ritual. Rev. J. Urbonavicius was elected its first Chairperson, Jack Juozaitis - Treasurer, and Charles Stulgaitis - Secretary

### B. PURPOSE OF RITUAL

1. To reward members for devoted service to the Knights of Lithuania.
2. To add beauty, solemnity, and ceremonial to the organizational life of the Knights of Lithuania.
3. To encourage other members to strive for the achievement of the Knights of Lithuania.
4. To retain members who may lose interest in the Knights of Lithuania at certain intervals when other activities draw their attention.

### C. ORGANIZATION

#### 1. SUPREME RITUAL COMMITTEE

The Supreme Ritual Committee consists of five members elected at the National Convention for the period of three years. The committee picks a Chairperson. The elections are staggered and the candidates must have their Fourth Degree.

The Chairperson calls meetings, prepares reports, write articles in the Vytis, schedules activities of the Committee and arranges the ceremonies for the Fourth Degree presentations. The chairperson signs all Third and Fourth Degree Certificates, Fourth Degree applications, issues Membership Cards for all degrees and prepares the Annual Report to the National Convention. The Chairperson reviews all requests for changes in Ritual Rules and Ceremonial as recommended by the National Convention.

The Supreme Ritual Committee is the custodian of the Supreme Council Seal and ceremony for the installation in the Fourth Degree.

#### 2. DISTRICT RITUAL COMMITTEE

The District Ritual Committee consists of three Third Degree members, when possible, with one acting as Chairperson. If there is no Third Degree member in the District, the Supreme Ritual Committee will handle the duties until a member qualifies. This committee maintains files on all members in the District and their degree status. Councils send copies of all First and Second Degrees to the District Ritual Committee for their files. Third Degree applications are sent to the District Ritual Committee in triplicate per instructions in "Requirements for Degrees".



The District Ritual Committee makes arrangements for presentation of the Third Degree Medal, Certificate and Membership Card. The Medal is to be blessed and presented to the recipient at a District convention.

If a member cannot travel to a District convention, with approval of the District President, the Medal is to be presented at a function sponsored by the local council, such as St. Casimir's Day.

The District Ritual Committee is to work with the Council Ritual Committee whenever it is needed.

### **3. COUNCIL RITUAL COMMITTEE**

The Council Ritual Committee consists of Second Degree members, when possible, with one acting as chairperson. The Council Financial Secretary and Vice President are to be a part of the committee. This committee is to maintain records of points awarded the members for the various works they do.

As per "Requirements for Degrees", all First, Second and Fourth Degree applications are to be mailed to the Supreme Ritual Committee. Copies must be sent to the District Ritual Committee for their files.

Council Ritual Committee is responsible for installing candidates in the First and Second Degrees. After installation, when the Supreme Ritual Committee receives the application, a Membership Card will be issued.

### **REQUIREMENTS FOR DEGREES**

**FIRST DEGREE** A member may be enrolled in the First Degree after one year membership in the organization and having accumulated three (3) points

One copy of the candidate's application must be submitted to the Supreme Ritual Committee soon after installation and a Membership Card will be issued. A copy must be sent to the District Ritual.

**SECOND DEGREE** A member is eligible after two (2) years membership as a First Degree Knight. Each applicant must have accumulated ten (10) points as outlined in the point system.

One copy of the candidate's application must be submitted to the Supreme Ritual Committee and a Membership Card will be issued. A copy must be sent to the District Ritual.

**THIRD DEGREE** A member is eligible after three (3) years as a Second Degree Knight. The applicant must have accumulated forty (40) points as outlined in the point system.

A fee of \$6.00 must accompany three (3) copies of each application to be sent to the District Ritual Committee. After District approval, a copy will be sent to the Supreme Ritual committee and a Certificate, Medal and Membership Card will be issued.

The District Ritual Committee will make arrangements for presentation at a District function. In cases where there is no District Ritual Committee, the Supreme Ritual Committee should be contacted.

- A. Membership  
Yearly Membership 1/4 point
- B. Attendance  
Council Meetings Month/Day 1/4 point each
- C. Officers
- |                              |           |
|------------------------------|-----------|
| Council President            | 6 points  |
| District President           | 5 points  |
| National President           | 10 points |
| Council Vice President       | 3 points  |
| District Vice President      | 3 points  |
| National Vice President      | 7 points  |
| Council Recording Secretary  | 5 points  |
| District Recording Secretary | 3 points  |
| National Recording Secretary | 7 points  |
| Council Financial Secretary  | 5 points  |
| National Financial Secretary | 7 points  |
| Council Treasurer            | 4 points  |
| District Treasurer           | 3 points  |
| National Treasurer           | 5 points  |
| Council Trustees             | 1 point   |
| District Trustees            | 2 points  |
| National Trustees            | 3 points  |
| Council Sgt. at Arms         | 1 point   |
| District Sgt. at Arms        | 2 points  |
| Council News Correspondent   | 4 points  |
- D. Standing Committees
- Archives, Lithuanian Language and Culture, Lithuanian Affairs, Honorary Membership, Public Relations, Ritual, Scholarship, Our Lady of Siluva, K of L Foundation, St. Casimir Guild, Aid to Lithuania
- |                         |          |
|-------------------------|----------|
| Chairman National       | 6 points |
| Chairman District       | 4 points |
| Chairman Council        | 4 points |
| Active Committee Member |          |
| National                | 3 points |
| District                | 2 points |
| Council                 | 1 point  |
- E. Other Committees
- Dinners, Fund Raisers, Dances, St. Casimir, Lithuanian Independence or other K of L sponsored activities.
- |                  |          |
|------------------|----------|
| Chairman         | 2 points |
| Committee Member | 1 point  |

3 3/4

4 1/2  
3 1/2  
1 1/2

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**CREDIT POINTS FOR DEGREES**

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<b>A. COUNCIL OFFICER</b>		<b>H. MEMBER, K. OF L. CHOIR</b>	
President, per year	6 points	per year	3 points
Vice President, per year	3 points		
Secretary, Recording	5 points	<b>I. GENERAL CHAIRPERSON</b>	
Secretary, Financial	5 points	<b>HOST COUNCIL</b>	
Treasurer	4 points	Convention Committee for National	
Trustees	1 point	Convention	5 points
Sergeant at Arms	1 point	Co-Chairman	2 points
Council News Correspondent	4 points	Event Chairman	2 points
		Other Most Council Officers	2 points
<b>B. DISTRICT OFFICER</b>		<b>J. MEMBER HOST COUNCIL</b>	
President	5 points	Convention Committee for Nat.	1 point
Vice President, Secretary		Convention	
Treasurer	3 points		
Trustees & other	2 points		
<b>C. SUPREME COUNCIL OFFICER</b>		<b>K. NATIONAL CONVENTION</b>	
President	10 points	<b>OFFICER</b>	
Vice Presidents, Recording & Financial Secretaries	7 points	Chairman & Vice-Chairman	2 points
Treasurer	5 points	Secretary	3 points
Trustees	3 points	<b>L. MEMBER NATIONAL</b>	
<b>D. STANDING COMMITTEE CHAIRPERSONS</b>		<b>CONVENTION COMMITTEE</b>	
As defined in the Constitution of the (Knights of Lithuania)		Resolutions, Mandate, Greetings, etc.	2 points
National	6 points	<b>M. DELEGATE TO NATIONAL CONVENTION</b>	
District	4 points	(If record of attendance is satisfactory as)	2 points
Council	4 points	per Mandate Committee records and four sessions attended	
<b>E. COMMITTEE CHAIRPERSON (any level)</b>		<b>N. DISTRICT CONVENTION -</b>	
Social event, ad-hoc committee or yearly photographer, historian, etc.	2 points	Host Council	
		Committee Chairperson	2 points
		Committee Member	1 point
<b>F. ACTIVE COMMITTEE MEMBER (not Chairperson)</b>		<b>O. DELEGATE TO DISTRICT CONVENTION</b>	
Council, District Level	1 point	per meeting	1/2 point
National Level	3 points	<b>P. ORGANIZING A K. OF L. COUNCIL</b>	
<b>G. DIRECTOR OF K. OF L. CHOIR OR CONDUCTOR of regularly scheduled Lithuanian classes, per year</b>	5 points	(Regular, Senior or Junior)	5 points
(For shorter periods of time, 1-4 points at discretion of District Ritual Committee) Salaried persons excluded		<b>Q. ENROLLING NEW MEMBERS OR RE-ENROLLING former member into K. of L; per member</b>	1/2 point

