



**Town of Holden Beach
Board of Commissioners
Regular Meeting**

**Tuesday, August 20, 2024
5:00 PM**

**Holden Beach Town Hall
Public Assembly**



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, AUGUST 20, 2024 - 5:00 P.M.**

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval
5. Conflict-of-Interest Check
6. Approval of Minutes
 - a. Minutes of the Special Meeting of June 7, 2024 (Pages 1 – 2)
 - b. Minutes of the Special Meeting of June 12, 2024 (Pages 3 – 4)
 - c. Minutes of the Public Hearings/Regular Meeting of June 18, 2024 (Pages 5 – 15)
7. Public Comments on Agenda Items
8. Ward and Smith Legislative Update – Mike McIntyre, Ward and Smith, Roger Gwinn and Stephanie Missert, The Ferguson Group (Town Manager Hewett) (Page 16)
9. Police Report – Police Chief Dixon (Pages 17 – 32)
10. Inspections Department Report – Inspections Director Evans (Pages 33 – 40)
11. Finance Department Report – Finance Officer McRainey (Pages 41 – 43)
12. Town Manager's Report – Town Manager Hewett (Pages 44 – 45)
13. Discussion and Possible Selection of Members to Serve on Town Boards – Town Clerk Finnell (Pages 46 – 67)
14. Discussion and Possible Action on Resolution 24-07, Resolution Adopting a Stormwater Master Plan for the Town of Holden Beach – Town Manager Hewett (Pages 68 – 71)
15. Discussion and Possible Action on Amending Town Ordinance §94.06 Placing Obstructions on the Beach – Mayor Pro Tem Myers and Commissioner Thomas (Pages 72 – 73)

16. Public Comments on General Items

17. Mayor's Comments

18. Board of Commissioners' Comments

19. Closed Session Pursuant to North Carolina General Statute 143-318.11(a)(6), Personnel –
Town Clerk Finnell

20. Adjournment

* Visit <https://www.facebook.com/holdenbeachtownhall/> to watch the livestream of the meeting. Public comments can be submitted to heather@hbtownhall.com prior to 12:00 p.m. on August 20, 2024.



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
RECONVENED MEETING
FRIDAY, JUNE 7, 2024 – 3:00 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina reconvened their Special Meeting of June 3, 2024 on Friday, June 7, 2024 at 3:00 p.m. Present were Mayor Pro Tem Tom Myers and Commissioners Tracey Thomas and Rick Paarfus; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Police Chief Jeremy Dixon; Inspections Director Tim Evans; and Public Works Director Chris Clemmons; Mayor J. Alan Holden and Commissioners Rick Smith and Page Dyer were unable to attend the meeting.

Mayor Pro Tem Myers called the meeting to order.

Town Clerk Finnell read a statement from Commissioner Dyer in support of adding the detective position (hereby incorporated into the minutes).

PUBLIC COMMENTS

Martie Arrowood spoke in support of the detective position.

BUDGET WORKSHOP

Commissioner Thomas made a proposal to give 1 cent on the tax rate back to the people. The Board came to a consensus on the proposal.

Commissioner Paarfus would like to look at compensation for the next round. He would like to see what the budget looks like with keeping the proposed 3.2% COLA and a 1.8% merit. After discussion, the Board came to a consensus to move forward with Commissioner Paarfus' recommendation. Town Clerk Finnell will provide the Board with information on the amounts of COLA/merit increases in the past.

Mayor Pro Tem Myers would like to take the \$200,000 for the stormwater under Block Q out for the next iteration. Commissioner Paarfus suggested leaving \$50,000 in. The Board came to a consensus to leave \$50,000 for stormwater in, changing the Block Q Projects line to \$610,000.

The Board agreed to defer the decision on adding the detective position to the next meeting. They asked Chief Dixon to see if he could come up with some alternatives to a full-time position.

RECESS

Motion by Commissioner Thomas at 3:41 p.m. to recess the meeting to 3:00 p.m. on Wednesday (June 12, 2024); second by Commissioner Paarfus; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
RECONVENED MEETING
WEDNESDAY, JUNE 12, 2024 – 3:00 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina reconvened their Special Meeting recessed on June 7, 2024 at 3:00 p.m. on Wednesday, June 12, 2024 in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Tom Myers; Commissioners Tracey Thomas and Rick Paarfus; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Public Works Director Chris Clemmons; Inspections Director Tim Evans; Fiscal Operations Supervisor Margaret Lancaster; Police Chief Jeremy Dixon; and Lieutenant Frank Dilworth. Commissioners Rick Smith and Page Dyer were unable to attend the meeting.

Mayor Holden called the meeting to order.

BUDGET WORKSHOP

Town Manager Hewett reviewed his slideshow. The revisions directed were to reduce the tax rate by one cent, reduce the merit raise from 5% to 1.8%, reduce Block Q stormwater funding by \$150,000 and break out the Ward and Smith line items. The changes have been made and result in the following amounts as surpluses and show as follows: \$120,661 on page 3 in the Governing Body line titled Transfer to the Beach and Inlet Capital Reserve Fund; \$11,421 under Available to Appropriate in Water and Sewer and \$168,681 in the BPART Fund under Available to Appropriate.

The request to add a detective position was discussed.

Motion by Commissioner Thomas that we remove the detective and any associated costs from the budget for now.

Commissioner Thomas encouraged Chief Dixon to bring it back to the Board so they can reconsider it if he can justify the position in the future.

Mayor Pro Tem Myers seconded the motion.

Mayor Pro Tem Myers explained he is worried about hiring a full-time resource when we don't have enough work. Commissioner Paarfus said he would depend on Chief Dixon to make sure we get good value out of the position. He still supports it. Commissioner Thomas wants to make sure the public understands that we are not removing the position. We are considering adding the position.

The motion passed by a 2 – 1 vote with Mayor Pro Tem Myers and Commissioner Thomas voting for the motion and Commissioner Paarfus in the negative.

Town Manager Hewett clarified it is for the detective position only.

Mayor Pro Tem Myers said he is adding up numbers and it looks like we can give back another penny. Using the Available to Appropriate money in the BPART Fund towards giving back the penny was discussed. Town Manager Hewett explained that BPART Funds are specifically by law used for tourism related expenses and beach nourishment. The BPART Fund is a restricted revenue fund. He doesn't think that is a qualifying expense. Town Manager Hewett explained you can keep it as available to appropriate or send it to the Beach and Inlet Capital Reserve Fund.

Town Manager Hewett said the Town received the money back from the Harbor Acres canal dredging in the amount of \$140,000. We will ring that into the books this year, but it will change the balance forward for next year.

ADJOURNMENT

Motion to adjourn by Commissioner Thomas at 3:19 p.m.; second by Commissioner Paarfus; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
PUBLIC HEARINGS/REGULAR MEETING
TUESDAY, JUNE 18, 2024 – 5:00 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for Public Hearings/Regular Meeting on Tuesday, June 18, 2024 at 5:00 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Tom Myers; Commissioners Rick Smith, Tracey Thomas, Page Dyer and Rick Paarfus; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Public Works Director Chris Clemmons; Inspections Director Tim Evans; Police Chief Jeremy Dixon; Lieutenant Frank Dilworth; Finance Officer Daniel McRainey; Fiscal Operations Supervisor Margaret Lancaster; Fire Chief Doug Todd; and Town Attorney Sydnee Moore.

PUBLIC HEARING: ORDINANCE 24-10, AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, SECTION 94.03 FRONTAL DUNE POLICIES AND REGULATIONS AND CHAPTER 157: ZONING CODE

Inspections Director Evans provided background information on the proposed changes. This ordinance will now give every property owner the option to go out to the last line of stable vegetation if it meets the frontal dune requirements and a section is being moved to Section 157.

No comments were made.

Mayor Holden closed the public hearing and called the next public hearing to order at 5:06 p.m.

PUBLIC HEARING: ORDINANCE 24-08, AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, CHAPTER 154: FLOOD DAMAGE PREVENTION

Inspections Director Evans explained this is an ordinance amending our NFIP guidelines. The NFIP guidelines are essentially those that guide our flood zone construction. We receive CRS points relating to this. The amendments are housekeeping. They were recommended by the NC Department of Public Safety and FEMA.

Jim Bauer asked if the items listed in red are being removed. Inspections Director Evans explained how the revisions were shown.

Phil Caldwell thanked Inspections Director Evans for his work on the dune ordinance.

Mayor Holden closed the public hearing and called the next public hearing to order at 5:10 p.m.

PUBLIC HEARING: PROPOSED BUDGET FOR FISCAL YEAR 2024 - 2025

Town Manager Hewett reviewed the schedule the Board followed. The draft budget was reviewed and the Board directed the deletion of the detective position. Revenue accruals also were updated for Harbor Acres Canal Dredging to include a recent grant reimbursement. Those revisions result in the surplus shown on page 3 under Transfer to Beach Inlet Capital Reserve Fund in the amount of \$223,095. The proposed budget pays all debt services at close to \$3.6 million, provides all services at the current levels and provides a 3.4% COLA and a 1.8% merit raise. This year's budget is right at \$24.7 million. The General Fund includes a thirteen cents tax rate. It funds an ADA assessment, meeting technology improvements, a to be determined street paving estimated at \$200,000 and two replacement Police vehicles. It transfers \$223,095 to the Beach and Inlet Capital Reserve Fund. The Water and Sewer Fund includes a sewer capital fee of \$474; and provides for the Greensboro lift station upfit and capital outlays for valve pits and water meters. In the BPART Fund, there is an appropriation to take care of the remaining Key Bridge ADA projects. It funds a reconnaissance level relook for the pier assessment, the CAMA restroom facility at Block Q and one Lockwood Folly sidecast dredging event. It also funds the Town's portion of the Corps' Coastal Storm Damage Reduction Study, along with engineering and permitting required for future Town shovel ready beach projects and transfers \$94,500 to the Beach and Inlet Capital Reserve Fund. The Canal Dredging funds sets forth the capability to execute canal dredging in all three canal districts. It also funds disposal site policy development and permit update requirements. The Water and Sewer Capital Reserve Funds are the home for system development fees. On the water side, we are projecting a \$244,000 accrual and on the sewer side \$579,000. The Beach and Inlet Capital Reserve Fund is expected to accrue to \$2.3 million. The budget as presented reflects the dialogues the Board has engaged in to-date, is balanced in accordance with the Fiscal Control Act and is scheduled to be considered by the Board later on the agenda.

Phil Caldwell would like the budget as originally written that includes the detective position to be approved. He provided information on his personal experience.

Mike Felmly spoke in opposition to adding the detective position at this time.

Brent Shaver urged the Board to fund the detective position.

Jim Bauer said the Board always is thinking of plans, but never seems to do planning or research. He would like to know if there is justification for a detective. He said we still don't know what we will do with the pier and the Town should ask the taxpayers what they want.

Lisa Ragland spoke in support of what was originally presented to the Board with the detective. She recommended keeping the merit increase at 5%. She talked about the Town's debt margin.

Sylvia Pate doesn't think now is the time to lower the tax rate. There are a lot of projects that will need to be addressed in the near future. She spoke in support of a detective and of an increased merit increase.

Will Carter would like the Board to write a letter of support for the pier to send to Representative Miller to seek funding.

Regina Martin spoke in support of the original budget with the proposed merit increase and detective position.

Maria Surprise explained she has not seen the data in support of a fulltime detective.

Sally Caldwell said it was noted that no decisions were supposed to be made at the budget meetings. She doesn't think the detective position should have been removed.

Mayor Holden closed the public hearing at 5:41 p.m.

REGULAR MEETING

Mayor Holden called the Regular Meeting to order and asked for a moment of silence.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion by Commissioner Thomas to amend, to move item 16 to after item 8; second by Mayor Pro Tem Myers.

Commissioner Thomas agreed the motion could be to approve the agenda as amended. Mayor Pro Tem Myers agreed.

Commissioner Smith asked if there is a reason to move it. Commissioner Thomas responded she feels it would be a more appropriate place to have it.

The motion passed unanimously.

CONFLICT OF INTEREST CHECK

No conflicts were disclosed.

APPROVAL OF MINUTES

Town Clerk Finnell will change the minutes of May 2, 2024 to say close to the end of May on the bottom of page 1.

Motion by Commissioner Thomas to approve the minutes as amended (Special Meeting of May 2, 2024, Regular Meeting of May 21, 2024, Special Meeting of May 29, 2024 and Special Meeting of June 3, 2024); second by Commissioner Paarfus; approved by unanimous vote.

PUBLIC COMMENTS ON AGENDA ITEMS

Jim Bauer said the Town should put 796 Ocean Boulevard West up for sale publicly.

Maria Surprise encouraged the Board to work with Chief Dixon and Chief Todd to implement a solution that keeps the emergency beach access points clear of obstructions. She also encouraged people to fill the vacancies on various boards.

Regina Martin thinks the Board should go back to the original budget. It was a balanced budget that funded the things the Town needs.

Lisa Ragland recommended the Board select the Brough Law Firm for legal services. She thinks the initial offer on 796 Ocean Boulevard West is low and hopes it goes up if the Board proceeds with the upset bid process. She talked about soliciting realtor services.

