



**Town of Holden Beach
Board of Commissioners
Special Meeting**

**Tuesday, January 23, 2024
4:45 PM**

**Holden Beach Town Hall
Public Assembly**



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' SPECIAL MEETING
HOLDEN BEACH TOWN HALL - PUBLIC ASSEMBLY
TUESDAY, JANUARY 23, 2024 - 4:45 P.M.**

1. Call to Order
2. Public Comment
3. Interviews for Candidates Interested in Serving on the Audit Committee - Mayor Pro Tem Myers
4. Adjournment

* Visit <https://www.facebook.com/holdenbeachtownhall/> to watch the livestream of the meeting. Public comments can be submitted to heather@hbtownhall.com prior to 12:00 p.m. on January 23, 2024.



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Debra A Gamboa-Kosch

Address: 210 Gerda St. Phone #: 406-531-2214

Email: book@lolopros.com Occupation: Bookkper - Business Owner

Interest & Ability:

Board or Committee you are interested in Audit Committee

serving on: Why are you interested in serving in this capacity? Financial spending eeds to be monitored regularly to ensure the accuracy of the data. I love this town andwould like to be a part of its optertions. Bookkeeper for over 25 years providing business management support to independent busines

What do you feel you can contribute to the

Background:

position?

School(s)	Dates	Area of Study	Degree
_____	_____	_____	_____
_____	_____	_____	_____

Previous Residences: Lolo, Montana, Redondo Beach, California

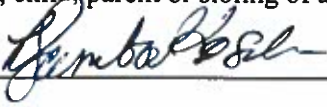
Prior/ current involvement in Town Government or related activities: HOA support producing financials and attending meetings for financial data present

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: Certified QuickBooks Online Advanced Pro Advisor, Bookkeeping experience over 25 years, Business management & Operation management 30+ years

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant:  Date: 12/21/2023



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Mary Vail Ware

Address: 109 Crab Street, Holden Beach 28462 Phone #: 804-822-1724

Email: maryvailw@gmail.com Occupation: Senior Director

Interest & Ability:

Board or Committee you are interested in serving on: The audit committee.

Why are you interested in serving in this capacity?

Financial management and compliance are essential elements in governance. Compliant financial management can attract additional funding from multiple sources for the good of the community.

What do you feel you can contribute to the position?

I have run a non-profit organization, sat on a number of boards, worked in state government helping local governments with funding and compliance, and now work at the national level assisting state and local governments along with non-profits build their capacity to sustain their services. I have real world experience in looking at entities and advising them on how to optimally manage their resources and attract additional resources. I currently manage over \$50 million in federal contracts and am experienced in program and financial audits.

Background:

School(s)	Dates	Area of Study	Degree
see resume.			

Previous Residences: Chesterfield County Virginia

Prior/ current involvement in Town Government or related activities: We are new(er)here and would like to contribute to our new community as we did in our prior community.

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/

Committee: Please see resume.

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Mary Vail Ware
Digitally signed by Mary Vail
Ware
Date: 2024.01.04 09:54:07

Signature of Applicant: _____ Date: _____

Mary Vail Ware, MSW, PMP

Senior Director, Justice and Victim Services

Experience Overview

Ms. Ware is a strategic leader, with deep experience in building talented teams, managing large multi-faceted budgets and innovative projects, developing meaningful partnerships/community collaborations, and a track record of facilitating data-driven workable solutions to complex problems.

Experience

Senior Director, Justice/Victim Services ICF International, 2017–Present.

