



**Town of Holden Beach
Board of Commissioners
Public Hearing/Regular Meeting**

**Tuesday, July 18, 2023
5:00 PM**

**Holden Beach Town Hall
Public Assembly**



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' PUBLIC HEARING/REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, JULY 18, 2023 - 5:00 P.M.**

PUBLIC HEARING: Ordinance 23-12, An Ordinance Amending the Holden Beach Code of Ordinances, Chapter 157: Zoning Code (Lot Coverage)

REGULAR MEETING:

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval
5. Approval of Minutes
 - a. Minutes of the Public Hearing/Special Meeting of June 15, 2023 (Pages 1 – 6)
 - b. Minutes of the Regular Meeting of June 20, 2023 (Pages 7 – 11)
6. Public Comments on Agenda Items
7. Police Report – Chief Dixon (Pages 12 – 22)
8. Inspections Department Report – Inspections Director Evans (Pages 23 – 25)
9. Discussion and Possible Action on Ordinance 23-12, An Ordinance Amending Holden Beach Code of Ordinances, Chapter 157: Zoning Code (Lot Coverage) – Inspections Director Evans (Pages 26 – 29)
 - a. Statement of Consistency
10. Update on Proposed Changes to Holden Beach Code of Ordinances, Section 157.025 Bulkheads on Lots – Inspections Director Evans (Page 30)
11. Discussion and Possible Action on Holden Beach Code of Ordinances, Section 157: Zoning Code (Accessory Uses) – Mayor Holden (Pages 31 – 40)

12. Discussion and Possible Scheduling of a Date to Hold a Public Hearing for the 2023 - 2024 Public Beach and Waterfront Access Grant (Block Q) - Assistant Town Manager Ferguson (Page 41)
13. Sewer Lift Station 2/EPA Grant Update - Assistant Town Manager Ferguson (Page 42)
14. Discussion and Possible Selection of Members to Serve on Town Boards - Town Clerk Finnell (Pages 43 - 46, Separate Packet)
15. Promotional Video for Dogs on the Beach - Assistant Town Manager Ferguson (Page 47)
16. Public Comments on General Items
17. Town Manager's Report
18. Mayor's Comments
19. Board of Commissioners' Comments
20. Adjournment

* Visit <https://www.facebook.com/holdenbeachtownhall/> to watch the livestream of the meeting. Public comments can be submitted to heather@hbtownhall.com prior to 12:00 p.m. on July 18, 2023.



**HOLDEN BEACH
BOARD OF COMMISSIONERS
PUBLIC HEARING/SPECIAL MEETING
THURSDAY, JUNE 15, 2023 – 5:30 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Public Hearing/Special Meeting on Thursday, June 15, 2023 at 5:30 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Rick Smith; Commissioners Brian Murdock, Page Dyer and Gerald Arnold; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Public Works Director Chris Clemmons; Police Chief Jeremy Dixon; Inspections Director Tim Evans; Finance Officer Daniel McRainey; and Fiscal Operations Supervisor Margaret Lancaster.

Mayor Holden called the meeting to order.

PUBLIC COMMENT

No comments were made.

PUBLIC HEARING – PROPOSED BUDGET FOR FISCAL YEAR 2023 – 2024

Town Manager Hewett presented a slideshow. He reviewed the budget schedule. He provided a by fund overview. The total funds are about \$98 million. Without the FEMA money, it is close to \$24.7 million. There is \$5.1 million in the General Fund, \$8 million in the Water Fund, \$6.2 million in the BPART Fund, \$3.3 million in the canal funds, \$212,000 in the Water Capital Reserve Fund, \$358,000 in the Sewer Capital Reserve Fund, \$1.375 million in the Beach & Inlet Capital Reserve Fund and \$73 million in the FEMA Projects. The tax rate is proposed at 14 cents. The proposed budget transfers \$783,000 to the BPART fund to subsidize various debt and capital expenses. It funds financial software replacement. It also funds an Inspections' vehicle and permitting modernization. In the proposed budget there is 3.5% COLA and 4% merit pay.

In the General Fund, the proposed budget funds the stormwater program and resurfaces High Point Street.

In the Water and Sewer Fund, the proposed budget decreases the Sewer Capital Fee to \$458.21 due to debt retirement. It programs the Greensboro Lift Station upfit and contains capital outlays for valve pits, water meters and a replacement generator. It continues funding for the Water System Asset Inventory. The second water tower will be a part of that.

In the BPART Fund, it uses Beach and Inlet reserves to pay for Lockwood Folly Inlet maintenance dredging. The proposed budget satisfies debt services for the pier and Block Q. It also funds \$50,000 of the Corps' Storm Damage Reduction Study and permitting for future Town shovel ready projects. There is one facilities maintenance technician and a vehicle in the BPART budget. It funds several of the required maintenance activities attached to our FEMA project. The proposed budget provides for strand and waterway access enhancements like beach mats, kayak launch, parking lots and walkway repairs. It funds the initial pier repair, Jordan Boulevard public restrooms, Block Q parking and 796 improvements.

The FEMA fund is now an empty vessel, but we are keeping it on the books.

Under canal dredging, it funds entrance canal and spot dredging in Harbor Acres. It also funds disposal site policy development and permitting requirements.

The system development fees are housed in the Water and Sewer Capital Reserve Funds. The estimated accruals are \$212,000 for the water system and \$358,000 for the sewer.

The Beach & Inlet Capital Reserve Fund transfers \$347,000 to BPART to pay for the Lockwood Folly Inlet maintenance.

Town Manager Hewett said as presented, the budget is balanced in accordance with the Fiscal Control Act. This budget reflects the administrative corrections made at the last meeting.

Keith Smith reviewed information from past audits. He asked the reason for increasing taxes if the Town is operating within its means. He would like that to be addressed so it doesn't look like taxes are being increased to pay for the pier.

Martie Arrowood said the BPART funds are from occupancy taxes, from the people who rent houses. That is where Block Q and pier expenses come from, not property taxes. She commended the Board for addressing issues that have been kicked down the road for years. She doesn't mind paying taxes if she sees benefits. She suggested urging the county to have a boat ramp on the mainland. She also said if there is any green space the Town can find and work into the budget, we should be doing it.

Brent Shaver said Sailfish Park is not broken. He said the people in that community do not want that park to change. He suggested the Town could save some money by not making changes.

Tom Myers read the email he provided as public comment. He said the Town's past spending has now come home to roost in terms of loan payments. He said the Town continues to keep building a hole in terms of spending more money than is brought in. He said the Town is moving forward with a significant number of expensive multi-year projects. Mr. Myers said the Town is mortgaging our future by paying for the deficit spending using savings and fund balances, instead of just raising taxes. He said the money will be needed for future nourishment. He would prefer to pay for today's expenses with today's dollars and set aside for the future.

Jim Bauer said the purse strings need to be pulled closed. He suggested that the pier should sit there and the Town should not spend money on it. He added 796 should be sold. He said there is no reason

to put money into these projects, especially considering the dire financial circumstances we could be involved with due to an unforeseen storm or natural emergency.

Tony Jordan said we need to be visionary. He said if we hang onto the pier, it will not devalue. He hopes the Town will open the pier and start generating money as quickly as possible.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 23-11, THE REVENUES AND APPROPRIATIONS ORDINANCE FOR FISCAL YEAR 2023 - 2024

Commissioner Murdock said the General Fund is not paying for the pier and Block Q. The money is going to a lot of different things. For the two cents increase, two things come to his mind, the salary increases and getting ADA compliant. He would like the pier and building to be open. It will generate money. He talked about the deal the Town got on the pier lots. He said we are not spending \$1 million; we received a grant for \$500,000. Part of that is for the access the Town must have because the property where the current access is on has been sold. Commissioner Murdock said we will need to look for grants for some of these projects and we have a great team that is actively doing that. We pulled back the \$1 million transfer for the pier. Some of the line items may not be spent, they may be placeholders. He said there will always be something and the Board has made the best decisions to try to be responsible, but people want to see the Town move forward and get things done. He said in a couple of years, a lot of debt falls off the debt service chart. He said land is precious. He thinks the Board has made outstanding purchases, hopefully for the good of the public. We need to provide accommodations and facilities.

Mayor Pro Tem Smith said he went to the Local Government Commission when the Town said we were not going to use taxes to pay for improvements on the pier. With the parking money, the \$500,000 and some of the BPART money, it more than amply takes care of what we want to do. We have a good plan to move forward. The BPART money is from people who come and spend money. He said having a place like the pier is important to the Town and our visitors. Mayor Pro Tem Smith said there were a lot of people who were against the pier, but there appears to be a softening of those. He said on the debt chart, we are getting close to a lot of debt going away. It will free up some extra funds where we can put some money in savings for nourishments and do some capital improvement projects. He talked about retaining employees. He explained with the changes made, he doesn't see anything frivolous in the proposed budget.

Commissioner Dyer said the Board members are all property owners and the last thing they want to do is raise taxes. She said we can't just set aside taking care of employees and becoming ADA complaint. The study done several years ago proved our employees were underpaid. After it was raised, we hired another officer. We need officers here. She said if we don't have employees, the Town won't run.

Commissioner Arnold explained stewardship involves risk and nothing is guaranteed. He said the pier is the people's property now and we want to do with it what becomes the people of this town. He talked about the Great Depression where the state took the risk to take over the schools and roads. He said look at what that meant to this state. He said he is new to the Board but commends them for what was done. They took some risks, but looked forward to the future, to the people. He added that with good stewardship, you need to be prudent, but there are risks you need to take.

