



**Town of Holden Beach
Board of Commissioners
Special Meeting**

**Tuesday, April 8, 2025
5:30 PM**

**Holden Beach Town Hall
Public Assembly**



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' SPECIAL MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, APRIL 8, 2025 – 5:30 P.M.**

1. Call to Order
2. Public Comment
3. Discussion and Possible Action on Street Paving Bids (Sand Dollar Drive and Heron Drive) –
Public Works Director Clemmons (Mayor Pro Tem Myers) (Pages 1 – 22)
4. Budget Workshop – Mayor Pro Tem Myers (Pages 23 – 46)
 - a. Expenditures
5. Adjournment

* Visit <https://www.youtube.com/@townofholdenbeach/streams> to watch the livestream of the meeting. Public comments can be submitted to heather@hbtownhall.com prior to 1:00 p.m. on April 8, 2025.



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: 4/8/25

FROM: Public Works Director Clemmons

DATE SUBMITTED: 4/2/25

ISSUE/ACTION REQUESTED: Consideration and possible action on street paving bids

BACKGROUND/PURPOSE OF REQUEST: Right Angle Engineering held a bid solicitation for street paving, which this year is Sand Dollar and Heron Drive. The most responsive bid is from Highland Paving in the amount of \$149,500. The recommendation of Right Angle is to award to Highland Paving.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A
REVIEWED BY FINANCE DIRECTOR:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A
----------------------------	---	---------------------------------

ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION: *Award contract*

INTERIM TOWN MANAGER'S RECOMMENDATION: Receive bids and award contract with motion to include town manager completing associated paperwork.

Bid 1



1721 Allen's Lane, Suite 103
Wilmington, NC 28403
Office # 910-679-4587

March 27, 2025

TO: Town of Holden Beach

ATTN: [Shane Lippard, P.E.](#)

RE: Holden Beach Resurfacing 2025 - Sand Dollar and Heron Dr

Pursuant to our earlier discussions and instructions, Highland Paving Company, LLC offers to provide the labor, materials and equipment necessary to perform the following work at the above mentioned job.

Description of work and prices:

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total</u>
	<u>Sand Dollar Drive</u>				
	Clip Excess Shoulders	1	LS		
	Asphalt Leveling	10	TON		
	Patching 6" ABC Stone and 2" Asphalt	65	SY		
	Milling	70	SY		
	1.5" S9.5B Overlay	4218	SY		
	Dressup Shoulders	1	LS		
	Painted Crosswalk	1	LS		
				\$	88,000.00
	<u>Heron Dr.</u>				
	Clip Excess Shoulders	1	LS		
	Patching 6" ABC Stone and 2" Asphalt	305	SY		
	1.5" S9.5B Overlay	1869	SY		
	Dressup Shoulders	1	LS		
				\$	61,500.00
				TOTAL	\$ 149,500.00

Curb replacement (By others) where there are drainage issues need to be completed prior to paving

EXCLUSIONS:

Staking/layout.
Pervious concrete/asphalt.
Any and all Concrete work.
Utility and/or Storm Drainage Adjustments
Stone for Driveways
Signage
Bollards/bike racks.
Permits/fees.
Thermoplastic striping.

Grading of any kind unless specified above.
Speed bumps.
Bonding and/or special Insurance.
Anything not specified above.

NOTES:

1. No retainage is to be withheld. Full Payment is due within 30 days of completion of our work.
2. The work and materials described in this proposal will be performed in accordance with the specifications, workmanship, material content, and quality control in effect at the time this proposal was issued. Highland Paving Co., LLC does not agree to any other specification or quality control regime without express written consent to be bound by other specifications.
3. The grade must be firm, stable, and unyielding. HPC is not responsible for grade prepared by others, and assumes no responsibility for standing or ponding water on asphalt surfaces with designed slope of less than one and one half percent.
4. Proposal is good for 30 days.
5. We cannot guarantee where there are current areas of ponding water will be eliminated by resurfacing operations.

We are pleased to be able to provide you with a price on this project. If this proposal meets with your approval, please sign below and return to us. We are committed to providing you with quality, reliability and value.

Owner Name: _____

Owners Signature : _____

Date of Acceptance: _____

Thanks,



Jason Hobson
Division Manager
jhobson@highlandpaving.com
Mobile (910) 322-4163

R. J. Norris Construction Company
2127 Castle Hayne Rd
Wilmington, NC 28401 USA
rjnorris8@yahoo.com

Bid 2

Estimate

ADDRESS

Town Of Holden Beach
Town Of Holden Beach

ESTIMATE # 2352

DATE 03/26/2025

	QTY	RATE	AMOUNT
Overlaying on Sanddollar St and Heron Dr in Holden Beach	1	217,950.00	217,950.00
Sanddollar St \$128500			
1. Mill approx 630 SF at Beginning and haul excess off			
2. Repair sidewalks at beginning approx 30 SF			
3. Repair Radius at end road and at curve Approx 265 SF and			
Approx 300 Sf by Replacing Base with 6" ABC and Asphalt with			
2" before overlay			
4. Remove approx 50 CY excess roadside build up, haul off site,			
seed and mulch			
5. Clean asphalt			
6. Apply Tack to existing asphalt			
7. Level low area with asphalt Approx 10 Tons			
8. Haul in and apply 1.5" of Superpave S 9.5B Hot Mix Asphalt			
Approx 4218 SY			
9. Paint Crosswalk with Traffic Pant			
Heron Dr \$89450			
1. Repair 4 existing road areas 1390 SF, 515 SF, 836 Sf, 200			
SF by replacing Base with 6" ABC and asphalt with 2"			
2. Clean asphalt			
3. Apply Tack			
4. Haul in and apply 1.5" of Superpave S 9.5B Hot Mix Asphalt			
Approx 1870 SY			
TOTAL			\$217,950.00

Accepted By

Accepted Date

B.d 3

**ROADWAY WORK FOR
THE TOWN OF HOLDEN BEACH**

**SANDDOLLAR STREET
HERON DRIVE**

BRUNSWICK COUNTY, NC

**CONTRACT DOCUMENTS AND
TECHNICAL SPECIFICATIONS**

MAYOR

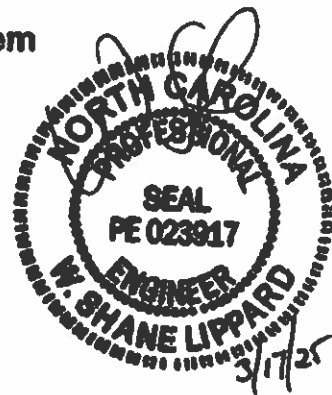
J. Alan Holden

BOARD OF COMMISSIONERS

**Tom Myers, Mayor Pro-Tem
Rick Smith
Tracey Thomas
Page Dyer
Rick Paarfus**

**February 2025
Prepared by**

**Right Angle Engineering, P.C.
212 Princess Street
Wilmington, North Carolina 28401
(910) 251-8544**



INVITATION TO BID

Roadway Work 2025 For The Town Of Holden Beach Brunswick County

The Town of Holden Beach will receive informal bids for the furnishing of all equipment, labor and materials for completing the Roadway Work as shown on the plans by Right Angle Engineering, P.C.

Emailed Bids should be submitted to the attention of
W. Shane Lippard, P.E.,
Right Angle Engineering, P.C.
212 Princess Street
Wilmington, NC 28401
raepcsi@bellsouth.net

and marked "ROADWAY WORK FOR THE TOWN OF HOLDEN BEACH". All bids must be received no later than **12:00 p.m. (local time) March 28th, 2025.**

Plans include sheets C1 and C2 (included in bid documents) and specifications are provided.

Bidders must be licensed (registered) contractors in North Carolina.

No bid bond required. No Performance/Payment Bond required. Single payment of the Work upon completion of the project.

The Owner reserves the right to waive informalities and/or reject any or all bids.

Bid documents will be emailed or picked up from Right Angle Engineering, P.C. located at 212 Princess Street, Wilmington, NC 28401, telephone (910) 251-8544.

**AGREEMENT
BETWEEN OWNER AND CONTRACTOR**

THIS AGREEMENT is by and between Town of Holden Beach, Brunswick County, North Carolina
(hereinafter called OWNER) and Barnhill Contracting Company(hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

The work includes street paving at Tide Ridge Drive, Pointe West Drive, and Ranger Street, including all related work.

Substantial completion of the contract is defined as completion of all paving, striping, edge work and related items as required in contract documents, successful testing of the asphalt mixtures.

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

Roadway Work 2025 For
Town of Holden Beach
Brunswick County, North Carolina

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by Right Angle Engineering, P.C., 212 Princess Street, Wilmington, NC 28401 who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.01 Time of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Days to Achieve Substantial Completion and Final Payment

A. The Work will be substantially completed within 30 days after the date when the Contract Times commence to run as provided in paragraph 2.03 of the General Conditions, and completed and ready for final payment in

accordance with paragraph 14.07 of the General Conditions within 45 days after the date when the Contract Times commence to run.

4.03 Liquidated Damages

A. CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the time(s) specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$ 200 for each day that expires after the time specified in paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER \$ 200 for each day that expires after the time specified in paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 - CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to paragraphs 5.01.A below:

A. The Contractor shall be paid on the basis of Lump Sum Price of installed work based on the Bid Documents and Plans for all work performed under this contract.:

Bid Schedule

Item	Description	Quantity		Unit Price	Total Price
1	Sanddollar Street	1	LS	\$126,300.00	\$126,300.00
2	Heron Drive	1	LS	\$107,000.00	\$107,000.00

TOTAL LUMP SUM PRICE Two hundred thirty three thousand three hundred dollars **\$233,300.00**
(use words)

ARTICLE 6 - PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments; Retainage

A. No progress payments for this project.

B. Upon Substantial Completion, Owner shall pay a single payment to Contractor for 25 percent of the Work completed.

6.03 Final Payment

A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 - INTEREST

7.01 *Not Applicable*

ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

- A.** CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B.** CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C.** CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D.** CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto.
- E.** CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- F.** CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.
- G.** CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- H.** CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.
- I.** The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 - CONTRACT DOCUMENTS

9.01 Contents

- A. The Contract Documents consist of the following:
1. This Agreement (pages 1 to 7, inclusive);
 2. Specifications as listed in the table of contents of the Project Manual;
 3. Drawings consisting of a cover sheet and sheets numbered C-1 and C-2, inclusive, with each sheet bearing the following general title: Roadway Work 2025 for Town of Holden Beach;
 4. Addenda (numbers _____ to _____, inclusive);
 5. Invitation for Bids,
 6. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Written Amendments;
 - b. Work Change Directives;
 - c. Change Order(s).
- B. The documents listed in paragraph 9.01.A are attached to this Agreement (or furnished previously).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in paragraph 3.05 of the General Conditions.

ARTICLE 10 - MISCELLANEOUS

10.01 Terms

- A. Terms used in this Agreement will have the meanings indicated in the General Conditions.

10.02 Assignment of Contract

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

A. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation

shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

ARTICLE 11 – CLARIFICATION & QUALIFICATIONS

- 1) Excluded from this proposal is any Performance and Payment Bond Premiums
- 2) Excluded is any testing work for the existing sub-grade or soils.
- 3) Excluded is any catch basin or inlet work.
- 4) Included in the work is the adjustment of any surface structures to match overlay elevations.
- 5) DOT guidelines for temperature shall be followed for asphalt placement in cold weather.
- 6) Including in the contract is repair of any utility lines, (water, sewer, electrical, cable, phone) damaged by the Contractor, at Contractor's cost
- 7) Included in the contract is repair, of any headwalls damaged by the Contractor, at Contractor's cost.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed, initialed or identified by OWNER and CONTRACTOR or identified by ENGINEER on their behalf.

This Agreement will be effective on _____, _____ (which is the Effective Date of the Agreement). (This Agreement shall not be effective unless and until concurred in by AGENCY's designated representative.)

OWNER

By: _____

[CORPORATE SEAL]

Attest _____

Address for giving notices:

If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of OWNER CONTRACTOR Agreement.)

Designated Representative:

Name: _____

Title: _____

Address: _____

Phone: _____

Facsimile: _____

AGENCY Concurrence

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the AGENCY hereby concurs in the form, content, and execution of this Agreement.

By: _____

AGENCY Official

Date: _____

CONTRACTOR: Barnhill Contracting Company

By: _____

[CORPORATE SEAL]

Attest _____

Address for giving notices:

PO Box 399, Kinston, NC 28502

1131 Enterprise Blvd., Kinston, NC 28502

License No. 3194

(Where applicable)

Agent for service of process: _____

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign.)