Will Carter talked about a proposed location for the Fire Department.

DISCUSSION AND POSSIBLE ACTION ON STORMWATER MASTER PLAN REPORT – MCGILL ASSOCIATES

Public Works Director Clemmons introduced Michael Hansen and Michael Norton from McGill Associates to present their slideshow. Mr. Norton provided background information. He explained the scope and the items they were focusing on. Mr. Hanson provided details on the analysis for the areas of concern. Throughout the process, the Town identified an opportunity for potential participation in a 5113 Environmental Infrastructure Assistant Grant through the Corps so they did shift a little bit of their activities at that time into supporting some additional information that they were looking for to support their further evaluation of the projects. Of the six areas, five were identified projects that were brought forward to the 5113 grant potentially. There is a 6th area that was requested to be looked at by staff. Mr. Hanson reviewed the information shown for each area. He explained what they look at in areas of concern. He provided details on the areas of concern and reviewed an example of a probable cost of construction estimate. He reviewed a chart that included the selected alternative for each project area that included cost estimate ranges. Mr. Hanson explained they did an evaluation of the entire island, as well as the individual problem areas. He provided details on how the island-wide analysis was conducted. Outside of the areas of concerns, there are opportunities for other projects that the Town may consider in future years.

Mr. Hanson said the stormwater utility feasibility assessment provides a conceptual evaluation of establishing a stormwater utility to address a stormwater capital improvement plan, annual maintenance, sinking fund, rate study and ordinance and policy development. He said essentially a stormwater utility is an enterprise fund. There are specific services that are being provided and there is a specific cost associated with those services. You try to balance the revenues generated by the fund and the expenses of running the fund and all the other services you are trying to offset the cost of. One of the things they typically look at is a managed fund balance that has a minimum of 90 days cash on hand. They looked at two different alternatives. One is assuming that 100% of the projects discussed were funded by the stormwater utility, as well as all the other costs he mentioned. Scenario B would be if the Town is successful in acquiring some or all of the funds

available through the 5113 grant. He reviewed the two alternatives provided. Mr. Hanson said if the Town would like to move forward, their recommendation would be to go with Scenario A. The rate could be reevaluated in the future if the Town receives grant funding.

Commissioner Paarfus asked if the report takes into account the paving that was recently done and any stormwater features that the DOT may have added. Mr. Hansen replied it is current. They took into account the plans for paving during their study. The impervious area was included in the overall evaluation for the changes that occurred with the new paving. Commissioner Paarfus inquired if they have an idea of engineering costs to put together a bid packet for this. Mr. Hanson responded right now, the contingency included is a 30% contingency. They hope that would be inclusive of the engineering fees. They would need to look at that at the time the Town decides to implement the projects. Commissioner Paarfus asked how challenging it is to get a major CAMA permit. Mr. Norton answered that the most dominant challenge they see is related to timing. He provided information about the typical process in obtaining a permit and potential technical issues. Commissioner Paarfus asked which items the Town may want to look at first. Mr. Norton said these hit the top of the list. They were not the only concerns on the island. Funding would affect the priorities. He thinks each of these play an important role in their area. The size and magnitude to properties are different. That could also play a part. Mayor Pro Tem Myers asked if canals were out of the scope of analysis. Mr. Hanson explained it was not an area that was identified as one of the six areas of concern at the initial outset of the project. Mayor Pro Tem Myers asked what a 10-year event on the maps is. Mr. Hanson explained 2-year and 10-year events are typical rainfall events. He provided details on both. They looked at the king tide, non-rainfall events and the 2 and 10-year rainfall events. Tide gates were discussed. Commissioner Thomas asked if these are still the five critical areas now that the boulevard has been paved. Public Works Director Clemmons said he thinks those are still the key areas. He said we haven't had a big rain event since paving.

DISCUSSION AND POSSIBLE SELECTION OF TOWN ATTORNEY

The Board voted by ballot. Votes were as follows: Moore Law: Mayor Pro Tem Myers and Commissioners Thomas and Paarfus, Brough Law Firm: Commissioners Smith and Dyer.

Moore Law was selected to serve as the Town attorney.

POLICE REPORT – POLICE CHIEF DIXON

- We are in full summer swing. Reviewed the report. Has been focusing on low-speed vehicles and bike lanes this summer. Thinks we are making progress and moving in the right direction. A big issue in May was parking.
- 4th of July will be before the next meeting. Holden Beach doesn't put on a fireworks display and we ask you not to put one on for us. They are dangerous to dunes, neighbors' houses and yourself. Do not light fireworks. If you light them, we write them.

INSPECTIONS DEPARTMENT REPORT – INSPECTIONS DIRECTOR EVANS

- Went over numbers in the report.
- Still really busy.

FINANCE DEPARTMENT REPORT – FINANCE OFFICER MCRAINEY

- Everything is pretty much in line with last year. Parking revenue is showing in the BPART Fund now, instead of the General Fund. When you take that into account, it is in line with last year.

Mayor Pro Tem Myers asked if the Town will drop money into fund balances based on the reports for the end of May. Finance Officer McRainey said there might be some big expenses maybe for the Corps' study, by the end of the year, but that may go into next year.

TOWN MANAGER'S REPORT – TOWN MANAGER HEWETT

- Greensboro Street Lift Station – got the go aheads in hand from EPA and DEQ in order to bid the project. We have a meeting with the project development team tomorrow to work on the timeline. EPA is conducting advanced monitoring on our project. One desktop review has already been performed on our current status. We have been told to expect on-site EPA officials during construction work.
- Harbor Acres Canal Dredging – we received the grant reimbursement from the Department of Water Quality for almost \$150,000.
- The Corps has finished the navigation maintenance work in the Lockwood Folly Inlet.
- 441 OBW Walkway and Emergency Ramp – we have a \$41,000 grant reimbursement that has been applied for.
- 329.5 Walkway Redo – work is underway. The estimated completion date is June 30th.
- Water System Asset Inventory and Streets Assessment – both have been received and are undergoing internal review.

Designs that the engineer has prepared for the lift station will be what is put out to bid.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 24-08, AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, CHAPTER 154: FLOOD DAMAGE PREVENTION

Inspections Director Evans said this is the second time it has been presented. The Board needs to take into account the consistency statement.

Motion by Commissioner Thomas to accept the ordinance as amended (Ordinance 24-08) and the consistency statement; second by Commissioner Smith; approved by unanimous vote.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 24-10, AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, SECTION 94.03 FRONTAL DUNE POLICIES AND REGULATIONS AND CHAPTER 157: ZONING CODE

Inspections Director Evans said the ordinance is basically deleting the sections from Section 94.03 and adding them to Chapter 157, which also requires consideration of a consistency statement.

Motion by Commissioner Smith to approve Ordinance 24-10, Amending 94.03 on the frontal dunes; second by Commissioner Paarfus.

Mayor Pro Tem Myers said it sounds like you can now extend your walkway to the CAMA frontal dune, which is the one out there, versus the Town's frontal dune, which is closer to the house. Inspections Director Evans said that is correct, but there are still dune regulations in Section 94.03 that talk about unnecessary damage and the CAMA officer can assess it. Mayor Pro Tem Myers said he wants to make sure he is interpreting Section 157.024 right about structures; you can build a deck, gazebo or sitting area forward of the Town dune. Inspections Director Evans said it is limited to the width; it didn't change. What it did was add it to accessory structures so it would have to meet the CAMA setbacks.

Commissioner Smith and Paarfus agreed to add approve of the consistency statement to the motion. The motion passed by unanimous vote.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 24-11, THE REVENUES AND APPROPRIATIONS ORDINANCE FOR FISCAL YEAR 2024 - 2025

Town Manager Hewett said the proposed budget is balanced in accordance with the Fiscal Control Act and is the result of numerous engagements with the Board through the budget workshops. We held the required public hearing at the beginning of the meeting. Commissioner Paarfus would like to see three changes made.

Motion by Commissioner Paarfus to amend the proposed ordinance to change the tax rate back to the current rate of 14 cents per \$100 of assessed value, provide for a detective position and increase the merit pool to 2.5%, second by Commissioner Smith. The motion passed by a 3 – 2 vote with Commissioners Smith, Dyer and Paarfus voting for the motion and Mayor Pro Tem Myers and Commissioner Thomas voting in the negative.

Motion by Commissioner Paarfus to approve the budget ordinance as amended; second by Commissioner Smith; approved by unanimous vote.

DISCUSSION AND POSSIBLE ACTION ON INITIAL OFFER TO PURCHASE 796 OCEAN BOULEVARD WEST

Town Manager Hewett said for the upset bid process, you need to accept an initial bid to establish it as a baseline in order to advertise the upset bid process. By acceptance of the resolution, it establishes the bid of \$345,000 as the baseline and lays out the process for the clerk to advertise

and engage in the upset bid process. This process could take months. At the end, if it is not high enough, the Board can throw everything out and start over. This is the protocol that we follow from the general statutes. Commissioner Thomas asked if the Town is allowed to list it with a realtor. Town Manager Hewett said we had gone over the Board's preferred process. He is not sure if that is okay, but the Town would have to procure a realtor just like you do for other services. We would need to deconflict if that is allowed. The Board discussed moving forward.

Motion by Mayor Pro Tem Myers that we accept the bid and start the process of upset bid; second by Commissioner Thomas.

Town Manager Hewett said he is unable to verify if the Town can use a realtor at this time, unless the attorney has the information.

Mayor Pro Tem Myers withdrew his previous motion and made a motion to accept Resolution 24-06, which is authorizing the upset bid process; second by Commissioner Thomas.

Town Clerk Finnell confirmed the Board was approving the amended wording from Attorney Moore. She read the amended wording.

The motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON EMERGENCY BEACH ACCESS

Chief Dixon said he and Chief Todd are seeing issues where the officers and Fire Department are having trouble getting out there because people are setting up their beach equipment around accesses. Chief Todd said they are having issues getting onto the beach and there is nowhere to travel once they get onto the beach. He explained why they feel a travel lane is necessary. The request and where the potential emergency lane could be located was discussed.

The Board came to a consensus to ask staff to bring a proposal back to the next meeting. Chief Dixon said he is not sure they can have it ready for the next meeting.

Assistant Town Manager Ferguson said the beach patrol members could ask people to not block the emergency accesses, but there is not an ordinance to back it up.

DISCUSSION AND POSSIBLE SCHEDULING OF A DATE TO HOLD INTERVIEWS FOR VACANCIES ON TOWN BOARDS

The Board agreed to hold interviews at 4:45 p.m. on July 16th.

PUBLIC COMMENTS ON GENERAL ITEMS

Melanie Ross recommended the Town hire lifeguards and implement a flag system to warn people of the water conditions.

Lisa Ragland wanted to make sure the Town is still looking into the viability of a public/private relationship and working on creating a request for proposals for the Board to review to move forward with the pier plan.

Will Carter said he would like to see a letter from the Board requesting money for the pier. He talked about moving forward with a fire station.

MAYOR'S COMMENTS

- Tonight's action by the Board reflects that there were no financial discrepancies having been found. Let's work together to move forward and show that the people and the Board appreciate and support the Town staff and all the Town volunteers. We are all in this together. Let's move on down the road and work with facts and less loose talk.

BOARD OF COMMISSIONERS' COMMENTS

Mayor Pro Tem Myers

- Thanked everyone for coming and those who participated virtually.
- Thanks to everyone who sent in comments, letters and advice. It is truly appreciated and he is glad they are engaged and involved with the Town.
- Have a good night.

Commissioner Smith

- Really nice to see a room full of folks tonight. Shows how many people are concerned about the health and well-being of this beautiful place we live in. We have all the amenities we could ask for.
- As far as civility goes, thinks we had a nice meeting. Agreed to disagree on a few things. It is our right per the constitution that we have the freedom of speech and expression. It is good we could all talk and express our feelings.
- Thanked all Town employees for all their hard work and dedication. He individually thanked Town Manager Hewett, Finance Officer McRainey, Assistant Town Manager Ferguson, Town Clerk Finnell, Public Works Director Clemmons and his staff, Chief Dixon, office staff, Inspections Director Evans and his staff and the accounting staff.
- For anyone to say they don't trust our staff is absolutely ridiculous. It was thought that we have a revenue problem. At the end of the year, we will have a surplus. The budget has been gone through with a fine-toothed comb and nothing has been spent or misappropriated and there was no 30 – 40% variance. After nine workshops that put a burden on some members, the votes that were taken during the workshops when we were told there weren't going to be any were not appreciated. We are all in this together. We need to move Holden Beach forward.
- Golf carts were one of his pet peeves. The percentage of people wearing seatbelts has flipped flopped. The issue is the bike lanes.
- Have a safe and fun 4th of July. Remember, no fireworks.

Commissioner Thomas

- Thanked the staff for all their hard work and help with the budget. Knows it was a big learning curve for some of us and they had to do a lot of extra meetings. Really appreciates that. They never said they wouldn't make decisions when presented with a balanced budget. When they had the workshops is when they were prepared to make some changes and that's what they did. Those meetings were on the calendar for six months. People should have cleared their calendars so they could attend them.
- Thanked the Beautification Club. They have done a wonderful job at the Fire Station. They have great stuff when you come over the bridge. There are some pocket parks that they have done a wonderful job with. The island looks beautiful.
- Have a great 4th of July.

