



**Town of Holden Beach  
Board of Commissioners  
Regular Meeting**

**Tuesday, June 20, 2023  
5:00 PM**

**Holden Beach Town Hall  
Public Assembly**



**TOWN OF HOLDEN BEACH  
BOARD OF COMMISSIONERS' REGULAR MEETING  
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY  
TUESDAY, JUNE 20, 2023 - 5:00 P.M.**

---

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval
5. Approval of Minutes
  - a. Minutes of the Regular Meeting of May 16, 2023 (Pages 1 – 5)
  - b. Minutes of the Special Meeting of June 1, 2023 (Pages 6 – 9)
6. Public Comments on Agenda Items
7. Police Report – Chief Dixon (Pages 10 – 18)
8. Inspections Department Report – Inspections Director Evans (Pages 19 – 21)
9. Discussion and Possible Approval of Ordinance 23-11, The Revenues and Appropriations Ordinance for Fiscal Year 2023 – 2024 – Town Manager Hewett (Pages 22 – 47)
10. Discussion and Possible Scheduling of a Date to Hold a Public Hearing on Proposed Changes to Holden Beach Code of Ordinances, Section 157.023 Bulkheads on Lots – Inspections Director Evans (Pages 48 – 49)
11. Discussion and Possible Scheduling of a Date to Hold a Public Hearing on Holden Beach Code of Ordinances, Chapter 157 Zoning Code (Lot Coverage) – Inspections Director Evans (Pages 50 – 52)
12. Discussion and Possible Setting of Date to Hold Interviews for Vacancies on Town Boards – Town Clerk Finnell (Pages 53 – 56)
13. Discussion and Possible Action on Second Season of Parking – Commissioner Dyer
  - a. Parking on Private Property
  - b. Parking in LSV Spots with Cars/Trucks
  - c. Parking in Unmarked Areas

14. Public Comments on General Items

15. Town Manager's Report

16. Mayor's Comments

17. Board of Commissioners' Comments

18. Adjournment

\* Visit <https://www.facebook.com/holdenbeachtownhall/> to watch the livestream of the meeting. Public comments can be submitted to [heather@hbtownhall.com](mailto:heather@hbtownhall.com) prior to 12:00 p.m. on June 20, 2023.



**TOWN OF HOLDEN BEACH  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
TUESDAY, MAY 16, 2023 – 5:00 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Regular Meeting on Tuesday, May 16, 2023 at 5:00 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Rick Smith; Commissioners Brian Murdock and Page Dyer; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Inspections Director Tim Evans; Police Chief Jeremy Dixon; Finance Officer Daniel McRainey; and Town Attorney Rick Green. Commissioner Gerald Arnold was unable to attend the meeting.

Mayor Holden presented the invocation and called the meeting to order.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

Town Manager Hewett requested to add a memorandum of agreement between the Town and EJE Dredging Service for emergency dredging of the Lockwood Folly Inlet and the associated budget amendment in the amount of \$850,000, Budget Ordinance 23-10 as item 10a. He suggested labeling it Dredging MOA and Budget Amendment.

*Motion by Commissioner Murdock to approve the proposed amended agenda; second by Mayor Pro Tem Smith; approved by unanimous vote.*

Mayor Holden asked if anyone would like to be added to the Public Comment Signup List to comment on item 10a. Nobody requested to be added to the list.

**APPROVAL OF MINUTES**

*Motion by Mayor Pro Tem Smith to approve the minutes as written for the Regular Meeting on April 18<sup>th</sup> and the Special Meeting on April 20<sup>th</sup>; second by Commissioner Murdock; approved by unanimous vote.*

**PUBLIC COMMENTS ON AGENDA ITEMS**

Jim Bauer asked if abbreviations could be clarified when talking about the ordinance. He also would like clarification on the cost of the street drainage project.

## **POLICE REPORT – CHIEF DIXON**

- Was able to swear in the new officer at the end of April. He is working through field training. We are still one officer down. There are a couple of applicants they are looking at.
- Days at the Dock was the last weekend of April. There was a good crowd on Saturday. It was shutdown Sunday due to inclement weather.
- Have been seeing more parking violations, but they expect that as the season is ramping up. Reminded everyone that paid parking is in effect.
- Last month there was a tasker about the no wake zones. Staff is working on that. Hoping to have some answers next month.

## **INSPECTIONS DEPARTMENT REPORT – INSPECTIONS DIRECTOR EVANS**

- Pretty busy. Someone retired, so they are reorganizing. Reviewed the numbers on his report.
- 191 has been removed. Doesn't think we have any other structures anywhere near that condition. The people who own the house at Ocean Boulevard East and Holden Street have permits and were getting ready to do everything to bring it into compliance. They are now reevaluating and may rebuild.
- Planning & Zoning Board is getting information on a pierhead line for canal lots at their next meeting. Meeting with CAMA. They would enforce the pierhead line.

## **DISCUSSION AND POSSIBLE ACTION ON COASTAL RACE PRODUCTIONS REQUEST FOR RUN HB**

Assistant Town Manager Ferguson explained Coastal Race Productions is requesting to have a beer garden, have vendors onsite and to place a banner for their race on October 7<sup>th</sup>. They would like to have two beers per participant.

*Motion by Mayor Pro Tem Smith that we approve Coastal Race Production's Run HB for October 7, 2023 and the use of a banner and beer garden and a setup for the finish line area; second by Commissioner Murdock; approved by unanimous vote.*

## **DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 23-09, AN ORDINANCE AMENDING ORDINANCE 22-14, THE REVENUES AND APPROPRIATIONS ORDINANCE FOR FISCAL YEAR 2022 – 2023 (ARP FUNDS, AMENDMENT NO. 15)**

Finance Officer McRaney said this amendment is necessary to move the American Rescue Plan (ARP) money from the ARP Fund, Fund 11 to the General Fund, Fund 10. It won't be expended this year. It will be rolled forward to next year's budget. The funds will be used for stormwater.

*Motion by Mayor Pro Tem Smith to approve Ordinance 23-09 amending Ordinance 22-14, Revenues and Appropriations Ordinance to move it from Fund 11 to Fund 10; second by Commissioner Murdock; approved by unanimous vote.*

## DREDGING MOA AND BUDGET AMENDMENT

Town Manager Hewett said navigation in the Lockwood Folly Inlet has reached emergency status due to severe shoaling of the inlet which has prohibited use of the federal dredges normally used for this purpose. The inlet is so shoaled in that the US Coast Guard has pulled the navigation buoys. Staff has coordinated with Dare County, Brunswick County, the Oregon Inlet Task Force, EJE Dredge Service and required regulatory agencies to obtain permissions and capability required to attempt an emergency dredging of the inlet. Final dredge corridor approval is pending and will be required before commencement of emergency maintenance dredging. The total cost of the project is scoped at a not to exceed amount of \$850,000, with the NC Division of Water Resources providing 75% grant funding and Brunswick County and the Town splitting the other 25% match. With Board approval, it is highly possible that emergency dredging could begin by the end of the week. He provided information on the proposed dredging process. Even though this is a navigation maintenance project, it does have beneficial use of material.

*Motion by Commissioner Murdock that we approve the EJE MOA and associated budget amendment (Ordinance 23-09, An Ordinance Amending Ordinance 22-14, The Revenues and Appropriations Ordinance for Fiscal Year 2022 – 2023, Amendment No. 16) for emergency dredging of Lockwood Folly; second by Mayor Pro Tem Smith.*

Commissioner Murdock said it is the worst he has ever seen it and the Town shouldn't wait for an accident to act on the inlet. He said the inlet is one of the most important things the island has; it is an avenue to the ocean. He said we need to look at a long-term, more permanent solution. Mayor Pro Tem Smith suggested that maybe we need to join with other nearby islands to get a dredge to use on a permanent basis. Mayor Holden explained this also has a positive environmental impact.

*The motion passed by unanimous vote.*

## PUBLIC COMMENTS ON GENERAL ITEMS

Irv Woods said he was concerned about the possible expansion of the Inlet Hazard Area. He talked about his conversation with Ken Richardson, NCDEQ.

## TOWN MANAGER'S COMMENTS

- Congratulated Assistant Town Manager Ferguson on obtaining her master's degree in public administration.
- The proposed expansion of the Inlet Hazard Area has been put on hold for at least another year to 18 months.
- \$2.7 Million Grant from EPA on Greensboro Lift Station – we have made the initial contacts and sent the preliminary documents to them. Even though the grant is congressionally directed, we still need to apply for the money and meet all the criteria that goes along with it. This first decision will dictate if we need to do a full NEPA review or qualify for an exception.
- Bathroom Trailer – was delivered to the pier last week, Public Works is prepping the hookups and layout. Will probably be a couple more days before it opens.

- Food Trucks – seeing inquiries increase. Have two lined up and one is interviewing.
- Beach Rangers – start summer season next week.
- Concerts – start May 28<sup>th</sup>.
- Repairs at 796 are underway. The carpentry work will probably be finished next week.
- Tide Ridge Paving – preparation work is slated to start next week.
- Stormwater Assessment has kicked off with some underground camera work. They have finished Jordan Boulevard and Mullet Street, with two more to go. The data we are finding is illuminating and useful.

