

Clerk/Treasurer
Tawney Cooper
Utilities Superintendent
Shannon Luetkenhaus
Police
City of Yutan
Library Director
Ashley Mixer

Village of Mead
312 South Vine Street
Post Office Box 46
Mead, Nebraska 68041-0046
Phone (402) 624-2495

Board of Trustees
William Thorson, Chairman
Jason Felty, Trustee
Jason Lee, Trustee
Daniel Simon, Trustee
Richard Wielage, Trustee

RENTAL AGREEMENT FOR THE MEAD PAVILION / PARK

Please complete the agreement and return to the Village Office or meadclerk1@hotmail.com

Date Requested	<input type="text"/>	Start Time	<input type="text"/>	Approx. End Time	<input type="text"/>
Area Requested <i>(Check all that apply)</i>	<input type="checkbox"/> Pavilion	<input type="checkbox"/> Ballfield	<input type="checkbox"/> Playground		
Name of Requestor <i>(Must be an adult over 18 years of age, who will be responsible for abiding by Rules and Regulations)</i>	<input type="text"/>				
Address	<input type="text"/>			Phone Number	<input type="text"/>
Type of Function	<input type="text"/>				
Will alcohol be served to the public?	<input type="text"/>	Who will serve?	<input type="text"/>		
Will alcohol be consumed as a private party?	<input type="text"/>	Who will serve?	<input type="text"/>		
Who will ensure that no minors are served?	<input type="text"/>				
Date that Special Liquor License was submitted to Village Clerk	<input type="text"/>				
Village Board	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date	<input type="text"/>	

I, , have read the attached Rules and Regulations and do hereby agree to the terms and conditions set forth.

<input type="text"/>	<input type="text"/>
Signature	Date

Village Office Use Only

Cleaned after use?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Comments	<input type="text"/>	
Damage & repair est.	<input type="text"/>	

RULES AND REGULATIONS FOR THE MEAD PAVILION / PARK

1. **RESERVATIONS** of the pavilion and / or park are to made, with as much advance notice as possible, at the Village Clerk's office. No rental fees are involved. The Village reserves the right to refuse reservation to anyone.
2. **PERMIT** is required from the Village Clerk's office. Without a permit, in accordance with Mead Code 6-311, no one shall be permitted in the Village Park after 10:30 pm.
3. **CLEANING** – The pavilion and park must be left clean and in proper order. All trash must be placed in the garbage receptacles. All decorations must be removed. If left not clean and in proper order, the Village will bill the user for janitorial charges.
4. **RESTROOMS** – A key for the restrooms located by the concession stands will be checked out to the renter upon making arrangements with the Village Office. Upon inspection by Village Maintenance Personnel, if the restrooms are left in disarray or any equipment is broken, the renter will be charged for services rendered by the Village to repair and/or clean the restrooms. The key is to be returned to the Village Office upon completion of the reservation.
5. **TABLES** – The 20 picnic tables must be returned to their original placement. No tables may be removed from the area.
6. **ALCOHOL** – Any function at which alcoholic beverages will be sold or consumed must have a special one-day liquor license from the NEBRASKA LIQUOR COMMISSION for a \$40.00 fee. Approval must be obtained from the Board of Trustees and a letter stating their recommendation for approval is required with the permit. The liquor license must be filled out and sent to the LIQUOR COMMISSION 10 days prior to the event for consideration. Dispensing alcohol must cease at 2:00 am and all alcohol carried from the area by 2:15 am. As stated above in item 2, a park permit will be required if the event goes on later than 10:30 pm. The following practices must be followed when alcoholic liquor is requested:
 - a. No parent or guardian shall knowingly suffer or permit any minor to have in his/her possession of physical control any alcoholic liquor. REF: 53-180.03 & 53-180.02
 - b. No person shall give away, dispose of, exchange, deliver, gift, or procuring of any alcoholic liquors, to or for any minor. REF: 53-180

The host of the scheduled event has read the above rules and regulations and assumes all responsibility for the use of the **PARK / PAVILION**, and requirements if alcoholic beverages are requested.

Signature

Date

Village Clerk

Date