



Town of Holden Beach  
Board of Commissioners  
Special Meeting

Thursday, October 3, 2024  
5:30 PM

Holden Beach Town Hall  
Public Assembly



**TOWN OF HOLDEN BEACH  
BOARD OF COMMISSIONERS' SPECIAL MEETING  
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY  
THURSDAY, OCTOBER 3, 2024 – 5:30 P.M.**

---

1. Call to Order
2. Public Comment
3. Discussion and Possible Action on Proposed Changes to the Pier Request for Qualifications – Mayor Pro Tem Myers and Commissioner Paarfus
4. Adjournment

\* Visit <https://www.facebook.com/holdenbeachtownhall/> to watch the livestream of the meeting. Public comments can be submitted to [heather@hbtownhall.com](mailto:heather@hbtownhall.com) prior to 12:00 p.m. on October 3, 2024.

# Sep tember meeting version

## Request for Qualifications (RFQ)

Development of Preliminary Designs and Cost Estimates

for

Repair or Replacement of Town Pier Properties located at

441 Ocean Boulevard West, Holden Beach NC

### **I. PURPOSE.**

The Town of Holden Beach ("Town") is seeking qualified providers of Engineering, Design and Financial services to develop Level 3 estimates that will enable the Town to make repair or rebuild decisions regarding its Pier Complex located at 441 Ocean Boulevard West, Holden Beach NC.

### **II. BACKGROUND**

The Town is a municipal corporation located in Brunswick County, North Carolina serving a community of 932 year-round residents and a summer population exceeding fifteen thousand. The Town provides for solid waste disposal, water distribution and sewer collection/transmission, building inspection, code enforcement, parks and recreation, police and fire protection.

The Town purchased the Pier complex in the Spring of 2022. On site facilities currently include a pier house, an ocean pier, an 80 space paid parking lot, modular public restrooms, two public beach accesses, one emergency beach access and a six space campground with utilities. Neither the Pier nor the Pier house are open to the public at the present time.

### **III. SCOPE OF WORK.**

The Town is seeking to contract with one firm having multi-faceted experience working with public facility projects, but may also consider a team of qualified firms, which could include subconsultants. Such experience may include, but is not necessarily limited to, the following:

- Civil Engineering with specific coastal engineering and/or marine construction experience
- Structural Engineering
- Survey
- Environmental Services and Permits – Including CAMA Permitting
- Architectural and Landscape Design
- Financial Modeling
- Cost Estimating
- Grant Funding Administration

The exact scope of services required by the Town shall be set forth in an agreement between the Town and the selected firm. The scope of work shall include, but not be limited to, the following:

- A. Preliminary design services for repair of the current pier structure from the pier deck using a phased approach as follows:

Phase I. Structural Stabilization of the existing wooden pier to include replacement of all 16 major/severely damaged piles, replacement of all fasteners, and a significant portion of the bracing, if not all, depending on analysis results. Analysis may call for additional bracing as well.

Phase II. Safety repairs to make the pier safe for the public, to include handrails and ADA access

Phase III. Plumbing, electrical, mechanical and decking replacement

Phase IV. Pier Extension of 250 feet to restore the pier to its original 1000 foot length and reach significantly deeper fishing waters than the current 4 to 8 foot depths reached by the existing 750 foot pier length.

Develop Cost estimates for each phase and a draft Maintenance and Repair Plan with annual life cycle cost estimates for a period of 30 years.

- B. Preliminary design and cost estimates to construct an entirely new wooden pier

Phase 1. Develop and identify funding mechanisms and alternatives to replace the existing 750 foot pier.

Phase 2. Develop and identify funding mechanisms and alternatives to construct a 250 foot extension of the "new/replacement" 750 foot long pier.

Develop Cost estimates for each phase and a draft Maintenance and Repair Plan with annual life cycle cost estimates for a period of 30 years to include considerations needed to implement a condition based maintenance program that includes periodic and post storm inspections in addition to any storm damage projections and associated damages.

- C. Preparation of a financial/business case analysis to determine potential revenue to offset development costs to include market analysis of potential commercial/retail facilities that may be sited on the property for each of the existing pier repair and new pier options and phases outlined in A and B above. Financial/business case analysis must include sufficiently detailed information that will enable the Town to pursue external funding sources.
- D. Provision and inclusion of estimated end state performance/construction times and schedules for each of the existing pier repair and new pier options and phases outlined in A

and B above in addition to plot plans, general assembly drawings, piping and instrumentation schematics, utility diagrams, equipment lists, general standards and specifications to include detailed specs for critical equipment.

#### IV. ADMINISTRATIVE REQUIREMENTS

Pursuant to North Carolina General Statute 143-64.31, the Town of Holden Beach utilizes a qualifications-based selection process without consideration of fees during the initial phase in selecting firms for professional engineering services.

Interested firms must electronically submit their qualifications package as a PDF document by no later than **28 October, 2024 at 5:00 p.m.**, to Heather Finnell, Town Clerk; [heather@hbtownhall.com](mailto:heather@hbtownhall.com).

**Paper copies are not required.** If a hard copy is submitted, (7) copies shall be delivered to the Holden Beach Town Hall located at 110 Rothschild Street, Holden Beach NC 28462 prior to the submission deadline.

Whether digital or hard copy, the subject line should contain the **firm's name and "Statement of Qualifications for Development of Preliminary Designs and Cost Estimates for 441 Ocean Boulevard West"**

All interested firms that have questions must direct them to the Town Clerk Heather Finnell via email no later than 14 October 2024. Any addendums will be released with answers to submitted questions with posting on the Town's website at <https://www.hbtownhall.com>.

#### V. NOTICE TO VENDOR OF RFQ TERMS AND CONDITIONS.

It shall be the Vendor's responsibility to read all parts and content of this RFQ and comply with all requirements and specifications set forth herein.

#### VI. SUBMISSION REQUIREMENTS

The following submittals must accompany the Statement of Qualifications:

- a. A fully completed and executed Execution page (Exhibit A)
- b. Statement of Financial Condition (Exhibit B)
- c. Completed and signed Supplemental Vendor Information – Historically Underutilized Businesses (Exhibit C)

The selection of a firm will be based on the overall qualifications as presented in the detailed Statement of Qualifications provided by the respondent firm(s). The presence or absence of one or more of the items listed below, except for those items required by law, shall not be completely

disqualifying but shall be taken into consideration when evaluating each firm. Qualification statements should address the following:

- a. Firm name and office location responsible. Include background of Vendor's firm including the size of the firm, the number of years it has been in business, total number of personnel, and the number of staff by discipline.
- b. Key Project Team member qualifications, including subconsultants. Address the overall capabilities of the firm relevant to this RFQ.
- c. Relevant experience in design, permitting and construction administration of public facilities in North Carolina. Provide summaries of completed projects on which similar services were provided and references for those projects; each such summary and reference to include the client's and the project's name, the project description, the dollar value of the project and specific grant assistance provided/attained if applicable, and the name, title, email address and telephone number of the reference contact.
- d. Statement of Qualifications shall not exceed a maximum of 30 pages.