Designated Representative:

Name: Michael Griggs

Title: Project Manager/Estimator

Address PO Box 3126, Wilmington, NC 28406

3203 Burnt Mill Drive, Ste 3, Wilmington, NC 2840

Phone: 910 520-3623

Facsimile: 252-527-4739



STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly by

AMERICAN COUNCIL OF ENGINEERING COMPANIES

ASSOCIATED GENERAL CONTRACTORS OF AMERICA

AMERICAN SOCIETY OF CIVIL ENGINEERS

PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
A Practice Division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

Endorsed by

CONSTRUCTION SPECIFICATIONS INSTITUTE

STANDARD FORM OF AGREEMENT
BETWEEN OWNER AND CONTRACTOR
ON THE BASIS OF A STIPULATED PRICE

FUNDING AGENCY EDITION

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly By

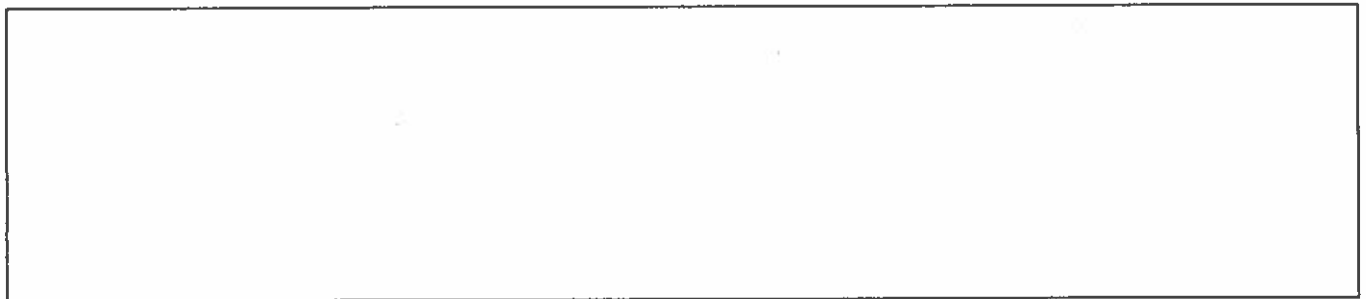
[insert seals]

PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
a practice division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

AMERICAN CONSULTING ENGINEERS COUNCIL

AMERICAN SOCIETY OF CIVIL ENGINEERS

This document has been accepted by
United States Department of Agriculture
Rural Utilities Service, Water and Waste Programs



EJCDC No. 1910-8-A-1-FA (1997 Edition)

**AGREEMENT
BETWEEN OWNER AND CONTRACTOR**

THIS AGREEMENT is by and between Town of Holden Beach, Brunswick County, North Carolina
(hereinafter called OWNER) and Highland Paving (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

The work includes street paving at Sanddollar Street and Heron Drive, including all related work.

Substantial completion of the contract is defined as completion of all paving, striping, edge work and related items as required in contract documents, successful testing of the asphalt mixtures.

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

Roadway Work 2025 For
Town of Holden Beach
Brunswick County, North Carolina

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by Right Angle Engineering, P.C., 212 Princess Street, Wilmington, NC 28401 who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Days to Achieve Substantial Completion and Final Payment*

A. The Work will be substantially completed within 30 days after the date when the Contract Times

commence to run as provided in paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with paragraph 14.07 of the General Conditions within 45 days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

A. CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the time(s) specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$ 200 for each day that expires after the time specified in paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER \$ 200 for each day that expires after the time specified in paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 - CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to paragraphs 5.01.A below:

A. The Contractor shall be paid on the basis of Lump Sum Price of installed work based on the Bid Documents and Plans for all work performed under this contract.:

Bid Schedule

Item	Description	Quantity		Unit Price	Total Price
1	Sanddollar Street	1	LS		\$88,000
2	Heron Drive	1	LS		\$61,500

TOTAL LUMP SUM PRICE One hundred forty nine thousand five hundred (\$ 149,500.00)
(use words)

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

A. No progress payments for this project.

B. Upon Substantial Completion, Owner shall pay a single payment to Contractor for 95 percent of the Work completed.

6.03 *Final Payment*

A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 - INTEREST

7.01 *Not Applicable*

ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS

8.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto.

E. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

F. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

G. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

H. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 - CONTRACT DOCUMENTS

9.01 *Contents*

- A. The Contract Documents consist of the following:
 - 1. This Agreement (pages 1 to 7, inclusive);
 - 2. Specifications as listed in the table of contents of the Project Manual;
 - 3. Drawings consisting of a cover sheet and sheets numbered C-1 and C-2, inclusive, with each sheet bearing the following general title: Roadway Work 2025 for Town of Holden Beach ;
 - 4. Addenda (numbers _____ to _____, inclusive);
 - 5. Invitation for Bids ,
 - 6. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Written Amendments;
 - b. Work Change Directives;
 - c. Change Order(s).
- B. The documents listed in paragraph 9.01.A are attached to this Agreement (or furnished previously).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in paragraph 3.05 of the General Conditions.

ARTICLE 10 - MISCELLANEOUS

10.01 *Terms*

- A. Terms used in this Agreement will have the meanings indicated in the General Conditions.

10.02 *Assignment of Contract*

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

A. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation

shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

ARTICLE 11 – CLARIFICATION & QUALIFICATIONS

- 1) Excluded from this proposal is any Performance and Payment Bond Premiums
- 2) Excluded is any testing work for the existing sub-grade or soils.
- 3) Excluded is any catch basin or inlet work.
- 4) Included in the work is the adjustment of any surface structures to match overlay elevations.
- 5) DOT guidelines for temperature shall be followed for asphalt placement in cold weather.
- 6) Including in the contract is repair of any utility lines, (water, sewer, electrical, cable, phone) damaged by the Contractor, at Contractor's cost
- 7) Included in the contract is repair, of any headwalls damaged by the Contractor, at Contractor's cost.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed, initialed or identified by OWNER and CONTRACTOR or identified by ENGINEER on their behalf.

This Agreement will be effective on _____, _____ (which is the Effective Date of the Agreement). (This Agreement shall not be effective unless and until concurred in by AGENCY's designated representative.)