Motion by Mayor Pro Tem Smith to approve Ordinance 23-11, The Revenues and Expenses for fiscal year 23-24; second by Commissioner Murdock.

Mayor Pro Tem Smith stated there are federal laws regarding ADA. It is not cheap. The Town is going to make the island so everyone can visit our beach.

The motion passed unanimously.

QUARTERLY WORKSHOP

Town Manager Hewett explained after he spoke with Inspections Director Evans today, we believe we are ready to submit the CAMA permit for the pier. The piling bores should be started tomorrow.

Chip Hemingway provided an update on the status of the pier renovation/design documents. He said he understands the Board appropriated less budget than what the overall project might take. They can customize the drawings to fit within the current budget. The plan is to renovate the pier first and get it into working order. He detailed what that will entail. There are five pilings that are damaged. The plan is to repair those pilings from above. Mr. Hemingway said overall, they are doing this project as efficiently as possible, with no extra design components that are outside of getting the pier into working order and turning the property into something the Town can truly enjoy for years to come, in addition to getting an emergency vehicle access and an ADA ramp at the pier property to the beach strand. It will provide new public restrooms. It will be within the footprint of the existing building but will be accessed from the exterior of the pier house. The soil borings are getting ready to take place. They will allow the structural engineer to determine what kind of loading capacity the soils have. They will tear down the existing pier from the pier house to the high tide line. They will make the pier ADA accessible. It should also strengthen the base of the pier and provide a much-needed upfit to the visual conditions. Mr. Hemingway reviewed his slides. They will resurface the parking lot and have new plumbing connections for the new restroom facilities. They came up with an interior plan on what they thought the best use would be. He doesn't think the budget will allow the inside to be renovated at this time. Mr. Hemingway said the plan is to renovate the pier in the first phase. If the building has to wait, they can add a corridor down the center for access.

Commissioner Arnold said based on past experiences, renovations tend to take longer than you think it would take and to cost more than you think it would cost and nobody is happy with it when they are through with it. He said five years later, people are wishing they had torn it down and built something new. He said he fears that is where we are headed with this. Mr. Hemingway said you could build a new building, but if the funds don't allow it, you need to work with what you have. He thinks what they have come up with will be a universe away with using the same structure. He agreed that if there was a flood it would not be good, but there is not a lot in the building you would lose. There will be concrete flooring. The electrical and mechanical equipment will be above the flood level. Mayor Pro Tem Smith asked if we get the pier open, could someone upfit the open space the way they would like if they leased it. Mr. Hemingway agreed. Town Manager Hewett said he thought it was the intent to provide a shell and they would upfit it as needed. The restaurant side would be a bit more complex. He said any upfitting would need to be in accordance with any regulations. Mr. Hemingway stated on that side they could just pour a perimeter strip of slab to reinforce the walls and the existing foundation and leave the

slab out. Then when someone renovates it, they can run whatever they need under the slab. They would need to work with the Inspections Department to make sure they are doing it the correct way.

Commissioner Dyer said Mr. Hemingway mentioned that Phase 1 was the plan to get the pier open. Her impression is that nothing would be done to the building in that phase. Mr. Hemingway explained they would need to at least put a slap through the corridor. A public path would be needed.

Insurance for the people renting the facility and the Town was discussed. The outdoor seating area was discussed.

Mayor Holden asked how confident Mr. Hemingway is that the pier could be open next season. Mr. Hemingway replied with a nine-month construction period and if they busted through on getting it ready for permits and out to bids, there is a good chance.

Commissioner Murdock asked if there are plans for a shelter area/pull off area for people who are in wheelchairs. Mr. Hemingway replied not at this time, but they will have ADA handrails. He said you see that a lot because the accessways are too narrow, but the pier is wide so it should not be a barrier. Inspections Director Evans suggested you could pick a couple of spots to have designated handicap areas.

Town Manager Hewett reviewed the rest of the items for the quarterly update:

- Coastal Storm Damage Reduction Study – we have been working with the Corps on their inquiries for some things required concerning economics and tax data, in addition to providing specific information on sand searches. We are to the point now where there is a monthly working group schedule established.
- Stormwater Mitigation Project – finished the video of our pipes and culverts. There is a bad place on Ocean Boulevard East that the Department of Transportation has been notified of. The inventory and assessment with the master plan for stormwater is exactly the type of information that the Corps is going to require for their environmental infrastructure funding. We had \$100,000 earmarked of federal appropriation that is going to pay for the Corps to scope the project for us. We are going to use our engineer to come up with projects that we have the opportunity to qualify, for up to \$12 million in North Carolina of funding for stormwater work. We will need to do a match. That is the secondary purpose of doing the stormwater plan.
- Water Tower Needs Assessment – Green Engineering is still busy getting the inventory and data collection in the plan for the water system asset inventory. They are currently mapping GIS. They are about 25% through with that.
- Existing Restroom Renovation – modular bathrooms were installed at the pier.
- Block Q - we have been invited to submit a public access grant final application from CAMA that will be due in August. Talked to Randy Baker, concerning the development at Block Q. Phil has committed to providing an express permit next week for signature. Need the CAMA permit and that is the first takedown.
- ADA Access Plan – Inspections Director Evans has been coordinating with everybody. We have our CAMA permit submitted for the east end. It should be ready by Friday. 114 OBE/Quinton, the CAMA permit is in hand and work is supposed to start on Monday. 801 OBW, the CAMA permit has been applied for. The intent is to move forward with the items on the ADA compliance list.

- Sewer System Lift Station Improvements – Have been working on getting all of the agency inputs back to the Environmental Protection Agency so we do not have to do a full blown NEPA Study. We will need to integrate that effort with our borrowing for the match for our lift station. Will have the borrowing schedule detailed more specifically next week when we talk with the Local Government Commission and our financial consultants.
- Paid Parking Adjustments – thinks this is closed as far as the rate structure implementation the Board recently approved. Will need to keep tweaking it to make sure the fine points are taken into consideration.
- 796 Status – carpentry work is done. Painting is due to be completed next week.

Mayor Pro Tem Smith asked about dredge spoils area. Town Manager Hewett replied we have a letter from Senator Budd, Senator Tillis and Representative Rouzer. They have all signed a letter to the assistant secretary to the Army for Civil Works, putting forth the Town's position and advocating for non-federal use of Corps' spoil islands.

ADJOURNMENT

Motion to adjourn at 6:56 p.m. by Mayor Pro Tem Smith; second by Commissioner Murdock; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, JUNE 20, 2023 – 5:00 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Regular Meeting on Tuesday, June 20, 2023 at 5:00 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Rick Smith; Commissioners Brian Murdock and Page Dyer; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Police Chief Jeremy Dixon; Inspections Director Tim Evans; Finance Officer Daniel McRaine; and Town Attorney Rick Green. Commissioner Gerald Arnold was unable to attend the meeting.

Mayor asked for a moment of silence and called the meeting to order.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion by Mayor Pro Tem Smith to remove item 9 from the agenda (Discussion and Possible Approval of Ordinance 23-11, The Revenues and Appropriations Ordinance for Fiscal Year 2023 – 2024); second by Commissioner Murdock; approved by unanimous vote.

APPROVAL OF MINUTES

Motion by Mayor Pro Tem Smith that we approve the minutes of the May 16th Regular Meeting and June 1st Special Meeting; second by Commissioner Murdock; approved by unanimous vote.

PUBLIC COMMENTS ON AGENDA ITEMS

Sylvia Pate provided feedback on the proposed canal ordinance. She suggested stepping back and also checking with homeowners for feedback before proceeding with a public hearing.

Brent Shaver provided his feedback and urged the Board not to rush on making changes to the canal ordinance.

Will Carter made suggestions to the proposed canal ordinance. He read information from CAMA's regulations. The Board approved two extra minutes of time for Mr. Carter to comment.

POLICE REPORT – CHIEF DIXON

- Into the summers months and business as usual. Focusing on traffic enforcement, seatbelts, low speed vehicles (LSV). Trying to keep the roadways safe. Starting to see more parking issues.
- Reviewed the report.

Mayor Pro Tem Smith said there seems to be no enforcement of LSV violations. Some are speeding, they don't have seatbelts and are overloaded. Commissioner Dyer said she saw four pulled over last week. She said she knows the rental companies are getting the word out. She mentioned creating an educational process. She asked about numbers on the report. Chief Dixon provided details on the warnings issued.

INSPECTIONS DEPARTMENT REPORT

- Still busy.
- Reviewed numbers.

Mayor Pro Tem Smith asked if there is a big difference in today's numbers from 2022. Inspections Director Evans replied they are seeing a lot of renovations and a lot of substantial improvements. He explained when the economy fell off, Holden Beach didn't drop. Mayor Pro Tem Smith asked if there are any updates on the permits for the pier property. Inspections Director Evans answered that the applications are completed and scheduled to be submitted by the end of the week.

DISCUSSION AND POSSIBLE SCHEDULING OF A DATE TO HOLD A PUBLIC HEARING ON HOLDEN BEACH CODE OF ORDINANCES, SECTION 157.025 BULKHEADS ON LOTS

Inspections Director Evans explained he presented the information at the Planning & Zoning (P&Z) Meeting. They researched it. The only one they could find was the one at Ocean Isle Beach. He modified it but provided the wrong one for the packets. He listened to public comments and suggested the Board send the topic back to P&Z to spend more time on it. The Board discussed moving forward, CAMA's involvement and current experiences.