## VII. SELECTION CRITERIA

The considerations below will be utilized for selection of the firm(s). Selection will be made by the Holden Beach Board of Commissioners.

- a. **Professional Expertise:** The firm's recent experience, knowledge, and familiarity in conducting similar projects.
- b. **Management & Technical Expertise:** The experience of the proposed Project Team in completing public projects of this nature efficiently and through administration of relevant grant funding.
- c. **Local Knowledge & Permitting Experience:** Strong consideration will be given to the team demonstrating knowledge of the local permitting processes and requirements. Recent experience with similar projects in coastal NC areas will be relevant.
- d. **Past Performance:** Relevant project references shall be provided. The firm's ethical and professional standing and satisfactory performance under previous contracts, along with positive client relationships, will be considered. The Town will review other factors directly applicable to the firm's qualifications as provided for this project.

## **VIII. CONDITIONS AND RESERVATIONS**

The Town reserves the right to request substitution of any subconsultants. The Town also reserves the right to reject any or all responses to this RFQ, to waive technicalities, to advertise for a new RFQ response, or to accept any RFQ response deemed to be in the best interest of the Town. The selected firm/consultant(s) and all subconsultants may be required to submit an affidavit certifying compliance with the terms of the State of North Carolina's E-verify statute (NCGS 64-26).

A response to this RFQ is not to be construed as a contract, nor does it indicate commitment of any kind. The RFQ does not commit the Town to pay for costs incurred in the submission of a response to this RFQ or for any cost incurred prior to the execution of a final contract.

It is an absolute requirement of the Town that the project work site and work force be drug free and that associated individuals, including subcontractors, working on the project be free of prior or pending felony convictions. The qualifications statement should include a commitment to this requirement and an indication of the plan of the firm to ensure compliance with this requirement.

## **IX. DELIVERABLES SCHEDULE**

The elements outlined in the Scope of Work and subsequently agreed to by Town and Consultant(s) will be required to be fulfilled within 90 days after execution of a mutually agreeable contract.

## **X. CONTRACTING**

Any contract developed for this work shall be enforced in accordance with the laws of the State of North Carolina. Any controversy or claim arising as a result of contracting shall be settled by action initiated in the appropriate division of the General Court of Justice in Brunswick County, North Carolina.

## **XI. CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS.**

During the evaluation period – from the date the responses are opened and the vendors ranked by qualifications – each vendor submitting a response is prohibited from having any communications with any person inside or outside of the Town if the communication refers to the vendor's response or qualifications, the contents or qualifications of another vendor, and/or the transmittal of any other communication of information that could reasonably be considered to have the effect of directly or indirectly influencing the evaluation of submitted responses to this RFQ. A vendor failing to comply with this provision shall be disqualified from being evaluated for this RFQ unless it is determined, in the Town's discretion, that the communication was harmless or that it was made without the intent to influence the evaluation of vendors under this RFQ. Only those discussions, communication or transmittals of

information authorized or initiated by the Town or general inquiries directed to the Town regarding the requirements of this RFQ are excepted from this provision.

## **XII. EQUAL EMPLOYMENT OPPORTUNITY**

The Town of Holden Beach does not discriminate in any of its programs and activities. The Consultant(s) awarded the contract for work will be required to assure that no person shall be denied employment or fair treatment, or in any way discriminated against on the basis of race, sex, religion, age, national origin, or disability.

## **XIII. HISTORICALLY UNDERUTILIZED BUSINESSES.**

The Town invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled individuals, disabled business enterprises, and non-profit work centers for the blind and severely disabled. In responding to this RFQ, vendors shall complete and sign the Supplemental Vendor Information – Historically Underutilized Businesses attached hereto as Exhibit C.

## **XIV. INFORMAL COMMENTS.**

The Town shall not be bound by informal explanations, instructions, or information given at any time by anyone on behalf of the Town during the evaluation process.

## **XV. COST OF PREPARING THE RESPONSE.**

Any costs incurred by a vendor in preparing or submitting a response are the vendor's sole responsibility and the Town shall not reimburse any vendor for any costs incurred in preparing its response.

## **XVI. WITHDRAWAL OF RESPONSE.**

A response to this RFQ may be withdrawn only in a writing received by the Town Clerk before the October 28, 2024 submission deadline. A withdrawal request must be on the Vendor's letterhead and signed by an authorized official of the Vendor.

## **XVII. VENDOR'S REPRESENTATIONS.**

- a. Vendor warrants that only qualified personnel shall provide services under any agreement resulting from this RFQ and that they shall do so in a professional manner. As used herein, "professional manner" means that the personnel



performing the services possess the skill and competence consistent with the prevailing business standards in the subject industry.

- b. Vendor warrants that it has the financial capacity to perform and to continue to perform its obligations under any agreement resulting from this procurement process; has no actual or constructive knowledge of any actual or potential legal proceeding brought or being brought against it that could materially adversely affect performance of any such resultant agreement; and is not prohibited by any contract or order by any court of competent jurisdiction from entering into an agreement resulting from this procurement process.

## EXHIBIT A

### Execution Page

By executing this Request for Qualifications ("RFQ"), the undersigned Vendor certifies that this response is submitted competitively and without collusion, that none of its officers or directors has been convicted of any violations under Chapter 78A of the North Carolina General Statutes (the North Carolina Securities Act), the Securities Act of 1933 or the Securities Exchange Act of 1934, and that it is not an ineligible vendor as set forth in N.C.G.S. § 143-59.1.

As required under N.C.G.S. § 143-48.5, the undersigned Vendor certifies that it, and each of its sub-contractors, if any, for any contract awarded as a result of this RFQ, complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

Proposals will be evaluated to rank the responding vendors in order of their qualifications and competence following which the Town will attempt to negotiate a fair and reasonable contract price with the best qualified vendor.

**The failure to execute/sign this response prior to its submittal shall render the response invalid such that it will be rejected. Late responses shall not be considered.**

Vendor:

Street Address:

City, State, and Zip:

Mailing Address:

City, State and Zip:

Federal ID No. or Social Security No.:

Name/Title of Person Signing on Behalf of Vendor:

Signer's Telephone No.:                      Signer's Mobile No.:

Signer's Email Address:                      Date:

Vendor's Authorized Signature:

**EXHIBIT B**

Name of Vendor: \_\_\_\_\_.