## **MAYOR'S COMMENTS**

- Starting to feel like summertime. Traffic is picking up. Excited that summer season is here.
- Have an upcoming hurricane meeting with the county. Will be moving ahead with the Town's preparations.
- The Bike Path Project is still on go.
- Construction on the island is good.
- Appreciates everything everyone is doing to help keep this place beautiful. Thanked the Beautification Club. Town Hall looks wonderful. It is a great place to live and be.

## **BOARD OF COMMISSIONERS' COMMENTS**

### Mayor Pro Tem Smith

- Thanked Rhonda Wooten for her years of service to the Town. She was an asset to all of us. Hopes we can get someone up to speed and fill the position.
- Thanked staff for the installation of restroom trailers at the pier. They are doing an excellent job building a ramp. Public Works Director Clemmons and his staff are doing an excellent job. The inside of the trailer is exactly what he and Commissioner Murdock envisioned.
- Good to see work being done at 796. They are making progress.
- Town maintenance staff also cleaned up the Halstead Park gazebo.
- Golf Carts/LSVs – if you have been listening to the news, you heard of the tragedy of what happens when an automobile hits a golf cart. Asked that the Police enforce the seatbelt laws in NC and speed limit.
- Dogs - talked about a situation where dogs were loose. Need to do something. Thinks it would be a good idea to have some presence on the beach.
- Glad to see everyone moving forward with the inlet. Truly enjoys getting into the ocean. Right now, we aren't able to get out there.
- The island looks great. It is the best he has seen it look in a long time. Thanked homeowners.
- Bike week is in effect. Please be careful.
- Thanked everyone for being here tonight. Good to see everyone. Thanked everyone online.

### Commissioner Murdock

- Thanked everyone who came out tonight and everyone listening.
- Thanked staff, especially Inspections Director Evans who is grinding to get through a retiree that we all love and miss.



- Beautification Club had their plant sale at his shop. They had a really good sale. Enjoyed having their company.
- Cross your fingers for the inlet. It is a blessing if we get this done. Doesn't know what the summer would be like if we can't access the ocean.
- Bathrooms at the pier are just about done. Port a johns will hopefully be removed. They are a nice improvement.
- Enjoy the last of the spring weather. Thinks the heat is coming. Stay safe and enjoy the summer.

Commissioner Dyer

- Staff is working hard. There are a lot of projects going on, the pier, Block Q, stormwater. Especially wants to thank everyone for the inlet. Thinks the emergency dredging is much needed.
- Not allowing dogs on the beach from 9:00 a.m. – 5:00 p.m. is a safety thing. Dogs feet will get burnt. The timeframe will help keep them safe. Also, dogs who are white will get sunburned and can get cancer. It is not a punishment. It is not safe in the summer to have them on the beach.
- Hopes everyone can have a happy, safe Memorial Day. Pleaded with the public to keep the bathrooms clean.

**ADJOURNMENT**

*Motion by Mayor Pro Tem Smith to adjourn at 5:44 p.m.; second by Commissioner Murdock; approved by unanimous vote.*

\_\_\_\_\_  
J. Alan Holden, Mayor

ATTEST:

\_\_\_\_\_  
Heather Finnell, Town Clerk





**TOWN OF HOLDEN BEACH  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
THURSDAY, JUNE 1, 2023 – 5:30 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Special Meeting on Thursday, June 1, 2023 at 5:30 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Rick Smith; Commissioners Brian Murdock, Page Dyer and Gerald Arnold; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Police Chief Jeremy Dixon; Public Works Director Chris Clemmons; Inspections Director Tim Evans; Finance Officer Daniel McRaney; and Fiscal Operations Supervisor Margaret Lancaster.

Mayor Holden called the meeting to order.

**PUBLIC COMMENT**

Keith Smith said he knows the proposed tax rate is 14 cents. It would affect his family by \$200. He would prefer a revenue neutral tax rate, but if he has to pay the increase, he said it would be money well spent.

Town Clerk Finnell said there were a couple of comments that she provided to the Board and posted online.

**BUDGET WORKSHOP**

Town Manager Hewett explained the budget message attempts to turn what staff perceived as the Board's priorities into a game plan for the upcoming year. When the budget is put together, we take the most pessimistic/worst case scenario. The Board went through the budget message.

Merit and COLA increases were discussed. Commissioner Murdock suggested moving the pay grade rates. Town Clerk Finnell recommended using the amount agreed upon for COLA to move the pay grades. The Board agreed to an up to 4% merit increase, 3.5% COLA and move the pay grades.

The Board agreed to leave the 14 cents tax rate.

Commissioner Murdock asked about inspections fees. Town Manager Hewett said what is in the budget is the estimate of what we think will happen.

Mayor Pro Tem Smith said he doesn't think we need to take money out of the general tax fund. Town Manager Hewett explained that not all General Fund revenues are tax dollars. Mayor Pro Tem Smith said there was a fund balance policy put in place and read from the policy. He stated if we take any out of the General Fund, it needs to go to beach nourishment, not the BPART Fund. He suggested not transferring the \$1 million listed under Fund Balance Appropriated.

Town Manager Hewett explained what Advertising Meetings funds are used for.

Mayor Pro Tem Smith talked about the \$1,283,083 under Transfer to BPART Fund. He said he told the LGC the Town was going to use revenue from parking and from occupancy tax to take care of the pier property. He doesn't think the transfer is necessary.

Mayor Pro Tem Smith asked about the lines for Vehicle and Equipment under Planning & Inspections. Town Manager Hewett said the Equipment line is separate from the vehicle purchase. Inspections Director Evans explained the equipment purchase is where the funds are for a portal to modernize the Inspections Department. The contract to go with it will be under Contracted Services.

Mayor Pro Tem Smith inquired about the \$1 million on page 21. Town Manager Hewett replied that the grant has been appropriated federally, but we still need to go through the application process. It is the match plus the delta between what we are getting from grant funds and the total costs. The EPA grant specifics and timeline were discussed.

On Page 27, Mayor Pro Tem Smith asked about the CAMA Grant. Town Manager Hewett answered that is for the Hatteras ramp. Mayor Pro Tem Smith suggested not doing the Transfer from the General Fund on that page. He also inquired about the Transfer from the Beach Inlet CRF. Town Manager Hewett responded that is for the next project the Corps does in the inlet that will put pipe out to get sand on the beach. Dredging was discussed.

Assistant Town Manager Ferguson said Professional Services includes funds for Ward and Smith, annual monitoring from ATM and attorney fees we may need for variances.

Mayor Pro Tem Smith asked about the \$225,000 for Public Restrooms. Assistant Town Manager Ferguson replied it is \$100,000 each for two more restrooms, one at 114 Ocean Boulevard East and another at Avenue E. \$25,000 is for restroom cleaning and maintenance. Inspections Director Evans provided information on the status for bathrooms and handicapped parking. Staff is looking at two permanent bathrooms, not trailers. Bathrooms and handicapped parking were discussed. Assistant Town Manager Ferguson said the Town has been invited to put in a final application for Block Q.

Town Manager Hewett provided information on Holden Beach Promotions.

Assistant Town Manager explained that the Access and Recreation line on page 30 includes coquina for parking lots, it is where we do our beach access repair and rebuilds from. There is \$60,000 as an estimate for the east end access and \$60,000 for other walkways. \$75,000 is for the ADA mats we need to order.

Town Manager Hewett said a soil analysis is being completed for Block Q. The \$300,000 is an estimate for the first phase of adding parking. The Block Q area was discussed.

Mayor Pro Tem Smith said he doesn't think the \$2.1 million for pier repair and project is necessary this year. He thinks the Town should hold off until we get a plan. He said once we get a plan, we can go after funds. Town Manager Hewett stated we have plans for construction based on the concept the Board approved. We have enough information to apply for permits. Inspections Director Evans added he has a full set of plans on all of the repairs, including the design of the repairs. He has everything he needs to get CAMA permits to go forward with the pier repair. The decking area is also going to be applied for with CAMA based off the plans and the ADA walkway and Hatteras ramp. He explained what staff is working on and that he needs direction. The Board discussed how to move forward with the pier repair. Costs, grants, timing and phasing were discussed. The \$500,000 from the grant we received today is not reflected in the budget. Town Manager Hewett explained the \$500,000 will go into fund balance. Town Manager Hewett explained the \$2.1 million is the projected amount Chip Hemingway provided. His understanding is that the Board approved the conceptual plan and to move forward with what we can make happen. We obtained the architect's estimate and Inspections Director Evans has a set of plans to get a CAMA permit for. He asked the Board to let him know if there is a different path or timeframe that they would like him to follow because we have been operating under the impression it was full speed ahead. We set this up in a manner that if the Board would like to move ahead full speed, this is what it is going to take. If the Board's perception is that it will not leave enough savings, the Board can tell staff what makes them feel comfortable. Assistant Town Manager Ferguson advised the Board to keep in mind that the line being discussed does include the Hatteras ramp and beach access. About \$66,000 is for that. The corresponding revenue is on page 27, where the state would pay us back \$50,239. Commissioner Murdock said he thinks this needs to be done in phases. He said in a couple of years, the debt service to the Town will drop drastically. He suggested getting the building up and running and then the pier. Mayor Pro Tem Smith would like cost estimates for phasing. He would like the cost to get the building up and running. Commissioner Dyer said the Board needs to consider public interest. People want to use the pier. She doesn't think the building is the priority.