The consensus of the Board was to send the item back to P&Z for further review.

DISCUSSION AND POSSIBLE SCHEDULING OF A DATE TO HOLD A PUBLIC HEARING ON HOLDEN BEACH CODE OF ORDINANCES, CHAPTER 157: ZONING CODE (LOT COVERAGE)

Inspections Director Evans went over his slideshow. He provided background information and reviewed proposed changes. He answered questions from the Board and the audience.

Motion by Mayor Pro Tem Smith to schedule a public hearing on July 18th at 5:00 p.m. at the start of our Regular Meeting in July on changes to Code of Ordinances, Chapter 157: Zoning Code for lot coverage; second by Commissioner Murdock; approved by unanimous vote.

DISCUSSION AND POSSIBLE SCHEDULING OF DATE TO HOLD INTERVIEW FOR VACANCIES ON TOWN BOARDS

The consensus of the Board is to schedule a Special Meeting for 4:45 p.m. on July 18th.

DISCUSSION AND POSSIBLE ACTION ON SECOND SEASON OF PAID PARKING

Commissioner Dyer said she thinks the paid parking is working in general but there are some ongoing issues. People are parking on private property. One issue is that people are advising people to park at vacant homes on social media. Be respectful of private property. We had to put new signage up for LSV spots. People with cars and trucks are parking in LSV spots. People are parking in illegal spots. People are using private walkways.

Jim Varner provided information on citations for parking violations. Right now, there is a 4% violation rate. He said that is high. We are trying to educate the public. We have signs out. Rights-of-way and contractor parking were discussed. Enforcement was also discussed. Chief Dixon explained it is not an issue to call 911 when you see a violation. They handle all of the dispatching for the county.

PUBLIC COMMENTS ON GENERAL ITEMS

Rick Paarfus provided suggestions on proposed changes for the canal ordinance. He also thanked Commissioner Murdock for his email perspective on the lot coverage ordinance.

Jim Bauer said he thinks the installation of bike lanes needs to be considered when looking at changes to the permeable area. He asked if anyone has done a study on increasing the size of the mains instead of adding another water tower. Mr. Bauer said he has never seen a parking person. He asked if they have uniforms and suggested brightly covered enforcement vehicles.

Keith Smith asked about no wake zone signage. He stated the CAMA permit process is confusing.

Will Carter asked if the Board could approve a placard for homeowner parking. He provided more comments on the canal ordinance.

TOWN MANAGER'S REPORT

- Miss Katie is heading back to Dare County after spending three and a half weeks here. Mission accomplished. Showed a picture of the dredge's success. We have requested the Coast Guard to get buoys back out. We hopper dredged in the neighborhood of 50,000 cubic yards. The yardage was placed in the nearshore in the area of Winding River. We are adding to the bulk of the beach. The intent through littoral drift is that it will migrate east to west.
- Met with EPA folks this afternoon on the lift Station at Greensboro Street. The NEPA study categorical exemption has passed its first level of review. The ruling on exemption will be fundamental in determining if we need to undergo a full NEPA review or can qualify for the exemption. Hoping to bypass that and go to borrowing in the next couple of months. Hoping to meet a schedule in the September timeframe with bid solicitation and construction beginning later in the winter and completed before next season. It is a highly complex process.

- Met with the Corps on the 50 Year CSDR Study. Modeling is underway. Will have monthly meetings from here on. Next major milestone is in March 2024 when the alternatives will be identified.
- Tide Ridge paving is complete. Public Works and Shane Lippard from Right Angle Engineering have performed an inspection. A few minor cleanup details remain.

MAYOR'S COMMENTS

- Had several comments about fireworks on the fishing pier. Everybody likes to see it, but there is liability and expense. Promised he would bring it up.
- Embers will be under the bridge on Sunday. Always a crowd favorite. Put on your dancing shoes and try to come.
- The HB Chapel is doing well with full house congregations at 10:00 a.m.

BOARD OF COMMISSIONERS' COMMENTS

Mayor Pro Tem Smith

- LSV Enforcement – knows the Police Department is doing all they can, especially with the amount of people on the island. Would appreciate it if they could make some headway on issuing citations or get the county or state to come in to issue violations.
- Thanked fellow commissioners. Worked together on the budget, as well as the staff. Thinks we came to a good decision on our tax base. Thinks worked really well together and appreciates everyone's input.
- Dogs on the Island – visitors don't seem to be informed on when they can have dogs out.
- Holes on the Beach – rangers need to remind people to fill in the holes when they see the big holes.
- Hurricane Preparedness – have a good hurricane plan. One out there now, a tropical storm. Keep an eye on that. Another one behind that. Keep an eye on the weather and be prepared.
- The island is full. Please be careful, especially with all the children. Take your time.
- Wake Zones – watched boats the past few days. Seems nobody is paying attention to the no wake zone. If we can do something about that it would be great.
- Miss Katie did a great job. Great to see the inlet open again. One of our best resources is that ocean.
- Have a good 4th of July.

Commissioner Murdock

- Thanked staff for their hard work. They continue to push through it to get things done.
- Canals – CAMA has rules, like a riparian setback. For permits he received to build a dock in the canal, they tell you what you could build. They are responsible for what is put out there. Thinks it will be a tough situation to solve but it needs to be solved. There needs to be a clear path for every property owner to get out on a canal. Talked about examples of issues on the canals. Glad it was sent back for a further look.
- Everyone seems to be enjoying the season. Took a couple of days off to go to the Outer Banks. They were packed too.

Commissioner Dyer

- Summer is in full swing. We have lots of people. Remember to support local businesses. Enjoys seeing Sunset Slush on the beach. Thinks they are doing a good job. Hasn't seen trash. Local businesses work hard. A lot of these people work long hours. Have some young entrepreneurs on the island, selling lemonade. Support them, they are learning to run a business at a young age.
- There are a lot of people on the beach. Be kind, be respectful of private property and the beach. Takes trash bags with her. Cover holes. We don't want the turtles falling into holes. If you can dig, you can fill it in.
- Have a great summer and a happy 4th.

ADJOURNMENT

Motion to adjourn at 6:36 p.m. by Commissioner Murdock; second by Mayor Pro Tem Smith; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



Holden Beach Police Department

110 Rothschild St
Holden Beach, NC 28462
www.hbtownhall.com

Phone: 910-842-6707
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Calls For Service (June '23)

Printed on July 11, 2023

Descriptions	Totals	
911 Hang Up (911HU)	1	1
Abdominal Pain or Problems [Charlie]	2	2
Alarm (SIG45 Signal 45)	8	8
Allergies or Envenomations [Alpha]	1	1
Allergies or Envenomations [Charlie]	1	1
Animal Carcass in the Roadway (10-86 x86)	1	1
Animal Control Call	16	16
Armed with Gun Knife or Other Weapon (10-84 x84); Assist Other Agency (EMS)	1	1
Assist Other Agency (EMS); Welfare Check; Assist Other Agency (Fire)	1	1
Assist Other Agency (Fire); Falls [Alpha]	1	1
Assist Other Agency (Fire); Missing or Abandoned Person	1	1
Assist Other Agency (Fire); Sick Person [Alpha]	1	1
Attempt to Locate (ATL)	7	7
Breaking and Entering in Progress (10-62 x62)	1	1
Breathing Problems [Charlie]	1	1
Breathing Problems [Delta]	1	1
Call By Phone (10-21Law x21L)	23	23
Call By Phone (10-21Law x21L); Welfare Check	1	1
Cardiac or Respiratory Arrest [Echo]	1	1
Careless & Reckless (C&R)	3	3

Descriptions	Totals	
Chase or Pursuit (10-43 x43); Stopping Vehicle (10-61 x61)	2	2
Chest Pain or Discomfort [Delta]	1	1
Coastal Watercraft Rescue [Delta]	1	1
Coastal Water Rescue [Delta]	2	2
Collapsed Structure [Bravo]	1	1
Convulsions or Seizures [Delta]	1	1
Debris in Roadway	1	1
Diabetic Problems [Alpha]	1	1
Diabetic Problems [Delta]	1	1
Disabled Motorist (10-87 x87)	12	12
Disturbance or Disorderly Subject	4	4
Disturbance or Disorderly Subject; Assist Other Agency (EMS)	1	1
Domestic Disturbance (10-82 x82)	5	5
Domestic Disturbance (10-82 x82); Assist Other Agency (EMS)	1	1
Drunk Driver (10-55 x55)	2	2
Escort or Convoy (10-59 x59)	1	1
Falls [Alpha]	3	3
Falls [Bravo]	2	2
Fireworks	2	2
Gas Leak or Odor [Bravo]	1	1
Give Subject a Ride (10-5 x5)	1	1
Heart or AICD Problems [Delta]	1	1
High Life Hazard Structure Fire [Delta]	1	1

Descriptions	Totals	
Hit and Run (Property Damage Only 10-54 x54)	1	1
Improperly Parked Vehicle (10-70 x70)	56	56
Intoxicated Person (10-56 x56)	2	2
Investigate Narcotics Activity (Signal 49 SIG49 10-98 x98)	2	2
Investigation (Law)	1	1
Keys In Vehicle or Lockout	2	2
Lift Assist (No Injury) [Alpha]	1	1
Lost or Found Property	7	7
Meet with Complainant (10-83 x83)	35	35
Meet with Complainant (10-83 x83); Call By Phone (10-21Law x21L)	1	1
Meet with Complainant (10-83 x83); Hit and Run (Property Damage Only 10-54 x54)	1	1
Missing or Abandoned Person; Good Intent Call (Fire)	1	1
Multiple Residential Structure Fire [Echo]	1	1
Noise Complaint	5	5
Open Door	1	1
Psychiatric or Abnormal Behavior or Suicidal [Bravo]	1	1
Sick Person [Alpha]	1	1
Sick Person [Charlie]; Good Intent Call (Fire)	1	1
Single Residential Fire Alarm [Bravo]	1	1
Special Check - Business - Residence (10-79 x79)	352	352
Special Check - Business - Residence (10-79 x79); Call By Phone (10-21Law x21L)	1	1
Special Operations Assignment (Signal 55 SIG55)	1	1
Stopping Vehicle (10-61 x61)	40	40

Descriptions	Totals	
Stroke or TIA [Charlie]	1	1
Suspicious Vehicle or Subject (10-60 x60)	8	8
Take Written Report (10-92 x92)	7	7
Traffic Accident (Property Damage Only 10-50PD x50PD)	1	1
Traffic Accident (Property Damage Only 10-50PD x50PD); Disturbance or Disorderly Subject	1	1
Traffic Control (10-58 x58)	2	2
Traumatic Injuries [Alpha]	2	2
Traumatic Injuries [Delta]	1	1
Unconscious or Fainting [Alpha]	1	1
Unconscious or Fainting [Charlie]	1	1
Unconscious or Fainting [Delta]	2	2
Vehicle Fire [Bravo]	1	1
Water or Sewer Problems	3	3
Welfare Check	4	4
Welfare Check; Unconscious or Fainting [Delta]	1	1
	6	6
Totals	678	678



Holden Beach Police Department

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HBPD Monthly Report (June '23)

Printed on July 11, 2023

Reported	Case Number	Address	Offenses	Disposition
06/01/23 19:47	HBP23-00047	429 OCEAN BLVD W	14-33 - ASSAULT/AFFRAY	Closed - Resolved by Parties
06/04/23 19:56	HBP23-00048	125 DAVIS ST	14-127 - Damage to Property	Closed - Leads Exhausted
06/05/23 08:15	HBP23-00049	118 CAROLINA AVE	DEATH INVESTIGATION	Further Investigation
06/06/23 15:45	HBP23-00050	125 DAVIS ST	14-33 - ASSAULT/AFFRAY	Case Report Created
06/06/23 17:52	HBP23-00051	1170 OCEAN BLVD W	14-127 - Damage to Property	Further Investigation
06/09/23 06:41	HBP23-00052	915 OCEAN BLVD W /	14-33 - ASSAULT/AFFRAY	Closed - Resolved by Parties
06/14/23 11:15	HBP23-00053	665 OCEAN BLVD	FIRE - NO CRIME	Unfounded
06/16/23 21:59	HBP23-00054	121 SANFORD ST	14-190.5A(B) - DISCLOSE PRIVATE IMAGES/ADULT	Closed - Leads Exhausted
06/22/23 21:07	HBP23-00055	103 S SHORE DR	14-33(B)(2) - ASSAULT ON A FEMALE; 14-277.1 - COMMUNICATING THREATS	Further Investigation
06/22/23 23:00	HBP23-00056	523 OCEAN BLVD W	FIRE - NO CRIME	Closed - Unfounded
06/24/23 16:01	HBP23-00057	125 S SHORE DR	14-159.13 - SECOND DEGREE TRESPASS	Closed - Resolved by Parties
06/27/23 23:01	HBP23-00059	143 OCEAN BLVD W	CALL FOR SERVICE	Closed - Unfounded
06/27/23 23:15	HBP23-00058	108 JORDAN BLVD		Closed - Case Created In Error

Reported	Case Number	Address	Offenses	Disposition
06/28/23 12:30	HBP23-00060	115 DEAL DR	ANIMAL BITE	Case Report Created

Total Records: 14



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Ordinance Violations (June '23)

Printed on July 11, 2023

Date	Defendant	Citation/Warning	Ordinance
06/01/23	ALEXANDER, JEAN	Warning	Parking - Right-of-Way Violation
06/03/23	BEARDSLEE, SCOTT	Citation	Parking - Public Area (2 a.m. to 5 a.m.)(Not-Applicable Jordon Blvd Area)
06/03/23	BRANHAM, LAUREN	Citation	Parking - In Area for Other Than Designated Use
06/03/23	ANN, CAPEL	Citation	Parking - In Area for Other Than Designated Use
06/03/23	DAWN, HUBBARD	Citation	Parking - In Area for Other Than Designated Use
06/03/23	DEREK, COOK	Citation	Parking - In Area for Other Than Designated Use
06/06/23	JPMORGAN, CHASE BANK	Citation	Parking - Public Area (2 a.m. to 5 a.m.)(Not-Applicable Jordon Blvd Area)
06/06/23	WHITLOCK, KAYLA	Warning-Compliant	Parking - Right-of-Way Violation
06/06/23	HONNOLD, THERESA	Warning-Compliant	Parking - Right-of-Way Violation
06/06/23	WEVER, TAYLOR	Citation	Parking - Right-of-Way Violation
06/06/23	RUSSELL, DENNIS	Citation	Parking - Right-of-Way Violation
06/06/23	CORP, PV	Citation	Parking - Roadway/Travel Lane
06/06/23	SMITH, DALTON	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
06/07/23	JACOBS, SUSAN	Citation	Parking - Handicap Violation
06/07/23	HOLDEN, LYNDON	Citation	Parking - Roadway/Travel Lane
06/08/23	WARNING-COMPLIANT,	Warning-Compliant	Parking - Right-of-Way Violation
06/08/23	SCHUETZ, JOHANN	Warning-Compliant	Parking - All Other No Parking Zones

Date	Defendant	Citation/Warning	Ordinance
06/08/23	PETERS, CHRISTOPHER	Warning-Compliant	Parking - Right-of-Way Violation
06/09/23	BARNETTE, PAULA	Citation	Parking - In Area for Other Than Designated Use
06/09/23	BARRERA, LUZ	Citation	Parking - Opposite Direction
06/09/23	WARNING-COMPLIANT,	Warning-Compliant	Parking - Right-of-Way Violation
06/09/23	CAMPBELL, DEREK	Citation	Parking - Opposite Direction
06/09/23	CONE, ERIC	Warning-Compliant	Parking - Opposite Direction
06/10/23	BRYANT, MICHAEL	Citation	Parking - Opposite Direction
06/10/23	OCEAN, WOOD	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
06/10/23	BENSON, ADAM	Warning-Compliant	Parking - Right-of-Way Violation
06/10/23	HARRIS, JULIANNE	Citation	Parking - Roadway/Travel Lane
06/10/23	WIEBUSCH, DAVID	Citation	Parking - Right-of-Way Violation
06/11/23	VELAZQUEZ, GERARDO	Warning-Compliant	Parking - Right-of-Way Violation
06/11/23	LLC, ISLAND	Citation	Parking - Right-of-Way Violation
06/11/23	LLC, SUNFUN	Citation	Parking - Right-of-Way Violation
06/11/23	BUNCH, ELIZABETH	Warning	Parking - Handicap Violation
06/11/23	WARNING-COMPLIANT,	Warning-Compliant	Parking - Right-of-Way Violation
06/11/23	INC, RENCO	Citation	Parking - In Area for Other Than Designated Use
06/14/23	GRAY, HAROLD	Warning-Compliant	Parking - Right-of-Way Violation
06/14/23	MCKEITHAN, ANDREW	Citation	Parking - Right-of-Way Violation
06/14/23	BUCHANAN, JEFFREY	Warning-Compliant	Parking - Roadway/Travel Lane
06/16/23		Warning	Parking - All Other No Parking Zones
06/27/23		Citation	Parking - Non-LSV in LSV Only Area

Date	Defendant	Citation/Warning	Ordinance
06/28/23	WALTERS, DEAN	Warning-Compliant	Parking - Right-of-Way Violation
06/28/23	CUDD, RUSSELL	Warning-Compliant	Parking - Right-of-Way Violation
06/28/23	OLIVER, JAMES III	Warning-Compliant	Parking - Right-of-Way Violation
06/28/23	OLEARY, MICHAEL	Warning-Compliant	Parking - Right-of-Way Violation
06/28/23	HALL, DESTINY	Warning-Compliant	Parking - Right-of-Way Violation
06/28/23	FISCHBACK, DOUGLAS	Citation	Animal Control - Leash Law Violation
06/28/23	LOOS, JOHN	Citation	Parking - Right-of-Way Violation
06/29/23	WORKMAN, ASHLEY	Citation	Parking - Right-of-Way Violation
06/29/23	WAUGHN, JAY	Warning-Compliant	Parking - Right-of-Way Violation
06/29/23	BARBOUR, THOMAS III	Warning-Compliant	Parking - Right-of-Way Violation

Total Records: 49

LSV = 1



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State Citation (June '23)