The undersigned hereby certifies that [check all applicable boxes]:

☐ Vendor is in sound financial condition.

☐ Vendor has no outstanding tax or judgment liens.

☐ Vendor is current in all amounts due for payments of federal and state taxes and required employment-related contributions and withholdings.

☐ Vendor is not the subject of any current litigation or findings of non-compliance under federal or state law.

☐ Vendor has not been the subject of any past or current litigation or findings in any past litigation which may impact in any way its ability to perform its obligations under an agreement resulting from this procurement process.

☐ The undersigned is authorized to make the foregoing statements on Vendor's behalf.

**If one or more of the foregoing boxes is NOT checked, please set forth the reason in the space directly below.**

\_\_\_\_\_  
Signature \_\_\_\_\_

Date

\_\_\_\_\_  
Printed name and title

**EXHIBIT C**

Pursuant to N.C.G.S. § 143-64.31, the Town invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises, and non-profit work centers for the blind and severely disabled. This includes utilizing subcontractors to perform any required functions set forth in this RFQ. Any questions concerning NC HUB certification may be directed to the North Carolina Office of Historically Underutilized Businesses at (984) 236-0103 or [huboffice.doa@doa.nc.gov](mailto:huboffice.doa@doa.nc.gov).

1. Is Vendor a Historically Underutilized Business? ☐ Yes ☐ No

2. Is Vendor certified with North Carolina as a Historically Underutilized Business? ☐ Yes ☐ No

If so, state HUB classification: \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

Request for Qualifications (RFQ)  
Development of Preliminary Designs and Cost Estimates  
for  
Repair or Replacement of Town Pier Properties located at  
441 Ocean Boulevard West, Holden Beach NC

**I. PURPOSE.**

The Town of Holden Beach ("Town") is seeking qualified providers of Engineering, Design and Financial services to develop Class Level 3 estimates that will enable the Town to make repair or rebuild decisions regarding its Pier Complex located at 441 Ocean Boulevard West, Holden Beach NC.

**II. BACKGROUND**

The Town is a municipal corporation located in Brunswick County, North Carolina serving a community of 932 year-round residents and a summer population exceeding fifteen thousand. ~~The Town provides for solid waste disposal, water distribution and sewer collection/transmission, building inspection, code enforcement, parks and recreation, police and fire protection.~~

The Town purchased the Pier complex in the Spring of 2022. On site facilities currently include a pier house, an ocean pier, an 80 space paid parking lot, modular public restrooms, two public beach accesses, one emergency beach access and a six space campground with utilities.

Neither the Pier nor the Pier house are open to the public at the present time. The pier is 65 years old and is in need of significant repair or replacement. More detailed information about the pier including a detailed description and inspection reports are available on the Town website at <https://hbtownhall.com/project-info>.

**III. SCOPE OF WORK.**

The Town is seeking to contract with ~~a one~~ firm or team of qualified firms having multi-faceted experience working with marine/waterfront public facility projects, ~~but may also consider a team of qualified firms, which could include subconsultants.~~ Such experience may include, but is not necessarily limited to, the following:

- Civil Engineering with specific coastal engineering and/or marine design and construction experience
- Structural Engineering
- Electrical Engineering
- Survey
- Environmental Services and Permits – Including CAMA Permitting

- Architectural and Landscape Design
- Financial Modeling
- Cost Estimating
- Grant Funding Administration

The exact scope of services required by the Town shall be set forth in an agreement between the Town and the selected firm. The scope of work shall include, but not be limited to, the following:

- A. A structural analysis and preliminary design services for repair of the current pier structure from the pier deck that will support project cost estimating using a phased approach as follows:

Phase I. Structural Stabilization of the existing wooden pier to include replacement of all 16 major/severely damaged piles, replacement of all fasteners, and a significant portion of the bracing, if not all, depending on analysis results. Analysis may call for additional bracing as well.

Phase II. Safety repairs to make the pier safe for the public, to include handrails and ADA access

Phase III. Plumbing, electrical, mechanical and decking replacement

Phase IV. Pier Extension of 250 feet to restore the pier to its original 1000 foot length and reach significantly deeper fishing waters than the current 4 to 8 foot depths reached by the existing 750 foot pier length.

Develop Class 3 cost estimates for each phase and a draft Maintenance and Repair Plan with annual life cycle cost estimates for a period of 30 years. The maintenance and repair plan should take into consideration the implementation of a condition based maintenance program that includes periodic and post storm inspections in addition to any storm damage projections and associated damages.

A Class 3 estimate is developed from a preliminary or basic engineering design. The engineering phase of the project is 10%-40% completed and overview of the project scope should be available along with the expected timeline. Class 3 cost estimate accuracy range is -20% to +30%. Preliminary references are also established for bidding and may include drawings, diagrams, standards and specifications.

- A.B. Preliminary design and cost estimates to construct an entirely new wooden pier

Phase 1. Develop and identify funding mechanisms and alternatives preliminary designs to replace the existing 750 foot pier.

Phase 2. Develop and identify funding mechanisms and alternatives to a design to extend the pier an additional 250 feet, construct a 250 foot extension of the "new replacement" 750 foot long pier.

Develop cost estimates for each phase and a draft Maintenance and Repair Plan with annual life cycle cost estimates for a period of 30 years. The maintenance and repair plan should take into consideration the implementation of include considerations needed

I don't think we can do this. I'm the task said for the pier only. We have not determined what/how pier fees will be charged, how parking plays into it, etc. I think we could survey surrounding piers and get a guestimate of revenue for now. Further, this type of work is normally not in an Eng. Firm's wheel house, and we want someone to take on the job. The

Richard Paarfus  
09/13/2024 12:13

We have Ward and Smith to chase funding. Town has been chasing pier grants for years. This is a staff function, not one for the consultant

Richard Paarfus  
09/21/2024 20:15

I think we need to define the estimate.

Richard Paarfus  
09/23/2024 12:18

to implement a condition based maintenance program that includes periodic and post storm inspections in addition to any storm damage projections and associated damages.

[C.] Preparation of a financial business case analysis to determine potential revenue to offset development costs to include competitively priced fishing and site seeing pass fees and a portion of the site's parking revenue. Competitive rate development should consider similar rates charged by the other 4 ocean piers in Brunswick County market analysis of potential commercial retail facilities that may be sited on the property for each of the existing pier repair and new pier options and phases outlined in A and B above. Financial business case analysis must include sufficiently detailed information that will enable the Town to pursue external funding sources.

[D.] Provision and inclusion of estimated end state performance construction times and schedules for each of the existing pier repair and new pier options and phases outlined in A and B above in addition to plot plans, general assembly drawings, piping and instrumentation schematics, utility diagrams, equipment lists, general standards and specifications to include detailed specs for critical equipment.

