



**TOWN OF HOLDEN BEACH
AUDIT COMMITTEE
FRIDAY, NOVEMBER 5, 2021**

The Audit Committee of the Town of Holden Beach, North Carolina met on Friday, November 5, 2021 at 3:00 p.m. in the Town Hall Public Assembly. Present were Members Commissioner Pat Kwiatkowski, Mark Fleischhauer and Jeanine Richman; Town Manager David W. Hewett; Town Clerk Heather Finnell; Fiscal Operations Supervisor Margaret Lancaster; and Fiscal and Budget Analyst Daniel McRainey. Members Tony Chavonne and Jeff Tansill were unable to attend the meeting.

AGENDA APPROVAL

Motion by Member Richman to approve the agenda; second by Member Fleischhauer; approved by unanimous vote.

APPROVAL OF MINUTES

Motion by Member Richman to approve the minutes (September 27, 2021); second by Member Fleischhauer; approved by unanimous vote.

PUBLIC COMMENT

No comments were made.

**PRESENTATION OF THE EXTERNAL AUDIT RESULTS AND FINDINGS FOR THE YEAR ENDED JUNE 30, 2021
BY THE EXTERNAL AUDIT FIRM**

Elsa Watts from Martin Starnes presented the audit results for the fiscal year ended June 30, 2021. She answered questions on the report.

**DISCUSSION AND POSSIBLE ACTION ON AN AUDIT COMMITTEE EXTERNAL AUDIT REPORT MESSAGE TO
THE BOARD OF COMMISSIONERS**

The committee discussed preparing a report for the Board on the audit results. The committee agreed to use the information Commissioner Kwiatkowski prepared, she will forward the final version to Town Clerk Finnell.

DISCUSSION OF DRAFT REVISED ORDINANCE §30.26 AND POSSIBLE ACTION TO PROPOSE A REVISED ORDINANCE AT THE NOVEMBER 2021 BOARD OF COMMISSIONERS' MEETING

The committee discussed the ordinance and their proposed amendments to it.

Motion by Member Fleischhauer to have Commissioner Kwiatkowski clean it up and get it to Town Clerk Finnell for the BOC packets; second by Member Richman; approved by unanimous vote.

ANY OTHER BUSINESS

Commissioner Kwiatkowski discussed the presentation she provided to the Board from a course she took.

Town Manager Hewett provided information on GASBY 87 concerning leases and how it affects the Town.

ADJOURNMENT

Motion by Member Richman to adjourn at 4:23 p.m.; second by Member Fleischhauer; approved by unanimous vote.