



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
SPECIAL MEETING
THURSDAY, OCTOBER 3, 2024 – 5:30 P.M.**

The Board of Commissioners of the Town of Holden Beach North Carolina met for a Special Meeting on Thursday, October 3, 2024 at 5:30 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Tom Myers; Commissioners Rick Smith, Page Dyer and Rick Paarfus; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; and Inspections Director Tim Evans. Commissioner Tracey Thomas was unable to attend the meeting.

Mayor Holden called the meeting to order.

DISCUSSION AND POSSIBLE ACTION ON PROPOSED CHANGES TO THE PIER REQUEST FOR QUALIFICATIONS

Commissioner Paarfus said the town manager has requested that the September 17th agenda item cover sheet for this tasker be added to the documents for the meeting. The consensus of the Board is it is okay to add it. Commissioner Paarfus met with Town Manager Hewett and went over the proposed changes. He said it is safe to say Town Manager Hewett agreed with 80% of them, but there are a few changes to the changes. The Board went over the proposed changes.

Page 11 – no change

Page 12 – accept as it, except cross out the definition for class 3 estimate

Page 13 – cross out section C. Town Manager Hewett said if staff can't handle the finance part, he will come back and ask for help.

Paragraph D will be put back in, Town Manager Hewett will reword it.

Dates will be adjusted.

Page 14 - accept as is

Page 15 – accept as is, but add one more selection criterion under D, that is experience in developing maintenance plans

The deliverables schedule was discussed. Is desired to be fulfilled within 90 days will be added.

Motion by Commissioner Paarfus to direct staff to incorporate the changes as discussed and get this RFQ issued; second by Commissioner Smith.

Mayor Pro Tem Myers asked if the lawyer needs to look at this. Town Manager Hewett answered this is just a RFQ, there is no contractual obligation by the Town.

The motion passed by unanimous vote.

ADJOURNMENT

Motion by Commissioner Smith to adjourn at 5:47 p.m.; second by Commissioner Paarfus; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk