

Clerk/Treasurer
Tawney Cooper
Utilities Superintendent
Shannon Luetkenhaus
Police
City of Yutan
Library Director
Ashley Mixer

Village of Mead

312 South Vine Street
Post Office Box 46
Mead, Nebraska 68041-0046
Phone (402) 624-2495

Board of Trustees
William Thorson, Chairman
Jason Felty, Trustee
Jason Lee, Trustee
Daniel Simon, Trustee
Richard Wielage, Trustee

INSTALLMENT PAYMENT PLAN

(FOR PAST DUE AMOUNTS ON WATER/SEWER CHARGES)

| | | | |
|-----------------------|--|---------------------|--|
| Name | | Account # | |
| Street Address | | PO Box | |
| Phone # | | Date of Plan | |

Installment Payment Plan Policy

- A. A **minimum payment of 25%** of the total balance due is required to initiate an Installment Payment Plan.
- B. The **remaining balance** must be paid **in full by 9:00 AM on the first day of the following month.**
- C. If the customer **defaults** on the Installment Payment Plan:
- **Services will be terminated immediately.**
 - The customer must pay **all outstanding amounts** under the plan, a **reconnection fee**, and the **current month's bill** in full to bring the account balance to **\$0** before service is restored.
- D. Customers are eligible for an Installment Payment Plan **up to three (3) times** within a **rolling 12-month period**, beginning on the date of the first approved plan.

| | | | | | |
|---------------------|------------------|----|-------|-----------------|--------------|
| Amount Owed: | Water | \$ | _____ | | |
| | Sewer | \$ | _____ | | |
| | Tax | \$ | _____ | | |
| | Other | \$ | _____ | | |
| | SUB-TOTAL | \$ | _____ | | |
| | - 25% | \$ | _____ | Date Paid _____ | Check# _____ |
| | TOTAL | \$ | _____ | | |

Number of Installments to past due amounts _____ Amount of Installment Payments _____
 Subscriber agrees to pay current charges as they become due? Yes _____ No _____
 If no, what alternate arrangements have been made? _____
 Other Terms of Plan _____

The terms set forth above is a true and accurate summary of the Installment Payment Plan created for this subscriber.

_____, Village Clerk or Board of Trustees

I, the subscriber involved in the above Installment Payment Plan, acknowledge that the terms are what I have agreed to. I understand that if I do not comply with the above terms, I will be subject to a shut-off of my water/sewer. I acknowledge receipt of a copy of the Installment Payment Plan.

| | | | |
|-------------|-------|-----------------------------|-------|
| Date | _____ | Subscriber Signature | _____ |
|-------------|-------|-----------------------------|-------|