Commissioner Dyer

- Thanked Town employees. We have an excellent staff. They work hard and are very appreciated.
- The budget presented on June 3rd was a balanced budget that Town Manager Hewett and Finance Officer McRainey and the whole staff worked hard on. Appreciates the hard work. It is a good budget and she is glad we were able to get it approved and move forward.
- Appreciative of all comments received in support of detective. We have an excellent chief. He wouldn't ask for anything if he didn't need it. Glad we got that and can move forward. It is greatly appreciated.
- There is a reason we have an ordinance to keep pets off the beach from 9:00 a.m. – 5:00 p.m. There are dangers to your pet this time of year. Reminded everyone if you are wearing flipflops because your feet are being burned or you are carrying your child because their feet are being burned, dogs are affected too. Dogs get sunburned, salt poisoning and salt impaction. The ordinance is to keep dogs safe. The closest emergency clinic is an hour away.
- Hopes everyone has a safe 4th of July.
- Was able to listen to a concert on her jet ski. Assistant Town Manager Ferguson and staff have done an excellent job of making due with what we have. Thinks everyone is enjoying it. Appreciates you taking a bad situation and making it excellent.
- Thanked everyone for coming out.

Commissioner Paarfus

- Thanked staff for working with us to get through the budget process. Glad we got that done tonight. Looking forward to moving forward on other important Town business. There is a lot we need to get in to.
- Hopes everyone will consider serving on a committee. That is important work. We need the help.
- Hopes everyone has a happy and safe 4th.

ADJOURNMENT

Motion by Commissioner Smith to adjourn at 7:46 p.m.; second by Commissioner Paarfus; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: 8/20/2024

FROM: Town Manager Hewett

DATE SUBMITTED: 8/11//2024

ISSUE/ACTION REQUESTED: Mike McIntyre with Ward and Smith will present a yearly update to the BOC regarding current projects under their contract agreement. He will also highlight details of upcoming Congressional legislation that may be of importance to the Town. Roger Gwinn from The Ferguson Group will also be in attendance. Stephanie Missert from The Ferguson Group will join via teleconference.

BACKGROUND/PURPOSE OF REQUEST: Each year, Ward and Smith provides an in-person status report to the BOC regarding projects under the scope of the agency's contract. This is in addition to the monthly reports provided to the BOC.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/> N/A
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/> N/A
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY: YES NO

ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION:

Recommend approval



Holden Beach Police Department

110 Rothschild St
Holden Beach, NC 28462
www.lbtownhall.com

Phone: 910-842-6707
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lbtpd@lbtownhall.com



Calls For Service (June - July, 2024)

Printed on August 9, 2024

Descriptions	CFS Month		
	6	7	Totals
911 Hang Up (911HU)	0	2	2
911 Open Line (OL)	1	0	1
Abdominal Pain or Problems [Alpha]	1	1	2
Alarm (SIG45 Signal 45)	12	19	31
Allergies or Envenomations [Alpha]	1	2	3
Animal Carcass in the Roadway (10-86 x86)	2	0	2
Animal Control Call	11	19	30
Armed with Gun Knife or Other Weapon (10-84 x84)	0	3	3
Assault [Bravo], Domestic Disturbance (10-82 x82)	0	1	1
Assist Other Agency (Law) (10-77 x77)	0	1	1
Attempt to Locate (ATL)	17	17	34
Bank Alarm (SIG44 Signal 44)	0	1	1
Breaking and Entering in Progress (10-62 x62)	2	2	4
Breathing Problems [Charlie]	0	1	1
Breathing Problems (COPD) [Delta]	0	1	1
Breathing Problems [Delta]	1	1	2
Burns or Scalds [Charlie, Need Fire]	1	0	1
Call by Phone (10-21EMS x21E)	0	1	1
Call By Phone (10-21Law x21L)	27	18	45

Descriptions	CFS Month		
	6	7	Totals
Call By Phone (10-21Law x21L); Lost or Found Property	1	0	1
Call By Phone (10-21Law x21L); Take Written Report (10-92 x92)	1	0	1
Cardiac or Respiratory Arrest [Echo]	1	1	2
Careless & Reckless (C&R)	2	5	7
Chase or Pursuit (10-43 x43)	0	1	1
Chest Pain or Discomfort [Charlie]	0	1	1
Chest Pain or Discomfort [Delta]	2	0	2
Coastal Flare Sighting [Delta]	1	0	1
Coastal Watercraft Issue [Bravo]	1	0	1
Coastal Watercraft Rescue [Delta]	1	0	1
Coastal Water Rescue [Delta]	2	0	2
Coastal Water Rescue [Delta]; Coastal Water Rescue (Multiple) [Delta]	1	0	1
Coastal Water Rescue (Multiple) [Delta]	1	1	2
Commercial or Industrial Fire Alarm [Charlie]	2	0	2
Convulsions or Seizures [Alpha]	0	1	1
Convulsions or Seizures [Delta]	1	0	1
Crime in Progress (10-64 x64)	0	1	1
Debris in Roadway	4	2	6
Disabled Motorist (10-87 x87)	9	9	18
Disabled Motorist (10-87 x87); Assist Other Agency (Fire)	0	1	1
Disturbance or Disorderly Subject	9	6	15
Domestic Disturbance (10-82 x82)	2	1	3
Drowning or Near Drowning [Delta, Water]	1	0	1

Descriptions	CFS Month		
	6	7	Totals
Drunk Driver (10-55 x55)	2	1	3
Drunk Driver (10-55 x55); Traffic Accident (Property Damage Only 10-50PD x50PD)	0	1	1
Electrical Investigation [Bravo]	0	1	1
Elevator Stuck or Problems [Alpha]	2	1	3
Escort or Convoy (10-59 x59)	0	1	1
Falls [Alpha]	1	0	1
Falls [Alpha]; Assist Other Agency (Fire)	1	0	1
Falls [Alpha]; Assist Other Agency (Law) (10-77 x77); Assist Other Agency (Fire)	0	1	1
Falls [Bravo]	1	1	2
Falls [Delta]	0	1	1
Fight in Progress (10-40 x40); Assist Other Agency (EMS)	1	0	1
Fire Alarm [Bravo]	1	1	2
Fire Alarm [Bravo]; Alarm (SIG45 Signal 45)	0	1	1
Fireworks	2	6	8
Give Subject a Ride (10-5 x5)	0	3	3
Heart or AICD Problems [Charlie]; Assist Other Agency (Fire)	0	1	1
Heart or AICD Problems [Delta]	0	2	2
Heat Exposure [Alpha]	0	1	1
Hemorrhage [Bravo]	2	0	2
Hit and Run (Property Damage Only 10-54 x54)	1	0	1
Improperly Parked Vehicle (10-70 x70)	68	58	126
Intoxicated Person (10-56 x56)	0	1	1

Descriptions	CFS Month		
	6	7	Totals
Investigate Narcotics Activity (Signal 49 SIG49 10-98 x98)	0	2	2
Investigation (Law)	2	3	5
Issue with Power Line or Transformer [Alpha]	0	1	1
Keys In Vehicle or Lockout	3	1	4
Lift Assist (No Injury) [Alpha]	1	0	1
Lost or Found Property	9	13	22
Meet with Complainant (10-83 x83)	49	40	89
Meet with Complainant (10-83 x83); Attempt to Locate (ATL)	0	1	1
Meet with Subject or Officer (10-25 x25)	25	20	45
Missing or Abandoned Person	1	3	4
Missing or Abandoned Person; Assist Other Agency (Fire)	1	0	1
Multiple Residential Structure Fire [Echo]	1	0	1
Noise Complaint	8	3	11
Open Door	0	1	1
Open Door; Special Check - Business - Residence (10-79 x79)	0	1	1
Overdose or Poisoning (Accidental) [Charlie]; Assist Other Agency (Fire)	1	0	1
Prowler (10-76 x76)	1	2	3
Psychiatric or Abnormal Behavior [Charlie]	1	1	2
Sick Person [Alpha]	2	1	3
Sick Person [Charlie]	0	1	1
Sick Person [Charlie]; Assist Other Agency (Fire)	1	1	2
Single Residential Fire Alarm [Bravo]	4	4	8
Single Residential Fire Alarm - Carbon Monoxide [Bravo]	1	0	1

Descriptions	CFS Month		
	6	7	Totals
Single Residential Structure Fire [Delta]	1	0	1
Special Check - Business - Residence (10-79 x79)	350	422	772
Special Operations Assignment (Signal 55 SIG55)	26	9	35
Special Operations Assignment (Signal 55 SIG55); Assist Other Agency (EMS)	1	0	1
Stopping Vehicle (10-61 x61)	80	58	138
Storm - Trees or Debris	0	1	1
Structure Fire (Contained Appliance) [Delta]	0	1	1
Structure Fire (Electrical Problem)	0	1	1
Subject Locked in Vehicle [Bravo]	2	0	2
Suspicious Vehicle or Subject (10-60 x60)	6	9	15
Take Written Report (10-92 x92)	6	12	18
Traffic Accident (Property Damage Only 10-50PD x50PD)	5	9	14
Traffic Accident (Property Damage Only 10-50PD x50PD); Assist Other Agency (EMS)	1	0	1
Traffic Accident (Property Damage Only 10-50PD x50PD); Water or Sewer Problems	1	0	1
Traffic Control (10-58 x58)	2	5	7
Traffic Incident ACN [Bravo]	0	1	1
Traffic Incident [Bravo]	1	3	4
Traffic Light Out (10-88 x88)	0	1	1
Trailer Structure Fire [Delta]	0	1	1
Traumatic Injuries [Alpha]	0	1	1
Trespassers	8	2	10
Trespassers; Call By Phone (10-21Law x21L)	0	1	1

Descriptions	CFS Month		
	6	7	Totals
Unconscious or Fainting [Alpha]	2	0	2
Unconscious or Fainting [Delta]	1	0	1
Unit Busy at Location (10-6 x6)	7	0	7
Walk In Medical	2	0	2
Watercraft Rescue [Delta]	0	1	1
Water or Sewer Problems	3	8	11
Welfare Check	4	7	11
Welfare Check; Call By Phone (10-21Law x21L)	0	1	1
Welfare Check; Take Written Report (10-92 x92)	1	0	1
	3	2	5
Totals	824	857	1681



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HBPD Monthly Report (June - July 2024)

Printed on August 9, 2024

Reported	Case Number	Address	Offenses	Disposition
06/01/24 19:46	HBP24-00045	441 OCEAN BLVD W	50B-4.1(A) - DV PROTECTIVE ORDER VIOL (M)	Closed - By Other Means
06/08/24 23:28	HBP24-00046	300 OCEAN BLVD W	20-158 - STOP SIGN VIOLATION; 90-113 - MARIJUANA PARAPHERNALIA; 90-95(D)(4) - POSSESS MARIJUANA UP TO 1/2 OZ	Closed - Citation Issued
06/10/24 11:47	HBP24-00047	327 OCEAN BLVD E	14-72(A) - MISDEMEANOR LARCENY	Investigator Requested
06/10/24 22:29	HBP24-00048	240 HOSPITAL DR	ANIMAL BITE	Closed - By Other Means
06/12/24 13:15	HBP24-00049	119 SHRIMP ST	14-72(A) - LARCENY OF MOTOR VEHICLE	Closed - Leads Exhausted
06/14/24 09:07	HBP24-00050	492 OCEAN BLVD W	14-159.13 - SECOND DEGREE TRESPASS	Closed - Unfounded
06/14/24 16:28	HBP24-00051	NEPTUNE DR /	STRUCTURE FIRE - NO CRIME	Closed - Unfounded
06/15/24 10:46	HBP24-00052	255 OCEAN BLVD E	Found Property No Offense	Closed - Unfounded
06/15/24 19:35	HBP24-00053	JORDAN BLVD	20-166(C) - HIT-RUN -- UNATTENDED VEHICLE	Closed - Leads Exhausted
06/15/24 22:42	HBP24-00054	145 OCEAN BLVD W	DEATH INVESTIGATION	Closed - Unfounded
06/16/24 16:03	HBP24-00055	473 OCEAN BLVD W	14-277.3 - MISDEMEANOR STALKING	Closed - By Other Means
06/17/24 23:37	HBP24-00056	SABBATH HOME RD /	Warrant Service Other Jurisdiction; 20-111(2) - CANCL/REVOK/SUSP CERTIF/TAG	Closed - Cleared By Arrest