Lead multiple contracts, grants and cooperative agreements in Justice and Victim Service program areas. Serve as Director for DOJ's Office for Victims of Crime Training and Technical Assistance Center (OVC TTAC). Lead multi-million-dollar contract to drive change by providing innovative training and technical assistance to victim services' organizations, first responders, and criminal justice agencies across the nation. Oversee all trainings (online, in-person, microlearning); 500+ consultant network, Learning Management System (LMS), customized technical assistance, etc. Work with requestors to ensure training and/or technical assistance is perfect match for actual need. Provide strategic guidance to DOJ regarding training and technical assistance priorities. Provide strategic guidance to state administering agencies, communities and non-profits relative to capacity building, change management, partnerships, innovative practice, and evidence-based services. Ensure accurate scoping, implementation, and evaluation of priorities. Manage large staff across a variety of lines of business and practice areas (Digital Strategies, Learning and Development, Human Trafficking, Evaluation, Special Initiatives, Operations, Mass Violence Response, Military Partnerships, Consultant Management). Provide national training and technical assistance as needed on Mass Violence Response—assisted in Indianapolis Fed Ex, Las Vegas, Orlando, and Virginia Beach response. Recent trainings include: the PA Crisis Intervention Team Conference and the Utah Governor's Conference on Public Safety. Promotes collaboration and coordination across lines of business to maximize efforts and resources. Oversees two call centers: OVC TTAC and the National Elder Fraud Hotline.

Director of Programs and Community Outreach, Office of the Attorney General, 2014–2017. Served on Executive Leadership Team. Formulate and establish policy and programmatic initiatives for the OAG, including those in new and emerging areas of concern. Worked with the legislature as needed. Planned, built, and implemented new team to share OAG services and resources with citizens and communities across the Commonwealth. Managed budgets, work plans,

Service Highlights

- Appointee, Virginia Supreme Court WINGS guardianship working group
- Department for Aging and Rehabilitative Services Adult Financial Exploitation Study Group
- Board member, Virginia Coalition to Prevent Elder Abuse (2014-15)
- Faculty, National Organization for Victim Assistance (NOVA) National Advocacy Leadership Academy
- Member, Governor's Commission on Domestic Violence (2011-13)
- Member, Governor's Commission on Sexual Assault Intervention and Prevention (2007-08)
- Instructor for Virginia Department of Emergency Management on implementation of Family Assistance Centers (FAC)
- Member, National Compassion Fund Advisory Committee
- Committee member, National Organization of Victim Assistance (NOVA) credentialing panel for Department of Defense Sexual Assault Advocates (2012-2018)

Education

- B.S.W., Minor in Rehabilitation Counseling, Virginia Commonwealth University, 1990, Cum Laude
- M.S.W., Virginia Commonwealth University, emphasis in Administration, 1992

Certifications and Training

- Project Management Professional (PMP), recertified 2019
-

timelines, reporting, special projects, lead team of Programs and Outreach personnel. Developed and maintained strategic relationships with state/local partners across the Commonwealth. Developed and disseminated timely public awareness materials and presentations, won Brilliance award for innovative marketing campaign to prevent Human Trafficking. Planned and implemented Respect Richmond anti-violence campaign, modeled after award-winning Human Trafficking campaign. Planned, implemented, directed, supervised, and evaluated the following projects and programs: Project Safe Neighborhoods (PSN) Domestic Violence Services, Lethality Assessment Protocols, Senior Citizen's Programming, Financial Fraud Prevention; Gang Intervention Reduction Program (GRIP), Community Outreach efforts, Sexual Assault Kit Testing Project, Victim-Witness Notification Program, Human Trafficking Prevention and the Human Roads Human Trafficking Task Force Grant, Address Confidentiality Program, Re-Entry Program, Triad, Crime Prevention Programming, Virginia Rules, the Sexual Assault Kit testing project, the Identity Theft Passport Project and Training Initiatives for Law Enforcement, Campuses, and Victim Service Providers. Served on task forces and work groups relative to the areas listed above. Serves as administrator for grants issued by the OAG. Developed grant proposals for federal and state resources, won \$7.2 million in new dollars. Provided logistical planning and implementation of conferences, trainings, events, statewide announcements, and projects. Resolved constituent and community concerns. Ensured resources of the OAG are easily accessible to diverse groups and localities.