As noted in the pier plan, the pier and it's revenue are separate from other site facilities. As they are not defined, there is no way to estimate revenue anyway. See comments above

Richard Paarfus  
09/21/2024 20:54

Revenue from the operating pier should not vary significantly whether it is repaired or replaced

Richard Paarfus  
09/21/2024 20:49

I think this is redundant given the class 3 definition above.

Richard Paarfus  
09/21/2024 12:10

#### IV. ADMINISTRATIVE REQUIREMENTS

Pursuant to North Carolina General Statute 143-64.31, the Town of Holden Beach utilizes a qualifications-based selection process without consideration of fees during the initial phase in selecting firms for professional engineering services.

Interested firms must electronically submit their qualifications package as a PDF document by no later than **28 October, 2024 at 5:00 p.m.** to Heather Finnell, Town Clerk;  
[heather@hbtownhall.com](mailto:heather@hbtownhall.com).

**Paper copies are not required.** If a hard copy is submitted, (7) copies shall be delivered to the Holden Beach Town Hall located at 110 Rothschild Street, Holden Beach NC 28462 prior to the submission deadline.

Whether digital or hard copy, the subject line should contain the **firm's name and "Statement of Qualifications for Development of Preliminary Designs and Cost Estimates for 441 Ocean Boulevard West"**

All interested firms that have questions must direct them to the Town Clerk Heather Finnell via email no later than 14 October 2024. Any addendums will be released with answers to submitted questions with posting on the Town's website at <https://www.hbtownhall.com>.

#### V. NOTICE TO VENDOR OF RFQ TERMS AND CONDITIONS.

It shall be the Vendor's responsibility to read all parts and content of this RFQ and comply with all requirements and specifications set forth herein.

## VI. SUBMISSION REQUIREMENTS

The following submittals must accompany the Statement of Qualifications:

- a. A fully completed and executed Execution page (Exhibit A)
- b. Statement of Financial Condition (Exhibit B)
- c. Completed and signed Supplemental Vendor Information – Historically Underutilized Businesses (Exhibit C)

The selection of a firm will be based on the overall qualifications as presented in the detailed Statement of Qualifications provided by the respondent firm(s). The presence or absence of one or more of the items listed below, except for those items required by law, shall not be completely disqualifying but shall be taken into consideration when evaluating each firm. Qualification statements should address the following:

- a. Firm name and office location responsible. Include background of Vendor's firm including the size of the firm, the number of years it has been in business, total number of personnel, and the number of staff by discipline.
- b. Key Project Team member qualifications, including subconsultants. Address the overall capabilities of the firm relevant to this RFQ.
- c. Relevant experience in design, permitting and construction administration of public facilities in North Carolina. Provide summaries of completed projects on which similar services were provided and references for those projects; each such summary and reference to include the client's and the project's name, the project description, the dollar value of the project and specific grant assistance provided/attained if applicable, and the name, title, email address and telephone number of the reference contact.
- d. Statement of Qualifications shall not exceed a maximum of 30 pages.

## VII. SELECTION CRITERIA

The considerations below will be utilized for selection of the firm(s). Selection will be made by the Holden Beach Board of Commissioners.

[a.] **Professional Expertise:** The firm's recent experience, knowledge, and familiarity in ~~designing and constructing~~ conducting similar projects.

a [b.] **Management & Technical Expertise:** The experience of the proposed Project Team in completing public projects of this nature efficiently and through administration of relevant grant funding.



~~(c.) Local Knowledge & Permitting Experience: Strong consideration will be given to the team demonstrating knowledge of the local permitting processes and requirements. Recent experience with similar projects in coastal NC areas will be relevant.~~

This should not be a selection criteria in that mini-Brooks requires preference for in state firms

Richard Paarlus  
09/21/2024 21:02

**C. Past Performance:** Relevant project references shall be provided. The firm's ethical and professional standing and satisfactory performance under previous contracts, along with positive client relationships, will be considered. Recent experience with similar projects in coastal NC areas will be relevant. The Town will review other factors directly applicable to the firm's qualifications as provided for this project.

D. Estimating. Demonstrated experience in developing project opinions of probable cost that are reasonably close to the project contract award price.

Would like to know what others think about this as a selection criteria.

Richard Paarlus  
09/23/2024 11:03

## VIII. CONDITIONS AND RESERVATIONS

The Town reserves the right to request substitution of any subconsultants. The Town also reserves the right to reject any or all responses to this RFQ, to waive technicalities, to advertise for a new RFQ response, or to accept any RFQ response deemed to be in the best interest of the Town. The selected firm/consultant(s) and all subconsultants may be required to submit an affidavit certifying compliance with the terms of the State of North Carolina's E-verify statute (NCGS 64-26).

A response to this RFQ is not to be construed as a contract, nor does it indicate commitment of any kind. The RFQ does not commit the Town to pay for costs incurred in the submission of a response to this RFQ or for any cost incurred prior to the execution of a final contract.

It is an absolute requirement of the Town that the project work site and work force be drug free and that associated individuals, including subcontractors, working on the project be free of prior or pending felony convictions. The qualifications statement should include a commitment to this requirement and an indication of the plan of the firm to ensure compliance with this requirement.

## IX. DELIVERABLES SCHEDULE

The elements outlined in the Scope of Work and subsequently agreed to by Town and Consultant(s) will be required to be fulfilled within 90 days after execution of a mutually agreeable contract, unless a different schedule is presented and justified.

Being flexible may enable us to get someone on board. It is not a big job, and making it a rush could deter submissions.

Richard Paarlus  
09/23/2024 12:25

## X. CONTRACTING

Any contract developed for this work shall be enforced in accordance with the laws of the State of North Carolina. Any controversy or claim arising as a result of contracting shall be settled by action initiated in the appropriate division of the General Court of Justice in Brunswick County, North Carolina.

**XI. CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS.**

During the evaluation period – from the date the responses are opened and the vendors ranked by qualifications – each vendor submitting a response is prohibited from having any communications with any person inside or outside of the Town if the communication refers to the vendor's response or qualifications, the contents or qualifications of another vendor, and/or the transmittal of any other communication of information that could reasonably be considered to have the effect of directly or indirectly influencing the evaluation of submitted responses to this RFQ. A vendor failing to comply with this provision shall be disqualified from being evaluated for this RFQ unless it is determined, in the Town's discretion, that the communication was harmless or that it was made without the intent to influence the evaluation of vendors under this RFQ. Only those discussions, communication or transmittals of information authorized or initiated by the Town or general inquiries directed to the Town regarding the requirements of this RFQ are excepted from this provision.