Reported	Case Number	Address	Offenses	Disposition
06/19/24 14:29	HBP24-00057	1032 OCEAN BLVD W	Larceny; 14-56 - BREAK OR ENTER A MOTOR VEHICLE (CONVEYANCE)	Investigator Requested
06/19/24 22:03	HBP24-00058	JORDAN BLVD /	14-72(A) - MISDEMEANOR LARCENY; 14-56 - BREAK OR ENTER A MOTOR VEHICLE (CONVEYANCE)	Investigator Requested
06/22/24 09:04	HBP24-00059	152 OCEAN BLVD E	14-134.3(A) - DOMESTIC CRIM TRESPASS(M)	Closed - Leads Exhausted
06/22/24 19:04	HBP24-00060	162 GREENSBORO ST	14-33(A) - SIMPLE AFFRAY	Closed - Resolved by Parties
06/24/24 18:12	HBP24-00061	473 OCEAN BLVD W	Motor Vehicle Accident	Closed - Case Created In Error
06/25/24 14:15	HBP24-00062	107 MULLET ST	90-95(D)(4) - SIMPLE POSSESS SCH VI CS (M)	Closed - By Other Means
06/30/24 08:15	HBP24-00063	306 OCEAN BLVD W	14-190.9 - Indecent Exposure	Case Report Created
07/05/24 11:43	HBP24-00064	554 OCEAN BLVD W	14-72(A) - MISDEMEANOR LARCENY	Closed - Leads Exhausted
07/05/24 18:57	HBP24-00065	1100 SABBATH HOME		Closed - Case Created In Error
07/06/24 12:48	HBP24-00066	155 BRUNSWICK AVE	LOST/FOUND PROPERTY	Closed - Resolved by Parties
07/07/24 10:12	HBP24-00067	441 OCEAN BLVD W	14-72(A) - MISDEMEANOR LARCENY; 14-56 - BREAK OR ENTER A MOTOR VEHICLE (CONVEYANCE)	Investigator Requested
07/07/24 12:46	HBP24-00068	125 S SHORE DR	20-166(C)(1) - HIT/RUN LEAVE SCENE PROP DAM; 14-127 - INJURY TO REAL PROPERTY	Closed - Leads Exhausted
07/08/24 09:32	HBP24-00069	129 FERRY RD	14-72(A) - MISDEMEANOR LARCENY; 15 - RECOVERED PROPERTY	Closed - Leads Exhausted

Reported	Case Number	Address	Offenses	Disposition
07/08/24 12:06	HBP24-00070	193 HIGHPOINT ST	LOST/FOUND PROPERTY	Closed - By Other Means
07/08/24 12:54	HBP24-00071	110 ROTHSCCHILD ST	LOST/FOUND PROPERTY	Closed - By Other Means
07/08/24 15:13	HBP24-00072	110 ROTHSCCHILD ST	LOST/FOUND PROPERTY	Closed - By Other Means
07/17/24 08:09	HBP24-00074	101 OCEAN BLVD W	14-71.2 - POSSESS STOLEN MOTOR VEHICLE	Closed - Forward to Other Agency
07/18/24 10:40	HBP24-00075	337 OCEAN BLVD E	90-95(D)(4) - FELONY POSSESSION MARIJUANA	Closed - Leads Exhausted
07/20/24 13:12	HBP24-00076	1315 OCEAN BLVD W	14-277.1 - COMMUNICATING THREATS	Closed - Leads Exhausted
07/21/24 07:25	HBP24-00078	1045 OCEAN BLVD W	CALL FOR SERVICE	Closed - By Other Means
07/21/24 07:35	HBP24-00077	105 DUNESCAPE DR	14-127 - INJURY TO REAL PROPERTY	Closed - Leads Exhausted
07/23/24 16:38	HBP24-00080	1321 OCEAN BLVD W	14-160 - INJURY TO PERSONAL PROPERTY	Closed - Leads Exhausted

Total Records: 34



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Ordinance Violations (Jan - July, 2024)

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Date	Defendant	Citation/Warning	Ordinance
06/02/24	NAYLOR, GARY	Citation	Parking - Roadway/Travel Lane
06/03/24	ROSEMAN, LAURA	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
06/03/24	LLC, AMADOR	Warning	Parking - Roadway/Travel Lane
06/03/24	JONES, JAMES JR	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
06/04/24	WHITE, JASON JR	Warning-Compliant	Parking - Roadway/Travel Lane
06/04/24	HIATT, EMORY	Warning-Compliant	Nuisance - Noise 1st Offense
06/05/24	LINVILLE, HOLLI	Citation	Parking - No Parking Zones (All Other)
06/07/24	CONRAD, STEPHEN	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedestrian Accessway
06/07/24	CORE, LAVERSA	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
06/08/24	WEST, ALMA	Warning-Compliant	Parking - Roadway/Travel Lane
06/08/24	INC, CZR	Citation	Parking - Roadway/Travel Lane
06/09/24	SOWANSKY, MARTIN	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
06/12/24	TRUST, ENTERPRISE	Citation	Parking - Right-of-Way Violation (Ocean Blvd)

Date	Defendant	Citation/Warning	Ordinance
06/12/24	SIMMONS, CHRISTOPHER	Warning-Compliant	Parking - Roadway/Travel Lane
06/12/24	DIAZ, RIGOBERTO	Warning-Compliant	Parking - Roadway/Travel Lane
06/12/24	HUGHES, DILLION	Warning-Compliant	Parking - Roadway/Travel Lane
06/12/24	FENNELL, KENNETH	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
06/13/24	PREVATT, RANDY	Warning-Compliant	Parking - Roadway/Travel Lane
06/13/24	DILLARD, WILLIE	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
06/13/24	MOODY, DARELL	Warning-Compliant	Parking - Roadway/Travel Lane
06/13/24	SEAGO, RONALD	Warning-Compliant	Parking - Roadway/Travel Lane
06/13/24	ALFARO, GLEDIN	Warning-Compliant	Parking - Roadway/Travel Lane
06/13/24	FIELD, MICHAEL	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
06/13/24	SCATES, REID	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
06/16/24	THOMPSON, NICOLE	Citation	Parking - Block Crosswalk/Sidewalk/Pedestrian Accessway
06/17/24	SOCKO, MICHAEL	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
06/17/24	MOON, JEREMY	Warning-Compliant	Parking - Roadway/Travel Lane
06/17/24	CASANO, KELSEY	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
06/17/24	FLORES, MAXIMINO	Warning-Compliant	Parking - Within 40ft of Intersection/Cul-De-Sac
06/18/24	GRIFFITH, KEVIN	Citation	Animal Control - Leash Law Violation

Date	Defendant	Citation/Warning	Ordinance
06/20/24	LLP, BAZEN	Citation	Parking - No Parking Zones (All Other)
06/22/24	FARRIS, TRUBIE	Warning-Compliant	Parking - In Area for Other Than Designated Use
06/22/24	CAPALUNGAN, KATHLEEN	Citation	Parking - Non-LSV in LSV Only Area
06/22/24	CAPALUNGAN, KATHLEEN	Citation	Parking - Roadway/Travel Lane
06/26/24	LLC, SIMCO	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
06/27/24	LEZON, LAUREN	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
06/28/24	SPELL, CHARLES II	Warning	Traffic - Tire Squealing (PVA Only)
06/28/24	BURKETT, JAMES	Warning	Traffic - Tire Squealing (PVA Only)
06/29/24	PERRY, CHRISTINA	Citation	Parking - In Area for Other Than Designated Use
07/01/24	LLC, ISLAND	Warning-Compliant	Parking - Roadway/Travel Lane
07/01/24	INC, SYDNIC	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
07/01/24	BYRUM, JANICE	Warning-Compliant	Parking - Handicap Violation
07/01/24	MULLENS, JEREMY	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
07/02/24	SEYMOUR, BRADLEY	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
07/02/24	SCHLEGEL, BETHANY	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)

Date	Defendant	Citation/Warning	Ordinance
07/04/24	WASHO, JEFFREY	Citation	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)
07/04/24	MARBURGER, JESSICA	Citation	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)
07/04/24	ALLEN, JASON	Warning	General - Fireworks Discharge/Possession/Sale (NC Legal Fireworks Only)
07/05/24	SCOGGINS, GEORGE	Warning-Compliant	Parking - Roadway/Travel Lane
07/05/24	DEBOLT, ADDISON	Citation	Parking - Roadway/Travel Lane
07/05/24	BRUCE, CRAIG	Citation	Parking - Roadway/Travel Lane
07/05/24	MCKNIGHT, JAMES	Warning	Parking - Roadway/Travel Lane
07/05/24	LLC, ISLAND	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
07/06/24	BRISTOW, ERIC	Warning-Compliant	Parking - Roadway/Travel Lane
07/06/24	BENNETT, KRISTY	Warning-Compliant	Animal Control - Pet on Strand When Prohibited
07/07/24	EVANS, JUDY	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
07/07/24	BOGUE, FRANK JR	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
07/07/24	DEAS, BOBBY	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
07/11/24	FLETCHER, JAMES JR	Citation	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)
07/14/24	OLSON, ELLA	Warning	Parking - Block Crosswalk/Sidewalk/Pedestrian Accessway

Date	Defendant	Citation/Warning	Ordinance
07/19/24	TINNEN, XAVIER	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
07/19/24	LLC, ISLAND	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
07/19/24	HUTCHINS, LISA	Warning-Compliant	Parking - No Parking Zones (All Other)
07/19/24	LLC, SUNFUN	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
07/20/24	SAUNDERS, ANTHONY	Citation	Parking - Non-LSV in LSV Only Area
07/21/24	MORLACHETTA, TYLER	Citation	Parking - Non-LSV in LSV Only Area
07/30/24	NANCY JO D'ANGELICO, MADDUX	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
07/30/24	N/A	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)

Total Records: 68

LSV = 60



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State Citation (June - July, 2024)

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Date	Defendant	Statutes/Charges
06/01/24	TAYLOR, JESSE NATHANAEL	20-111(2) - EXPIRED REGISTRATION CARD/TAG
06/04/24	LONG, OLIVIA CATHERINE	20-135.2(A) - FAIL TO WEAR SEAT BELT
06/07/24	JAIMES, JESUS	20-158.1 - FAILURE TO YIELD - YIELD SIGN; 20-7(A) - NO OPERATORS LICENSE
06/08/24	ROOS, ROBERT JOSEPH	20-158 - STOP SIGN VIOLATION; 90-113 - MARIJUANA PARAPHERNALIA; 90-95(D)(4) - POSSESS MARIJUANA UP TO 1/2 OZ
06/08/24	MIKLES, JUSTIN WORTH	20-141(B) - EXCEEDING POSTED SPEED
06/09/24	MCKINNEY, MATTHEW LEE	20-135.2A - FAIL WEAR SEAT BELT-FRONT SEAT
06/09/24	STCLAIR, JAMES KYLE	20-137.1 - FAIL TO SECURE PASSENGER UNDER 16
06/13/24	HALL, JAMES CASEY	20-135.2A - FAIL WEAR SEAT BELT-FRONT SEAT
06/13/24	PEARSON, JENNIFER ANN	20-28(A1) - DWLR IMPAIRED REV
06/13/24	CHANEY, AARON E	20-137.1(A1) - CHILD NOT IN REAR SEAT
06/17/24	FIELDS, ALEX RYAN	20-156(A) - FAIL TO YIELD FROM PRIVATE DRV
06/17/24	LOWRY, ROBIN RENEE	20-111(2) - CANCL/REVOK/SUSP CERTIF/TAG
06/18/24	DIBATTISTA, BRIAN MICHAEL	20-135.2A - FAIL TO WEAR SEAT BELT-DRIVER
06/22/24	GOBBLE, STEPHANIE ANGELA	20-152(A) - FOLLOWING TOO CLOSELY; 20-111(2) - EXPIRED REGISTRATION CARD/TAG
06/22/24	MEJIA SANCHEZ, FRANCISCA	20-7(A) - NO OPERATORS LICENSE

Date	Defendant	Statutes/Charges
07/07/24	SULLINGER, NEIL R	20-137.1 - FAIL TO SECURE PASSENGER UNDER 16
07/13/24	KEITH, NICOLE ELIZABETH	20-141(B) - SPEEDING
07/14/24	NEWSOME, PATRICK JAMES	20-154(A) - IMPROPER BACKING
07/19/24	GREGG, DEVEREAUX ACKER	20-137.1 - NO CHILD RESTRAINT SYSTEM
07/22/24	FIELD, MICHAEL EDWARD	20-63(G) - COVERING/DISGUISED REG PLATE; 20-127(D) - WINDOW TINTING VIOL