OWNER:

CONTRACTOR:

By: _____

[CORPORATE SEAL]

Attest _____

Address for giving notices:

If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of OWNER-CONTRACTOR Agreement.)

Designated Representative:

Name: _____

Title: _____

Address: _____

Phone: _____

Facsimile: _____

AGENCY Concurrence

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the AGENCY hereby concurs in the form, content, and execution of this Agreement.

By: _____

AGENCY Official

Date: _____

By: _____

[CORPORATE SEAL]

Attest _____

Address for giving notices:

License No. _____

(Where applicable)

Agent for service of process: _____

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign.)

Designated Representative:

Name: _____

Title: _____

Address: _____

Phone: _____

Facsimile: _____

Title: _____

Goals

1. No tax increase
2. No long-term borrowing
3. Maintain required reserves in General Fund
4. Assess water and sewer reserve funds to ensure they can satisfy short and long-term needs
5. Efficient budget execution excluding contingency items
6. Fund balance appropriations limited to capital projects

Objectives

Sewer Lift Station

Complete the sewer station upgrades. (#1 goal for most)

Beach Nourishment

Adequately fund beach nourishment (i.e., develop long-term CIP and review fund balance policy).

Transfer money from General Fund to the BICRF.

LWF Inlet

Explore long-term solutions for Fund Lockwood Folly dredging and lobby for Holden Beach to receive sand.

Stormwater

Proceed with stormwater projects (i.e., take next steps, identify and pursue external funding).

Pier Property

Proceed with pier property plan (i.e., complete engineering analysis, evaluate alternatives for a new building, develop cost estimates, consider potential funding partnerships).

Communications

Improve Town communications (i.e., website, meeting audio/video, emails).

Block Q

Develop new site plan for Jordan Boulevard and Block Q area that addresses bathroom, pickleball, concerts, boat parking, etc. New bandstand, dance floor and lawn seat area. Stage should be able to be used during festivals

Complete bathrooms Block Q.

Staff

Identify plans/options to assist all departments in recruiting for vacant positions within the Town. Identify benefits and needs to help retain current employees.

Succession Planning- critical positions are difficult to fill. Address in planning.

Other Facilities

Develop plan for new fire station- plan to include 24-hour shifts, basic requirements, equipment size to be housed. Evaluate current construction numbers as comparison.

Parks and recreation facilities repair/improvement

Complete ADA compliance study/correct any deficiencies or concerns, upgrade/construct needed changes. Identify opportunities for improvement.

GOVERNING BODY EXPENSES

10.0410.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET
SALARIES - MAYOR AND COMMISSIONERS	7,500	7,800	6,238	7,800
PROFESSIONAL SERVICES	84,145	124,000	61,893	150,000 AUDITOR, LAWYER, debtbook,
ADA ASSESSMENT	0	45,000	10	0
GOVERNING BODY - FICA	574	599	448	599
COMMUNICATIONS	7,531	7,644	4,299	7,644 American legal, gge
CAMERA SYSTEM	0	50,000	0	5,000
PUBLIC RELATIONS	416	1,500	0	4,500 BOARD OF ELECTIONS
COMMUNITY EVENTS	1,271	1,500	540	1,500
TRAVEL	3,655	2,000	500	2,000
AB-TRAVEL & TRAINING	0	1,250	320	1,250
HURRICANE PREPARATION	108	2,100	928	2,100
DECORATIONS	398	500	216	500
ADVERTISING	1,500	1,500	560	1,500
AB-ADVERTISING MEETINGS	465	500	3	500
HOLDEN BEACH FLAG	0	500	0	500
AB-SUPPLIES & MATERIALS	1,365.61	10,000.00	2,216	5,000

GOVERNING BODY EXPENSES

10.0410.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET
OPERATIONAL CONTINGENCIES	5,475	5,367	646	5,367
NEW TOWN HALL DEBT SERVICE	200,000	200,000	200,000	200,000
New Town Hall Ops, Maint and Repair	75,764	94,904	56,275	94,904 HVAC, GENSET&FUEL
CONTRIBUTIONS	11,250	11,250	3,500	11,250
AVAILABLE for APPROPRIATION				
TRANSFER TO BPART FUND				
TRANSFER TO CAPITAL PROJECTS				
TRANSFER TO BEACH RE-NOURISHMENT FUN	610,989	2,609,988	2,483,000	
Total	1,012,406	3,177,902	2,821,593	501,914

ADMINISTRATION EXPENSES

10.0420.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET
SALARIES	418,479	665,351	563,049	439,883
SALARIES - OVERTIME	1,674	5,218	229	5,070
FICA	31,244	35,028	19,428	34,039
GROUP INSURANCE	70,194	86,864	13,329	87,037
RETIREMENT	55,453	67,436	35,386	60,514
401K EMPLOYERS MATCH	17,689	22,232	10,969	19,852
COMMUNICATIONS	48,997	51,045	37,122	52,000
PRINTING	5,939	6,000	3,174	6,000
SOFTWARE	31,090	40,000	22,406	25,000 ANNUAL FEES/ONLINE PAYMENT SETUP
TRAVEL & TRAINING	6,437	8,000	4,559	10,000 TWO NEW EMPLOYEES/ CONTINUING ED
M & R - EQUIPMENT	431	3,500	80	3,500
ADVERTISING	995	1,000	0	1,000
DEPT SUPPLIES & MATERIALS	4,182	8,000	3,285	8,000
UNIFORMS	178	1,000	386	1,000

ADMINISTRATION EXPENSES

10.0420.0000	FY23-24	FY24-25	FY24-25	FY25-26
REWARDS AND WELLNESS PRGR	1,536	2,000	1,767	2,000
SAFETY PROGRAMS ALL DEPTS	1,057	1,500	73	1,500
CONTRACTED SERVICES	13,444	42,655	0	20,000 BANK FEES/FINANCIAL ADVISORY
DUES & SUBSCRIPTIONS	3,943	4,000	3,734	4,000
INSURANCE & BONDS	119,326	99,902	99,902	155,815 GENERAL INSURANCE AND BONDING REQUIREMENTS. +NEW REQUIRED FLOOD INSURANCE FOR TOWNHALL \$8k+ 37,815 FOR TERMINATED CONTRACT OBLIGATION
EQUIPMENT	19,995	20,000	12,259	25,000
DEBT INTEREST	30,173	22,553	22,553	14,934 Town hall debt interest
Total	882,455	1,193,284	853,690	976,144