**XII. EQUAL EMPLOYMENT OPPORTUNITY**

The Town of Holden Beach does not discriminate in any of its programs and activities. The Consultant(s) awarded the contract for work will be required to assure that no person shall be denied employment or fair treatment, or in any way discriminated against on the basis of race, sex, religion, age, national origin, or disability.

**XIII. HISTORICALLY UNDERUTILIZED BUSINESSES.**

The Town invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled individuals, disabled business enterprises, and non-profit work centers for the blind and severely disabled. In responding to this RFQ, vendors shall complete and sign the Supplemental Vendor Information – Historically Underutilized Businesses attached hereto as Exhibit C.

**XIV. INFORMAL COMMENTS.**

The Town shall not be bound by informal explanations, instructions, or information given at any time by anyone on behalf of the Town during the evaluation process.

**XV. COST OF PREPARING THE RESPONSE.**

Any costs incurred by a vendor in preparing or submitting a response are the vendor's sole responsibility and the Town shall not reimburse any vendor for any costs incurred in preparing its response.

**XVI. WITHDRAWAL OF RESPONSE.**

A response to this RFQ may be withdrawn only in a writing received by the Town Clerk before the October 28, 2024 submission deadline. A withdrawal request must be on the Vendor's letterhead and signed by an authorized official of the Vendor.

**XVII. VENDOR'S REPRESENTATIONS.**

- a. Vendor warrants that only qualified personnel shall provide services under any agreement resulting from this RFQ and that they shall do so in a professional manner. As used herein, "professional manner" means that the personnel performing the services possess the skill and competence consistent with the prevailing business standards in the subject industry.
- b. Vendor warrants that it has the financial capacity to perform and to continue to perform its obligations under any agreement resulting from this procurement process; has no actual or constructive knowledge of any actual or potential legal proceeding brought or being brought against it that could materially adversely affect performance of any such resultant agreement; and is not prohibited by any contract or order by any court of competent jurisdiction from entering into an agreement resulting from this procurement process.

## EXHIBIT A

### Execution Page

By executing this Request for Qualifications ("RFQ"), the undersigned Vendor certifies that this response is submitted competitively and without collusion, that none of its officers or directors has been convicted of any violations under Chapter 78A of the North Carolina General Statutes (the North Carolina Securities Act), the Securities Act of 1933 or the Securities Exchange Act of 1934, and that it is not an ineligible vendor as set forth in N.C.G.S. § 143-59.1.

As required under N.C.G.S. § 143-48.5, the undersigned Vendor certifies that it, and each of its sub-contractors, if any, for any contract awarded as a result of this RFQ, complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

Proposals will be evaluated to rank the responding vendors in order of their qualifications and competence following which the Town will attempt to negotiate a fair and reasonable contract price with the best qualified vendor.

**The failure to execute/sign this response prior to its submittal shall render the response invalid such that it will be rejected. Late responses shall not be considered.**

Vendor:

Street Address:

City, State, and Zip:

Mailing Address:

City, State and Zip:

Federal ID No. or Social Security No.:

Name/Title of Person Signing on Behalf of Vendor:

Signer's Telephone No.:                      Signer's Mobile No.:

Signer's Email Address:                      Date:

Vendor's Authorized Signature:

#### EXHIBIT B

Name of Vendor: \_\_\_\_\_

The undersigned hereby certifies that [check all applicable boxes]:

☒ Vendor is in sound financial condition.

☒ Vendor has no outstanding tax or judgment liens.

☒ Vendor is current in all amounts due for payments of federal and state taxes and required employment-related contributions and withholdings.

☒ Vendor is not the subject of any current litigation or findings of non-compliance under federal or state law.

☒ Vendor has not been the subject of any past or current litigation or findings in any past litigation which may impact in any way its ability to perform its obligations under an agreement resulting from this procurement process.

☒ The undersigned is authorized to make the foregoing statements on Vendor's behalf.

If one or more of the foregoing boxes is NOT checked, please set forth the reason in the space directly below.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed name and title

#### EXHIBIT C

Pursuant to N.C.G.S. § 143-64.31, the Town invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises, and non-profit work centers for the blind and severely disabled. This includes utilizing subcontractors to perform any required functions set forth in this RFQ. Any questions concerning NC HUB certification may be directed to the North Carolina Office of Historically Underutilized Businesses at (984) 236-0103 or [huboffice.doa@doa.nc.gov](mailto:huboffice.doa@doa.nc.gov).

1. Is Vendor a Historically Underutilized Business? ☐ Yes ☐ No

2. Is Vendor certified with North Carolina as a Historically Underutilized Business? ☐ Yes ☐ No

If so, state HUB classification: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title



Commissioner Paarfus'  
clean copy

## Request for Qualifications (RFQ)

Development of Preliminary Designs and Cost Estimates

for

Repair or Replacement of Town Pier Properties located at

441 Ocean Boulevard West, Holden Beach NC

### I. PURPOSE.

The Town of Holden Beach ("Town") is seeking qualified providers of Engineering, Design and Financial services to develop Class 3 estimates that will enable the Town to make repair or rebuild decisions regarding its Pier Complex located at 441 Ocean Boulevard West, Holden Beach NC.

### II. BACKGROUND

The Town is a municipal corporation located in Brunswick County, North Carolina serving a community of 932 year-round residents and a summer population exceeding fifteen thousand. The Town purchased the pier in the Spring of 2022. On site facilities currently include a pier house, an ocean pier, an 80 space paid parking lot, modular public restrooms, two public beach accesses, one emergency beach access and a six space campground with utilities. Neither the Pier nor the Pier house are open to the public at the present time. The pier is 65 years old and is in need of significant repair or replacement. More detailed information about the pier including a detailed description and inspection reports are available on the Town website at <https://hbtownhall.com/project-info>.

### III. SCOPE OF WORK.

The Town is seeking to contract with a firm or team of qualified firms having multi-faceted experience working with marine/waterfront public facility projects, Such experience may include, but is not necessarily limited to, the following:

- Civil Engineering with specific coastal engineering and/or marine design and construction experience
- Structural Engineering
- Electrical Engineering
- Survey
- Environmental Services and Permits – Including CAMA Permitting
- Architectural and Landscape Design
- 
- Cost Estimating
-



The exact scope of services required by the Town shall be set forth in an agreement between the Town and the selected firm. The scope of work shall include, but not be limited to, the following:

A structural analysis and preliminary design services for repair of the current pier structure from the pier deck that will support project cost estimating using a phased approach as follows:

Phase I. Structural Stabilization of the existing wooden pier to include replacement of all 16 major/severely damaged piles, replacement of all fasteners, and a significant portion of the bracing, if not all, depending on analysis results. Analysis may call for additional bracing as well.