Total Records: 20

LSV = 4

Permit Report

06/08/2024 - 07/08/2024

Issued Date	Permit #	Permit Type	Project Cost	Total Fees	Total Payments
7/5/2024	240656	Mechanical	6,768	\$100.00	
7/5/2024	240655	Mechanical	9,620	\$100.00	
7/5/2024	240654	New Construction	19,200	\$297.80	
7/5/2024	240653	Mechanical	7,896	\$100.00	\$100.00
7/5/2024	240652	Electrical	250	\$175.00	
7/5/2024	240651	Single Family Construction	1,300,000	\$12,657.68	\$12,657.68
7/3/2024	240650	Zoning	50	\$50.00	\$50.00
7/3/2024	240649	Zoning	25	\$25.00	\$25.00
7/1/2024	240648	Mechanical	16,280		
7/2/2024	240647	Repair	4,500	\$125.00	\$125.00
7/2/2024	240646	Bulkhead	20,000	\$205.00	
7/2/2024	240645	Single Family Construction	443,000	\$11,024.92	
7/2/2024	240644	Repair	6,000	\$175.00	\$175.00
7/2/2024	240643	No Permit Required	21,000		
7/2/2024	240642	Repair	10,000	\$125.00	\$125.00
7/2/2024	240641	Boat Lift	23,000	\$232.00	\$232.00
7/2/2024	240640	Swimming Pool	99,000	\$1,116.00	\$1,116.00
7/2/2024	240639	Mechanical	6,695	\$100.00	\$100.00
7/1/2024	240638	No Permit Required	18,000		
7/1/2024	240637	Mechanical	9,946	\$200.00	\$200.00
7/1/2024	240636	Plumbing	18,633	\$200.00	
7/1/2024	240635	Mechanical	16,280	\$200.00	\$200.00
7/1/2024	240634	Electrical	1,700	\$175.00	\$175.00
7/1/2024	240633	Mechanical	9,406	\$100.00	\$100.00
7/1/2024	240632	Mechanical	0		
6/28/2024	240631	Mechanical	7,950	\$100.00	
6/28/2024	240630	Electrical	3,800	\$175.00	\$175.00
6/28/2024	240629	Electrical	3,800	\$175.00	\$175.00
6/28/2024	240628	Mechanical	5,501	\$100.00	\$100.00
6/27/2024	240627	Mechanical	6,200	\$200.00	
6/27/2024	240626	Electrical	400		
6/26/2024	240625	Electrical	1,582	\$175.00	\$175.00
6/26/2024	240624	Mechanical	8,000	\$200.00	
6/26/2024	240623	Mechanical	16,656	\$200.00	\$200.00
6/26/2024	240622	Mechanical	8,775	\$100.00	\$100.00
6/26/2024	240621	Mechanical	11,650	\$200.00	\$200.00
6/26/2024	240620	Mechanical	8,850	\$100.00	\$100.00

6/26/2024	240619	Mechanical	5,475	\$100.00	\$100.00
6/26/2024	240618	Mechanical	5,840	\$100.00	\$100.00
6/26/2024	240617	Electrical	1,300	\$175.00	\$175.00
6/25/2024	240616	Repair	3,500	\$125.00	\$125.00
6/25/2024	240615	Boat Lift	9,000	\$225.00	\$225.00
6/25/2024	240614	Repair	25,000	\$250.00	\$250.00
6/25/2024	240613	No Permit Required	2,000		
6/25/2024	240612	Repair	12,000	\$133.00	\$133.00
6/24/2024	240611	Bulkhead	41,000	\$394.00	\$394.00
6/24/2024	240610	Swimming Pool	35,334	\$543.01	\$543.01
6/21/2024	240609	Zoning	50	\$50.00	\$50.00
6/21/2024	240608	Electrical	1,500	\$175.00	\$175.00
6/21/2024	240607	Electrical	1,500	\$175.00	\$175.00
6/21/2024	240606	Electrical	1,500	\$175.00	\$175.00
6/21/2024	240605	Electrical	1,500	\$175.00	\$175.00
6/21/2024	240604	Electrical	1,500	\$175.00	\$175.00
6/21/2024	240603	Mechanical	14,500	\$200.00	\$200.00
6/20/2024	240602	Electrical	1,700	\$175.00	\$175.00
6/20/2024	240601	Electrical	1,700	\$175.00	\$175.00
6/20/2024	240600	Bulkhead	25,000	\$250.00	\$250.00
6/20/2024	240599	No Permit Required	500		
6/20/2024	240598	Electrical	1,200	\$175.00	\$175.00
6/20/2024	240597	Mechanical	7,975	\$100.00	\$100.00
6/19/2024	240596	Electrical	1,700	\$175.00	\$175.00
6/19/2024	240595	Electrical	1,200	\$175.00	\$175.00
6/19/2024	240594	Electrical	2,500	\$175.00	\$175.00
6/19/2024	240593	Electrical	1,200	\$175.00	\$175.00
6/19/2024	240592	Electrical	1,700	\$175.00	\$175.00
6/19/2024	240591	Electrical	2,000	\$175.00	\$175.00
6/19/2024	240590	Electrical	2,500	\$175.00	\$175.00
6/18/2024	240589	Renovation	50,400		
6/18/2024	240588	Repair	9,844	\$125.00	
6/18/2024	240587	Repair	2,800	\$125.00	
6/18/2024	240586	Electrical	2,500	\$175.00	\$175.00
6/18/2024	240585	Repair	35,000	\$540.00	\$540.00
6/18/2024	240584	Electrical	3,500	\$175.00	\$175.00
6/18/2024	240583	No Permit Required	27,000		
6/17/2024	240582	Electrical	1,200	\$175.00	\$175.00
6/17/2024	240581	Electrical	1,700	\$175.00	\$175.00
6/17/2024	240580	Electrical	2,500	\$175.00	\$175.00
	240579	Electrical	1,700	\$175.00	\$175.00
6/17/2024	240578	Electrical	1,700	\$175.00	\$175.00
6/17/2024	240577	Electrical	1,700	\$175.00	\$175.00
6/14/2024	240576	Mechanical	5,000	\$100.00	\$100.00

6/13/2024	240575	Electrical	975	\$175.00	\$175.00
6/13/2024	240574	Electrical	975	\$175.00	\$175.00
6/13/2024	240573	Repair	11,000	\$125.00	\$125.00
6/13/2024	240572	Electrical	0		
6/13/2024	240571	Electrical	1,000	\$175.00	\$175.00
6/13/2024	240570	Plumbing	0		
6/13/2024	240569	Renovation	46,000	\$449.00	\$449.00
6/13/2024	240568	Electrical	1,500	\$175.00	\$175.00
6/12/2024	240567	New Construction	24,000	\$341.00	\$341.00
6/12/2024	240566	Electrical	0		
6/11/2024	240565	Mechanical	14,600	\$200.00	\$200.00
6/11/2024	240564	Zoning	50	\$50.00	\$50.00
6/11/2024	240563	Mechanical	10,000	\$100.00	\$100.00
6/11/2024	240562	Mechanical	5,200	\$100.00	\$100.00
6/11/2024	240561	Mechanical	5,350	\$100.00	\$100.00
6/11/2024	240560	Mechanical	15,900	\$200.00	\$200.00
6/11/2024	240559	Electrical	1,700	\$175.00	\$175.00
6/11/2024	240558	Mechanical	10,225	\$100.00	\$100.00
6/11/2024	240557	Mechanical	8,246	\$100.00	\$100.00
6/11/2024	240556	Electrical	1,700	\$175.00	\$175.00
6/11/2024	240555	Mechanical	9,234	\$100.00	\$100.00
6/11/2024	240554	Electrical	3,000	\$350.00	\$350.00
6/11/2024	240553	Mechanical	8,658	\$100.00	\$100.00
6/11/2024	240552	Mechanical	16,047	\$200.00	\$200.00
6/11/2024	240551	Mechanical	7,950	\$100.00	\$100.00
6/11/2024	240550	Electrical	1,600	\$175.00	\$175.00
6/11/2024	240549	Electrical	2,750	\$175.00	\$175.00
6/11/2024	240548	Electrical	9,810	\$175.00	\$175.00
6/11/2024	240547	Electrical	2,750	\$175.00	\$175.00
6/11/2024	240546	Electrical	1,200	\$175.00	\$175.00
6/11/2024	240545	Electrical	1,200	\$175.00	\$175.00
6/11/2024	240544	Electrical	1,700	\$175.00	\$175.00
6/11/2024	240543	Electrical	1,700	\$175.00	\$175.00
6/11/2024	240542	Electrical	1,700	\$175.00	\$175.00
6/11/2024	240541	Repair	25,000	\$250.00	\$250.00
6/10/2024	240540	Electrical	1,700	\$175.00	\$175.00
6/10/2024	240539	Electrical	1,700	\$175.00	\$175.00
6/10/2024	240538	Electrical	2,500	\$175.00	\$175.00
6/10/2024	240537	Electrical	1,200	\$175.00	\$175.00
6/10/2024	240536	Electrical	1,500	\$175.00	\$175.00
6/10/2024	240535	Electrical	1,500	\$175.00	\$175.00
6/10/2024	240534	Electrical	1,500	\$175.00	\$175.00
6/10/2024	240533	Electrical	1,500	\$175.00	\$175.00
6/10/2024	240532	Electrical	1,500	\$175.00	\$175.00
6/10/2024	240531	Zoning	50	\$50.00	\$50.00
6/10/2024	240530	Zoning	50	\$50.00	\$50.00
			\$2,777,751.00	\$44,033.41	\$31,180.69

PERMIT SUMMARY REPORT**COMMERCIAL**

Count	2
Total Fees	\$50
Fees Paid	\$50
Total Project Cost	\$50

RESIDENTIAL

Count	125
Total Fees	\$43,983.41
Fees Paid	\$31,130.69
Total Project Cost	\$2,777,701

TOTAL

Count	127
Total Fees	\$44,033.41
Fees Paid	\$31,180.69
Total Project Cost	\$2,777,751

ACTIVE NEW HOME PERMITS = 37

OTHER ACTIVE PERMITS= 375

PERMITS ISSUED OVER \$30,000 = 33 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED OVER \$100,000 = 8 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS - SUBSTANTIAL IMPROVEMENTS = 2 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED WAITING PICK UP = 27

TOTAL PERMITS= 439

PERMITS IN REVIEW= 6

CAMA ISSUED= 0

ZONING ISSUED = 8

PERMITS SERVICED FOR INSPECTIONS FROM 6/8-7/8=156

TOTAL INSPECTIONS MADE= 438

Permit Report

07/08/2024 - 08/13/2024

Issued Date	Permit #	Permit Type	Project Cost	Total Fees	Total Payments
8/13/2024	240756	Repair	1,500	\$125.00	
8/13/2024	240755	Zoning	4,559	\$50.00	
8/9/2024	240754	Repair	1,000	\$125.00	\$125.00
8/9/2024	240753	Mechanical	4,100	\$100.00	\$100.00
8/9/2024	240752	Electrical	14,500	\$150.00	
8/6/2024	240751	Bulkhead	25,000	\$250.00	\$250.00
8/6/2024	240750	Single Family Construction	850,000	\$11,739.87	\$11,739.87
8/6/2024	240749	Mechanical	8,952	\$100.00	\$100.00
8/6/2024	240748	Electrical	1,200	\$175.00	\$175.00
8/5/2024	240747	Electrical	750	\$100.00	
8/5/2024	240746	Electrical	4,000	\$100.00	
8/5/2024	240745	Electrical	1,100	\$175.00	\$175.00
8/5/2024	240744	Mechanical	5,850	\$100.00	\$100.00
8/5/2024	240743	Mechanical	5,110	\$100.00	\$100.00
8/5/2024	240742	Electrical	1,500	\$175.00	
8/5/2024	240741	Electrical	1,500	\$175.00	
8/1/2024	240740	Zoning	25	\$25.00	\$25.00
8/1/2024	240739	Renovation	94,199	\$872.79	\$872.79
8/1/2024	240738	Renovation	10,000	\$225.00	\$225.00
8/1/2024	240737	Repair	60,000	\$565.00	\$565.00
8/1/2024	240736	Repair	19,602	\$201.42	\$201.42
7/31/2024	240735	Zoning	50	\$50.00	\$50.00
7/30/2024	240734	Mechanical	21,402	\$200.00	\$200.00
7/30/2024	240733	Mechanical	4,845	\$100.00	\$100.00
7/30/2024	240732	Repair	15,000	\$160.00	\$160.00
7/29/2024	240731	Zoning	25	\$25.00	\$25.00
7/29/2024	240730	Mechanical	4,850	\$100.00	\$100.00
7/29/2024	240729	Mechanical	14,600	\$200.00	\$200.00
7/26/2024	240728	Mechanical	5,150	\$100.00	\$100.00
7/26/2024	240727	Mechanical	4,665	\$100.00	\$100.00
7/26/2024	240726	Mechanical	16,000	\$200.00	\$200.00
7/25/2024	240725	Walkway	22,000	\$223.00	\$223.00
7/25/2024	240724	Walkway	38,000	\$367.00	\$367.00
7/25/2024	240723	Electrical	3,000	\$100.00	\$100.00
7/25/2024	240722	Electrical	1,388	\$100.00	\$100.00
7/25/2024	240721	Repair	115,000	\$1,110.00	\$1,110.00
7/25/2024	240720	Mechanical	4,900	\$100.00	\$100.00
7/24/2024	240719	Electrical	1,500	\$175.00	\$175.00
7/24/2024	240718	Electrical	1,300	\$175.00	\$175.00
7/24/2024	240717	Mechanical	8,656	\$100.00	\$100.00
7/24/2024	240716	Fence	50	\$50.00	\$50.00
7/24/2024	240715	Mechanical	5,053	\$100.00	\$100.00