Printed on July 11, 2023

Date	Defendant	Statutes/Charges
06/03/23	MEHRMANN, HANNAH REESE	20-129(D) - DRIVE W/O REAR LAMPS
06/05/23	HEMPHILL, MADISON RAYMER	20-7(A) - DRIVE W/O LIC FOR VEH-NON COMM
06/09/23	MARIE, ALLRED CHELSEA	20-137.1 - NO CHILD RESTRAINT SYSTEM
06/10/23	MARTIN, NICKY HOFFMAN	20-137.1 - NO CHILD RESTRAINT SYSTEM
06/11/23	LINVILLE, NICOLE ELIZABETH	20-137.1 - NO CHILD RESTRAINT SYSTEM
06/14/23	AUSTIN, BANKS NICHOLAS	20-111(2) - ALLOW FICTITIOUS REG PLATE
06/19/23	FOX, ERIN MARGARET	20-137.1(A1) - CHILD NOT IN REAR SEAT
06/20/23	WELBORN, ALLISON JORDAN	20-137.1(A1) - CHILD NOT IN REAR SEAT
06/27/23	JOHNSON, JAMES CALVIN, JR	20-141(B) - SPEEDING
06/27/23	WARD, PATRICK A	20-135.2A - FAIL TO WEAR SEAT BELT-DRIVER

Total Records: 10

LSU = 7



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Warning Citations (June '23)

Printed on July 11, 2023

Date	Name	Statutes/Charges
06/04/23	SHELTON, SHANNON WESLEY	20-111(1) - DRIVE/ALLOW MV NO REGISTRATION
06/07/23	BENKE, ANFREW THEODORE	20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT
06/07/23	BRUNSON, JENNFIER NICOLE	20-135.2A - FAIL TO WEAR SEAT BELT-DRIVER
06/09/23	WHITE, JONATHAN CHANDLER	20-135.2A - FAIL TO WEAR SEAT BELT-DRIVER
06/10/23	BRUCE, SCOTT ROBERT	20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT
06/13/23	FRASHER, HEATHER	20-137.1 - NO CHILD RESTRAINT SYSTEM
06/14/23	AUSTIN, BANKS NICHOLAS	20-135.4(d) - Alter Suspension of Motor Vehicle
06/19/23	HILDENBOLT, WILLIAM HAZEN	20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT

Total Records: 8

LSV = 3

CONSTRUCTION TYPE REPORT

TOWN OF HOLDEN BEACH

06/12/2023 TO 07/10/2023

Construction Type	Sta	Description	Date Applied	Permit class/ Number	Occupanc Group	Permit Fee(\$)
Add	10	Additions	06/28/2023	BPCL-019256		1,440.00
Add	10	Additions	07/05/2023			195.00
Subtotal for Additions:					2	\$1,635.00
BH	10	Bulkhead	06/12/2023	BULKHE-019213		106.17
BH	10	Bulkhead	06/20/2023	BULKHE-019232	G1	456.00
BH	10	Bulkhead	06/20/2023	BULKHE-019233	G1	248.10
Subtotal for Bulkhead:					3	\$810.27
Btype1	10	New Construction/General	06/12/2023	BPCL-019211		198.00
Btype1	10	New Construction/General	06/14/2023	BPCL-019218	G1	675.00
Btype1	10	New Construction/General	06/30/2023	BPCL-019268	G1	225.00
Btype1	10	New Construction/General	07/03/2023	BPCL-019272	G1	256.50
I for New Construction/General:					4	\$1,354.50
Decks	10	Decks	06/12/2023	BPM-019214		80.00
Decks	10	Decks	06/20/2023	BPM-019231	G1	127.50
Decks	13	Decks	06/23/2023	BPM-019240	G1	80.00
Decks	10	Decks	06/23/2023	BPM-019241	G1	80.00
Decks	10	Decks	06/27/2023	BP-019250	G1	83.04
Decks	10	Decks	06/28/2023	BP-019254	G1	141.00
Decks	10	Decks	06/28/2023	BP-019255	G1	96.00
Decks	10	Decks	06/28/2023	BPM-019257	G1	80.00
Decks	10	Decks	07/03/2023	BP-019273	G1	267.00
Subtotal for Decks:					9	\$1,034.54
Elect	10	Electrical	06/20/2023	EL-019230	G1	75.00
Elect	10	Electrical	06/30/2023	EL-019269	G1	75.00
Elect	10	Electrical			40	
Subtotal for Electrical:					42	\$150.00
Fence	10	FENCE	06/22/2023	FCZ-019239	G1	50.00
Subtotal for FENCE:					1	\$50.00
Mech	13	Mechanical	06/12/2023	MEC-019208		75.00
Mech	13	Mechanical	06/12/2023	MEC-019209	G1	75.00
Mech	10	Mechanical	06/12/2023	MEC-019212	G1	75.00
Mech	13	Mechanical	06/12/2023	MEC-019215	G1	75.00
Mech	10	Mechanical	06/12/2023	MEC-019216	G1	75.00
Mech	10	Mechanical	06/13/2023	MEC-019217	G1	150.00
Mech	13	Mechanical	06/15/2023	MEC-019220	G1	75.00

Mech	10	Mechanical	06/15/2023	MEC-019222	G1	75.00
Mech	13	Mechanical	06/15/2023	MEC-019223	G1	75.00
Mech	13	Mechanical	06/15/2023	MEC-019224	G1	75.00
Mech	17	Mechanical	06/15/2023	MEC-019225	G1	75.00
Mech	10	Mechanical	06/16/2023	MEC-019226	G1	450.00
Mech	10	Mechanical	06/19/2023	MEC-019228	G1	225.00
Mech	10	Mechanical	06/19/2023	MEC-019229	G1	75.00
Mech	10	Mechanical	06/22/2023	MEC-019236	G1	75.00
Mech	10	Mechanical	06/22/2023	MEC-019238	G1	75.00
Mech	10	Mechanical	06/26/2023	MEC-019244	G1	75.00
Mech	10	Mechanical	06/26/2023	MEC-019245	G1	75.00
Mech	10	Mechanical	06/26/2023	MEC-019246	G1	75.00
Mech	13	Mechanical	06/26/2023	MEC-019247	G1	75.00
Mech	13	Mechanical	06/26/2023	MEC-019248	G1	75.00
Mech	10	Mechanical	06/26/2023	MEC-019249	G1	150.00
Mech	10	Mechanical	06/28/2023	MEC-019251	G1	150.00
Mech	10	Mechanical	06/28/2023	MEC-019258	G1	150.00
Mech	10	Mechanical	06/29/2023	MEC-019260	G1	75.00
Mech	10	Mechanical	06/29/2023	MEC-019264	G1	75.00
Mech	10	Mechanical	06/30/2023	MEC-019266	G1	75.00
Mech	10	Mechanical	07/03/2023	MEC-019270	G1	75.00
Mech	10	Mechanical	07/03/2023	MEC-019271	G1	75.00
Mech	10	Mechanical	07/03/2023	MEC-019275	G1	100.00
Mech	10	Mechanical	07/03/2023	MEC-019276	G1	100.00
Mech	10	Mechanical	07/03/2023	MEC-019277	G1	100.00
Mech	10	Mechanical	07/03/2023	MEC-019278	G1	100.00
Mech	10	Mechanical	07/05/2023	MEC-019280	G1	100.00
Mech	10	Mechanical	07/05/2023	MEC-019281	G1	100.00
Mech	10	Mechanical	07/06/2023	MEC-019282	G1	200.00
Mech	10	Mechanical	07/06/2023	MEC-019283	G1	100.00
Mech	10	Mechanical	07/06/2023	MEC-019284	G1	100.00
Mech	10	Mechanical	07/06/2023	MEC-019285	G1	100.00
Mech	10	Mechanical	07/07/2023	MEC-019286	G1	100.00
Subtotal for Mechanical:					40	\$4,200.00
Plumb	10	Plumbing	06/30/2023	PL-019267		375.00
Subtotal for Plumbing:					1	\$375.00
Pools	10	Swimming Pools	06/20/2023	SP-019234		1,193.00
Pools	10	Swimming Pools	06/28/2023	SP-019252	G1	1,439.60
Pools	13	Swimming Pools	06/29/2023	Zoning-019261	G1	50.00
Subtotal for Swimming Pools:					3	\$2,682.60
Remod	10	Renovation/Repair	06/12/2023	BPM-019210	G1	240.00

Remod	10	Renovation/Repair	06/26/2023	BP-019242	G1	895.00
Remod	10	Renovation/Repair	06/26/2023	BP-019243	G1	141.00
Remod	10	Renovation/Repair	06/29/2023	BPM-019263	G1	80.00
Remod	10	Renovation/Repair	07/03/2023	BP-019274	G1	855.00
Subtotal for Renovation/Repair:					5	\$2,211.00
SFC	10	Single Family Constructio	06/21/2023	BP-019235		10,423.86
SFC	10	Single Family Constructio	07/07/2023	BP-019287	G1	8,718.84
Subtotal for Single Family Constructio:					2	\$19,142.70
Walk	10	Walkway	06/29/2023	RDR-019262		105.00
Subtotal for Walkway:					1	\$105.00
Zoning	10	ZONING	06/14/2023	Zoning-019219		50.00
Zoning	13	ZONING	06/22/2023	Zoning-019237	G1	50.00
Zoning	13	ZONING	06/30/2023	Zoning-019265	G1	50.00
Subtotal for ZONING:					3	\$150.00
					76	\$33,900.61