Commissioner Murdock suggested having a workshop with Mr. Hemingway to look at it again. Bringing the structure into compliance with the new firm maps was discussed. Inspections Director Evans said he needs to know what the Board would like to do in order to obtain permits. He suggested isolating both sides of the structure, fixing the entrance and the pier. That could be the first phase. He said the Town has 18 months to do the Hatteras ramp and access. He recommended that we take a look at getting the pier repaired and getting those ADA compliance things in place. You could get estimates for the ground decking over to the side. Mayor Holden inquired when a decision would be made between revitalizing the old building versus elevating a new building. The quicker the decision is made, the more money will be saved. Moving forward was discussed.

Commissioner Murdock suggested for now having a \$500,000 transfer to have some money to work with, plus the \$500,000 we are getting to put it to the best possible use and the Board can revisit it later. The Board would like to meet with the architect to determine the best way to move forward. Town Manager Hewett said what he heard for now is to use the same design, \$1.1 million, \$500,000 from the General Fund and \$500,000 from the BPART Fund. Mayor Pro Tem Smith said \$500,000 of that is the grant money. Assistant Town Manager Ferguson reminded the Board that whatever number Mr.

Hemingway provides, we are adding \$66,000 for the Hatteras ramp and access. Inspections Director Evans said he will apply for the CAMA permit.

Town Manager Hewett advised the Board that there are three payments left for the debt service on Central Reach Project. We really have only two payments. The third payment will be satisfied by the escrow money the county is holding. The county has one year payment that is part of our bond agreement. He also pointed out that we had put \$60,000 for furniture in that line for the outside section.

Mayor Pro Tem Smith would like to take all recommendations that by consensus the Board agreed on and make a motion to approve those.

Town Clerk Finnell reviewed the proposed changes: up to 4% merit, 3.5% COLA, move the pay grade, to leave the 14 cents tax rate and \$1.1 million for the pier. Town Manager Hewett added, with Town Clerk Finnell in agreement that for the pier it was whatever those details of the cabbage would be, plus the CAMA \$67,000.

*Motion by Mayor Pro Tem Smith that we approve those changes to the budget; second by Commissioner Murdock; approved by unanimous vote.*

Commissioner Murdock asked if there are any hiccups on the ADA work. Inspections Director Evans replied he doesn't think there are any issues. At 801, the property owner across the road is asking about stormwater issues.

The next budget meeting is the public hearing on June 15<sup>th</sup> at 5:30 p.m. Staff will check with Mr. Hemingway to see if he could attend the meeting.

## **ADJOURNMENT**

*Motion to adjourn by Mayor Pro Tem Smith at 7:15 p.m.; second by Commissioner Arnold; approved by unanimous vote.*

---

J. Alan Holden, Mayor

ATTEST:

---

Heather Finnell, Town Clerk



## Holden Beach Police Department

110 Rothschild St  
Holden Beach, NC 28462  
[www.hbtownhall.com](http://www.hbtownhall.com)

Phone: 910-842-6707  
Fax: 910-846-6907  
[hbpd@hbtownhall.com](mailto:hbpd@hbtownhall.com)



Calls For Service (May '23)

Printed on June 13, 2023

Descriptions	Totals	
911 Hang Up (911HU)	2	2
911 Open Line (OL)	1	1
Alarm (SIG45 Signal 45)	8	8
Animal Carcass in the Roadway (10-86 x86)	1	1
Animal Control Call	12	12
Attempt to Locate (ATL)	17	17
Breathing Problems (COPD) [Charlie]	1	1
Breathing Problems (COPD) [Delta]	1	1
Brush Fire with Endangerment [Charlie]	1	1
Call By Phone (10-21Law x21L)	22	22
Call By Phone (10-21Law x21L); Investigate Narcotics Activity (Signal 49 SIG49 10-98 x98)	1	1
Careless & Reckless (C&R)	5	5
Careless & Reckless (C&R); Meet with Complainant (10-83 x83)	1	1
Code Enforcement	1	1
Commercial or Industrial Fire Alarm [Charlie]	1	1
Debris in Roadway	1	1
Disabled Motorist (10-87 x87)	8	8
Disturbance or Disorderly Subject	6	6
Domestic Disturbance (10-82 x82)	1	1
Drowning or Near Drowning [Delta, Water]	1	1

<b>Descriptions</b>	<b>Totals</b>	
Drunk Driver (10-55 x55)	3	3
Drunk Driver (10-55 x55); Attempt to Locate (ATL)	1	1
Entrapment [Bravo]; Assist Other Agency (EMS)	1	1
Falls [Bravo]	2	2
Fight in Progress (10-40 x40)	2	2
Hanging [Echo]	1	1
Hit and Run (Property Damage Only 10-54 x54)	1	1
Improperly Parked Vehicle (10-70 x70)	62	62
Improperly Parked Vehicle (10-70 x70); Attempt to Locate (ATL)	1	1
Investigation (Law)	1	1
Keys In Vehicle or Lockout	3	3
Lift Assist (No Injury) [Alpha]	1	1
Lost or Found Property	4	4
Medical Alarm [Bravo]	1	1
Medical Alarm [Bravo]; Alarm (SIG45 Signal 45)	1	1
Meet with Complainant (10-83 x83)	22	22
Meet with Subject or Officer (10-25 x25)	1	1
Missing or Abandoned Person	1	1
Missing or Abandoned Person; Assist Other Agency (EMS)	1	1
Missing or Abandoned Person; Assist Other Agency (Fire)	1	1
Noise Complaint	4	4
Open Door	3	3
Open Door; Special Check - Business - Residence (10-79 x79)	1	1

<b>Descriptions</b>	<b>Totals</b>	
Overdose or Poisoning (Intentional) [Charlie]	1	1
Prowler (10-76 x76)	1	1
Service Call [Alpha]	1	1
Single Residential Fire Alarm [Bravo]	4	4
Single Residential Structure Fire [Echo]	1	1
Special Check - Business - Residence (10-79 x79)	274	274
Special Check - Business - Residence (10-79 x79); Open Door	1	1
Special Operations Assignment (Signal 55 SIG55)	2	2
Stopping Vehicle (10-61 x61)	70	70
Storm - Roads (Flooding or Ice)	1	1
Stroke or TIA [Charlie]	1	1
Structure Fire (Burnt Food) [Delta]	1	1
Structure Fire (Contained Appliance) [Delta]	1	1
Suspicious Vehicle or Subject (10-60 x60)	9	9
Take Written Report (10-92 x92)	6	6
Traffic Accident (Property Damage Only 10-50PD x50PD)	2	2
Traumatic Injuries [Alpha]; Assist Other Agency (Fire)	1	1
Trespassers	2	2
Unconscious or Fainting [Charlie]	1	1
Unconscious or Fainting [Delta]	2	2
Water or Sewer Problems	8	8
Welfare Check	2	2
Welfare Check; 911 Cell Hang-Up or Open Line	1	1



**Descriptions**

**Totals**

Welfare Check; Assist Other Agency (EMS)

1 1

4 4

**Totals**

609 609



# Holden Beach Police Department

110 Rothschild St  
Holden Beach, NC 28462  
www.hbtowrhell.com  
Phone: 910-842-6707  
Fax: 910-846-6907  
hbp@d@hbtowrhell.com



HBPD Monthly Report (May '23)

Printed on June 13, 2023

Reported	Case Number	Address	Offenses	Disposition
05/02/23 14:09	HBPD23-00042	116 OCEAN BLVD E	90-95(A)(3) - POSSESS METHAMPHETAMINE; 18B-301(F) - POSS/CONSUME AFTER PROHIBITED; 20-309 - NO LIABILITY INSURANCE; 20-111(2) - EXPIRED REGISTRATION CARD/TAG; 20-37.6(E) - HANDICAPPED PARKING VIOLATION; 90-113.22 - POSS DRUG PARAPHERNALIA	Further Investigation
05/03/23 20:48	HBPD23-00043	1136 OCEAN BLVD W	14-72(A) - MISDEMEANOR LARCENY	Closed - Leads Exhausted
05/04/23 14:44	HBPD23-00044	1355 OCEAN BLVD W	14-127 - Damage to Property; FIRE - UNDER INVESTIGATION	Closed - Leads Exhausted
05/09/23 11:30	HBPD23-00045	200 BRUNSWICK AVE	14-113 - IDENTITY THEFT	Investigator Requested
05/25/23 09:34	HBPD23-00046	114 CRAB ST	STRUCTURE FIRE - INVESTIGATION	Closed - Unfounded

**Total Records: 5**



## Holden Beach Police Department

110 Rothschild St  
Holden Beach, NC 28462  
[www.hbtownhall.com](http://www.hbtownhall.com)

Phone: 910-842-6707  
Fax: 910-846-6907  
[hbpdp@hbtownhall.com](mailto:hbpdp@hbtownhall.com)