7/24/2024	240714	Fence	50	\$50.00	\$50.00
7/24/2024	240713	Electrical	5,000	\$175.00	\$175.00
7/24/2024	240712	No Permit Required	14,000		
7/23/2024	240711	Mechanical	3,494	\$100.00	\$100.00
7/23/2024	240710	Mechanical	11,881	\$300.00	\$300.00
7/23/2024	240709	Mechanical	8,700	\$100.00	\$100.00
7/23/2024	240708	Mechanical	5,244	\$100.00	\$100.00
7/23/2024	240707	Swimming Pool	9,000	\$225.00	\$225.00
7/23/2024	240706	Repair	8,565	\$125.00	\$125.00
7/23/2024	240705	Electrical	1,200	\$175.00	\$175.00
7/22/2024	240704	Electrical	1,800	\$175.00	\$175.00
7/22/2024	240703	No Permit Required	12,000		
7/22/2024	240702	Addition	1,500	\$50.00	\$50.00
7/22/2024	240701	Mechanical	4,700	\$100.00	\$100.00
7/19/2024	240700	Zoning	50		
7/19/2024	240699	No Permit Required	31,050		
7/19/2024	240698	No Permit Required	30,000		
7/18/2024	240697	Mechanical	6,000	\$100.00	\$100.00
7/18/2024	240696	Mechanical	4,500	\$100.00	\$100.00
7/17/2024	240695	Boat Lift	15,000	\$260.00	\$260.00
7/17/2024	240694	Single Family Construction	1,092,882	\$11,498.39	\$11,498.39
7/17/2024	240693	Zoning	50	\$50.00	\$50.00
7/16/2024	240692	Repair	34,488	\$200.00	\$200.00
7/16/2024	240691	Addition	30,000	\$395.00	\$395.00
7/16/2024	240690	Boat Lift	35,000	\$440.00	\$440.00
7/16/2024	240689	Boat Lift	12,000	\$233.00	\$233.00
7/16/2024	240688	Mechanical	6,616	\$100.00	\$100.00
7/16/2024	240687	Zoning	25	\$75.00	\$75.00
7/15/2024	240686	Zoning	50	\$50.00	\$50.00
7/15/2024	240685	Zoning	50	\$50.00	\$50.00
7/15/2024	240684	Zoning	25	\$25.00	\$25.00
7/15/2024	240683	Mechanical	8,064	\$100.00	\$100.00
7/15/2024	240682	Mechanical	8,497	\$100.00	\$100.00
7/12/2024	240681	Zoning	50	\$50.00	\$50.00
7/12/2024	240680	Electrical	500	\$175.00	
7/12/2024	240679	Mechanical	10,157	\$200.00	\$200.00
7/12/2024	240678	Mechanical	8,200	\$100.00	\$100.00
7/12/2024	240677	Mechanical	4,894	\$100.00	\$100.00
7/12/2024	240676	Mechanical	8,550	\$100.00	\$100.00
7/12/2024	240675	Bulkhead	25,000	\$250.00	\$250.00
7/12/2024	240674	Repair	44,000	\$421.00	\$421.00
7/12/2024	240673	Bulkhead	25,000	\$250.00	\$250.00

7/12/2024	240672	Zoning	50	\$50.00	\$50.00
7/11/2024	240671	Repair	8,500	\$125.00	\$125.00
7/11/2024	240670	Electrical	975	\$175.00	\$175.00
7/11/2024	240669	Electrical	950	\$175.00	\$175.00
7/10/2024	240668	Mechanical	10,800	\$100.00	\$100.00
7/10/2024	240667	Zoning	2,924	\$50.00	\$50.00
7/10/2024	240666	Repair	20,000	\$205.00	\$205.00
7/10/2024	240665	Electrical	1,780	\$175.00	\$175.00
7/9/2024	240664	Mechanical	8,621	\$100.00	\$100.00
7/9/2024	240663	Electrical	500	\$100.00	
7/9/2024	240662	Swimming Pool	4,900	\$125.00	\$125.00
7/9/2024	240661	Mechanical	6,500	\$100.00	\$100.00
7/8/2024	240660	Repair	12,000	\$133.00	\$133.00
7/8/2024	240659	Swimming Pool	8,000	\$175.00	\$175.00
7/8/2024	240658	Mechanical	16,032	\$200.00	\$200.00
7/8/2024	240657	Electrical	2,000	\$175.00	\$175.00
			\$3,034,245.00	\$38,724.47	\$37,574.47

PERMIT SUMMARY REPORT

COMMERCIAL

Count	0
Total Fees	\$0
Fees Paid	\$0
Total Project Cost	\$0

RESIDENTIAL

Count	100
Total Fees	\$38,724.47
Fees Paid	\$37,574.47
Total Project Cost	\$3,034,245

TOTAL

Count	100
Total Fees	\$38,724.47
Fees Paid	\$37,574.47
Total Project Cost	\$3,034,245

ACTIVE NEW HOME PERMITS = 33

OTHER ACTIVE PERMITS= 393

PERMITS ISSUED OVER \$30,000 = 34 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED OVER \$100,000 = 6 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS - SUBSTANTIAL IMPROVEMENTS =0 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED WAITING PICK UP = 26

TOTAL PERMITS= 452

PERMITS IN REVIEW= 8

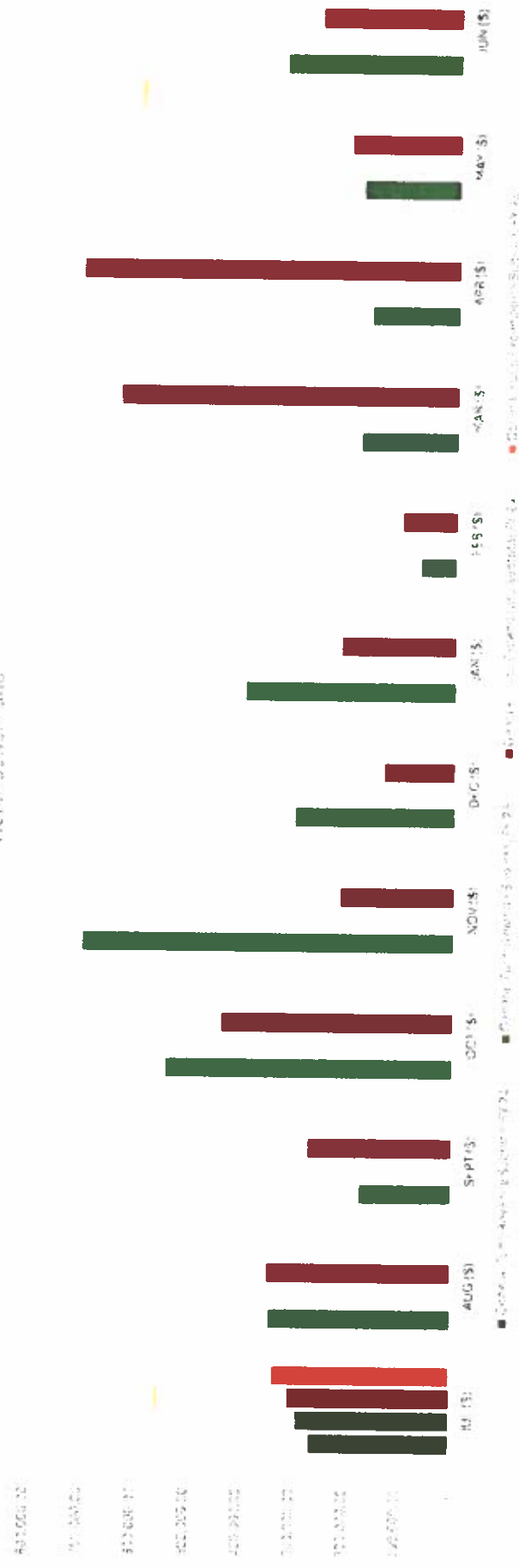
CAMA ISSUED= 4

ZONING ISSUED =17

PERMITS SERVICED FOR INSPECTIONS FROM 7/9-8/13=133

TOTAL INSPECTIONS MADE= 350

Water/Sewer Fund



Legend: Actual Revenue (dark blue), Budget (light blue)

Manager Talker August 2024

Lift Station 2 -Greensboro St – upfit status

First Round bids – insufficient number to proceed with project

Second round due 22 August

Financing still a possibility based on unknowns at this time

Preliminary actions accomplished for possible financing

Notice to Joint Legislative oversight Committee

Bank contacts, requisite administrative actions made

LGC informal heads up

If required AND desired Board action would be needed 26 August to formally engage with application process in order to meet LGC October calendar
 Bid award schedule best case good bid = Sep board mtg; construction time frame begin Oct/Nov for 270 days June/July

FEMA and NC DPS current guidance

Up until 14 August - In the event of a Federal Disaster declaration 75% of all qualifying damages would be reimbursed by FEMA to Town

Remaining 25% **might** be reimbursed by NC

No disaster funding will be made available for non operational facilities; and mx records will be required for those operational facilities claiming damages

As of press time – FEMA has now stated that they are out of money and will need a supplemental appropriation of \$9 billion

Pier RFQ

RFP as tasked in May is prohibited by Mini-Brooks

Working through SOW development for Engineering/Design/Finance Professionals RFQ (Request for Qualifications) for BoC consideration at Sep mtg

Selection of firm(s) subject to Board approval & will require a negotiated contract for desired services

329.5 OBW walkway

Construction complete; **officially** open, beach mat installation remains

Canal Dredging

Permits will require renewal end of December; Initiated/underway

Town Owned spoil site – NE end of Scotch Bonnet

Received tentative USACE Wilmington approval for PW temporary bulk storage needs

Denied dog park request; which was in (wrong) use prior to last full canal dredge

Subject to final review by Corps Atlanta Real Estate Division

Legislative item of attention for unfettered use of Town property & spoils deposition

Block Q bathroom

An economical atypical stormwater solution in hand; internal review underway

Ave E

Permit in hand for ADA compliant parking, public and emergency accesses & restroom RFP for bidding rough drafted with requisite advertising/contracting forthcoming asap with construction through the fall/winter

Deadline March '25

114 Quinton Access and Restroom Facility

All ADA requirements met; All improvements complete; CO issued; cusp of opening for business, fine tuning lights/other minor punch list items

801 OBW Emergency and Public Access

Design refinement (simpler) to accommodate adjacent properties; CAMA permit applied for



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: August 20, 2024

FROM: Heather Finnell, Town Clerk

DATE SUBMITTED: July 16, 2024

ISSUE/ACTION REQUESTED: Discussion and Possible Selection of Members to Serve on Boards

BACKGROUND/PURPOSE OF REQUEST: Interviews are scheduled for 4:45 p.m. on August 20th. Attached is a memo that details the terms and people who are interested in filling them.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION: N/A

ATTACHMENT: Attachment 1 - Memo
Attachment 2 – Members’ Terms
Attachment 3 - Applications

Attachment 1



Date: August 9, 2024
 To: Commissioners and Mayor Holden
 From: Heather Finnell, Town Clerk HF
 Re: Membership of Boards

Interviews for people interested in serving on various Town boards are scheduled for August 20th at 4:45 p.m. Just a reminder that current members are not normally interviewed again, so I did not ask them to be at the meeting. Below is a breakdown of the vacancies on each board.

Parks & Recreation Advisory Board: There is one term expiring. The member has already served two terms and is not eligible to serve again.

Planning & Zoning Board: There are two alternate member terms and three regular member terms expiring. Regular members Pete Pallas, Wade Coleman and Sylvia Pate are all eligible and willing to serve another term. Alternate members Mark Francis and Ashley Royal are eligible and willing to serve another term. There is also a fourth regular member position vacant due to a member resigning. One of the alternate members could be moved to a regular member position if the Board desires.

Board of Adjustment: There is one regular member term and one alternate member term that needs to be filled.

I have received new applications as follows:

Parks & Recreation Advisory Board – Kandace Hill, Jim Bauer, Randy Ballard, Ray Edwards

Planning & Zoning Board – Kate Day, Chad Hock, Maria Surprise

Board of Adjustment - David Yarasheski

Ballots will be supplied at the meeting if the Board desires to vote by ballot.