Security Clearances

Public Trust Positions (MBI), Office for Victims of Crime (OVC)
Low Risk Background Investigation (NACI), OVC

Employment History

ICF	Senior Director, Justice/Victim Services	2017–Present
Office of the Attorney General	Director of Programs and Community Outreach	2014–2017
Virginia State University	Assistant Professor	2016–2022
Office for Victims of Crime Training and Technical Assistance (OVC/TTAC)	Consultant	2016-2017
Virginia Criminal Injuries Compensation Fund (CICF)	Director	2001-2014



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Grace Lam
 Address: 891 Ocean Blvd W Phone #: 626-234-5363
 Email: grace.k.lam@gmail.com Occupation: CPA Corporate Finance

Interest & Ability:

Board or Committee you are interested in serving on: Audit Committee

Why are you interested in serving in this capacity?

I have professional experience in serving as Audit Council members. I believe my experience could contribute to the Town of Holden Beach. My academic training and professional experience could be of an asset.

Background:

School(s)	Dates	Area of Study	Degree
<u>University of Texas at Austin</u>	<u>1998</u>	<u>Accounting</u>	<u>Master</u>
<u>University of Texas at Austin</u>	<u>1998</u>	<u>Business</u>	<u>MBA</u>

Previous Residences:

New York City

Prior/ current involvement in Town Government or related activities:

Treasury functions in schools

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: *CPA (Certified Public Accountant) over 20 years.*

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant: *Grace Lam* Date: 12/20/23

Heather Finnell

From: Tim Thronson <thronson@bellsouth.net>
Sent: Wednesday, December 20, 2023 8:12 PM
To: Heather Finnell
Subject: Town of Holden Beach Audit Committee Application
Attachments: HB - Audit Committe Application.pdf; HB - Audit Commitee.pdf; HB Audit Comm - Thronson Bio wPhoto.pdf

Hi Heather!

I'd like for you to consider my application for membership on the Town of Holden Beach Audit Committee. I have included the following information:

- Completed application
- Statement attached to application
- CV

Please note that we are not residents of Holden Beach, but own the house at 110 Durham Street as a second residence. We are in Holden Beach frequently and I don't anticipate any issue with attending the scheduled meetings.

Please let me know if there is anything else you need or would like from me.

By the way, I'm not sure why my last name looks like it ends in an "r" on the pdf version of the application when the inputted letter is definitely an "n".

All the best,

Tim Thronson
7437 Capstone Drive
Raleigh, NC 27615
919-830-9344
thronson@bellsouth.net



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Timothy "Tim" Jay Throndsor

Address: 7437 Capstone Drive, Raleigh, NC Phone #: 919-830-9344

Email: throndsor@bellsouth.net Occupation: Certified Public Accountant, Retired

Interest & Ability:

Board or Committee you are interested in serving on: Audit Committee

Why are you interested in serving in this capacity?

Please see attached statement.

What do you feel you can contribute to the position?

Please see attached statement.

Background:

School(s)	Dates	Area of Study	Degree
<u>University of Northern Iowa</u>	<u>1979-1983</u>	<u>Accounting</u>	<u>BA</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Previous Residences:

Prior/ current involvement in Town Government or related activities:

See attached statement

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee:

Noted above

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

I am not a resident of the Town of Holden Beach, but am a property owner.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant: Tim Throndsor

Date: 12/20/2023

Tim Thronson
Town of Holden Beach
Application for Audit Committee
December 20, 2023

Why are you interested in serving in this capacity?

My wife and I own a second home at 110 Durham Street in Holden Beach.

Before my recent retirement, I was a partner at PricewaterhouseCoopers. The opportunity to join the Audit Committee for the Town of Holden Beach aligns with my passion for public service and commitment to promoting accountable governance. By serving on the committee, I would have the chance to give back to my community and contribute to the effective stewardship of public funds. I firmly believe that continuing to build strong financial oversight mechanisms is crucial to ensure that taxpayer dollars are utilized efficiently and responsibly. By leveraging my expertise and experience, I aim to help strengthen internal controls, enhance the accuracy and reliability of financial reporting, and ultimately build trust among the community members. Serving on the Audit Committee would allow me to contribute meaningfully to the progress and success of the Town of Holden Beach.

In addition to my technical skills outlined below, I bring a wealth of experience to the Audit Committee. Throughout my 35+-year career as a CPA, I have worked with various organizations across different industries, including both public and private sectors. This exposure has given me a comprehensive understanding of financial operations, risk assessment, and internal controls. Not only do I have experience in conducting financial audits and ensuring compliance with regulations, but I am also adept at identifying areas for process improvement and implementing robust systems to mitigate risks effectively. These skills enable me to contribute positively to the audit committee's endeavors of safeguarding financial integrity and promoting transparency for the Town of Holden Beach.

What do you feel you can contribute to the position?

As a Certified Public Accountant (CPA), I believe I possess a diverse skill set that makes me well-suited for a position on the Audit Committee for the Town of Holden Beach. With my deep understanding of accounting principles, financial reporting, and internal controls, I can comprehensively analyze financial statements and provide valuable insights. My strong attention to detail ensures accuracy in reviewing complex financial data, identifying any potential financial irregularities, and recommending appropriate actions. Moreover, I am well-versed in the Generally Accepted Accounting Principles (GAAP) and possess extensive knowledge of relevant laws and regulations, which are essential in maintaining compliance and accountability within the Audit Committee's responsibilities.

Well-versed financial analysts tell us that every set of numbers tells a story ... and they are correct. The art in the accounting profession is in reading the financial statements, understanding the environment in which the entity operates, and interpreting the statements such that one is able to tell a complete and accurate story based on all the information disclosed in the financial statements.

If selected for the committee, I would look forward to working with the Audit Committee to help the Board of Commissioners better understand the town's finances such that they are able to "tell the story" and successfully discharge their financial duties, obligations, and responsibilities. Just as important, I would look forward to working with the committee to help the board understand the town's current financial position and use that information to catapult the town into the future based on the plans put into place by the board.

Prior / current involvement in Town Government or related activities:

I have served on numerous boards and commissions for societies, commissions, schools, churches, and other not-for-profit organizations. I currently serve as the Board Chair for Cardinal Gibbons High School (1,600 students) in Raleigh, NC, and am a member of the Catholic Diocese of Raleigh Finance Committee.

TIMOTHY J. THRONDSON

PricewaterhouseCoopers
International Tax Partner
(Retired)



7437 Capstone Drive
Raleigh, NC 27615

Telephone:
(919) 830-9344

E-mail:
thronson@bellsouth.net

Tim has over 35 years of experience in helping multinational companies with complex tax, business, and accounting issues. In his career with PricewaterhouseCoopers (PwC), he developed and implemented complex global tax strategies and unique tax planning arrangements for publicly-held global organizations.

Significant leadership roles with PwC include the following:

- Tax Market Leader in charge of PwC's tax practices in Pittsburgh, PA, Cleveland, OH, Buffalo, NY and Rochester, NY.
- Co-leader of the firm's Washington National Tax Services - International Tax practice where he was responsible for leading the firm's top international tax partners and specialists.
- Partner-in-Charge of the PwC National IRS Service Team (tax controversy) and IRS Managing Accounts practices in Washington, DC. The practice consisted of nearly 100 professionals who assisted clients with the negotiation, resolution and strategic forward planning related to significant Internal Revenue Service controversies.
- International Tax Partner and the Global Tax Partner for PwC Consulting, where he was responsible for structuring the global organization, building the tax infrastructure for the newly-formed company, running the worldwide tax affairs of PwC Consulting, and advising on the initial public offering and ultimate sale to IBM Corporation.
- Tax Leader for the Raleigh, NC office, where his client work was focused on tax planning for publicly-traded companies. Later appointed the Managing Partner for the firm's Raleigh, NC office.

Tim has authored articles for national publication in *The Tax Adviser*, *The Journal of International Taxation*, *BNA Tax Daily*, and *The Journal of International Human Resources*. He is a contributing author for *U.S. Taxation of Foreign Corporations and Their Affiliates* published by Warren, Gorham & Lamont.