Phase II. Safety repairs to make the pier safe for the public, to include handrails and ADA access

Phase III. Plumbing, electrical, mechanical and decking replacement

Phase IV. Pier Extension of 250 feet to restore the pier to its original 1000 foot length and reach significantly deeper fishing waters than the current 4 to 8 foot depths reached by the existing 750 foot pier length.

Develop Class 3 cost estimates for each phase and a draft Maintenance and Repair Plan with annual life cycle cost estimates for a period of 30 years. The maintenance and repair plan should take into consideration the implementation of a condition based maintenance program that includes periodic and post storm inspections in addition to any storm damage projections and associated damages.

A Class 3 estimate is developed from a preliminary or basic engineering design. The engineering phase of the project is 10%-40% completed and overview of the project scope should be available along with the expected timeline. Class 3 cost estimate accuracy range is -20% to +30%. Preliminary references are also established for bidding and may include drawings, diagrams, standards and specifications.

#### A.[B.] Preliminary design and cost estimates to construct an entirely new wooden pier

Phase 1. Develop preliminary designs to replace the existing 750 foot pier.

Phase 2. Develop a design to extend the pier an additional 250 feet.

Develop cost estimates for each phase and a draft Maintenance and Repair Plan with annual life cycle cost estimates for a period of 30 years. The maintenance and repair plan should take into consideration the implementation of a condition based maintenance program that includes periodic and post storm inspections in addition to any storm damage projections and associated damages.

competitively priced fishing and site seeing pass fees and a portion of the site's parking revenue. Competitive rate development should consider similar rates charged by the other 4 ocean piers in Brunswick County

#### IV. ADMINISTRATIVE REQUIREMENTS

Pursuant to North Carolina General Statute 143-64.31, the Town of Holden Beach utilizes a qualifications-based selection process without consideration of fees during the initial phase in selecting firms for professional engineering services.

Interested firms must electronically submit their qualifications package as a PDF document by no later than **28 October, 2024 at 5:00 p.m.**, to Heather Finnell, Town Clerk; [heather@hbtownhall.com](mailto:heather@hbtownhall.com).

**Paper copies are not required.** If a hard copy is submitted, (7) copies shall be delivered to the Holden Beach Town Hall located at 110 Rothschild Street, Holden Beach NC 28462 prior to the submission deadline.

Whether digital or hard copy, the subject line should contain the **firm's name and "Statement of Qualifications for Development of Preliminary Designs and Cost Estimates for 441 Ocean Boulevard West"**

All interested firms that have questions must direct them to the Town Clerk Heather Finnell via email no later than 14 October 2024. Any addendums will be released with answers to submitted questions with posting on the Town's website at <https://www.hbtownhall.com>.

#### V. NOTICE TO VENDOR OF RFQ TERMS AND CONDITIONS.

It shall be the Vendor's responsibility to read all parts and content of this RFQ and comply with all requirements and specifications set forth herein.

#### VI. SUBMISSION REQUIREMENTS

The following submittals must accompany the Statement of Qualifications:

- a. A fully completed and executed Execution page (Exhibit A)
- b. Statement of Financial Condition (Exhibit B)
- c. Completed and signed Supplemental Vendor Information – Historically Underutilized Businesses (Exhibit C)

The selection of a firm will be based on the overall qualifications as presented in the detailed Statement of Qualifications provided by the respondent firm(s). The presence or absence of one or more of the items listed below, except for those items required by law, shall not be completely disqualifying but shall be taken into consideration when evaluating each firm. Qualification statements should address the following:

- a. Firm name and office location responsible. Include background of Vendor's firm including the size of the firm, the number of years it has been in business, total number of personnel, and the number of staff by discipline.
- b. Key Project Team member qualifications, including subconsultants. Address the overall capabilities of the firm relevant to this RFQ.
- c. Relevant experience in design, permitting and construction administration of public facilities in North Carolina. Provide summaries of completed projects on which similar services were provided and references for those projects; each such summary and reference to include the client's and the project's name, the project description, the dollar value of the project and specific grant assistance provided/attained if applicable, and the name, title, email address and telephone number of the reference contact.
- d. Statement of Qualifications shall not exceed a maximum of 30 pages.

## VII. SELECTION CRITERIA

The considerations below will be utilized for selection of the firm(s). Selection will be made by the Holden Beach Board of Commissioners.

**Professional Expertise:** The firm's recent experience, knowledge, and familiarity in designing and constructing similar projects.

- a.[b.] **Management & Technical Expertise:** The experience of the proposed Project Team in completing public projects of this nature efficiently and through administration of relevant grant funding.

**C. Past Performance:** Relevant project references shall be provided. The firm's ethical and professional standing and satisfactory performance under previous contracts, along with positive client relationships, will be considered. Recent experience with similar projects in coastal NC areas will be relevant. The Town will review other factors directly applicable to the firm's qualifications as provided for this project.

**D Estimating:** Demonstrated experience in developing project opinions of probable cost that are reasonably close to the project contract award price.

## **VIII. CONDITIONS AND RESERVATIONS**

The Town reserves the right to request substitution of any subconsultants. The Town also reserves the right to reject any or all responses to this RFQ, to waive technicalities, to advertise for a new RFQ response, or to accept any RFQ response deemed to be in the best interest of the Town. The selected firm/consultant(s) and all subconsultants may be required to submit an affidavit certifying compliance with the terms of the State of North Carolina's E-verify statute (NCGS 64-26).

A response to this RFQ is not to be construed as a contract, nor does it indicate commitment of any kind. The RFQ does not commit the Town to pay for costs incurred in the submission of a response to this RFQ or for any cost incurred prior to the execution of a final contract.

It is an absolute requirement of the Town that the project work site and work force be drug free and that associated individuals, including subcontractors, working on the project be free of prior or pending felony convictions. The qualifications statement should include a commitment to this requirement and an indication of the plan of the firm to ensure compliance with this requirement.

## **IX. DELIVERABLES SCHEDULE**

The elements outlined in the Scope of Work and subsequently agreed to by Town and Consultant(s) will be required to be fulfilled within 90 days after execution of a mutually agreeable contract, unless a different schedule is presented and justified.

## **X. CONTRACTING**

Any contract developed for this work shall be enforced in accordance with the laws of the State of North Carolina. Any controversy or claim arising as a result of contracting shall be settled by action initiated in the appropriate division of the General Court of Justice in Brunswick County, North Carolina.