INSPECTIONS DEPT. FROM 6/12/23-7/10/23

ACTIVE NEW HOME PERMITS = 35

OTHER ACTIVE PERMITS= 368

PERMITS ISSUED OVER \$30,000 = 32 (AMOUNT INCLUDED IN ACTIVE TOTAL)

SUBSTANTIAL IMPROVEMENTS OVER \$100,000= 5

PERMITS ISSUED WAITING PICK UP = 25

TOTAL PERMITS = 425

PERMITS IN REVIEW= 4

PERMITS SUBMITTED INCOMPLETE = 14

ZONING PERMITS ISSUED = 4

CAMA PERMITS ISSUED= 4

PERMITS SERVICED FOR INSPECTIONS (FROM 6/12-7/10)= 97

TOTAL INSPECTIONS MADE= 387



Date: July 10, 2023
To: Commissioners and Mayor Holden
From: Heather Finnell, Town Clerk *HFE*
Re: Ordinance 23-12

Ordinance 23-12, An Ordinance Amending Holden Beach Code of Ordinances, Chapter 157: Zoning Code (Lot Coverage) was prepared based on the information presented by Inspections Director Evans at the June meeting. In order to amend the Zoning Code, the Board must approve a statement describing whether the action is consistent or inconsistent with the Town's Land Use Plan. The Planning & Zoning Board has reviewed the proposed changes and created a Statement of Consistency. The required public hearing is scheduled for the start of the meeting.

If the Board would like to adopt the proposed regulations, the suggested motion is to approve Ordinance 23-12 and accept the Statement of Consistency.

ORDINANCE 23-12
AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES,
CHAPTER 157: ZONING CODE

BE IT ORDAINED BY the Mayor and Board of Commissioners of the Town of Holden Beach, North Carolina, that Holden Beach Code of Ordinances, Chapter 157: Zoning Code be amended as follows.

Section One: Amend Section 157.058(C)(7)(a) to read as follows:

(7) Lot coverage.

(a) Lot coverage of main structure shall not exceed ~~30%~~ 40% of the platted lot. All impervious structures outside of main structure shall not exceed ~~30%~~ 40% of buildable land ~~less~~ plus area of the main structure. All Health Department and CAMA requirements must also be met. Open decks are not considered in the ~~30%-lot~~ allowable coverage percentage of the main structure, but they must meet all setback requirements. Gravel, sand and grassed areas are considered pervious. An approved pervious product shall be allowed to cover any portion of the remaining 40% of allowed built upon area ~~30% of the platted lot in addition to the allowable impervious area.~~ (See definition of APPROVED PERVIOUS PRODUCT.)

Section Two: Amend Section 157.060(D)(7)(a) to read as follows:

(7) Lot coverage.

(a) Lot coverage of main structure shall not exceed ~~30%~~ 40% of the platted lot. If a structure is 4,000 square feet, (gross floor area), or greater, ~~then~~ lot coverage cannot be greater than ~~25%~~ 35%. If structure coverage is 5,000 square feet, (gross floor area), or greater, lot coverage is limited to ~~20%~~ 30%. All impervious structures outside of main structure shall not exceed ~~30%~~ 40% of buildable land ~~less~~ plus area of the main structure. All Health Department and CAMA requirements must also be met. Open decks are not considered in the ~~30%-lot~~ allowable coverage percentage of the main structure, but they must meet all setback requirements. Gravel, sand and grassed areas are considered pervious. An approved pervious product shall be allowed to cover ~~30% of the platted lot in addition to the allowable impervious area~~ any portion of the remaining 40% of allowed built upon area. (See definition of APPROVED PERVIOUS PRODUCT.)

Section Three: Amend Section 157.061(D)(6)(a) as follows:

(6) Lot coverage.

(a) Lot coverage of main structure shall not exceed ~~30%~~ 40% of the platted lot. All impervious structures outside of main structure shall not exceed ~~30%~~ 40% of buildable land ~~less~~ plus area of the main structure. All Health Department and CAMA requirements must also be met. Open decks are not considered in the ~~30%-lot~~ allowable

coverage percentage of the main structure, but they must meet all setback requirements. Gravel, sand and grassed areas are considered pervious. An approved pervious product shall be allowed to cover ~~30% of the platted lot in addition to the allowable impervious area~~ any portion of the remaining 40% of allowed built upon area. (See definition of APPROVED PERVIOUS PRODUCT.)

Section Four: The Town Clerk is directed to forward this ordinance to American Legal Publishing for inclusion in the next published supplement to the Holden Beach Code of Ordinances.

This the 18th day of July, 2023.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



Town of Holden Beach Planning & Zoning Board Statement of Consistency and Zoning Recommendation

The Town of Holden Beach Planning & Zoning Board has reviewed and hereby recommends approval of amendments to chapter 157.058 (C)(7)(a), 157.060 (b)(7)(a) and 157.061(D)(6)(a) of the zoning ordinances regarding Storm Water Management under Chapter 158.01

After review, The Planning and Zoning Board has found that the recommended amendments are consistent with the adopted CAMA Land Use plan and are considered reasonable and in the public interest for the following reasons.

Use of Property: the guidelines as written have no evidentiary benefits to the introduction and encouragement to improve properties for better stormwater retention. Chapter 6: Tools for Managing development. Stormwater Management Plan and Ordinances, which states the intent of the ordinances is to control stormwater as much as possible onsite.

Economic Impacts: The CAMA Land use plan Goals and Objectives, both identify the need to balance new development and redevelopment with a balance between land and conservation while maintaining the Family Friendly atmosphere as established under Objectives 5.1, By allowing and additional ten percent we can provide for small redevelopment of properties and encouraging participation by property owners in Stormwater Management activities outline under 158.01. Those non-conforming lots who have no stormwater and are above the existing 30 percent often go undeveloped and may never participate because of the unintended reduction in use of properties.

Environmental Impacts: It will provide better stormwater management within the corporate limits of the town of Holden Beach. by minimizing sheet flow and utilizing Engineered stormwater control Stormwater Management (3.1.J) Policy.

Upon approval by the Board of Commissioners the Comprehensive Plan will be deemed amended and shall not require any additional request or application for amendment.

The statement and Motion were adopted by a 6/0 vote this 23rd day of May 2023



 Pete Pallas, Chair

Holden Beach Code of Ordinances

§ 157.025 BULKHEADS ON CANAL LOTS.

(A) No structure shall be erected on a canal lot prior to bulkheading; bulkheading to be on a line established by the Corps of Engineers and CAMA staff. Any lot on a canal with depth of less than 75 feet between the established bulkhead line and the front property line shall be unbuildable. Canal lots which have a minimum depth of 75 feet may be developed. This depth shall be the average depth of the lot measured from front to back at ten-foot intervals across the width of the lot. This provision does not affect the yard requirements.

(B) No erosion shall be permitted as a result of poorly constructed or worn bulkheads. Repairs will be based on the ability of the bulkhead to prevent erosion of soil and sedimentation, not on the age of, or original materials used in the bulkhead. Any bulkhead allowing soil or sediment to travel under, over, around, or through it will be in violation and will require repair. As enforcement official for this chapter, the Building Inspector will require corrective action within 90 days of the first notice to the owner. If the repair cost will exceed 50% of the cost of a new bulkhead the owner will be required to replace the bulkhead with a new structure meeting the current building code.

(C) *Bulkhead repair standards.* A bulkhead will need repairing under any one or more of the following conditions:

(1) Where the structure deteriorates enough to allow sediment to filter through into a canal.

(2) When any sediment goes under the bulkhead, as indicated by sinkholes behind bulkhead.

(3) When the top of bulkhead leans waterward due to failing dead man anchors.

(D) *Bulkheads on canal lots.* Bulkheads are required on all canal lots. Every property located on Holden Beach must be brought into compliance with this requirement by February 10, 2012. For purposes of this section "all canal lots" is construed to mean the entrance, feeder and finger canals of the Harbor Acres, Heritage Harbor and Holden Beach Harbor subdivisions. Specifically excluded are lots bordering the Atlantic Intracoastal Waterway, except where they may abut the entrance, feeder and finger canals within the aforementioned subdivisions.

(E) In addition to the penalties and remedies allowed in § 157.999(A)(1) of this chapter, violators of this section will be subject to a civil fine as provided in § 157.999(A)(3) for each day the violation continues.

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§ 157.007 ONE PRINCIPAL BUILDING PER LOT.

No platted lot shall be occupied by more than one principal building. No part of a yard, court, or other open space provided about any building or structure for the purpose of complying with the provisions of this chapter shall be included as a part of a yard or other open space required under this chapter for another building or structure. A residence shall always constitute a principal use.

('85 Code, §15-3.6) (Ord. 33, passed 10-5-81; Am. Ord. 4-84, passed 2-6-84) Penalty, see § 157.999

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§ 157.055 APPLICATION OF DISTRICT REGULATIONS.

(A) Within the use districts indicated on the Zoning Map, no buildings or land shall be used, and no building shall be erected or altered which is intended or designed to be used in whole or in part, for any other purpose other than those listed in this subchapter. ('85 Code, § 15-5.2) (Ord. 93-5, passed 2-17-93)

(B) (1) The regulations set by this chapter within each district shall be minimum regulations and shall apply uniformly to each class or kind of structure or land, except as hereinafter provided.