Attachment 2

Parks & Recreation Advisory Board		Term	Term Expires
Grace Bannerman	Appointment to Becky Willis' Position 07/20/21 Reappointed 07/18/23	2nd	2026
Melanie Champion	Appointed to Karen Fleischhauer's Vacant Position 06/20/21 Reappointed 07/18/23	2nd	2026
Suzannah Tucker	Appointed to John Legge's Position 07/10/18 Reappointed 07/20/21	2nd	2024
Peggy Schiavone	Appointed to John McEntire Vacant Position 7/17/22 resigned July 2022	1st	2025
Mike Pearson	Appointed to Dolly Mitchell's Position 07/20/21 Reappointed 07/18/23	2nd	2026
Keith Smith	Appointed to Olivia Gomez's Vacant Position 7/19/22	1st	2025
Candace Vick	Appointed to Nick Payne's Position February 19, 2019 Reappointed 07/21/20 Reappointed 07/18/23	1st	2026

PLANNING AND ZONING		TERM EXPIRES	TERM
Vacant	John Cain's Regular Position	7/1/2025	
Peter Pallas	Appointed to Vicki Myer's Alternate Position 7/14/15 Reappointed 7/19/16 Reappointed 7/18/17 Reappointed 7/10/18 Reappointed 7/16/19 Reappointed 07/21/20 Appointed to Bob Hunter's Regular Position 07/20/21	7/1/2024	1st
Wade Coleman	Appointed to Mark Fleischhauer's Regular Position 07/20/21 Reappointed to Regular Position 07/10/18	7/1/2024	1st
Sylvia Pate	Appointed to Tracey Thomas' Regular Position 7/20/21 Reappointed Regular Member 7/10/18	7/1/2024	1st
Aldo Rovito	Appointed to John Cain's Alternate Position 7/19/22 Appointed to Greg Shue's Regular Position 7/18/23	7/1/2026	1st
Mark Francis	Appointed to Stu Atwell's Alternate Position 07/20/21 Reappointed Alternate Poition 7/19/22 Reappointed Alternate Position 7/18/23	7/1/2024	
Ashley Royal	Appointed to Aldo Rovito's Alternate Position 7/18/23	7/1/2024	

BOARD OF ADJUSTMENT APPOINTMENT & EXPIRATION DATES

NAME	SUMMARY	TERM EXPIRES	Term
Richard Griffin	Appointed to Stephen Veenker's Regular Position 7/16/19 Reappointed Regular Position 9/19/22	Jul-25	2nd
Jack Lohman	Appointed to Dennis Harrington's Alternate Position 07/18/17 Reappointed Alternate Position 07/21/20 Appointed to John Kilian's vacant Regular position.	Jul-24	2nd
Anne Arnold	Anne Arnold's Alternate Member Position Vacant as a result of Resolution 15-10 Reinstated March 8, 2016 Reappointed Alternate Member 07/18/17 Appointed to Larry Reinhart's vacant Regular Member position on August 20, 2019 Reappointed Regular Member July 21, 2020 Reappointed Regular Member July 18, 2023	Jul-26	2nd
MaryLou Lahren	Appointed to Cheryl Dellinger's vacant Alternate Position 10/15/19 Appointed to Ben Baker's Regular Position July 21, 2020 Reappointed Regular Member July 18, 2023	Jul-26	2nd
Phil Caldwell	Appointed to Anne Arnold's vacant Alternate Position 10/15/19 Appointed to Larry Blume's Vacant Postion July 21, 2020 Reappointed Regular Member July 18, 2023	Jul-26	2nd
Rick McInturf	Appointed to Aldo Rovito's Vacant Alternate Position 7/19/22	Jul-26	1st

Reappointed Alternate Position July 18,
2023

Richard Roberts	Appointed to MaryLou's Alternate Position 7/20/2021 Reappointed Alternate Position July 18, 2023	Jul-26	2nd
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Vacant	Gerald Arnold's Vacant Position	23-Jul
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P# 2 Regular
current Member
eligible for another term
TOWN OF HOLDEN BEACH
Application for Town Board Membership



Personal Information:

Name: PETE FALLAS
Address: 236 B BRUNSWICK AVE WEST Phone #: 910-523-6055
Email: fallasp@town.com Occupation: RESIDENT

Interest & Ability:

Board or Committee you are interested in serving on: PARKING COMMITTEE

Why are you interested in serving in this capacity? VOLUNTEERS NEEDED

What do you feel you can contribute to the position?

Background:

School(s)	Dates	Area of Study	Degree
<u>ELON COLLEGE</u>	<u>1978</u>	<u>Business Adm</u>	<u>B/S</u>
_____	_____	_____	_____

Previous Residences:

Prior/ current involvement in Town Government or related activities:

P# 2 ALTERNATE

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee:

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant: [Signature] Date: 4/22/21

P&Z Regular
current member
eligible for another term
TOWN OF HOLDEN BEACH
Application for Town Board Membership



Personal Information:

Name: WADE Coleman

Address: 279 NISW Phone #: _____

Email: wcoleman@attnc.net Occupation: General Contractor/Decks

Interest & Ability:

Board or Committee you are interested in serving on: Planning Board

Why are you interested in serving in this capacity?

want to serve community

What do you feel you can contribute to the position?

VAST Experience, Knowledge

Background:

School(s)	Dates	Area of Study	Degree
<u>Clearwater High School</u>	<u>1967</u>	_____	_____
<u>West Brunswick</u>	_____	_____	_____

Previous Residences:

Silalokk

Prior/current involvement in Town Government or related activities:

worked for local council

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/Committee:

Developed familiarity with Town Rules & Regulations

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: Wade Coleman Date: 6/30/21

P#2 Regular
 Current member -
 eligible for another term
TOWN OF HOLDEN BEACH
Application for Town Board Membership



Personal Information:

Name: Sylvia H. Pate

Address: 111 Charlotte St/Holden Beach NC Phone #: 910-736-2038

Email: sylviahpate@gmail.com Occupation: Real Estate Broker

Interest & Ability:

Board or Committee you are interested in serving on: Reappointment to Planning & Zoning Board

Why are you interested in serving in this capacity? I have served one term and am eligible for a second term. As a homeowner and Realtor at Holden Beach, I continue to have a strong interest in the future of Holden Beach and would like to be a part of future planning activities. My family has owned a home at HB since 1968 so have had the opportunity to be involved in changes/growth of the Town and would like to continue to lend my expertise. What do you feel you can contribute to the position?

I have extensive background in community and economic development planning and feel my expertise in those areas as well as my educational background would bring beneficial assets to this Board.

Background:

School(s)	Dates	Area of Study	Degree
<u>UNC Pembroke</u>	<u>1999</u>	<u>Organizational Leadership & Management</u>	<u>Master of Science</u>
<u>Western Carolina University</u>	<u>1988</u>	<u>Special Studies-HR</u>	<u>Bachelor of Science</u>

Previous Residences: 264 Ocean Boulevard West, Holden Beach NC

Prior/ current involvement in Town Government or related activities: currently serve on Planning & Zoning Board; Actively participate in budget meetings for BOC and attend other Committee Meetings; previously worked with Lumber River Council of Governments, working closely with 4 counties/municipalities within; facilitated strategic planning for governmental entities and wrote grants to address various community needs
 Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: prior to becoming a Realtor, served as Director of Regional Center for Economic, Community & Professional Development at UNC Pembroke; in current Realtor role I have opportunity to understand owner needs and individuals locating to the area as well as business owner needs and can bring that to bear.

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant:  Date: 6/25/2024

Sylvia H. Pate

PEZ Alternate
 current member -
 eligible for another term



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Mark Francis

Address: 119 Brunswick Ave East

Phone #: 704/996-5080

Email: markfrancis1959@gmail.com

Occupation: Insurance Broker/Real Estate Investor

Interest & Ability:

Board or Committee you are interested in serving on: PEZ current
~~Parks & Recreation Advisory Board~~

Why are you interested in serving in this capacity? I own a house at Holden and a lot on which I plan to build a permanent residence in 2022. I'm an avid exercise enthusiast and have time to devote to helping.

What do you feel you can contribute to the position? With an interest in the quality of life on Holden Beach, and someone who makes use of our current parks & facilities I believe I could help our town's efforts.

Background:

School(s)	Dates	Area of Study	Degree
<u>Indiana State University</u>	<u>1979-1982</u>	<u>Insurance & Real Estate</u>	<u>BS Business</u>
<u>University of Texas - Arlington</u>	<u>1983-1984</u>	<u>Business - Finance</u>	<u>MBA</u>

Previous Residences: 8904 Boling Green Drive, Charlotte, NC 28277

Prior current involvement in Town Government or related activities: None

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/Committee: Avid exercise enthusiast, and enjoy having quality parks and play areas for residents & guests.

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: Mark Francis

Date: 7/12/2021

PE 2 Alternate
current member
eligible for another term
TOWN OF HOLDEN BEACH
Application for Town Board Membership



Personal Information:

Name: H. Ashley Royal
Address: 144 Sailfish Dr. ^{Holden} Beach Phone #: 804-921-0419
Email: aroyalbr1@gmail.com Occupation: retired

Interest & Ability:

Board or Committee you are interested in serving on: Planning & Zoning

Why are you interested in serving in this capacity? I am interested in preserving existing ordinances and only changing or adding new ones when a definitive need warrants.

What do you feel you can contribute to the position? I am experienced in leading discussions, decision-making, deliberations, active listening, verbal and written communications, consensus building, budgeting, and Town ordinances.

Background:

School(s)	Dates	Area of Study	Degree
<u>UNC at Pembroke</u>	<u>1972-1976</u>	<u>Biology</u>	<u>B.S.</u>

Previous Residences:

Newport News, VA Marietta, GA
Glen Allen, VA Clarkton, NC

Prior/ current involvement in Town Government or related activities:

Former Commissioner

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee:

Recent construction experience including applications for building permits, CMAA permits, elevation certificates, zoning applications

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: H. Ashley Royal Date: 6/29/23



TOWN OF HOLDEN BEACH

Application for Town Board Membership

Personal Information:

Name: Kandace Hill

Address: 108 Conch St Phone #: 704-609-2108

Email: kehill57@gmail.com Occupation: Realtor/Broker

Interest & Ability:

Board or Committee you are interested in serving on: Parks & Recreation

Why are you interested in serving in this capacity? To continue the work already done and keep Holden Beach parks our fun friendly family beach.

What do you feel you can contribute to the position? Great ideas for marketing and new fun things, public speaking

Background:

School(s)	Dates	Area of Study	Degree
_____	_____	_____	_____
_____	_____	_____	_____

Previous Residences: Bahamas, Charlotte, NC, Fort Mill, SC, Miami FL

Prior/ current involvement in Town Government or related activities: General Federation of Women's Club, various Church positions here and in NC

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: Marketing and public speaking

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: Kandace Hill Date: 6/24/24



TOWN OF HOLDEN BEACH

Application for Town Board Membership

Personal Information:

Name: James Bauer

Address: 329 Ocean Blvd W, Holden Beach Phone #: (914) 424 0131

Email: jimalyson1@gmail.com Occupation: Retired

Interest & Ability:

Board or Committee you are interested in serving on: Parks and Recreation

Why are you interested in serving in this capacity? I wish to disseminate information and make sure that the taxpayers are made aware of and included in the projects and processes Holden Beach is taking so that we can have some level of transparency and interaction.

What do you feel you can contribute to the position? I am retired, so I have no other obligations. I was an experienced contractor and have construction skills. I think that servant leadership is a noble goal.

Background:

School(s)	Dates	Area of Study	Degree
<u>Empire State University</u>	<u>May 2003</u>	<u>Fire Service Admin</u>	<u>BA</u>
_____	_____	_____	_____

Previous Residences: 75 Decatur Road, New Rochelle, NY

Prior/ current involvement in Town Government or related activities: None

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: Please see attached resume

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: James Bauer Date: 06/25/24



TOWN OF HOLDEN BEACH

Application for Town Board Membership

Personal Information:

Name: RANDY BOLLARD
Address: 125 FRIGATE DR Phone #: 704-650-9449
Email: RBOLLARD33@GMAIL.COM Occupation: RETIRED

Interest & Ability:

Board or Committee you are interested in serving on: RECREATION
Why are you interested in serving in this capacity? AFTER WORKING 40+ YEARS IN RECREATION I FEEL I CAN HELP THE TOWN WITH ITS PROGRAM
What do you feel you can contribute to the position? EXPERIENCES AND KNOWLEDGE

Background:

School(s)	Dates	Area of Study	Degree
<u>APPALACHIAN STATE</u>	<u>74-79</u>	<u>RECREATION/PHLED</u>	<u>BS</u>

Previous Residences: MATTHEWS NC

Prior/ current involvement in Town Government or related activities: SERVED ON THE PARKS & REC COMMITTEE TOWN OF MATTHEWS / CURRENTLY COMMITTEE AT HOLDEN BEACH CHAPEL
Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: 43+ years in RECREATION, WORKED FOR CITY OF GREENSBORO, SPRING PINE, CONCORD AND PROVIDENCE BAPTIST CHURCH IN CHARLOTTE

Certification of Eligibility:

I am a resident of the Town of Holden Beach.
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Signature of Applicant: [Signature] Date: 6/28



TOWN OF HOLDEN BEACH BY: [Signature]
Application for Town Board Membership

Personal Information:

Name: RAY EDWARDS
Address: 316 Ocean Blvd W Phone #: 919-349-1636
Email: edwardsr@aol.com Occupation: Sales

Interest & Ability:

Board or Committee you are interested in serving on: Parks & Recreation

Why are you interested in serving in this capacity?

Wanted to get involved in my community.

What do you feel you can contribute to the position?

Business Experience in this field.

Background:

School(s)	Dates	Area of Study	Degree
<u>ECU</u>	<u>1971-75</u>	<u>Business</u>	<u>BSBA</u>

Previous Residences: 7105 Manor Oaks Dr
Raleigh, NC 27615

Prior/ current involvement in Town Government or related activities:

See below

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee:

VP of sales Mizuno, Easton, MSSuffe All sports
Related: Board of North Ridge CC in Raleigh.