Tim retired from PwC in June 2016 and currently serves as the Chair of the Board of Trustees for Cardinal Gibbons High School in Raleigh, NC, Diocese of Raleigh Finance Council Member, and board advisor to The Project Flo Association.

He earned a B.S., Accounting from the University of Northern Iowa in 1983. He is a Certified Public Accountant and is licensed to practice in North Carolina.



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Donald Keith Smith
Address: 105 Durham Street, Holden Beach, NC 28462 Phone #: 270-401-3278
Email: insuranceclaims@hotmail.com Occupation: insurance adjuster

Interest & Ability:

Board or Committee you are interested in serving on: Audit

Why are you interested in serving in this capacity? Interested in how the town spends monies and the overall structure of the spending/budgeting process

What do you feel you can contribute to the position? attention to detail, fiscal responsibility

Background:

School(s)	Dates	Area of Study	Degree
<u>High School</u>	<u>Graduated 1988</u>	<u></u>	<u>Diploma</u>
<u>East Coast Bible College</u>	<u>1993-1995</u>	<u>Biblical Studies</u>	<u>n/a</u>

Previous Residences: 5740 Ocean Highway East, Winnabow, NC 28479, Radcliff, KY, Charlotte, NC, Wilm., NC


Prior/ current involvement in Town Government or related activities: currently serving on Parks and Rec Board

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee: running budgets for small businesses since 1995

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant:  Date: 12/21/2023



TOWN OF HOLDEN BEACH
Application for Town Board Membership

Personal Information:

Name: Kent Steeves

Address: 109 Clipper Ship Drive Phone #: 302-605-6473

Email: kts68734@gmail.com Occupation: Business Owner - Braeloch Brewing

Interest & Ability:

Board or Committee you are interested in serving on: Audit Committee

Why are you interested in serving in this capacity?

I believe it is important to be engaged in the community to which we are financially contributing. The Audit Committee is also a great way to a more clear understanding of how Holden Beach operates and fiscally drives decisions.

What do you feel you can contribute to the position?

I have a long corporate career running profitable global businesses and my wife and I now run our own business for the last five years. This experience, along with my college degrees, has afforded me the ability to develop and utilize a breadth of financial analysis and fiscal management.

Background:

School(s)	Dates	Area of Study	Degree
<u>Purdue University</u>	<u>1981 thru 1985</u>	<u>Engineering</u>	<u>Aeronautical & Astronautical Engineering (rocket science)</u>
<u>University of Delaware</u>	<u>Graduated 1993</u>	<u>Business</u>	<u>MBA - Finance concentration</u>

Previous Residences:

Newark, Delaware

Prior/ current involvement in Town Government or related activities:

No town government, engaged with Town council in Newark, DE and Kennett Square, PA for modifying zoning codes and laws to accommodate expanded business models/uses. Career at W.L. Gore & Associates (Gore-Tex company) leading global business of sizes up to \$200M revenue. USA Swimming certified Referee, State of DE High School swim/dive official and State Rules Interpreter, Member of Brewers of PA which is heavily engaged in State government interactions and legislation.

Specific experiences, training or interests you have that you feel would be useful in the work of the Board/ Committee:

With experiences listed above, Fiscal management, Financial analysis, and Financial stewardship are essential for any business to survive; numbers tell a lot of the story. As a small business owner that survived two years of COVID, understanding our finances is a core life-blood to business. I feel my experience can bring this perspective to the Audit Committee.

Certification of Eligibility:

I am a resident of the Town of Holden Beach.

No person shall be appointed by the BOC or pursuant to any authority delegated by the BOC who is a member of the BOC; the Town Manager, Town Attorney, Town Clerk, Police Chief or any full or part-time employee of the Town who reports to any of the foregoing; a contractor, consultant or other person providing goods or services to the Town in consideration of cash or other thing valued at more than \$1,000 in any one year or an officer or material owner thereof; or the spouse, domestic partner, child, parent or sibling of any of the foregoing. I am not in conflict with this regulation.

Signature of Applicant:  Date: December 20, 2023