## **XI. CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS.**

During the evaluation period – from the date the responses are opened and the vendors ranked by qualifications – each vendor submitting a response is prohibited from having any communications with any person inside or outside of the Town if the communication refers to the vendor's response or qualifications, the contents or qualifications of another vendor, and/or the transmittal of any other communication of information that could reasonably be considered to have the effect of directly or indirectly influencing the evaluation of submitted responses to this RFQ. A vendor failing to comply with this provision shall be disqualified from being evaluated for this RFQ unless it is determined, in the Town's discretion, that the communication was harmless or that it was made without the intent to influence the evaluation of vendors under this RFQ. Only those discussions, communication or transmittals of

information authorized or initiated by the Town or general inquiries directed to the Town regarding the requirements of this RFQ are excepted from this provision.

## **XII. EQUAL EMPLOYMENT OPPORTUNITY**

The Town of Holden Beach does not discriminate in any of its programs and activities. The Consultant(s) awarded the contract for work will be required to assure that no person shall be denied employment or fair treatment, or in any way discriminated against on the basis of race, sex, religion, age, national origin, or disability.

## **XIII. HISTORICALLY UNDERUTILIZED BUSINESSES.**

The Town invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled individuals, disabled business enterprises, and non-profit work centers for the blind and severely disabled. In responding to this RFQ, vendors shall complete and sign the Supplemental Vendor Information – Historically Underutilized Businesses attached hereto as Exhibit C.

## **XIV. INFORMAL COMMENTS.**

The Town shall not be bound by informal explanations, instructions, or information given at any time by anyone on behalf of the Town during the evaluation process.

## **XV. COST OF PREPARING THE RESPONSE.**

Any costs incurred by a vendor in preparing or submitting a response are the vendor's sole responsibility and the Town shall not reimburse any vendor for any costs incurred in preparing its response.

## **XVI. WITHDRAWAL OF RESPONSE.**

A response to this RFQ may be withdrawn only in a writing received by the Town Clerk before the October 28, 2024 submission deadline. A withdrawal request must be on the Vendor's letterhead and signed by an authorized official of the Vendor.

## **XVII. VENDOR'S REPRESENTATIONS.**

- a. Vendor warrants that only qualified personnel shall provide services under any agreement resulting from this RFQ and that they shall do so in a professional manner. As used herein, "professional manner" means that the personnel

performing the services possess the skill and competence consistent with the prevailing business standards in the subject industry.

- b. Vendor warrants that it has the financial capacity to perform and to continue to perform its obligations under any agreement resulting from this procurement process; has no actual or constructive knowledge of any actual or potential legal proceeding brought or being brought against it that could materially adversely affect performance of any such resultant agreement; and is not prohibited by any contract or order by any court of competent jurisdiction from entering into an agreement resulting from this procurement process.

## EXHIBIT A

### Execution Page

By executing this Request for Qualifications ("RFQ"), the undersigned Vendor certifies that this response is submitted competitively and without collusion, that none of its officers or directors has been convicted of any violations under Chapter 78A of the North Carolina General Statutes (the North Carolina Securities Act), the Securities Act of 1933 or the Securities Exchange Act of 1934, and that it is not an ineligible vendor as set forth in N.C.G.S. § 143-59.1.

As required under N.C.G.S. § 143-48.5, the undersigned Vendor certifies that it, and each of its sub-contractors, if any, for any contract awarded as a result of this RFQ, complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

Proposals will be evaluated to rank the responding vendors in order of their qualifications and competence following which the Town will attempt to negotiate a fair and reasonable contract price with the best qualified vendor.

**The failure to execute/sign this response prior to its submittal shall render the response invalid such that it will be rejected. Late responses shall not be considered.**

Vendor:

Street Address:

City, State, and Zip:

Mailing Address:

City, State and Zip:

Federal ID No. or Social Security No.:

Name/Title of Person Signing on Behalf of Vendor:

Signer's Telephone No.:                      Signer's Mobile No.:

Signer's Email Address:                      Date:

Vendor's Authorized Signature:

**EXHIBIT B**

Name of Vendor: \_\_\_\_\_.

The undersigned hereby certifies that [check all applicable boxes]:

/// Vendor is in sound financial condition.

/// Vendor has no outstanding tax or judgment liens.

/// Vendor is current in all amounts due for payments of federal and state taxes and required employment-related contributions and withholdings.

/// Vendor is not the subject of any current litigation or findings of non-compliance under federal or state law.

/// Vendor has not been the subject of any past or current litigation or findings in any past litigation which may impact in any way its ability to perform its obligations under an agreement resulting from this procurement process.

/// The undersigned is authorized to make the foregoing statements on Vendor's behalf.

**If one or more of the foregoing boxes is NOT checked, please set forth the reason in the space directly below.**

\_\_\_\_\_  
Signature \_\_\_\_\_

Date

\_\_\_\_\_  
Printed name and title



**EXHIBIT C**

Pursuant to N.C.G.S. § 143-64.31, the Town invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises, and non-profit work centers for the blind and severely disabled. This includes utilizing subcontractors to perform any required functions set forth in this RFQ. Any questions concerning NC HUB certification may be directed to the North Carolina Office of Historically Underutilized Businesses at (984) 236-0103 or [huboffice.doa@doa.nc.gov](mailto:huboffice.doa@doa.nc.gov).

1. Is Vendor a Historically Underutilized Business? // Yes // No

2. Is Vendor certified with North Carolina as a Historically Underutilized Business? // Yes // No

If so, state HUB classification: \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

Fishing • Scenic Outlook • Convenience Store • Billiards • Restrooms • Tackle Shop • Gifts and Souvenirs • Bar and Grill • Beach Parking

# Sunset Beach Pier

Sunset Beach, North Carolina

These historic weathered planks and pilings provide fishermen and families alike with seaside memories for years to come.



Home | History | Trophy Wall | Grill Menu | Directions | Map | Photo Gallery | Sunset Pier Branded Items | Tours |  facebook

## Fishing at it's Best



We offer the opportunity for you to catch a wide variety of fish. Our most popular are Flounder, Spanish, Trout, Whiting, Black & Red Drum, Sheep Head, Pompano, Spade, Blues, King and the local's favorite, SPOT.

Our knowledgeable staff can help you find and rig the tackle necessary to catch the "fish" types that are running. We also carry all types of bait in our [Bait & Tackle Shop](#). We offer **LIVE** bait when available including **mud minnows** and **shrimp**.



[View our LIVE Pier Cam!](#)

## Annual Season Pass Fishing Contest

**This year it could be you!** If you catch the largest fish in one of the four categories you'll **win a Season Pass** for next year and be included on our [Trophy Wall](#)! [More info on this year's contest...](#)

## The Tides:

[View Tidal Charts Here](#)

## Pier Fishing and Access Fees:

	Daily Pass	Season Pass*
Regular	\$10 - 1 rod \$15 - 2 rods	\$225.00
King	\$16/setup	\$275.00
Husband & Wife	N/A	\$337.50
Walk Fee	\$1 per person/per access	
Walk A Day	\$3 per person	

\*Season Fishing Passes include the use of two rods for the pass holder as well as parking in the pier lot. The husband and wife season pass includes fishing privileges for both with one parking pass.