Ordinance Violations (May '23)

Printed on June 13, 2023

Date	Defendant	Citation/Warning	Ordinance
05/09/23	FLOWE, PEGGY	Warning	Parking - Right-of-Way Violation
05/09/23	GALEAS FLORES, MARVIN	Warning	Parking - Right-of-Way Violation
05/12/23	KATHLEEN, LAURA	Warning	Parking - Right-of-Way Violation
05/12/23		Warning	Parking - Right-of-Way Violation
05/12/23	CASHATT, ANDREA	Warning	Parking - Right-of-Way Violation
05/13/23	COCKERHAM, JOSHUA	Warning	Parking - Right-of-Way Violation
05/13/23	WOLFORD, ANGELA	Citation	Parking - Right-of-Way Violation
05/13/23	REGISTER-TYSON, JACOB	Warning	Parking - Right-of-Way Violation
05/13/23	MULLINS, JOSEPH	Citation	Parking - All Other No Parking Zones
05/13/23	WEBB, JEFFERY	Warning	Parking - Right-of-Way Violation
05/14/23	CORP, PV	Warning	Parking - Right-of-Way Violation
05/14/23	BURROUGHS, PAUL III	Warning	Parking - Roadway/Travel Lane
05/14/23	BUSS, DONNA	Warning	Parking - Right-of-Way Violation
05/15/23		Warning	Parking - All Other No Parking Zones
05/17/23	STADLER, WILLIAM	Warning	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
05/17/23	RICHARDSON, TAMMY	Warning	Parking - Right-of-Way Violation
05/18/23	APPLEBERRY, AUBREY	Warning	Parking - Roadway/Travel Lane
05/22/23	FLEMING, JOHN	Warning	Parking - Right-of-Way Violation
05/22/23	CAUDELL, SAMANTHA	Warning	Parking - Right-of-Way Violation

<b>Date</b>	<b>Defendant</b>	<b>Citation/Warning</b>	<b>Ordinance</b>
05/22/23	EBERWEIN, WILLIAM	Warning	Beach Strand - Leave Unattended Hole (12" or More)
05/22/23	MILLER, PATRICIA	Warning	Parking - Right-of-Way Violation
05/22/23	HOOPER, ASHLEY	Warning	Parking - Right-of-Way Violation
05/22/23	ALLS, TIMOTHY	Warning	Parking - Roadway/Travel Lane
05/22/23	LUDLUM, TERRY	Warning	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
05/22/23	COX, BONNIE	Warning	Parking - Right-of-Way Violation
05/22/23	COX, BONNIE	Warning	Animal Control - Leash Law Violation
05/22/23	Evans, Hunter	Warning	Parking - Right-of-Way Violation
05/23/23	WRIGHT, JULIA	Citation	Parking - Roadway/Travel Lane
05/23/23	WHELPLEY, KIMBERLY	Warning	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
05/23/23	CARPER, MICHAEL	Warning	Parking - Right-of-Way Violation
05/26/23	MONEYPENNY, STEVEN	Warning	Parking - Roadway/Travel Lane
05/26/23	SPRINGSTEED, TARYN	Warning	Parking - Roadway/Travel Lane
05/26/23	THOMPSON, GRACE	Warning	Parking - Right-of-Way Violation
05/27/23	MILLER, RAYMOND	Warning	Parking - Opposite Direction
05/27/23	WILLIAMS, RONALD II	Citation	Parking - Opposite Direction
05/27/23	ROBERTSON, CHRISTOPHER	Warning	Fire - Grill/Open Flame Device Within 10ft of Structure
05/28/23	FRANKLE, JOSEPH	Warning	Parking - Opposite Direction
05/28/23	GOUGH, DAVID	Warning	Parking - Right-of-Way Violation
05/28/23	WILLIAMS, TAIA	Warning	Parking - Within 40ft of Intersection/Cul-De-Sac

Date	Defendant	Citation/Warning	Ordinance
05/28/23	EVANS, BRITTANY	Warning	Parking - Right-of-Way Violation
05/29/23	BRIAN CHRISTOPHER ARNOLD,	Warning	Parking - Right-of-Way Violation
05/31/23	POPE, NORA	Citation	Parking - Public Area (2 a.m. to 5 a.m.)(Not-Applicable Jordon Blvd Area)
05/31/23	RAMOS, INGRID	Warning	Parking - Right-of-Way Violation

**Total Records: 43**

LSV = 0

Citation = 5  
warning = 38



## Holden Beach Police Department

110 Rothschild St  
Holden Beach, NC 28462  
[www.hbtownhall.com](http://www.hbtownhall.com)

Phone: 910-842-6707  
Fax: 910-846-6907  
[hbpd@hbtownhall.com](mailto:hbpd@hbtownhall.com)



State Citation (May '23)

Printed on June 13, 2023

Date	Defendant	Statutes/Charges
05/02/23	CREECH, ERICA STELLA	90-113.22 - POSS DRUG PARAPHERNALIA
05/02/23	KARL, WALLACE JOHN	90-113.22 - POSS DRUG PARAPHERNALIA
05/04/23	COLE, TAYLOR WOODS	20-28(A) - DWLR IMPAIRED REV; 20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT
05/11/23	PEREZ-GUTIERREZ, LUCAS EDGAR	20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT; 20-7(A) - DRIVE W/O LIC FOR VEH-NON COMM
05/13/23	LEE, BILLIE SHYANN	20-154(A) - IMPROPER BACKING
05/17/23	NORTON, TAYLOR MCCRAE	20-137.1(A1) - CHILD NOT IN REAR SEAT
05/23/23	BRYANT, ANTHONY MAURICE	20-111(2) - CANCL/REVOK/SUSP CERTIF/TAG; 20-28(A) - DWLR
05/23/23	OWENS, ASHLEY MARIE	20-140.2 - OVERLOADED/OVERCROWDED VEHICLE
05/26/23	CORTELL, WILSON KYLE	20-146(A) - DRIVE LEFT OF CENTER; 20-28(A1) - DWLR IMPAIRED REV
05/31/23	HAVENER, MICHAEL GILBERT	20-309 - NO LIABILITY INSURANCE; 20-111(1) - DRIVE/ALLOW MV NO REGISTRATION

**Total Records: 10**

LSV = 1

## CONSTRUCTION TYPE REPORT

TOWN OF HOLDEN BEACH

05/09/2023 TO 06/12/2023

FY 2022-2023

Constructi Type	Stat	Description	Date Applied	Permit class/ Number	Occupancy Group	Permit Fee(\$)
Btype1	10	New Construction/Gener	05/15/2023	BPM-019139	G1	80.00
		<b>ow Construction/General:</b>			<b>1</b>	<b>\$80.00</b>
Decks	10	Decks	05/09/2023	BPM-019127	G1	479.00
Decks	10	Decks	05/10/2023	BPM-019129	G1	697.20
Decks	10	Decks	05/30/2023	BPM-019181	G1	282.75
Decks	10	Decks	06/02/2023	BPM-019193	G1	123.00
		<b>Subtotal for Decks:</b>			<b>4</b>	<b>\$1,581.95</b>
Elect	10	Electrical	05/11/2023	EL-019135	G1	0.00
Elect	13	Electrical	05/18/2023	EL-019147	G1	75.00
Elect	13	Electrical	05/22/2023	EL-019150	G1	75.00
Elect	10	Electrical	05/25/2023	EL-019170	G1	75.00
Elect	10	Electrical	05/25/2023	EL-019171	G1	75.00
Elect	10	Electrical	05/30/2023	EL-019173	G1	75.00
Elect	10	Electrical	06/06/2023	EL-019200	G1	75.00
Elect	10	Electrical	06/07/2023	EL-019205	G1	75.00
Elect		Electrical			<b>52</b>	
		<b>Subtotal for Electrical:</b>			<b>60</b>	<b>\$525.00</b>
Mech	10	Mechanical	05/09/2023	MEC-019122	G1	75.00
Mech	13	Mechanical	05/09/2023	MEC-019123	G1	150.00
Mech	10	Mechanical	05/09/2023	MC-019124	G1	75.00
Mech	10	Mechanical	05/09/2023	MEC-019125	G1	75.00
Mech	13	Mechanical	05/09/2023	MEC-019126	G1	75.00
Mech	13	Mechanical	05/10/2023	MEC-019130	G1	75.00
Mech	13	Mechanical	05/11/2023	MEC-019133	G1	75.00
Mech	10	Mechanical	05/11/2023	MEC-019134	G1	75.00
Mech	10	Mechanical	05/12/2023	MEC-019136	G1	75.00
Mech	10	Mechanical	05/12/2023	MC-019137	G1	75.00
Mech	13	Mechanical	05/15/2023	MEC-019138	G1	75.00
Mech	10	Mechanical	05/15/2023	MEC-019140	G1	75.00
Mech	10	Mechanical	05/15/2023	MEC-019141	G1	150.00
Mech	10	Mechanical	05/17/2023	MC-019143	G1	225.00
Mech	10	Mechanical	05/17/2023	MEC-019144	G1	75.00
Mech	10	Mechanical	05/17/2023	MEC-019145	G1	125.00
Mech	10	Mechanical	05/18/2023	MC-019148	G1	75.00
Mech	10	Mechanical	05/22/2023	MEC-019149	G1	75.00
Mech	13	Mechanical	05/22/2023	MEC-019151	G1	150.00