(a) No building, structure, or land shall hereafter be used or occupied, and no building or structure or part thereof shall hereafter be erected, constructed, reconstructed, moved, or structurally altered except in conformity with all of the regulations herein specified for the district in which it is located.

(b) No building or other structure shall hereafter be erected or altered:

1. To exceed the height or bulk.
2. To accommodate or house a greater number of families.
3. To occupy a greater percentage of lot area.
4. To have narrower or smaller rear yards, front yards, side yards, or other open spaces than herein required, or in any other manner be contrary to the provisions of this chapter.

(c) No part of a yard, or other open space required about or in connection with any building for the purpose of complying with this chapter, shall be included as part of a yard, or open space similarly required for any other building.

(d) No yard or lot existing at the time of passage of this chapter shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this chapter shall meet at least the minimum requirements established by this chapter.

(2) Regulations for each district shall be enforced and interpreted according to the following rules:

- (a) *Permitted uses.* Uses are permitted by right.

Holden Beach Code of Ordinances

(b) *Special uses.* Uses are permitted subject to the additional conditions imposed and approved by the Board of Adjustment. In granting a special use, the Board of Adjustment shall consider the following criteria:

1. That the use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved;
2. That the use meets all required conditions and specifications elsewhere stated;
3. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity;
4. That the location and character of the use, if developed according to the plan submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the town plan of development;
5. Whether the proposal complies with the land use plan;
6. Whether additional limitations or restrictions are necessary in order to protect properties. Such restrictions may include: setback limitations, fencing and screening of structures, height restrictions, continued maintenance of the structure, restrictions on signage, aesthetic considerations; and
7. A review of a detailed site plan that must be submitted with any application for a special use.

(c) *Accessory uses.* Accessory uses and structures are permitted in any district but not until their principal structure is present or under construction. Accessory uses shall not involve the conduct of any business, trade, or industry except for home and professional occupations as defined herein. Structures used for accessory uses shall be of comparable color and material of the primary structure and shall be on the same lot of the primary use.

(d) *Uses not specified.* Uses not specified in this chapter may be permitted by the Board of Adjustment after the Planning and Zoning Board has made a review and written recommendation and provided that such uses are similar in character to the permitted uses in the district.

(e) *Temporary uses.* Temporary uses such as real estate sales field offices or shelters for materials and equipment being used in the construction of a permanent structure, may be permitted by the Board of Adjustment, as provided for

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under § 157.150 of this chapter.

(f) *Minimum regulations.* Regulations set forth by this chapter shall be minimum regulations. If the district requirements set forth in this chapter are at variance with the regulations of any other lawfully adopted rules, regulations, or other ordinance, the more restrictive or higher standard shall govern.

(g) *Land covenants.* Nothing in this chapter shall modify or repeal any deed restrictions but no such restrictions shall constitute a means for developing less than prescribed herein.

('85 Code, § 15-3.5) (Ord. 33, passed 10-5-81; Am. Ord. 02-12, passed 10-14-02; Am. Ord. 06-01, passed 1-9-06; Am. Ord. 21-10, passed 6-15-21) Penalty, see § 157.999

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§ 157.054 PERMITTED AND SPECIAL USES.

The following uses are listed as permitted (P) or conditional (C) in each zoning district where allowed. The uses listed may not address all possible uses. In determining if a use is permitted, the Zoning Enforcement Officer shall consider which category of expressed use most closely matches the proposed use and apply the regulations pertaining to that category to that proposed use. In the event there is no match, the use shall be prohibited.

TABLE OF PERMITTED USES

<i>Uses Permitted</i>	<i>R-1</i>	<i>R-2</i>	<i>C-1</i>	<i>C-CS</i>	<i>R</i>	<i>RS</i>
Above ground petroleum/oils/lubrication storage/distribution facilities			C			
Accessory buildings to residential uses	P	P			P	
Any facility/activity/material consistent with municipal and/or governmental operations	P	P	P	P	P	P
Artificial fence and retaining wall	P	P	P		P	
Art gallery			P			
Exterior automated teller/cash distribution facilities/telephone units			C			
Bank			P			

<i>Uses Permitted</i>	<i>R-1</i>	<i>R-2</i>	<i>C-1</i>	<i>C-CS</i>	<i>R</i>	<i>RS</i>
Barber shop			P			
Beauty shop			P			
Bed & breakfast			P			
Boat charter			P			

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Business, financial, medical, agencies, professional offices			P			
Children's day care facilities			P			
Church	C	C	C	C	C	C
Clubhouses			P			
Docks	P	P	P	P	P	P
Dwelling, single-family	P	P	P		P	
Dwelling, two-family	P	P	P			
Dwelling, multi-family		P	P			
Non-commercial electronic communications antennas (subject to § 157.082)	P	P	P		P	
Exercise and physical fitness			P			
Fishing piers			P			
Grounds and facilities for public recreation facility, such as community center buildings, parks, playgrounds, tennis courts and similar facilities operated by the town	P	P	P	P	P	P
Home professional office and home occupation		C				
Hotels and motels			C			
Mobile home parks, travel trailer parks, and campgrounds (subject to §§ 157.115 - 157.120)		P				
Mooring			P			
Commercial parking lot			P			
Private living quarters built in conjunction with commercial structures			P			

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Restaurants, snack bars			P			
Rental homes	P	P	P		P	

<i>Uses Permitted</i>	<i>R-1</i>	<i>R-2</i>	<i>C-1</i>	<i>C-CS</i>	<i>R</i>	<i>RS</i>
Stores retailing beach equipment including rental, wearing apparel, bicycles, boats and accessories, crafts and hobby goods, fishing tackle and bait, flowers, gifts, souvenirs, groceries, ice cream, seafood, and sporting goods			P			

(Ord. 06-01, passed 1-9-06; Am. Ord. 06-14, passed 11-14-06; Am. Ord. 21-10, passed 6-15-21)

2018 NC Residential Code
R202 Definitions. (200901 Item B-19)

ACCESSORY BUILDING. ~~In one and two family dwellings not more than three stories above grade plane in height with a separate means of egress, a~~ A building that does not contain a sleeping room, the use of which is incidental accessory to that of the main building dwelling, and that is detached and located on the same lot as the dwelling. An accessory building and is roofed over and with more than 50 percent of its exterior walls are enclosed. Examples of accessory buildings are garages, storage buildings, workshops, boat houses, treehouses, and similar structures.

ACCESSORY STRUCTURE. A structure that is accessory to the dwelling and not defined as an *accessory building*. Examples of accessory structures are fencing, decks, gazebos, arbors, retaining walls, barbecue pits, detached chimneys, playground equipment, yard art, *docks, piers*, etc.

The delayed effective date of this Rule is January 1, 2022.
The Statutory authority for Rule-making is G. S. 143-136; 143-138.

2018 NC Residential Code
R202 Definitions. (200901 Item B-7)

AIR-IMPERMEABLE INSULATION. An insulation having an air permance equal to or less than 0.02 L/s-m² at 75 Pa pressure differential ~~as tested in accordance with~~ according to ASTM E2178 or E283 at the thickness applied.

The delayed effective date of this Rule is January 1, 2022.
The Statutory authority for Rule-making is G. S. 143-136; 143-138.

2018 NC Residential Code
R302.2 R313.1 & R202 Townhouses. (210608 Item B-7)

[RB] DWELLING. Any building that contains one or two *dwelling units (duplex)* on the same parcel of land, used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or that are occupied for living purposes.

[RB] DWELLING UNIT. A single unit providing complete independent living facilities for a single family ~~one or more persons~~, including permanent provisions for living, sleeping, eating, cooking and sanitation.

The delayed effective date of this Rule is January 1, 2023.
The Statutory authority for Rule-making is G. S. 143-136; 143-138.

March 15, 2022

2018 NC Residential Code
R302.2 R313.1 & R202 Townhouses. (210608 Item B-7)

R313.1 Townhouse automatic fire sprinkler systems. (Deleted)

An automatic residential fire sprinkler system shall be installed in townhouses.

Exceptions:

1. Townhouses constructed with a common 2-hour fire-resistance-rated wall assembly tested in accordance with ASTM E119 or UL 263, provided such walls do not contain plumbing or mechanical equipment, ducts or vents in the cavity of the common wall. The wall shall be rated for fire exposure from both sides and shall extend to and be tight against exterior wall sheathing and the underside of the roof sheathing. Electrical installations shall be installed in accordance with the *North Carolina Electrical Code*. Penetrations for electrical outlet boxes shall be in accordance with Section R302.4.
2. An automatic residential fire sprinkler system shall not be required where additions or alterations are made to existing townhouses that do not have an automatic residential fire sprinkler system installed.

The delayed effective date of this Rule is January 1, 2023.
The Statutory authority for Rule-making is G. S. 143-136; 143-138.

2018 NC Residential Code
R101.2.2 Accessory structures. (200901 Item B-19)

SECTION R327 DOCKS, PIERS, BULKHEADS AND WATERWAY STRUCTURES

R327.1 General.

Docks, piers, bulkheads and waterway structures shall be constructed in accordance with Chapter 36 of the *North Carolina Building Code*.

Exceptions: Structures complying with the following are not required to meet the provisions of this code.