POLICE EXPENSES

10.0510.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET	
SALARIES	625,040	783,428	407,475	817,185	Maintain 11 Positions (+Merit/COLA)
SALARIES - OVERTIME	28,911	101,574	22,336	105,951	Camara SPO + Wade/Thompson PO2 (Wade SPO June '26) Weather / Events / Leave Coverage / Etc. (12.95% Salary)
PROFESSIONAL SERVICES	0	16,500	0	16,500	Lexipol \$8,000 implementation + \$8,500 annual contract
FICA	48,223	68,723	31,531	71,640	
GROUP INSURANCE	126,305	172,917	26,414	173,299	
RETIREMENT	89,367	124,254	62,458	138,840	
PD EMPLOYER'S 401K CONTRIBUTION	2,288	44,250	0	46,157	
COMMUNICATIONS	38,630	45,000	34,196	45,000	Copiers/Phones/Fax/Cloud/DCI/CAD/PD App
TRAVEL & TRAINING	10,248	10,000	4,127	18,500	New officers additional training + Leadership Development \$1K/Officer + \$3,500 LEEDA Trilogy + New Officer Development \$1K*4
COMMUNITY WATCH	0	3,000	2,500	3,500	National Night Out + Community Engagement w/ FD
M & R - EQUIPMENT	2,194	9,500	3,102	6,000	
M & R - VEHICLES	7,150	21,150	8,157	10,000	Remove Federal L.E.S.S. Program (\$10K M&R)
Federal L.E.S.S.				10,000	<i>Federal Law Enforcement Support Services Maintenance</i>
GAS, OIL & TIRES	26,978	40,000	17,894	40,000	
DEPT SUPPLIES & MATERIALS	2,991	5,000	1,598	3,500	Paper/Pens/Notepads/TP/PT/etc.
UNIFORMS	7,836	10,000	669	20,000	Ballistic Vest Replacement Required (5 yrs.) 11 officers x \$1,250 + Commendations
POLICE INOCULATIONS	2,450	4,000	0	4,000	FMRT Drug/Psychological Screening

POLICE EXPENSES

10.0510.0000	FY23-24	FY24-25	FY24-25	FY25-26	
EQUIPMENT	13,155	20,000	14,923	20,000	Mobile/Portable Radios + 4 Computers
CAP OUTLAY-VEHICLES&EQUIP	0	160,000	48,240		Rolling Multi-year Replacement (Final)
Total	1,031,764	1,639,296	685,618	1,550,072	

INSPECTIONS EXPENSES

10.0540.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET
SALARIES	233,442	254,107	164,703	289,324
SALARIES OVERTIME	4,614	3,500	1,601	3,500
FICA	17,875	19,707	12,377	22,401
GROUP INSURANCE	56,943	62,879	10,651	63,018
RETIREMENT	28,596	33,103	22,634	39,824
401K EMPLOYERS MATCH	4,672	12,158	3,239	13,843
COMMUNICATIONS	14,611	13,000	12,793	17,580
PRINTING	943	2,000	838	2,000
TRAVEL & TRAINING	6,228	10,000	889	10,000
M & R - VEHICLES	2,099	5,500	27	4,000
ADVERTISING	235	2,000	0	2,000
GAS, OIL & TIRES	4,793	5,000	1,953	5,000
DEPT SUPPLIES & MATERIALS	5,000	5,000	3,063	5,000
BUILDING INSP - UNIFORMS	1,797	2,500	1,482	2,500
CONTRACTED SERVICES	18,480	20,000	11,570	16,000
DUES & SUBSCRIPTIONS	872	2,000	125	2,000

CRS, SWO, SURVEYS, PROJECT PLANS, REPRINTS OF HOME PLAN:

DEPARTMENT GOALS ARE FOR 6 CLASSES, TWO WEEKS FOR ADDITIONAL TRAINING

REDUCED DUE TO NEW EQUIPMENT

UNPREDICTABLE/ORDINANCE CHANGES POSTING CONDEMN

FLUCTUATION FEAR

PROJECT DEPENDENT

CONSTANT MOSTLY DOESN'T CHANGE

INSPECTIONS EXPENSES

10.0540.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET
HOMEOWNERS' RECOVERY FUND	626	1,300	243	1,300 0 LINE ITEM EXPENDITURE PAYOUT LESS THAN WE TAKE IN
EQUIPMENT PURCHASE	7,433	10,000	2,892	7,000 PRINTERS/COMPUTERS/DRILLS/ELECTRONIC DEVICES,DRONE EQ
CAPITAL OUTLAY-VEHICLE	50,240			0
Total	459,498	463,754	251,081	506,289

PUBLIC WORKS, STREET, BUILDINGS AND GROUNDS EXPENSES

10.0570.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET
SALARIES	75,272	75,299	34,724	100,636
SALARIES OVERTIME	9,544	3,500	657	3,500
PROFESSIONAL SERVICES	4,900	20,700	20,700	10,000 SURVEYING, PLANS, ETC.
FICA	6,124	6,028	2,571	7,966
GROUP INSURANCE	14,964	15,720	1,447	23,632
RETIREMENT	8,234	10,126	4,811	14,162
401K EMPLOYERS MATCH	0	3,658	0	4,889
UTILITY - STREET LIGHTS	44,016	54,000	29,523	50,000
BUILDINGS UTILITY PAYMENT	903	1,250	42	1,250
TRAVEL	0	500	0	500 any travel related to street department
BLDINGS&GROUNDS MAINT/SUP	36,551	36,072	27,500	33,572 1/2 the cost of Townhall & Parks landscaping contract
M & R EQUIPMENT	9,969	11,000	2,172	15,000 repairs such as back-hoe excavator, mowers and tractor
M & R VEHICLES	8,008	5,500	1,275	4,000 Maintenance for F 750 Dump Truck & 2 F150
MAINT & REP STREETS	19,312	43,740	22,202	59,480 Maintenance or all town streets and bike lane sweeping increase of \$31,480.00
MAINT & REPAIR BULKHEADS	26,375	35,000	0	35,000 covers the cost to replacing wood bulkheads on dead end streets we try to cover cost of 1 per year