Mech	10	Mechanical	05/22/2023	MEC-019152	G1	75.00
Mech	13	Mechanical	05/22/2023	MEC-019153	G1	75.00
Mech	13	Mechanical	05/22/2023	MEC-019154	G1	75.00
Mech	10	Mechanical	05/23/2023	MEC-019155	G1	75.00
Mech	10	Mechanical	05/24/2023	MEC-019160	G1	150.00
Mech	10	Mechanical	05/24/2023	MEC-019163	G1	75.00
Mech	10	Mechanical	05/24/2023	MEC-019164	G1	75.00
Mech	10	Mechanical	05/24/2023	MEC-019165	G1	75.00
Mech	10	Mechanical	05/25/2023	MEC-019167	G1	75.00
Mech	10	Mechanical	05/25/2023	MEC-019168	G1	75.00
Mech	10	Mechanical	05/25/2023	MEC-019169	G1	75.00
Mech	10	Mechanical	05/30/2023	MEC-019174	G1	75.00
Mech	10	Mechanical	05/30/2023	MEC-019175	G1	75.00
Mech	10	Mechanical	05/30/2023	MC-019176	G1	75.00
Mech	10	Mechanical	05/30/2023	MEC-019177	G1	75.00
Mech	10	Mechanical	05/30/2023	MEC-019179	G1	150.00
Mech	10	Mechanical	05/30/2023	MC-019180	G1	75.00
Mech	10	Mechanical	05/30/2023	MEC-019182	G1	150.00
Mech	10	Mechanical	05/30/2023	MEC-019183	G1	75.00
Mech	10	Mechanical	05/30/2023	MEC-019184	G1	75.00
Mech	10	Mechanical	05/30/2023	MEC-019185	G1	150.00
Mech	10	Mechanical	05/30/2023	MEC-019186	G1	75.00
Mech	10	Mechanical	05/31/2023	MEC-019188	G1	150.00
Mech	10	Mechanical	06/01/2023	MEC-019190	G1	75.00
Mech	10	Mechanical	06/05/2023	MEC-019194	G1	75.00
Mech	10	Mechanical	06/06/2023	MEC-019198	G1	150.00
Mech	10	Mechanical	06/06/2023	MEC-019199	G1	75.00
Mech	10	Mechanical	06/07/2023	MEC-019201	G1	75.00
Mech	10	Mechanical	06/07/2023	MEC-019202	G1	75.00
Mech	10	Mechanical	06/07/2023	MEC-019203	G1	75.00
Mech	10	Mechanical	06/07/2023	MEC-019204	G1	75.00
Mech	10	Mechanical	06/09/2023	MEC-019207	G1	75.00
Mech	10	Mechanical	06/12/2023	MEC-019208	G1	75.00
<b>Subtotal for Mechanical:</b>					<b>52</b>	<b>\$4,775.00</b>
Pools	10	Swimming Pools	05/09/2023	SP-019128	G1	847.49
Pools	10	Swimming Pools	06/02/2023	SP-019192	G1	453.00
Pools	10	Swimming Pools	06/06/2023	SP-019195	G1	651.00
<b>Subtotal for Swimming Pools:</b>					<b>3</b>	<b>\$1,951.49</b>
Remod	10	Renovation/Repair	05/17/2023	BPCL-019146	G1	186.00
Remod	10	Renovation/Repair	05/23/2023	RDR-019156	G1	198.15
Remod	10	Renovation/Repair	05/23/2023	BP-019157	G1	1,825.00

Remod	10	Renovation/Repair	05/23/2023	BPM-019158	G1	2,454.60
Remod	10	Renovation/Repair	05/23/2023	BPCL-019159	G1	225.00
Remod	10	Renovation/Repair	05/24/2023	Zoning-019161	G1	50.00
Remod	10	Renovation/Repair	05/24/2023	BPM-019162	G1	267.00
Remod	10	Renovation/Repair	05/25/2023	BPM-019166	G1	475.00
Remod	10	Renovation/Repair	05/31/2023	BP-019189	G1	700.00
Remod	10	Renovation/Repair	06/02/2023	BPM-019191	G1	80.00
<b>al for Renovation/Repair:</b>					<b>10</b>	<b>\$6,460.75</b>
SFC	10	Single Family Constructi	05/11/2023	BP-019132	G1	13,352.35
SFC	10	Single Family Constructi	05/30/2023	BP-019178	G1	7,631.47
SFC	10	Single Family Constructi	05/31/2023	BP-019187	G1	8,036.67
<b>SFC:</b>					<b>3</b>	<b>\$29,020.49</b>
Zoning	13	ZONING	05/16/2023	Zoning-019142	G1	50.00
Zoning	13	ZONING	05/26/2023	Zoning-019172	G1	50.00
Zoning	10	ZONING	06/06/2023	Zoning-019196	G1	50.00
Zoning	13	ZONING	06/09/2023	Zoning-019206	G1	50.00
<b>Subtotal for ZONING:</b>					<b>4</b>	<b>\$200.00</b>
<b>GRAND TOTAL:</b>					<b>85</b>	<b>\$44,594.68</b>

## **INSPECTIONS DEPT. FROM 05/09-6/12/23**

**ACTIVE NEW HOME PERMITS = 34**

**OTHER ACTIVE PERMITS= 352**

**PERMITS ISSUED OVER \$30,000 = 25 (AMOUNT INCLUDED IN ACTIVE TOTAL)**

**SUBSTANTIAL IMPROVEMENTS OVER \$100,000= 5**

**PERMITS ISSUED WAITING PICK UP = 14**

**TOTAL PERMITS = 400**

**PERMITS IN REVIEW= 7**

**PERMITS SUBMITTED INCOMPLETE = 11**

**ZONING PERMITS ISSUED = 5**

**CAMA PERMITS ISSUED= 5**

**PERMITS SERVICED FOR INSPECTIONS (FROM 5/09-6/12)= 131**

**TOTAL INSPECTIONS MADE= 476**

**Ordinance 23-11**  
**Town of Holden Beach Fiscal Year 2023/2024 Budget Ordinance**

An Ordinance to appropriate revenues and authorize expenses for the Fiscal Year beginning 1 July 2023 and ending 30 June 2024. BE IT ORDAINED by the Board of Commissioners of the Town of Holden Beach North Carolina that revenues and expenses for the Fiscal Year 2023/2024 are authorized as set out below:

**Part I: General Fund**

**REVENUES**

An Ad Valorem Tax Rate of fourteen cents (\$.14) per one hundred dollars (\$100) at full valuation is levied for Fiscal Year 2023/2024. IAW General Statute 159- 11(e) the revenue neutral property tax rate for the budget is 12.02 cents.

CREDIT CARD SITE FEE GENERAL	3750
AD VAL TAXES - CURRENT	3300074
AD VAL TAXES - PRIOR	36000
VEHICLE TAXES	28000
PNLTY & INT - AD VAL TAX	15000
VEHICLE STICKERS	5,000
INTRST ON SAV & INVEST	20,000
TAX PMTS TO BE REFUNDED	100
MISCELLANEOUS	20,750
SIDEWALK DEPOSIT	500
HOUSE MOVING SECURITY DEP	2,000
BRIDGE FEE	200
PLUMBING SCREEN SALES	300
BLUE CAN HOME RECYCLING	63,225
DONATIONS	500

UTILITIES FRANCHISE TAX	228,454
SALES ON TELECOMM-UTIL FR	4,000
SALES TAX ON VIDEO PROGRAM	37,000
BEER &/OR WINE TAX	2,600
POWELL BILL	45,000
LOCAL SALES & USE TAX	390,000
CAMA CONTRACT	2,800
COURT COSTS	200
PARKING VIOLATIONS	6,000
ORDINANCE VIOLATIONS	1,200
Mosquito Contract	1,025
BUILDING PERMITS	231,041
CAMA PERMITS	5,000
ZONING FEES	10,500
ELECTRICAL INSPECTION	31,500
MECHANICAL INSPECTION	27,500
PLUMBING INSPECTIONS	16,500
ADMINISTRATIVE FEE-INSP	805
HOMEOWNERS RECOVERY FUND	1,500
REINSPECTION FEE	1,000
SALES TAX REFUND	7,500
DEMOLISH PERMIT	2,000

SALE OF FIXED ASSETS	5,000
Transfers from SRF Canal Dredging	84,273
FUND BALANCE APPROPRIATED	431,940
Direct Federal Stormwater Corp	100,000
<u>Total for Revenue</u>	<u>5,169,737</u>

