



PARKS AND RECREATION ADVISORY BOARD

**HOLDEN BEACH TOWN HALL-PUBLIC ASSEMBLY
REGULAR MEETING-THURSDAY, APRIL 2, 2026-2:00 P.M.**

1. Call to Order
2. Agenda Approval
3. Approval of Minutes
4. Programs and Facilities Update
5. Ribbon Cutting-Playground
6. Adjournment



**TOWN OF HOLDEN BEACH
PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
THURSDAY, MARCH 5, 2026-2:00 P.M.**

The Parks and Recreation Advisory Board (PRAB) of the Town of Holden Beach, North Carolina met at 2:00 p.m. on Thursday, March 5, 2026 in the Town Hall Public Assembly. Present were: Chair Candace Vick, Vice Chair Mike Pearson and Members Peggy Schiavone, Grace Bannerman, Suzannah Tucker, Melanie Champion, and Ray Edwards. Town Manager Bryan Chadwick and Assistant Town Manager Christy Ferguson were also in attendance.

Call to Order

The meeting was called to order at 2:00 p.m.

Agenda Approval

Chair Vick asked for a motion to approve the agenda.

Make a motion Member Tucker; second Member Champion; approved by all.

Approval of Minutes

Make a motion we approve the minutes Member Champion; second Member Schiavone; approved by all.

Programs and Facilities Updates

Beginning with a program's update, Assistant Town Manager Ferguson stated that the bookmobile was onsite at the park for the first time yesterday. Tide Dye shirts have been ordered. She continued that the Easter egg hunt registration is filling up fast. The concert lineup is not released until all contracts are in hand. She is waiting on one contract. The PRAB needs to go ahead and decide on their concert dates so that when the schedule is finalized and posted she can open it up to service organizations.

Make a motion to do Memorial Day and Labor Day Member Champion; second Member Edwards; approved by all.

Moving to a discussion on facilities, Assistant Town Manager Ferguson stated that the playground equipment was removed in one day. The site is ready for installation which is anticipated to begin March 9th. Halstead Park work timeline is being delayed by the CAMA permit, so the contractor has not been able to begin yet. Wanted to take a minute to comment on restrooms/porta johns. There seems to be some chatter on social media that circulates about restroom facilities. Facilities are

cleaned by the Town staff Monday-Friday and then it is contracted out on the weekends. During the summer, Memorial Day to Labor Day, public restrooms are cleaned twice per day since COVID started, even though prior to that time, it was only once. We never went back to a single daily cleaning. She continued that no complaints with porta johns have been reported to her in the last six months and the company has not had any direct complaints either. She said if the board got any complaints to please pass along the problem can't be addressed if it's not reported. We would base increased porta john units or paying for extra cleanings on usage and complaints.

Vice Chair Pearson said he went to the bookmobile yesterday and they had a lot of books.

Member Edwards asked if we had sent out bids for the dance floor/stage. Assistant Town Manager Ferguson said they should go out next week. Member Edwards asked how long it would take the playground equipment to be installed. Assistant Town Manager Ferguson stated it should be complete before Easter.

Budget Discussions and Recommendations

Moving to budget discussions, Assistant Town Manager Ferguson said she updated the Word document created by Chair Vick last year. This document makes the master plan a little easier to consume. The good news is the board has done a great job putting projects forward from the plan in past years and many things that could be accomplished have been. She said she would spend some time walking them through the document and would then allow discussion and recommendations from the board. Management will be happy to answer any questions.

The Olden Holden Bike tour was discussed as an option. Member Tucker asked about putting things on Block Q. Chair Vick asked about maybe doing two or three fitness stations.

By consensus the PRAB agreed to the staff recommendation (completing the master plan and stage for Block Q; dock dredging); two to three fitness trail stations; and funding as may be available to fund any Block Q projects that are feasible to take down after plan completion within the fiscal year.

The PRAB agreed to have some work sessions to look at the Olden Holden Bike Tour.

Public Comment

There was no public comment.

Adjournment

So moved by Member Bannerman (2:33); second Member Champion; approved by all.