1. Docks and Piers built over private ponds.
2. Fixed in place walkways, docks, and piers not covered in Exception 1 and not exceeding 144 square feet for single family dwelling.
3. Minor repairs to existing docks, piers and waterway structures.
 1. Fixed piers associated with a one- or two- family dwelling meeting all of the following:
 - 1.1. A maximum of four boat slips for a single owner of a one- or two- family dwelling or two adjacent, riparian owners.
 - 1.2. A maximum height of 15 feet (4572 mm) measured from deck to mud line at any location along the pier.
 - 1.3. A maximum normal pool depth of 13 feet (3962 mm) on lakes and ponds and a maximum mean low water depth of 7 feet (2134 mm) in other locations.
 - 1.4. A maximum walkway width of 6 feet (1829 mm).
 - 1.5. A maximum pile spacing of 8 feet (2438 mm), in both directions.
 - 1.6. A maximum of 576 sq. ft. (53.5 m²) for non walkways areas.
 - 1.7. A maximum boat slip length of 40 feet (12.2 m).
 - 1.8. A maximum roofed area of 576 sq. ft. (53.5 m²) with an additional maximum 2 foot (610 mm) overhang.
 - 1.9. Constructed with no enclosed or multilevel structures.
 - 1.10. Supports a boatlift with a maximum design capacity no greater than 16,000 pounds (71.2 kN).
 2. Floating docks associated with a one- or two- family dwelling meeting all of the following:
 - 2.1. A maximum of four boat slips for a single owner of a one- or two- family dwelling or two adjacent, riparian owners.
 - 2.2. A maximum normal pool depth of 20 feet (6096 mm) for docks with guide piles on lakes and ponds and a maximum mean low water of 10 feet (3048 mm) for docks with guide piles in other locations.
 - 2.3. A maximum boat slip length of 40 feet (12.2 m).

March 15, 2022

2.4. Finger piers, crosswalks or other floating surfaces having a minimum width of 3 feet (914 mm) wide to a maximum of 6 feet (1829 mm) wide, except for a single 8 foot x 16 foot (2438 mm x 4877 mm) section.

2.5. When constructed with a roof the following conditions exist:

- i. Ultimate design wind speed is 115 mph (51 m/s) or less;
- ii. Roof load is 20 psf (0.96 kPa) or less;
- iii. A maximum eave height of 10 feet (3048 mm);
- iv. A maximum roof slope of 4:12;
- v. A maximum roofed area of 576 sq. ft. (53.5 m²) with an additional maximum 2 foot (610 mm) overhang;
- vi. A minimum boat slip width of 12 feet (3658 mm);
- vii. A minimum floating dock width of 4 feet (1219 mm) along both sides of the boat slip;
- viii. A maximum dead load of 12 psf (0.57 kPa);
- ix. Floating structures supporting roof structures are balanced or anchored to reduce the possibility of tipping.

2.6. Constructed with no enclosed or multilevel structures.

2.7. Supports a boat lift with a maximum design capacity no greater than 16,000 pounds (71.2 kN). 2018


The delayed effective date of this Rule is January 1, 2022.

The Statutory authority for Rule-making is G. S. 143-136; 143-138.



Date: July 3, 2023

To: Mayor Holden and Board of Commissioners
Town Manager-IN TURN

From: Christy Ferguson, Assistant Town Manager 


Re: Setting Public Hearing for 2023-24 Public Beach and Waterfront Access Grant- Block Q

The town was invited to submit a final application for the Block Q restroom facility as part of the 2023-24 Public Beach and Waterfront Access Grant Program. Final applications are due Monday, August 28. Staff suggests that the board hold the required public hearing at the beginning of the August 15th meeting for the process.



Date: July 3, 2023

To: Mayor Holden and Board of Commissioners
Town Manager-IN TURN

From: Christy Ferguson, Assistant Town Manager 

Re: Sewer Lift Station 2/EPA Grant Update

The town engaged with the new project coordinator with EPA and to date met all requirements until we hear back about the NEPA review and whether it is needed for this project. Since we are working on someone else's timeline, the borrowing calendar will not mesh with the construction and federal calendars to complete the project this year. If the town wants to continue to move toward the EPA grant funding, we will need to postpone the project for one year. As an alternative, the town could choose to fund the entire project to achieve a deliverable of construction this winter.



Date: July 10, 2023

To: Commissioners and Mayor Holden

From: Heather Finnell, Town Clerk *HF*

Re: Membership of Boards

Interviews for people interested in serving on various Town boards are scheduled for July 18th at 4:45 p.m. Just a reminder that current members are not normally interviewed again, so I did not ask them to be at the meeting. Below is a breakdown of the vacancies on each board.

Parks & Recreation Advisory Board: There are four terms expiring. They are all eligible and willing to serve another term.

Planning & Zoning Board: There are two alternate member terms and one regular member term expiring. Alternate members Mark Francis and Aldo Rovito are eligible and willing to serve another term. One of them could be moved to a regular member position if the Board desires since regular member Greg Shue has already served two terms.

Board of Adjustment: There are three regular member terms and two alternate member terms expiring. All the current members are eligible and willing to serve another term. There is also a vacant alternate position.

If the Board would like to assign additional terms to the current eligible members, I would recommend the Board make a motion to appoint the current eligible members of the Board of Adjustment and Parks & Recreation Advisory Board to serve another term. I would suggest that the Board vote on the Planning & Zoning Board in a separate motion or by ballot in order to accommodate filling the vacancy of the Regular Member (potentially with one of the current alternate members). Ballots will be supplied at the meeting if the Board desires to vote by ballot.

Parks & Recreation Advisory Board		Term	Term Expires
Grace Bannerman	Appointment to Becky Willis' Position 07/20/21	1st	2023
Melanie Champion	Appointed to Karen Fleischhauer's Vacant Position 06/20/21	1st	2023
Suzannah Tucker	Appointed to John Legge's Position 07/10/18 Reappointed 07/20/21	2nd	2024
Peggy Schiavone	Appointed to John McEntire Vacant Position 7/17/22 resigned July 2022	1st	2025
Mike Pearson	Appointed to Dolly Mitchell's Position 07/20/21	1st	2023
Keith Smith	Appointed to Olivia Gomez's Vacant Position 7/19/22	1st	2025
Candace Vick	Appointed to Nick Payne's Position February 19, 2019 Reappointed 07/21/20	1st	2023

PLANNING AND ZONING		TERM EXPIRES	TERM
John Cain	Appointed to Pete Pallas' Alternate Position 7/20/21 Appointed to Vicki Myer's Regular Position 7/19/22	7/1/2025	1st
Peter Pallas	Appointed to Vicki Myer's Alternate Position 7/14/15 Reappointed 7/19/16 Reappointed 7/18/17 Reappointed 7/10/18 Reappointed 7/16/19 Reappointed 07/21/20 Appointed to Bob Hunter's Regular Position 07/20/21	7/1/2024	1st
Wade Coleman	Appointed to Mark Fleischhauer's Regular Position 07/20/21 Reappointed to Regular Position 07/10/18	7/1/2024	1st
Sylvia Pate	Appointed to Tracey Thomas' Regular Position 7/20/21 Reappointed Regular Member 7/10/18	7/1/2024	1st
Greg Shue	Tiffany Hobb's Vacant Alternate Position 8/16/2016 Appointed to Tiffany Hobb's Regular Position 7/18/17 Reappointed 07/21/20	7/2/2023	2nd
Mark Francis	Appointed to Stu Atwell's Alternate Position 07/20/21 Reappointed Alternate Poition 7/19/22	7/1/2023	
Aldo Rovito	Appointed to John Cain's Alternate Position 7/19/22	7/1/2023	

BOARD OF ADJUSTMENT APPOINTMENT & EXPIRATION DATES

NAME	SUMMARY	TERM EXPIRES	Term
Richard Griffin	Appointed to Stephen Veenker's Regular Position 7/16/19 Reappointed Regular Position 9/19/22	Jul-25	2nd
Jack Lohman	Appointed to Dennis Harrington's Alternate Position 07/18/17 Reappointed Alternate Position 07/21/20 Appointed to John Kilian's vacant Regular position.	Jul-24	2nd
Anne Arnold	Anne Arnold's Alternate Member Position Vacant as a result of Resolution 15-10 Reinstated March 8, 2016 Reappointed Alternate Member 07/18/17 Appointed to Larry Reinhart's vacant Regular Member position on August 20, 2019 Reappointed Regular Member July 21, 2020	Jul-23	1st
MaryLou Lahren	Appointed to Cheryl Dellinger's vacant Alternate Position 10/15/19 Appointed to Ben Baker's Regular Position July 21, 2020	Jul-23	1st
Phil Caldwell	Appointed to Anne Arnold's vacant Alternate Position 10/15/19 Appointed to Larry Blume's Vacant Position July 21, 2020	Jul-23	1st
Rick McInturf	Appointed to Aldo Rovito's Vacant Alternate Position 7/19/22	Jul-23	
Richard Roberts	Appointed to MaryLou's Alternate Position 7/20/2021	23-Jul	
Vacant	Gerald Arnold's Vacant Position	23-Jul	



Date: July 3, 2023

To: Mayor Holden and Board of Commissioners
DM Town Manager-IN TURN

From: Christy Ferguson, Assistant Town Manager (P)

Re: Promotional Video-Dogs on the Beach

As part of the campaign to address dogs on the beach, the staff asked Dr. Dyer to provide some educational information regarding the dangers of dogs on the beach during the hours of 9 a.m. to 5 p.m. The video will be unveiled at the meeting and launched to the public.