## EXPENSES

### Governing Body

SALARIES - MAYOR AND COMMISSIONERS	7800
PROFESSIONAL SERVICES	113000
GOVERNING BODY - FICA	599
COMMUNICATIONS	7644
PUBLIC RELATIONS	1500
COMMUNITY EVENTS	1500
TRAVEL	2000
AB-TRAVEL & TRAINING	1250
HURRICANE PREPARATION	2100
DECORATIONS	500
ADVERTISING	1500
AB-ADVERTISING MEETINGS	500
HOLDEN BEACH FLAG	500
AB-SUPPLIES & MATERIALS	4100

OPERATIONAL CONTINGENCIES	23853
NEW TOWN HALL DEBT SERVICE	200000
New Town Hall Ops, Maint and Repair	94904
CONTRIBUTIONS	11250
TRANSFER TO BPART FUND	783083
<b>Total</b>	<b>1257583</b>

**Administration Expenses**

SALARIES	432,383
SALARIES - OVERTIME	4,984
FICA	33,459
GROUP INSURANCE	89,255
RETIREMENT	44,393
401K EMPLOYERS MATCH	19,513
COMMUNICATIONS	51,045
PRINTING	6,000
SOFTWARE	40,000
TRAVEL & TRAINING	8,000
M & R - EQUIPMENT	3,500
ADVERTISING	1,000
DEPT SUPPLIES & MATERIALS	8,000
UNIFORMS	1,000

REWARDS AND WELLNESS PRGR	2,000
SAFETY PROGRAMS ALL DEPTS	1,500
CONTRACTED SERVICES	42,655
DUES & SUBSCRIPTIONS	4,000
INSURANCE & BONDS	90,000
EQUIPMENT	20,000
DEBT INTEREST	30,174
<b>Total</b>	<b>932,861</b>

**Police Expenses**

SALARIES	637531
SALARIES - OVERTIME	82658
FICA	56115
GROUP INSURANCE	178178
RETIREMENT	91405
PD EMPLOYER'S 401K CONTRIBUTION	36009
COMMUNICATIONS	41500
TRAVEL & TRAINING	8000
COMMUNITY WATCH	500
M & R - EQUIPMENT	4000
M & R - VEHICLES	7150
GAS, OIL & TIRES	40000



DEPT SUPPLIES & MATERIALS	5000
UNIFORMS	10000
POLICE INOCULATIONS	2500
EQUIPMENT	20000
<b>Total</b>	<b>1220546</b>

**Planning and Inspections Expenses**

SALARIES	255,295
SALARIES OVERTIME	3,500
FICA	19,798
GROUP INSURANCE	64,792
RETIREMENT	26,268
401K EMPLOYERS MATCH	12,215
COMMUNICATIONS	16,000
PRINTING	1,800
TRAVEL & TRAINING	12,000
M & R - VEHICLES	5,500
ADVERTISING	2,000
GAS, OIL & TIRES	6,000
DEPT SUPPLIES & MATERIALS	5,000
BUILDING INSP - UNIFORMS	2,500
CONTRACTED SERVICES	35,000

DUES & SUBSCRIPTIONS	2,000
HOMEOWNERS' RECOVERY FUND	1,300
EQUIPMENT PURCHASE	10,000
CAPITAL EQUIPMENT PURCHASE	45,000
<b>Total</b>	<b>525,968</b>

**Public Works, Buildings, Grounds and Streets Expenses**

SALARIES	73,048
SALARIES OVERTIME	3,500
PROFESSIONAL SERVICES	20,000
FICA	5,856
GROUP INSURANCE	16,198
RETIREMENT	7,770
401K EMPLOYERS MATCH	3,548
UTILITY - STREET LIGHTS	54,000
BUILDINGS UTILITY PAYMENT	1,250
TRAVEL	500
BLDINGS&GROUNDS MAINT/SUP	42,582
M & R EQUIPMENT	12,000
M & R VEHICLES	8,000
MAINT & REP STREETS	28,000

MAINT & REPAIR BULKHEADS	35,000
STREET DRAINAGE PROJECTS	332,300
STREET SIGN REPLACEMENT	3,000
ADVERTISING	150
GAS, OIL & TIRES	15,000
DEPT SUPPLIES & MATERIALS	5,500
UNIFORMS	1,750
STREET PAVING PROJECTS	312,066
CAPITAL OUTLAY VEH&EQUIP	23,000
SIDEWALK MAINTENANCE	6,000
<hr/>	
Total	<u>1,010,018</u>

**Sanitation Expenses**

SALARIES FULL TIME	53,742
SALARIES OVERTIME	5,600
FICA	4,540
GROUP INSURANCE	16,198
RETIREMENT	6,023

401K EMPLOYERS MATCH	2,982
TRAVEL & TRAINING	400
MAINT & REPAIRS EQUIPMENT	300
DEPT SUPPLIES & MATERIALS	23,000
SANITATION UNIFORMS	1,500
CONTRACTED SERVICES	49,000
BLUE CAN HOME RECYCLING	58,976
SOLID WASTE TIPPING FEES	500
<hr/> <b>Total</b> <hr/>	<hr/> <b>222,761</b> <hr/>

## **PART II. WATER & SEWER FUND**

### **Revenues**

A sewer capital fee of \$458.21 per developable property within the corporate limits of the Town of Holden Beach is authorized for the payment of debt service to fulfill the Town's sewer capital obligations. Said fee is to be billed concurrently with ad valorem property taxes and collected in accordance with applicable North Carolina General Statutes.

CREDIT CARD SITE FEE WATER	1,500
LOAN PROCEEDS	1,000,000
INTEREST ON INVESTMENTS	7,212
SHARE FUND INTEREST	3,000
RENTS & CONCESSIONS	118,000
ADMINISTRATIVE FEES WATER	10,000
MISCELLANEOUS REV SEWER FUND	1,000
CAPITAL CHARGES CTY-SEWER	1,112,477
INTEREST ON CAPITAL CHRGS	15,000
SEWER CAPACITY CHARGE	130,000
SALES TAX REFUND WATER	35,000
WATER CAPACITY CHARGE	50,000
WATER USE CHARGES	1,583,045
SPECIAL CHARGES FOR UTIL	1,500
Irrigation Meter Inspection Fees	23,000
SEWER USE CHARGES	1,087,130
AVAILABILITY FEE SEWER	500

TAP & CONNECTION FEES	75,000
TAP & CONNECT FEES-SEWER	500
RECONNECTION FEES	500
PNLTY & INTRST - BILLINGS	15,000
EPA STAG	2,690,000
Fund Balance Appropriated	48,318
<b>Total for Revenue</b>	<b>8,007,682</b>

**Water & Sewer Administration Expenses**

SALARIES	43,043
SALARIES-OVERTIME	672
FICA	3,344
GROUP INSURANCE	16,198
RETIREMENT	4,437
401K EMPLOYERS MATCH	500
COMMUNICATIONS	67,363
PRINTING	4,000
TRAVEL & TRAINING	8,000
M & R - EQUIPMENT	5,000
DEPT SUPPLIES & MATERIALS	3,800
CONTRACTED SERVICES	13,500
DUES & SUBSCRIPTIONS	6,400
<b>TOTAL</b>	<b>176,257</b>

**Water & Sewer Operation Expenses**

SALARIES	240,910
SALARIES-OVERTIME	11,610
PROFESSIONAL SERVICES	42,500
Professional Services Irrigation Inspect	17,600
FICA	19,318
GROUP INSURANCE	68,842
RETIREMENT	25,631
401K EMPLOYERS MATCH	5,377
COMMUNICATIONS	4,045
UTILITIES	5,000
UTILITIES-PUMPING STATION	75,000
TRAVEL	2,500
M & R WATER TANK	22,400
M & R EQUIPMENT	10,000
OPERATION & MAINT VAC SYS	35,000
M & R VEHICLES	10,000
M & R WATER SYSTEM	146,750
CTY CAPITAL COSTS SEWER	1,006,571
GAS, OIL & TIRES	16,000
DEPT SUPPLIES & MATERIALS	5,500

O&M VACUUM STATIONS	150,000
METERS (NEW CONSTRUCTION)	75,000
UNIFORMS	4,800
CONTRACTED SERVICES	55,000
PURCHASES FOR RESALE	850,500
COUNTY O&M CHARGE SEWER	255,911
EQUIPMENT PURCHASE -WATER	17,500
CAPITAL OUTLAY-VALVE PITS	65,000
CAP OUTLAY MAJ EQUIP SEWR	3,812,374
WATER CAP OUTLAY-VEHICLES	110,855
DEBT INTEREST	161,176
CONTRIBUTION TO CRF WATER	50,000
DEBT SERVICE SEWER	171,279
CONTRIBUTION TO CRF SEWER	130,000
EOC Ops, Maint and Repair	62,500
NEW EOC DEBT SERVICE	88,976
Ops TOTAL	<u>7,831,424</u>
<hr/>	
<u>Total expenditure</u>	<u>8,007,682</u>