	3 Day Pass	5 Day Pass
Regular	\$27	\$45
King	\$40	\$70

3 & 5 day passes include the use of one rod. Pass does not have to be used consecutively and expires only on one of the days are used.

## Rentals

Rod Rental	\$10 per day plus deposit**
	**\$20 Deposit if used on pier
	**\$20 Deposit if taken off pier

## Bait:

[Visit our Bait & Tackle Shop page](#)  
We have LIVE bait!

910-579-6630

## Ocean Isle Pier Prices

Beach Parking	Daily	Weekly	Season
Price	\$10	\$50	\$200
2 Rod Fishing Season Pass*	\$10		\$200
3 Rod Fishing Season Pass*			\$225
Fishing and 1 Rental Pole	\$20	-	\$25 deposit refund
Pier Fishing 101 Class 2 hours-equipment incl.*			TBA
Walking- Pier Access	\$2	-	\$30
			\$1.00 Age 3 - 6 & Under 3 free

\* All Fishermen have access to entire pier.

# FISHING FEES

OCEAN CREST

YEARLY BOTTOM FISHING PASS - \$260.00

YEARLY SENIOR BOTTOM FISHING PASS - \$235.00

YEARLY COUPLES BOTTOM FISHING PASS - \$360.00

YEARLY SENIOR COUPLES BOTTOM FISHING PASS - \$355.00

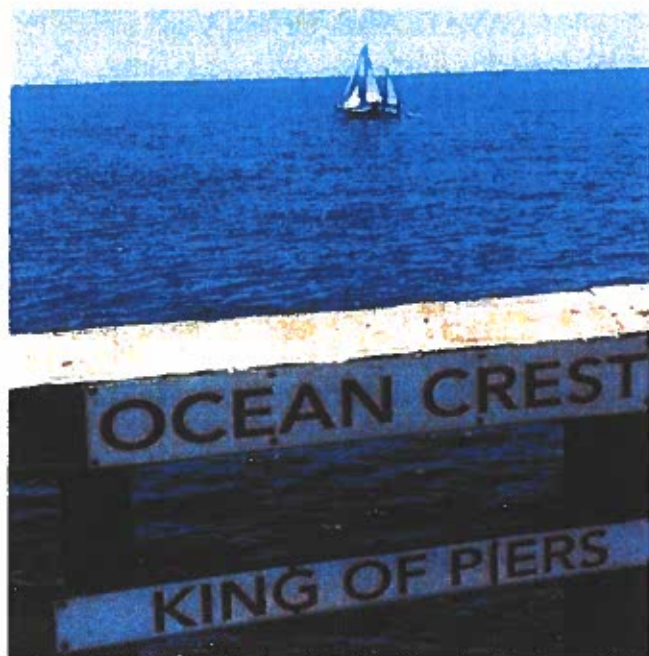
YEARLY KING PASS - \$340

YEARLY SENIOR KING PASS - \$320

YEARLY COUPLES KING PASS - \$530

YEARLY SENIOR COUPLES KING PASS - \$505

(PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE)



**2024**



Facebook

oceancrestfishingpier.com



OCEAN CREST

## FEES

1 - ROD = \$14.00

2 - RODS = \$17.00

1 - ROD SENIOR/MILITARY = \$13.00

2 - RODS SENIOR/MILITARY = \$16.00

KIDS 5YR TO 9 YRS OLD = \$7.00

KIDS 10 TO 15 YRS OLD = \$10.00

KING = \$18

SENIOR KING = \$17

ROD RENTALS = \$10.00 + \$20.00 CASH DEPOSIT AND THE PURCHASE OF ,

RESTRING ROD RENTAL = \$5.00

BAIT: FROZEN SHRIMP, SQUID, CUT MULLET, FINGER MULLET AND SAND I

NO FISHING LICENSE REQUIRED TO FISH ON THE PIER

PRICES ARE PER PERSON PRICES DO NOT INCLUDE TAXES.

PRICES ARE PER DAY AND ARE SUBJECT TO CHANGE WITHOUT NOTICE.

2024





## Oak Island Fishing Pier Fees

Pier Walking Fee	
All Day	Free
NOTE: Senior rate persons aged 55 and older Military rate all retired and active service.	

Daily Pass	
Bottom Fishing	
One Rod	\$10.00
Two Rods	\$14.00
Senior 1 Rod	\$9.00
Senior 2 Rods	\$13.00
Military (1 Rod)	\$8.00
Military (2 Rod)	\$12.00
King "Tee" Pass	
King Pass (Minimum Age 18)	\$18.00
Senior King Pass	\$17.00
Military King Pass	\$15.00
12 and under kids 1/2 price with paying adult	
Rod Rental	\$10.00
Rod Deposit*	\$25.00
*Deposit must be placed on Credit Card	

3 Day Pass	
Bottom (1 Rod)	\$27.00
Bottom (2 Rod)	\$39.00
Senior (1 Rod)	\$24.00
Senior (2 Rod)	\$36.00
Military (1 Rod)	\$21.00
Military (2 Rod)	\$33.00
King	\$51.00
Senior	\$48.00
Military	\$45.00

5 Day Pass	
Bottom (1 Rod)	\$45.00
Bottom (2 Rod)	\$65.00
Senior	\$40.00
Senior (2 Rod)	\$60.00
Military (1 Rod)	\$35.00
Military (2 Rod)	\$55.00
King	\$85.00
Senior	\$80.00
Military	\$75.00

7 Day Pass	
Bottom (1 Rod)	\$63.00
Bottom (2 Rod)	\$91.00
Senior	\$56.00
Senior (2 Rod)	\$84.00
Military (1 Rod)	\$49.00
Military (2 Rod)	\$77.00
King	\$119.00
Senior	\$112.00
Military	\$105.00

Season Pass	
Bottom (1 Rod)	\$250.00
Bottom (2 Rod)	\$350.00
Senior (1 Rod)	\$225.00
Senior (2 Rod)	\$325.00
Military (1 Rod)	\$200.00
Military (2 Rod)	\$300.00

Season Pass	
King Pass	\$360.00
Senior King Pass	\$340.00
Military King Pass	\$320.00

Season Pass	
Couples Bottom Pass (1 Rod)	\$525.00
Couples Senior Bottom	\$487.50
Couples Military Bottom	\$450.00
Couples King Pass	\$540.00
Couples Senior King Pass	\$510.00
Couples Military King Pass	\$480.00

Season Pass	
Parent - Child* (Bottom)	\$312.50
Parent - Child* (King)	\$450.00
Child 18 years and younger	