

**TOWN OF HOLDEN BEACH
PLANNING & ZONING BOARD
JULY 22, 2025 – 3:30PM**

The Planning & Zoning Board of the Town of Holden Beach met for their Regular Meeting on Tuesday, July 22, 2025, at 3:30 p.m. in the Town Hall Public Assembly. Present were Regular Members Chad Hock, Maria Surprise and Kate Day; Alternate Members Mark Francis & Tina Page; Planning Director Tim Evans; Development Services Officer Janna Pigott; and Plan Reviewer/ Building Inspector Carey Redwine.

CALL TO ORDER

The meeting was called to order at 3:31 p.m.

ROLL CALL

Chairman Aldo Rovito and Vice Chairman Ashley Royal were absent. All the other members were present.

PUBLIC COMMENTS ON AGENDA ITEMS

No comments.

SWEARING IN OF NEW MEMBERS

Town Clerk Heather Finnell swore in Kate Day as a Regular Member and Mark Francis and Tina Page as Alternate Members.

APPROVAL OF MINUTES

Regular Member Maria Surprise motioned to approve the minutes of April 22, 2025; Regular Member Kate Day seconded; approved by unanimous vote.

DISCUSSION OF ADDRESSES ABUTTING ATLANTIC INTRACOASTAL WATERWAY, PUBLIC TRUST WATERS AND CANALS

Director Evans stated that this topic was carried to the Board of Commissioners previously numerous times to have addresses on both sides of public ways for life safety. Director Evans stated that if a huge storm were to occur and the only way to get on the island was by boat it would make it difficult for First Responders to identify addresses on canal and structures that abut public ways. Director Evans stated that house numbers were required on oceanfront structures under Town Ordinance 157.087, but that other structures abutting public ways were not required to under the existing Ordinance. Alternate Member Tina Page asked if the revision would be enforceable, and Director Evans stated that if the Ordinance were to be revised it would be since it is under the land use section. Regular Member Chad Hock asked if structures facing the marsh would have to adhere to the Ordinance as well, Director Evans stated yes; it would pertain to all structures that face any body of water or can be accessed during an emergency by water. Director Evans stated that if the

Ordinance were to be amended it would be easier to enforce by the Code Enforcement Officer and any new structure built or any repairs made to an existing structure would be required to install the house numbers if they face public ways.

Regular Member Kate Day motioned to approve the language of the Ordinance and for staff to bring back a consistency statement to the Board; Alternate Member Mark Francis seconded; approved by unanimous vote.

Regular Member Maria Surprise motioned to support the revision to Town Ordinance 157.087 for a Public Hearing at the next Regular scheduled meeting at 3:30 p.m.; Alternate Member Mark Francis seconded; approved by unanimous vote.

COMMENTS

There were no comments.

ADJOURNMENT

The Board voted unanimously to adjourn; the meeting adjourned at 3:52 p.m.