**PART III. BEACH, PARKS, ACCESS, RECREATION, TOURISM (BPART) FUND****REVENUES**

CREDIT CARD SITE FEE BPART	100
ACCOM TAX	4,000,000
BRUNSWICK CO REFUND CRP	27,000
ACCOMMODATIONS TAX PENLTY	500
INTEREST ON INVESTMENTS	46,019
BPART CAP RES INTEREST	10
441 OBW RENTS	10,000
MISCELLANEOUS BPART	12,000
RECREATION PROGRAMS	10,000
CAMA GRANTS - PIER	50,239
SALES TAX REFUND	2,000
PARKING REVENUE	450,000
OFF STREET PARKING	43,000
TRNSFR FROM GENERAL FUND	783,083
TRANSFER FROM BEACH INLET CRF	346,920
FUND BALANCE APPROPRIATED	493,273
<b>Total for Revenue</b>	<b>6,274,144</b>

**EXPENSES**

TRANSFER COUNTY ACCOM TAX	656,667
DEBT SERVICE CENTRAL REACH	1,200,000
SALARIES - RECREATION	95,532
FICA - RECREATION	7,308
Group Insurance	16,198
RETIREMENT REC	9,697
401K EMPLOYERS CONTRIBUTION	2,283
INTERNSHIP	6,240
PROFESSIONAL SERVICES	154,800
PROFESSIONAL SRV-MAINLAND	3,000
PROFESSIONAL SERVICES- BEACH	15,000
Recreation Programs	13,000
Beautification Club	14,700
Jordan Blvd Ops, Mx and Repair	45,000
Park and Rec Utilities	1,500
Dog Park	500
COMMUNICATIONS	7,500
Gas Oil and Tires	54,000
Starfish Fire Substation Ops, Mx, Rpr	8,000
TRAVEL & TRAINING	21,475
PUBLIC REST ROOMS	225,000

BEACH EQUIPMENT MAINTENAN	1,000
BEACH VEGETATION	50,000
SHORELINE MONITORING	30,000
DEBRIS REMOVAL	105,000
FESTIVAL & SECURITY	3,000
CONCERTS	38,500
HOLDEN BEACH PROMOTION	32,000
CHAMBER OF COMMERCE	3,000
Contributions BPART (Donations)	3,000
ACCESS & RECREATION	217,000
WASTE IND 2ND PICK-UP	130,810
SAND FENCE PROJECT	50,000
SAILFISH PARK	17,000
POCKET PARK 628OBW	1,000
HALSTEAD PARK	500
Rothschild Davis Park	40,000
USACE CSDR STUDY	50,000
DEBT SERVICE BLOCK Q	333,334
BLOCK Q PROJECTS	300,000
BLOCK Q PROFESSIONAL SERVICES	35,000
PIER RENO & REPAIR	1,130,000

441 PROFESSIONAL SERVICES	118,950
441 UTILITIES & INSURANCE	34,000
DEBT SERVICE 441 OBW	191,072
Lockwood Folly Dredging	346,920
DEBT INTEREST	200,863
SALARIES BEACH PROJECT	75,045
OVERTIME - BEACH PROJECT	4,269
FICA BEACH PROJECT	6,068
RETIREMENT BEACH PROJECT	8,050
401K EMPLOYERS BEACH PRJT	3,839
Group Insurance Beach Project	32,396
CONTRACT SERVICES SANITATION	85,000
BEACH RANGER SALARIES	20,000
BEACH RANGER SUPPLIES/ EQPMT/MX	16,128
BEACH RANGER GAS, OIL, TIRES	2,500
FICA	1,500
<hr/> <b>Total</b> <hr/>	<hr/> <b>6,274,144</b> <hr/>

**PARTI IV. CANAL DREDGING FUND**

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$400 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Holden Beach Harbor is hereby established for the Fiscal Year beginning 1 July 2023 and ending 30 June 2024.

**HOLDEN BEACH HARBOR REVENUES**

SRF HBH ASSESSMENTS	139,421
BALANCE FORWARD HBH	1,163,000
<hr/>	
<b>Total</b>	<b>1,302,421</b>
<hr/>	

**HOLDEN BEACH HARBOR EXPENSES**

SRF Administration - HBH	13,024
SRF Legal Fees - HBH	13,024
SRF Construction - HBH	976,816
SRF Surveying - HBH	65,121
SRF Permitting CAMA - HBH	32,561
SRF Permitting ACE & Other Agencies	32,561
SRF Designs - HBH	39,073
SRF Construct Docs, Plans, Specs - HBH	65,121
SRF Construct Management, Insp, Close - HBH	32,561
SRF Transfer to General Fund- HBH	32,561
<hr/>	
<b>Total</b>	<b>1,302,421</b>
<hr/>	

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$400 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Heritage Harbor is hereby established for the Fiscal Year beginning 1 July 2023 and ending 30 June 2024.

### HERITAGE HARBOR REVENUES

SRF HH ASSESSMENTS	136,656
BALANCE FORWARD HH	672,097
<b>Total</b>	<b>808,754</b>

### HERITAGE HARBOR EXPENSES

SRF Administration - HH	8,088
SRF Legal Fees - HH	8,088
SRF Construction - HH	606,565
SRF Surveying - HH	40,438
SRF Permitting ACE & Other Agencies HH	20,219
SRF Permitting CAMA - HH	20,219
SRF Designs - HH	24,263
SRF Contract Docs, Plans, Specs - HH	40,438
SRF Construct Management, Insp, Closet - HH	20,219
SRF Transfer to General Fund- HH	20,219
<b>Total</b>	<b>808,754</b>

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$390 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Harbor Acres is hereby established for the Fiscal Year beginning 1 July 2023 and ending 30 June 2024.

#### HARBOR ACRES REVENUES

SRF HA ASSESSMENTS	114,087
BALANCE FORWARD	1,145,650
<hr/>	
<b>Total</b>	<b>1,259,737</b>
<hr/>	

#### HARBOR ACRES EXPENSES

SRF Administration - HA	12,597
SRF Legal Fees - HA	12,597
SRF Construction - HA	944,803
SRF Surveying - HA	62,987
SRF Permitting CAMA - HA	31,493
SRF Permitting ACE & Other Agencies - HA	31,493
SRF Designs - HA	37,792
SRF Contract Docs, Plans, Specs - HA	62,987
SRF Construct Management, Insp, Close - HA	31,493
SRF Transfer to General Fund- HA	31,493
<hr/>	
<b>Total</b>	<b>1,259,737</b>
<hr/>	

**PART V. FEMA CAPITAL PROJECTS FUND****REVENUE**

FEMA FLORENCE PW 674(0) CAT G	15,861,220
FEMA FLORENCE PW 2547(0) CAT Z	798,855
FEMA MICHAEL PW 11(0) CAT G	8,547,506
FEMA MICHAEL PW 158(0) CAT Z	427,376
FEMA DORIAN PW 00221(0) CAT G	15,496,802
FEMA DORIAN PW 494 CAT Z	775,835
FEMA ISAIAS PW 50 CAT G	3,838,038
FEMA ISAIAS CAT Z	198,387
Loan Proceeds	27,700,000
<b>TOTAL REVENUE</b>	<b>73,644,019</b>

**EXPENDITURE**

Debt service	27,700,000
FEMA FLORENCE PW 374(0) CAT G	15,861,220
FEMA FLORENCE PW 2547(0) CAT Z	798,855
FEMA MICHAEL PW 11(0) CAT G	8,547,506
FEMA MICHAEL PW 158(0) CAT Z	427,376
FEMA DORIAN PW 00221(0) CAT G	15,496,802
FEMA DORIAN PW 494 CAT Z	775,835
FEMA ISAIAS PW 50 CAT G	3,838,038
FEMA ISAIAS CAT Z	198,387
<b>TOTAL EXPENDITURE</b>	<b>73,644,019</b>



**PART VI. CAPITAL RESERVE FUNDS****A. WATER CAPITAL RESERVE FUND****REVENUES**

TRANSFER FROM CRF WATER	50000
CRF WATER INTEREST	162571
TOTAL FOR FUND	212571

**EXPENSES**

CAP RES MISCELLANEOUS EXP	212571
TOTAL FOR FUND	212571

**B. SEWER CAPITAL RESERVE FUND****REVENUES**

TRANSFER FROM CRF SEWER	130000
CRF SEWER INTEREST	228063
TOTAL FOR FUND	358063

**EXPENSES**

CAP RES MISCELLANEOUS EXP	358063
TOTAL FOR FUND	358063

**C. BEACH AND INLET MANAGEMENT CAPITAL RESERVE FUND**

**REVENUES**

CRF BEACH INTEREST	1375110
TOTAL FOR FUND	1375110

**EXPENSES**

CAP RES MISCELLANEOUS EXP	1028190
Transfer to B-Part	346920
TOTAL FOR FUND	1375110

**PART VII. TAX RATE**

An Ad Valorem Tax Rate of twenty cents (\$.14) per one hundred dollars (\$100) at full valuation is levied for Fiscal Year 2023/2024.

IAW General Statute 159- 11(e) the revenue neutral property tax rate for the budget is 12.02 cents.