PUBLIC WORKS, STREET, BUILDINGS AND GROUNDS EXPENSES

10.0570.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET	
STREET DRAINAGE PROJECTS	108,793	76,100	21,300		300,000 CORP STORM WATER PROJECT
STREET SIGN REPLACEMENT	2,738	3,500	858		3,500 signs for town streets
ADVERTISING	120	150	0		150
GAS, OIL & TIRES	8,933	7,438	6,944		10,000 vehicles and equipment fuel
DEPT SUPPLIES & MATERIALS	5,161	5,000	2,272		15,000 hand tools/stormwater hose 10k
UNIFORMS	1,106	1,750	1,628		800 uniforms & safety gear 1 employee
STREET PAVING PROJECTS	122,750	200,000	0		157,294 yearly paving of streets indentified on street paving plan
CAPITAL OUTLAY VEH&EQUIP					
SIDEWALK MAINTENANCE	5,331	9,000	3,594		12,000 sidewalks are aged and need of more repairs and materials
Total	519,102	625,031	184,220	862,331	

SANITATION

10.0580.0000	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.26	FY25-26 BUDGET
SALARIES FULL TIME	49,683	49,435	30,212	61,553
SALARIES OVERTIME	2,663	5,599	2,323	5,600
FICA	3,978	4,210	2,444	5,137
GROUP INSURANCE	16,694	15,720	2,042	19,693
RETIREMENT	9,296	7,072	4,434	9,133
401K EMPLOYERS MATCH	1,214	2,743	1,896	3,415
TRAVEL & TRAINING	0	400	0	1,500 Training for 1 employee vector control Mosquito spray
MAINT & REPAIRS EQUIPMENT	4	300	168	300 MOSQUITO SPRAYER REPAIRS
DEPT SUPPLIES & MATERIALS	16,587	23,000	12,096	23,000 TRASH BAGS, SANITATION SUPPLIES, MOSQUITO SPRAY
SANITATION UNIFORMS	1,440	1,500	446	1,500
CONTRACTED SERVICES	46,552	40,049	27,645	1/2 cost of rollback service \$25,000 and all of yard debris contract \$15,048.30
BLUE CAN HOME RECYCLING	84,516	64,958	52,170	64,958
SOLID WASTE TIPPING FEES	90	500		500
CAPITAL OUTLAY VEHICLES				
Total	232,717	215,486	135,877	236,338

		FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.25	FY25-26 BUDGET
WATER ADMIN EXPENSES					
30.0720.0000					
SALARIES		42,507	45,554	29,501	47,851 utility billing clerk
SALARIES-OVERTIME		677	711	602	747
FICA		3,294	3,539	2,305	3,718
GROUP INSURANCE		17,532	15,720	2,661	15,754
RETIREMENT		5,524	4,696	4,095	6,609
401K EMPLOYERS MATCH		2,159	2,200	1,497	2,200
COMMUNICATIONS		61,721	67,363	49,702	67,363
PRINTING		426	4,000	3,335	4,000
TRAVEL & TRAINING		712	7,500	2,350	5,000 for 6 employees
M & R - EQUIPMENT		904	5,000	1,174	4,000 phone, computers, electronic repairs
DEPT SUPPLIES & MATERIALS		621	1,800	774	1,200 office supplies
CONTRACTED SERVICES		5,536	6,750	3,790	6,000 monthly water samples
DUES & SUBSCRIPTIONS		5,665	6,400	5,283	6,400 operating permits, AWWA
TOTAL		147,277	171,233	107,067	170,843

AMI fixed base meter read system O&M ANNUAL FEES,Harris billing software and cell phones

	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.25	FY25-26 BUDGET
OPERATIONS EXPENSES				
30.0810.0000				
SALARIES	221,210	251,091	154,630	226,291
SALARIES-OVERTIME	18,118	20,000	18,479	10,906
PROFESSIONAL SERVICES	38,487	42,500	0	42,500 Engineering Cooling Pump station 1
Professional Services Irrigation Inspect	17,120	17,600	0	25,900 yearly testing requirements for approximately 925 valves at \$28.00 each
FICA	17,646	20,134	12,846	18,146
GROUP INSURANCE	63,138	66,809	8,102	55,141
RETIREMENT	30,615	33,820	23,350	32,259
401K EMPLOYERS MATCH	6,779	5,604	4,510	5,051
COMMUNICATIONS	4,045	4,250	2,296	4,250 CELL PHONES
UTILITIES	3,975	4,000	2,129	4,000 POWER BILL WATER TOWER
UTILITIES-PUMPING STATION	73,629	77,000	50,566	77,000 sewer pump stations power bills
TRAVEL	1,597	2,000	1,740	2,000 SENSUS USER GROUP CONFERENCE TRAINING 1 EMPLOYEE
M & R WATER TANK	22,375	22,400	22,382	22,400 CONTRACT UTILITY SERVICE
M & R EQUIPMENT	7,724	12,000	8,067	15,000 MAINTENANCE & REPAIRS ON ALL WATER AND SEWER EQUIPMENT
OPERATION & MAINT VAC SYS	40,728	45,000	36,747	49,500 ALL LINE REPAIRS, VALVE PIT MAINTENANCE
M & R VEHICLES	1,985	7,000	1,453	5,000 MAINTENANCE FOR 5 F150 TRUCKS
M & R WATER SYSTEM	136,187	112,101	52,260	120,000 WATER SYSTEM REPAIR PARTS AND ALL COST
GAS, OIL & TIRES	9,167	12,000	11,746	12,000 FUEL FOR 5 F150 TRUCKS
DEPT SUPPLIES & MATERIALS	1,867	4,000	1,133	5,000 examples small hand tools, marking paint, flagging

