



Lovely Day Child Care LLC

Child Care / Preschool Enrollment Contract Between Parent/Guardian
and Provider

The following agreement is made between:

1. _____
Parent/Legal Guardian #1

-And-

2. _____
Parent/Legal Guardian #2

-And-

3. Provider Information:

Lovely Day Child Care LLC Ryan Bruner and Kathy Bruner
5205 Utica Sellersburg Rd
Sellersburg, IN 47172
Phone: 502-572-5189
Email: Lovelydaychildcare@gmail.com

For the Care Of:

4. _____
Child's Name / Date of Birth Child's Name / Date of Birth

Basic Rates and Payment Policies:

Ages 3 and up: \$205 per week for Full Time Care or \$80 per day for Part Time Care.

Ages 2 or under: \$220 per week for Full Time Care or \$90 per day for Part Time Care.

Full Time Rate will be charged for 3-5 days of care for the week

Part Time Rate will be charged for 1-2 days of care for the week

Care shall be provided normally from 7:30AM to 5:30PM on the these days: (Circle all that apply)

Monday Tuesday Wednesday Thursday Friday

Weekly Payment shall be due on the Friday in advance of care no later than 5:30PM.

A **late fee of \$15** will be charged if payment is not received by 5:30PM. After 30 minutes, an **additional \$15 fee** will be charged if payment has yet to be received.

There will be an added fee of \$30 for any check returned NSF. If more than one check is returned, only cash will be accepted in the future.

The first day of care will be provided on _____.

Late Pick Up:

If a parent is going to be late picking up a child, every effort must be made to contact the provider ahead of time. If a child is picked up after 5:35 PM, a fee of **\$15** will be charged, as well as an additional **\$1 charged for every minute** after the above time. This fee is expected to be paid promptly on the same day you are late.

Rates Regarding Holidays, Vacations, and Other Absences:

The following are paid holidays in which Lovely Day Child Care will be closed but regular rates will still be charged. If a holiday falls on a Saturday, we will be closed on Friday. If a holiday falls on a Sunday, we will be closed on Monday. Holidays must be paid as listed regardless of any other term in this contract.

- New Year’s Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day

Each calendar year after your child's first year of full-time enrollment at Lovely Day Child Care, he/she will be eligible for one week of vacation. These 5 days can be used consecutively or throughout the year. He/She must not be in attendance, and parent(s) must provide at least 4 weeks notice. **All other absences will be charged at the regular rate.**

Provider will be paid for up to 8 personal days each year in the event of provider illness or other factors that prohibit care. Provider will make every effort to provide as much notice as possible for parents to find alternate care.

Provider will be paid for up to 2 weeks of scheduled vacation each year at half the regular weekly rate. Provider will give 4 weeks advance notice of scheduled vacations.

Other Charges / Costs:

Registration Fee: There is a **registration fee of \$75** for processing paperwork required for enrollment and re-enrollment. Upon enrollment, you will pay this fee with the first scheduled payment after signing this contract. **This fee will be charged again every December 31st.**

Parents are responsible for providing the following for their child:

Pull-ups/ Diapers, Wipes, Spare Clothes, Kleenex, Boots for playing outside, Sunscreen

If the above items are not brought by the parents, the provider will charge for the cost of needed items and payment will be due at the next regular payment.

Damages: If a child willfully causes damage to the provider's home or personal belongings, then parents are responsible for the cost to repair or replace them. Lovely Day Child Care will pay for repair or replace broken daycare toys and equipment that occurs as the result of normal wear and tear.

Provider will provide all food and drinks for children abiding by the USDA food program menus to ensure a healthy and nutritious balance of food is served. If a child has food allergies, parents will be responsible for notifying the provider and supplying an alternative snack or drink for the child if needed. If a parent wishes for their child to eat something other than what the provider prepares, the parent is responsible for providing the food and drink.

Termination Procedures:

Trial Period - The first two weeks of child care are considered to be on a trial period. During this time, either the Parent or Provider may terminate the contract immediately without written notice.

Termination after the Trial Period - After the two week trial period has been completed, **parents must give a two week written notice if they wish to terminate this contract.** The provider may terminate the contract at will without giving any notice, or may give two weeks written notice as long as no employee or child is in danger.

Signatures:

By signing this contract, the parent/legal guardian agrees to abide by the written policies of the provider, and acknowledges they have received a copy of the Family Policy Handbook. The provider may amend the policies by giving the parent/guardian a copy of the new or changed policies at least 2 weeks before they go into effect.

Failure of the provider to enforce one or more terms of this contract does not waive the right of the provider to enforce any other terms of the contract.

Parent / Legal Guardian #1 Signature

Date of Signature

Parent / Legal Guardian #2 Signature

Date of Signature

Provider Signature

Date of Signature

Provider Signature

Date of Signature