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: [Signature] Date: 7/24/24



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Kate Day
Address: 119 Seagull, Holden Beach Phone #: 919 345-3011
Email: kateday89@gmail.com Occupation: Dir, Business Dev
SS4C Technologies

Interest & Ability:

Board or Committee you are interested in serving on: Zoning + Planning

Why are you interested in serving in this capacity? As a full time resident now for three years and a homeowner here since 1996, I have seen so much development on the island. I would like to be sure that we are being thoughtful & thinking of
What do you feel you can contribute to the position? what is important for Holden Beach.
• Strategic thinking • Committee facilitation
• Business Process • Management

Background:

School(s)	Dates	Area of Study	Degree
<u>Dartmouth College</u>	<u>1985-1984</u>	<u>History</u>	<u>BA</u>

Previous Residences: 1504 Lakepark Drive, Raleigh NC

Prior/current involvement in Town Government or related activities:
NONE

Specific experiences, training or interests you have that you feel would be useful in the work of the Board Committee: Public Policy, non-profit Board Leadership
www.linkedin.com/in/katedayinternational

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: Catherine B Day Date: 7/7/2024



TOWN OF HOLDEN BEACH

Application for Town Board Membership

Personal Information:

Name: Chad N. Hock

Address: 1222 Ocean Boulevard West, Holden Beach, NC 28462 Phone #: 336-510-6235

Email: cnhock@gmail.com Occupation: Retired

Interest & Ability:

Board or Committee you are interested in serving on: Planning and Zoning

Why are you interested in serving in this capacity?

My wife and I long ago decided Holden Beach was more than a vacation but a home. As part of our home I want to work to make it a stronger community that respects existing requirements/ordinances while looking to the future that will ensure the community as it is known as today.

What do you feel you can contribute to the position?

Compromise. I believe I provide the skill to listen to all points of view, synthesize them, and negotiate through all parties requests while being fair minded. Luckily I have shown this in my previous positions as you can find here: <https://www.linkedin.com/in/chadhock/>

Background:

School(s)	Dates	Area of Study	Degree
<u>Hays High School</u>	<u>Graduate 1990</u>	<u></u>	<u></u>
<u>Multiple of Leadership Training while in the US Army and large US Corporations (MIT Mini MBA, Harvard, and Center for Creative Leadership as examples).</u>			

Previous Residences: 22+ years 3810 Madison Avenue, Greensboro, NC 27403.
Prior to that bounced around from Kansas, to NC as part of my ARMY assignments.

Prior/ current involvement in Town Government or related activities:

As the HBWPOA President I have had to work with the town and its representatives on several occasions in this capacity.

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee:

I have had direct experience in running multimillion dollar organizations, HOA's, and non-profits. From operations, treasury, leadership and sales I bring a broad background with a practical approach.

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

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Signature of Applicant: Date: 07/07/2024



TOWN OF HOLDEN BEACH

Application for Town Board Membership

Personal Information:

Name: Maria Surprise
Address: 159 Ocean Blvd E Phone #: 910-842-5309
Email: msurprise@icloud.com Occupation: Retired Energy Executive

Interest & Ability:

Board or Committee you are interested in serving on: Planning + Zoning

Why are you interested in serving in this capacity? I love Holden Beach and I am passionate about the future of our community. I believe I can make a positive impact while serving, + I am eager to contribute my skills + expertise to the Planning + Zoning Board.

What do you feel you can contribute to the position?
Using my engineering background + extensive work experience to assist in problem-solving. I will be proactive + supportive, collaborative, professional, respectful + forward thinking.

Background:

School(s)	Dates	Area of Study	Degree
<u>University of Vermont</u>	<u>1985-1989</u>	<u>Electrical + biomedical engineering</u>	<u>Bachelor of Science</u>

Previous Residences: 1058 Piedmont Ave NE #504, Atlanta, GA 30309
(2003-2018)

Prior/ current involvement in Town Government or related activities:
Attendance @ BOC + Town Board meetings, provided input @ public hearings / comments. Ran for Commissioner in 2023.

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: President of "Lifts to the Park 2" condo association, united our members in a successful lawsuit that resulted in a multi-million dollar settlement to fix our building. Extensive legal contract experience w/ turkey power plants. (see page attached for more)

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant: [Signature] Date: 7/5/24

Town of Holden Beach
Application for Town Board Membership
(Supplement to handwritten application for legibility purposes)

Name: Maria Surprise

Address: 159 Ocean Blvd E

Phone: (910) 842-5309 and (404) 353-7441 (cell)

Email: msurprise@icloud.com

Occupation: retired Energy Executive, 2018

Interest & Ability:

Board of Committee you are interested in serving on: Planning & Zoning

Why are you interested in serving in this capacity?

I love Holden Beach, and I am passionate about the future of our community. I believe I can make a positive impact while serving, and I am eager to contribute my skills and expertise to the Planning & Zoning Board.

What do you feel you can contribute to this position?

I can contribute by using my engineering background and extensive work experience to assist in problem solving. I will be a proactive and supportive Board member, working in collaboration with the Town and Board of Commissioners, and ensure I am professional, respectful, and forward-thinking in my actions.

Background:

University of Vermont, 1985-1989, Electrical and Biomedical Engineering, Bachelor of Science

Previous Residences:

Owner of 159 OBE since 1999, permanent resident since 2018

2003 - 2018: 1058 Piedmont Ave NE #504, Atlanta, GA 30309

Prior/current involvement in Town Government or related activities:

Attendance at Board of Commissioner meetings and Town Board meetings when possible, provided public input at various BOC and Board meetings. Ran for Holden Beach Commissioner in 2023.

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/Committee:

Served as President of "Lofts @ The Park 2" Condominium Association, and helped unite our members in a successful lawsuit against the developers and engineering firm that designed our building, resulting in a multi-million dollar settlement to complete the fixes our building required. Worked with the city of Atlanta and community of Midtown to re-zone property behind our building. Extensive legal contract experience with turnkey power plant development.



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Dr. David Yarasheski

Address: 121 Seaside Drive Holden Beach NC Phone #: 910 584-4010

Email: dryarasheski@yahoo.com Occupation: Chiropractic Physician

Interest & Ability:

Board or Committee you are interested in serving on: Board of Adjustment

Why are you interested in serving in this capacity? See attached

What do you feel you can contribute to the position? See attached

Background:

Table with 4 columns: School(s), Dates, Area of Study, Degree. Rows include West Chester University (1977-81, Health Science, BS - Health Science) and Logan College of Chiropractic (1987-1990, Chiropractic, Doctor of Chiropractic).

Previous Residences: 233 Straw Pond School Road, Newton Grove NC 28366

Prior/ current involvement in Town Government or related activities: See attached

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: See attached

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant: [Handwritten Signature] Date: 7/1/24

Town of Holden Beach Board Membership Application**Interest and Ability:**

Board interested in serving on: Board of Adjustment

Why are you interested in serving in this capacity?

I feel that it is important to be involved in the community in which we live in order to serve both the community as well as the residents who live here. By participating as a member of the Board of Adjustments I am hopeful of facilitating a better understanding of the existing city ordinances and resolving any differences which may arise to the satisfaction of both the resident and the town of Holden Beach.

What do you feel you can contribute to the position?

I feel that I have the necessary qualifications and experience from serving on other Professional Boards to objectively evaluate each situation based on its own merit and the ability to make a decision that is in the best interest of those involved.

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/Committee.

I have previously served on the North Carolina Board of Chiropractic Examiners as an officer between the years of 2007-2011. Our responsibilities included establishing practice policies governing Chiropractic Physicians in the state, evaluating and investigating patient complaints against doctors and working with outside state agencies in the coordination of state regulated policies and procedures.

Additionally, I was a member of the Logan College of Chiropractic Alumni Association including officer positions between 2010-2017 where we were responsible for all aspects of managing Alumni activities including membership, homecoming and investment decisions regarding Alumni contributions.

Through my participation in these organizations I have first-hand knowledge of how a Professional Board operates including meeting protocols and decorum.



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: 20 August 2024

FROM: David Hewett Town Manager

DATE SUBMITTED: 11 August 2024

ISSUE/ACTION REQUESTED: Adoption of McGill Stormwater Master Plan

BACKGROUND/PURPOSE OF REQUEST: The Holden Beach Board of Commissioners directed development of a town stormwater plan. McGill and Associates has prepared and delivered a report of same to the Board at its regular June meeting. The report identifies six long-standing issues and potential funding strategies to implement.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NOx <input type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YESx <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NOx <input type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NOx <input type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY: YES NO NA

ADVISORY BOARD RECOMMENDATION: NA

FINANCE RECOMMENDATION: NA

TOWN MANAGER'S RECOMMENDATION: Approve attached Resolution 24-07 adopting the McGill Stormwater Master Plan and directing related staff actions.

ATTACHMENT: Resolution 24-07 titled "RESOLUTION ADOPTING A STORMWATER MASTER PLAN FOR THE TOWN OF HOLDEN BEACH"

RESOLUTION 24-07
RESOLUTION ADOPTING A STORMWATER MASTER PLAN
FOR
THE TOWN OF HOLDEN BEACH

WHEREAS, The Town of Holden Beach North Carolina is an island community situated in southeast Brunswick County surrounded by high quality primary nursery and shellfishing waters; and

WHEREAS, Holden Beach is subject to flooding by stormwater to varying degrees depending on weather conditions; and

WHEREAS, the Town of Holden Beach has long standing problem areas where flooding is a recurring problem; and

WHEREAS, said flooding has become increasing evident as the Town has developed over the last 55 years; and

WHEREAS, stormwater flooding negatively impacts emergency response, public evacuation and water and sewer continuity of operations; and

WHEREAS, stormwater planning was identified as a Board of Commissioners' objective in FY23/24; and

WHEREAS, a Stormwater Master Plan Report was prepared by McGill Associates; and

WHEREAS, the Board of Commissioners identified evaluation of the stormwater study recommendations and the development of an implementation plan including funding as a FY 24/25 organizational goal; and

WHEREAS, said Stormwater Master Plan was presented to the Board of Commissioners at its regular meeting of 18 June 2024; and,

WHEREAS, staff has been engaged with the Army Corps of Engineers and federal legislators to identify potential federal funding streams in addition to alternative funding strategies to develop a Stormwater Management utility; and

WHEREAS, it appears that an opportunity exists for partnership with the US Army Corps of Engineers through the federal Environmental Infrastructure (EI) Assistance Program which provides 75% funding of project costs; and

WHEREAS, current available EI funding for North Carolina projects stands at \$13 million; and

WHEREAS, pending federal legislative actions propose to increase funding for North Carolina EI projects to \$50 million; and

WHEREAS, the McGill Report articulates opinion of probable construction costs depending on which solutions are selected and prioritized to be between \$2.1 million and \$5.8 million; and

WHEREAS, participation in the EI program will require execution of Public Partnership Agreement (PPA) with the Corps before federal funding can become available; and

WHEREAS, adoption of a Master Plan is a necessary preliminary step to qualify for participation in the federal EI program and/or to develop alternative funding strategies and alternatives.

NOW THEREFORE BE IT RESOLVED that the June 2024 McGill Stormwater Master Plan Report is hereby adopted for the purpose of planning, programming and budgeting subject to appropriations and project prioritization as may be determined by the Board of Commissioners.

BE IT FURTHER RESOLVED that the Town Manager or his designee is directed to integrate the projects and protocols identified by the Report into the Town's Capital Improvement Plan and to coordinate required efforts to execute actions necessary for Board of Commissioners decisions related thereto.

This the 20th day of August, 2024.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

FROM: Tom Myers and Tracey Thomas

MEETING DATE: 8/20/2024

DATE SUBMITTED: 8/9/2024

ISSUE/ACTION REQUESTED:

Discussion and possible action on amending Town Ordinance § 94.06 Placing Obstructions on the Beach.
Possible action to add clause (C) prohibiting beach equipment from blocking emergency accessways.

BACKGROUND/PURPOSE OF REQUEST:

At our last BOC meeting, Chief Dixon and Chief Todd discussed issues they are having getting onto the beach and travelling down the beach due to people setting up their beach equipment. Town Ordinance § 94.06 already establishes a travel lane by the dune, but an additional clause is needed to address emergency vehicle accessways.

Proposed new clause: (C) All beach equipment shall be set at least ten feet from any emergency vehicle accessway.

Existing ordinance:

§ 94.06 PLACING OBSTRUCTIONS ON THE BEACH.

(A) All beach equipment must be removed from the beach by its owner or permitted user on a daily basis. All personal items and beach equipment unattended and remaining on the beach between the hours of 6:00 p.m. and 7:00 a.m. will be classified as abandoned property and shall be removed and disposed of by the town.

(B) All beach equipment shall be set at least ten feet from any sea turtle nest or dune vegetation.

(Ord. 10-08, passed 9-14-10)

FISCAL IMPACT: (circle one)

BUDGET AMENDMENT REQUIRED: NO

CAPITAL PROJECT ORDINANCE REQUIRED: NO

PRE-AUDIT CERTIFICATION REQUIRED: NO

REVIEWED BY FINANCE DIRECTOR: NO

CONTRACTS/AGREEMENTS: (circle One)

REVIEWED BY TOWN ATTORNEY: (YES/NO) NO

ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION:

ATTACHMENT - None