	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.25	FY25-26 BUDGET
O&M VACUUM STATIONS	119,830	180,000	112,219	258,000 vac pump rebuilds,sewer pumps,and related equipment in pump stations 10% increase / a/c system 60k
METERS (NEW CONSTRUCTION)	74,400	75,000	32,063	70,000 ALL PARTS FOR MEW TAPS NEWCONSTRUCTION
UNIFORMS	3,247	4,800	1,256	4,000 UNIFORMS & SAFTY GEAR FOR 5 EMPLOYEES APPROXIMATELY \$800 PER MAN
CONTRACTED SERVICES	73,886	50,000	22,469	50,000 MAJOR LINE BREAKS; EX. ELECT SERVICE REPLACEMENT
PURCHASES FOR RESALE	898,963	962,625	739,098	962,625 County water bill
COUNTY O&M CHARGE SEWER	192,404	318,511	212,699	318,511 I THINK THIS LINE SHOULD BE TAGGED AS SEWER TREATMENT COST
CAPITAL OUTLAY-VALVE PITS	0	65,000	64,041	65,000 new homes
WATER CAP OUTLAY-VEHICLES	44,270	51,000	45,641	
AVAILABLE FOR APPROPRIATION	0	8,923	0	
CONTRIBUTION TO CRF WATER	0	50,000	0	50,000
DEBT SERVICE SEWER	232,135	278,710	0	
CONTRIBUTION TO CRF SEWER	0	130,000	0	75,000
EOC Ops, Maint and Repair	28,872	62,500	42,076	62,500 ALL MAINTENANCE AND REPAIRS OF EMERGENCY OPERATIONS BUILDING AND MAINTENANCE SHOP
Ops TOTAL	2,384,399	2,996,378	1,683,994	2,647,979
Total expenditure	2,531,675	3,167,611	1,791,062	2,818,822

WATER AND SEWER FUND REVENUES

	FY23-24 A/O 3.30.24	FY24-25 BUDGET	FY24-25 A/O 3.30.24	FY24-25 BUDGET
Revenues				
SHARE FUND INTEREST	7,468		59,816	
CAPITAL CHARGES CTY-SEWER	1,346,363	1,482,145	1,246,063	
INTEREST ON CAPITAL CHRGS	4,101		1,570	
PRIOR YEAR CAPITAL FEE	1,237		8,874	
SEWER CAPITAL FEE 2011 & 2012	152			
SEWER CAPITAL FEE 2013 & 2014	6,204			
Total for Revenue	1,358,058	1,482,145	1,256,507	1,381,422

CAPITAL CHARGE

1,381,422 442

WATER AND SEWER FUND EXPENSES

CTY CAPITAL COSTS SEWER	1,006,571	1,025,197	0	1,044,012
WATER CAP OUTLAY-VEHICLES		62,133	62,133	63,438 LAST VAC TRUCK PAYMENT
DEBT INTEREST	105,906	132,406	69,494	102,693 2019B=48683 ; 2004/2005=8971/3675; LS
DEBT SERVICE SEWER		171,279	171,279	REIMBURSEMENT= 26329&13703; VAC
NEW EOC DEBT SERVICE		91,130	91,130	171,279
Total for EXPENSE	1,112,477	1,482,145	394,036	1,381,422

	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.25	FY25-26 BUDGET
BPART EXPENSES				
50.0710.0000				
TRANSFER COUNTY ACCOM TAX	656,073	664,875	560,578	664,875
DEBT SERVICE CENTRAL REACH	1,200,000	1,200,000	1,200,000	1,200,000
TRANSFER CRF BEACH				
SALARIES - RECREATION	94,347	101,109	64,151	106,244
OVERTIME - RECREATION				
FICA - RECREATION	7,181	7,735	4,825	8,128
Group Insurance	14,068	15,720	4,080	15,754
RETIREMENT REC	12,068	12,992	8,725	14,449
101K EMPLOYERS CONTRIBUTION	2,293	2,416	1,427	2,539
INTERNSHIP	1,313	6,240	0	6,240 40 HOURS\$13X12WEEKS
PROFESSIONAL SERVICES	149,190	77,000	46,768	62,000 \$30,000 annual monitoring, \$10,000 attorney fees, \$22,000 additional professional syspermit renewal SDI and verifying Corps sand search
WARD& SMITH	0	93,800	92,967	141,000 9725 per month plus \$2000 per month TFG; 46,900 of this was canal dredging expense last year
PROFESSIONAL SRV-MAINLAND	400	2,000	400	2,000 TURKEY TRAP ROAD SITE
PROFESSIONAL SERVICES- BEACH	10,713	15,000	4,313	30,000 STORM SURVEY TO DEPTH OF CLOSURE AND ENGINEER ANALYSIS OF POST STORM SURVEYS
Recreation Programs	7,688	12,500	6,664	12,500 TIDE DYE;CAMPS;EASTER EGGS; HOLIDAY EVENTS
Beautification Club	10,958	11,580	1,432	13,880 donation; padget garden work; big rock beach rock; rain garden Halstead; water feature maintenance
Jordan Blvd Ops, Mx and Repair	70,000	42,000	37,516	42,000 contract north side of bridge and irrigation(\$33,870) water and light bill/repairs
Park and Rec Utilities	1,500	1,000	289	1,500 UTILITIES FOR ACCESSSES 114.5, 109.5;317 E;220E; 170E;485 OBW;101.5; 114 ROTH
Dog Park	326	500	15	750 DOG BAGS

	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.25	FY25-26 BUDGET
COMMUNICATIONS	7,555	9,000	7,066	12,500 cell phone/computer support/ rec tec cell
Gas Oil and Tires	55,061	4,000	2,998	8,000 MAINTENANCE/GAS
Starfish Fire Substation Ops, Mx, Rpr	4,824	5,000	1,582	5,000 INURANCE/UTILITIES/ GARAGE DOORS REPAIR AND MAINTENANCE
TRAVEL & TRAINING	21,532	20,000	11,507	20,000 STAFF CONFERENNCES AND TRAINING
PUBLIC REST ROOMS	140,140	45,000	27,486	50,000 public restroom weekend cleaning and maintenance/porta johns/ went to year round parking
BEACH EQUIPMENT MAINTENAN	12,830	1,000	38	1,000
BEACH VEGETATION	47,350	30,000	1,995	30,000 planting
SHORELINE MONITORING	0	30,000	28,000	30,000 SURVEY TRANSECTS FOR BEACH MONITORING/ADDITIONAL WEST END
DEBRIS REMOVAL	17,120	65,000	14,464	40,000 RAKING AND TILING, TIRES & DEBRIS
4 FESTIVAL & SECURITY	2,400	2,400	1,400	2,800 PRICE INCREASE
CONCERTS	38,450	40,000	39,700	43,000 CONTRACTS FOR BAND PRICE INCREASE
HOLDEN BEACH PROMOTION	21,795	32,000	25,462	32,000 VARIOUS ADVERTISING OUTLETS TBD
CHAMBER OF COMMERCE	3,000	3,000	0	3,000
Contributions BPART (Donations)	3,000	3,000	0	3,000
ACCESS & RECREATION	218,621	141,000	27,629	176,000 \$6K coquina for parking lots/\$150,000 beach accesses repair and rebuild (50K per walkway*3)/ \$10K Par Course/\$10k trash cans bike racks picnic tables
ADA PROJECTS	0	334,000	255,303	25,000 as determined by assessment
WASTE IND 2ND PICK-UP	126,267	134,735	90,846	138,780 3% INCREASE
SAND FENCE PROJECT	30,970	30,000	4,875	30,000 repairs and replacement after storm damage
POCKET PARK 62808W	1,000	500	217	500
HALSTEAD PARK	500	35,000	5,391	5,000 water usage/ maintenance