### Form to Record Ritual Points

[illegible]



\_\_\_\_ Regular \_\_\_\_ Senior \_\_\_\_ Junior \_\_\_\_ Associate \_\_\_\_ Clergy (check one)

**FIRST DEGREE INSTALLATION RECORD**

DATE \_\_\_\_\_

COUNCIL NO. \_\_\_\_\_ CITY \_\_\_\_\_

NAME OF MEMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

DUES PAID UNTIL \_\_\_\_\_

TOTAL NUMBER OF YEARS IN THE ORGANIZATION \_\_\_\_\_ IN THE COUNCIL \_\_\_\_\_

We hereby certify that the above member, at the Council Meeting or on the occasion of  
\_\_\_\_\_ on \_\_\_\_\_ (date) was presented the  
**FIRST DEGREE** of the Knights of Lithuania in accordance with the requirements and ceremonies  
in the K of L Ritual and approved by the Ritual Committee.

This information assembled by:

Name \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT

Title \_\_\_\_\_

\_\_\_\_\_  
SECRETARY

Address \_\_\_\_\_

\_\_\_\_\_  
SPIRITUAL ADVISOR

Phone No. \_\_\_\_\_

\_\_\_\_\_  
COUNCIL RITUAL CHAIRMAN

1 Copy for Council \_\_\_\_\_ 1 Copy for District \_\_\_\_\_ 1 Copy for Supreme \_\_\_\_\_

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QUESTIONS FOR THE SECOND DEGREE

1. What is the motto of the Knights of Lithuania?  
For God and Country.
2. Who is the Patron Saint of the Knights of Lithuania?  
Saint Casimir.
3. When and where was the Knights of Lithuania organized?  
1913, Lawrence, Mass.
4. What is the highest counsel of the Knights of Lithuania organization?  
The National Convention.
5. Who is the current National President of the Knights of Lithuania?  
\_\_\_\_\_
6. Where was the last National Knights of Lithuania convention held?  
\_\_\_\_\_
7. Name at least 5 states where there are Knights of Lithuania Councils.  
California, Connecticut, Illinois, Indiana, Massachusetts, Michigan,  
New Jersey, New York, Ohio, Pennsylvania, Rhode Island, Wash. D. C.,  
Wisconsin.
8. Who is the present Editor of the "Vytis"?  
\_\_\_\_\_
9. The laws of the United States are based on what foundation?  
The Constitution.
10. What District is your Council in?  
\_\_\_\_\_

SECOND DEGREE REQUIREMENTS

1. ~~2~~<sup>2</sup> year membership in the First degree.
2. Each applicant must have accumulated at least ~~THREE~~<sup>10</sup> points.
3. Each candidate must answer five of ten questions as per ceremonial.

\_\_\_\_ Regular \_\_\_\_ Senior \_\_\_\_ Junior \_\_\_\_ Associate \_\_\_\_ Clergy (check one)

## SECOND DEGREE INSTALLATION RECORD

DATE \_\_\_\_\_

COUNCIL NO. \_\_\_\_\_ CITY \_\_\_\_\_

NAME OF MEMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

DUES PAID UNTIL \_\_\_\_\_

TOTAL NUMBER OF YEARS IN THE ORGANIZATION \_\_\_\_\_ IN THIS COUNCIL \_\_\_\_\_

FIRST DEGREE RECEIVED \_\_\_\_\_

We hereby certify that the above member, at the Council Meeting or on the occasion of  
\_\_\_\_\_ on \_\_\_\_\_ (date) was presented the  
**SECOND DEGREE** of the Knights of Lithuania in accordance with the requirements and  
ceremonies in the K of L Ritual and approved by the Ritual Committee.

This information assembled by:

Name \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT

Title \_\_\_\_\_

\_\_\_\_\_  
SECRETARY

Address \_\_\_\_\_

\_\_\_\_\_  
SPIRITUAL ADVISOR

Phone No. \_\_\_\_\_

\_\_\_\_\_  
COUNCIL RITUAL CHAIRMAN

*A copy of this record and the point list must be sent to the District and Supreme Ritual or this candidate's application for future degrees will not be considered.*

1 Copy for Council \_\_\_\_\_ 1 Copy for District \_\_\_\_\_ 1 Copy for Supreme \_\_\_\_\_

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