

Responses to HB Fire Station RFQ Questions

****Responses are as asked and in no specific order****

The RFQ states a 30-page limit: “The SOQ should be limited to no more than thirty (30) pages in length.”

- Does one page count as both front and back or as a single-sided page?
Single-sided page
- Do the Cover, Table of Contents, Dividers, and Cover Letter count toward the 30-page count?
Only the Cover Letter will count toward the page count.

In the RFQ, it states: “Current Workload - Disclosure of existing commitments for key personnel during the anticipated project period”

- Do you have an anticipated project period already determined, or are you looking for us to determine/recommend in our response?
We do not have an anticipated project period determined. That can be recommended in your response.

Lastly, it is requested that we provide a completed Statement of Qualifications to Ms. Heather Finnell, Town Clerk.

- How many hard copies of our statement of qualifications are required?
12 copies are desired.
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1. Regarding the SOQ submittal, are applicants to submit physical copies at the address provided, or will a digital (PDF) submitted via the email address provided be acceptable?
 - a. If physical copies of the SOQ’s are desired, please let us know how many copies.
12 copies
 - b. If physical copies are desired, are applicants limited to 30 pages front-and-back, or 15 pages front-and-back for a total of 30 pages?
15 pages front-and-back
 2. The project site of 574 Ocean Blvd W is currently home to the Tri-Beach VFD Station 2. Are there plans to temporarily relocate operations of Station 2 while construction of the new station is underway, or is the expectation that construction will be phased to allow operations to continue at the project site?
They will be temporarily relocated.

Request For Qualifications for this project.

1. Has the Town completed any Preliminary Site Design for the proposed project site?
The only “design” was completed by the Planning & Inspections Director/Department and members of the Tri-Beach Fire Department.
2. Is demolition of existing structure(s) required?
Yes, demolition is required.
If so, will it be included in the scope of work for this project?
Yes, it will be included.
3. What is the total project budget?
There is no projected budget for this project.

Our initial questions on this RFQ are:

- What is the target construction budget for the project?
There is no target budget for this project.
- What is the target design and construction schedule for the project?
There is no target schedule for the project.
- Should the design team include cost estimating as part of our scope?
Yes
- Should the design team include surveying as part of our scope?
Yes
- Should the design team include geotechnical investigation as part of our scope?
Yes
- Should the design team include any community engagement as part of our scope?
No
- Should the design team include any environmental assessment as part of our scope?
Yes
- Will the project require any sustainability certifications: LEED, Green Globes, etc?
No
- Other than sustainability certifications, does the project have any specific sustainability or renewables goals?
No
- Please confirm if this submission is hard copy, email, or both? If hard copy, how many copies are required?
Both with 12 hard copies.
- For the “Current Workload” section, do you have a specific format that you would like to see key personnel’s existing commitments, i.e. % committed, % available, list of current projects, or some other method?
There is no specific format expected

In multiple places, project experience for EMS services are expected to be demonstrated, for example: "Demonstrated experience in planning, designing, and managing the construction of EMS stations, fire stations, public safety buildings, or similar government facilities".

However, EMS services are not highlighted in the scope. Will the project be including EMS services?

EMS stations were mentioned because of their general association with public safety facilities design. EMS services are not planned for this facility.