	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.25	FY25-26 BUDGET	
Rothschild Davis Park	50,000	72,504	53,217	185,000	WATER SPLASH PADUSE/ PLAYGROUND/DREDGEDOCK/BATHROOM CLEANING
USACE CSDR STUDY	475,000	750,000	0		
CONCERT VENUE				387,500	
DEBT SERVICE BLOCK Q	333,333	333,334	0		
BLOCK Q PROJECTS	0	610,000	543,200	50,000	completion of bathroom
BLOCK Q PROFESSIONAL SERVICES	36,399	45,000	15,332	17,500	master plan
PIER RENO & REPAIR					
441 PROFESSIONAL SERVICES	125,435	297,370	297,370	90,000	remaining engineering/ additional borings
441 UTILITIES & INSURANCE	34,000	45,000	11,591	47,000	porta johns, insurance, bathroom cleaning, water, electric/ porta johns year round parking
DEBT SERVICE 441 OBW	191,072	191,072	191,072	191,072	
Lockwood Folly Dredging	135,741	83,096	0	250,000	AIWW bend widener
DEBT INTEREST	200,863	158,027	121,267	115,192	39240 central reach; 75952 pier
SALARIES BEACH PROJECT	64,230	78,021	42,231	80,883	.75 pw salaries PARKS AND REC TECH
OVERTIME - BEACH PROJECT	2,463	4,438	1,525	5,601	
FICA BEACH PROJECT	5,013	6,308	3,314	6,616	
RETIREMENT BEACH PROJECT	8,515	10,596	5,955	11,762	10.15%>12.85%
401K EMPLOYERS BEACH PRJT	699	3,991	948	4,137	
Group Insurance Beach Project	14,028	27,510	3,872	27,570	two positions worth
CONTRACT SERVICES SANITATION	55,066	105,000	58,351	105,000	rollback 1/2 and beach strand trash/ 25k for dumpster
BEACH RANGER SALARIES	12,216	20,000	7,851	20,000	2 PEOPLE PER DAY X 7 DAYS PER WEEK X 16 WEEKS X \$13 + DOUBLE COVERAGE FOR HOLIDAYS

	FY23-24 A/O 6.30.24	FY24-25 BUDGET	FY24-25 A/O 2.28.25	FY25-26 BUDGET
BEACH RANGER SUPPLIES & EQUIPMEN	21,640	20,910	20,859	23,000 3 utvs x \$1452/month x 3 months + weekly rates May and Sept (672*4*3 vehivles) + delivery and pickup charges/ this went up 8%
BEACH RANGER GAS, OIL, TIRES	215	2,500	309	2,500
FICA	935	1,500	601	1,500
transfer to beach inlet crf		94,500		500,000
AVAILABLE FOR APPROPRIATION		47,900		200,000
Total	4,757,398	6,239,679	3,958,973	5,301,274

HBH Special Revenue Fund

REVENUE	FY25-26 BUDGET
SRF HBH INTEREST	
SRF HBH INTEREST ON INVESTMENTS	72,904
SRF HBH ASSESSMENTS	140,070
SRF HBH PRIOR ASSESSMENTS	1,549,718
BALANCE FORWARD HBH	
HBH MISC REVENUE	336,667
Total	2,099,359

EXPENSE	FY25-26 BUDGET
SRF Administration - HBH	20,994
SRF Legal Fees - HBH	20,994
SRF Construction - HBH	1,574,520
SRF Surveying - HBH	104,968
SRF Permitting CAMA - HBH	52,484
SRF Permitting ACE & Other Agencies	52,484
SRF Designs - HBH	62,981
SRF Construct Docs, Plans, Specs - HBH	104,968
SRF Construct Management, Insp, Close - HBH	52,484
SRF Transfer to General Fund- HBH	52,484
Total	2,099,359

HH Special Revenue Fund

REVENUE	FY25-26 BUDGET
SRF HH INTEREST	
SRF HH INTEREST ON INVESTEMENTS	66,604
SRF HH ASSESSMENTS	137,293
SRF HH PRIOR ASSESSMENTS	906,553
BALANCE FORWARD HH	
HH MISC REVENUE	387,209
Total	1,497,659
EXPENSE	FY24-25 BUDGET
SRF Administration - HH	14,977
SRF Legal Fees - HH	14,977
SRF Construction - HH	1,123,244
SRF Surveying - HH	74,883
SRF Permitting ACE & Other Agencies HH	37,441
SRF Permitting CAMA - HH	37,441
SRF Designs - HH	44,930
SRF Contract Docs, Plans, Specs - HH	74,883
SRF Construct Management, Insp, Closet - HH	37,441
SRF Transfer to General Fund- HH	37,441
Total	1,497,659

HA Special Revenue Fund

REVENUE	FY24-25 BUDGET
SRF HA INTEREST	
SRF HA INTEREST ON INVESTMENT	77,853
SRF HA ASSESSMENTS	113,743
SRF HA PRIOR ASSESSMENTS	806,497
BALANCE FORWARD	
HA MISC REVENUE	294,732
Total	1,292,825

EXPENSE	FY24-25 BUDGET
SRF Administration - HA	12,928
SRF Legal Fees - HA	12,928
SRF Construction - HA	969,619
SRF Surveying - HA	64,641
SRF Permitting CAMA - HA	32,321
SRF Permitting ACE & Other Agencies - HA	32,321
SRF Designs - HA	38,785
SRF Contract Docs, Plans, Specs - HA	64,641
SRF Construct Management, Insp, Close - HA	32,321
SRF Transfer to General Fund- HA	32,321
Total	1,292,825