**PART VIII. BUDGET ADMINISTRATION**

This Budget Ordinance shall be the financial plan for the Holden Beach Municipal Government during the fiscal year beginning 1 July 2023 and ending 30 June 2024. The Board of Commissioners shall approve all reallocations of budgeted funds between Funds and may amend the Budget Ordinance at any time so long as the Budget Ordinance, as amended, satisfies the requirements of North Carolina General Statutes 159-8 and 159-13. The Budget Officer shall administer and shall insure operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. In accordance with North Carolina General Statute 159-15 and 26, the Budget Officer may reallocate budgeted funds within a Fund without limitation and shall establish/maintain an accounting system designed to show in detail the Town’s assets, liabilities, equities, revenues and expenditures. The Town of Holden Beach five year Capital Improvement Plan is hereby incorporated and approved as presented at Atch 1.

**Effective Date and Approval.**

This Ordinance is effective 1 July 2023 as adopted this \_\_\_\_day of June, 2023.

---

J. Alan Holden, Mayor

ATTEST:

---

Heather Finnell, Town Clerk

1 Atch: Town of Holden Beach Five Year Capital Improvement Plan

CIP REVENUES									
	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total Revenues	% of CIP Revenues		
General Fund - Operating Revenues	356,685	143,418	242,719	250,676	0	993,498	5.11%		
Direct Appropriations Fed/State	100,000	1,500,000	300,000	200,000		2,100,000	10.79%		
Stormwater FB Appropriation	200,000								
<b>General Fund Total</b>	<b>456,685</b>	<b>1,643,418</b>	<b>542,719</b>	<b>450,676</b>	<b>0</b>	<b>3,093,498</b>	<b>15.90%</b>		
Water Sewer Fund - Operating Revenues	494,682	96,500	136,000	99,500	139,000	965,682	4.96%		
Water and Sewer LEASE DEBT PROCEEDS vac	64,773	64,773				129,546	0.67%		
WS Fund Balance	48,318					48,318	0.25%		
Water Sewer Debt Proceeds	1,000,000					1,000,000	5.14%		
EPA STAG	2,690,000					2,690,000	13.83%		
USDA Grant/Loan Proceeds		1,750,000				1,750,000	8.99%		
<b>Water Sewer Fund - Revenues total</b>	<b>4,297,773</b>	<b>1,911,273</b>	<b>136,000</b>	<b>99,500</b>	<b>139,000</b>	<b>6,583,546</b>	<b>33.84%</b>		
<b>Beach Parks Access Rec Tourism</b>									
CAMA grant	50,000	500,000				550,000.00	2.8%		
BPART fund balance appropriation/installment financing	500,000	500,000				1,000,000	5.14%		
Transfer from General Fund	783,083	500,000				1,283,083	6.59%		
BPART Operating revenues	762,867	1,060,000	130,000	55,000	255,000	2,262,867	11.63%		
PARTF Grant		500,000				500,000	2.57%		
Transfer from Beach&Inlet Management fund	346,920	83,096	383,096			813,112	4.18%		
<b>BPART TOTAL</b>	<b>2,442,870</b>	<b>3,143,096</b>	<b>513,096</b>	<b>55,000</b>	<b>255,000</b>	<b>6,409,062</b>	<b>32.94%</b>		
<b>Canal Dredging Special Revenue Fund</b>									
Holden Beach Harbor	1,302,421					1,302,421	38.64%		
Harbor Acres	1,259,737					1,259,737	37.37%		
Heritage Harbor	808,754					808,754	23.99%		
<b>Canal Dredging TOTAL</b>	<b>3,370,911</b>					<b>3,370,911</b>	<b>17.32%</b>		
<b>TOTAL</b>	<b>10,568,239</b>	<b>6,697,787</b>	<b>1,491,815</b>	<b>605,176</b>	<b>394,000</b>	<b>19,457,017</b>	<b>100%</b>		

CIP EXPENSES									
	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total Expenses	% of CIP Expenses		
General Fund									
Streets Resurface									
High Point	111,685					111,685	0.57%		
Heron, Lois, Lumberton		105,418				105,418	0.54%		
Swordfish, Charlotte			102,719			102,719	0.53%		
Burlington, Heron Land Wynd				127,676		127,676	0.66%		



Stormwater Programs	300,000	1,500,000	300,000	200,000	2,300,000	11.82%
Inspection Vehicle	45,000		55,000		100,000	0.51%
Police Vehicle	0		85,000	85,000	170,000	0.87%
Sanitation Dump Truck					0	0.00%
Streets/Sanitation truck		38,000		38,000	76,000	0.39%
<b>General Fund Total</b>	<b>456,685</b>	<b>1,643,418</b>	<b>542,719</b>	<b>450,676</b>	<b>3,093,498</b>	<b>15.90%</b>

	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Total Expenses	% of CIP Expenses
<b>Water and Sewer</b>							
Lift Station 2 (Greensboro) Hazard Mitigation	4,000,000					4,000,000	20.56%
Water Tower Two Truck	38,000	1,750,000				1,750,000	8.99%
Vac Truck lease	64,773	64,773	38,000		38,000	114,000	0.59%
<b>FIRE HYDRANT REPLACEMENT</b>							
796 OBW	20,000	20,000	20,000	20,000	20,000	129,546	0.67%
Lift Station Genset replacement Program	100,000					100,000	0.51%
Lift Station Genset replacement Program	75,000	76,500	78,000	79,500	81,000	390,000	2.00%
<b>Water and Sewer Fund Total</b>	<b>4,297,773</b>	<b>1,911,273</b>	<b>136,000</b>	<b>99,500</b>	<b>139,000</b>	<b>6,583,546</b>	<b>33.84%</b>

<b>Beach Parks Access Rec Tourism</b>							
Playground Equip./ Parks&rec facilities		205,000	75,000		200,000	480,000	2.47%
Part sailfish		500,000				500,000	2.57%
Walkways	217,000	55,000	55,000	55,000	55,000	437,000	2.25%
USACE Study (CSRM)	50,000					50,000	0.26%
Public restroom	200,000	500,000				700,000	3.60%
Sand Search	30,000					30,000	0.15%
Block Q Development (Trailer ph1; restroom ph2)	300,000	500,000				800,000	4.11%
Pavilion		300,000				300,000	1.54%
BPART vehicle	50,000					50,000	0.26%
441 Acquisition and Improvements	1,248,950	1,000,000				2,248,950	11.56%
Lockwood Folly (Maintenance&Crossing)	346,920	83,096	383,096			813,112	4.18%
<b>BPART Total</b>	<b>2,442,870</b>	<b>3,143,096</b>	<b>513,096</b>	<b>55,000</b>	<b>255,000</b>	<b>6,409,062</b>	<b>32.94%</b>

<b>Canal Dredging Special Revenue</b>							
Holmen Beach Harbor	1,302,421					1,302,421	6.69%
Harbor Acres	1,259,737					1,259,737	6.47%
Heritage Harbor	808,754					808,754	4.16%
<b>Canal Dredging Special Revenue Total</b>	<b>3,370,911</b>					<b>3,370,911</b>	<b>17.32%</b>
<b>TOTAL - ALL FUNDS</b>	<b>10,568,239</b>	<b>6,697,787</b>	<b>1,191,815</b>	<b>605,176</b>	<b>394,000</b>	<b>19,457,017</b>	<b>100%</b>



Tuesday, June 13, 2023

Memo: The Establishment of a Navigable Channel within the Towns Canal system as established within the Towns Ordinances:

To: Commissioners, Mayor, Town Manager

From: Planning and Inspections Department

Action: The Board will need to set a public hearing and consider a Consistency statement from the Planning Board.

In an effort to keep clear the centerline of the navigable canals, and establish uniformity for use by those using the public Trust waters Staff proposes the addition of this language to, 157.025

§ 157.025 BULKHEADS ON CANAL LOTS.

(A) No structure shall be erected on a canal lot prior to bulkheading; bulkheading to be on a line established by the Corps of Engineers and CAMA staff. Any lot on a canal with depth of less than 75 feet between the established bulkhead line and the front property line shall be unbuildable. Canal lots which have a minimum depth of 75 feet may be developed. This depth shall be the average depth of the lot measured from front to back at ten-foot intervals across the width of the lot. This provision does not affect the yard requirements.

(B) No erosion shall be permitted because of poorly constructed or worn bulkheads. Repairs will be based on the ability of the bulkhead to prevent erosion of soil and sedimentation, not on the age of, or original materials used in the bulkhead. Any bulkhead allowing soil or sediment to travel under, over, around, or through it will be in violation and will require repair. As enforcement official for this chapter, the Building Inspector will require corrective action within 90 days of the first notice to the owner. If the repair cost exceeds 50% of the cost of a new bulkhead the owner will be required to replace the bulkhead with a new structure meeting the current building code.

(C) Bulkhead repair standards. A bulkhead will need repairing under any one or more of the following conditions:

- (1) Where the structure deteriorates enough to allow sediment to filter through into a canal.
- (2) When any sediment goes under the bulkhead, as indicated by sinkholes behind bulkhead.
- (3) When the top of bulkhead leans waterward due to failing dead man anchors.

(D) Bulkheads on canal lots. Bulkheads are required on all canal lots. Every property located on Holden Beach must be brought into compliance with this requirement by February 10, 2012. For purposes of this section "all canal lots" is construed to mean the entrance, feeder and finger canals of the Harbor Acres, Heritage Harbor and Holden Beach Harbor subdivisions. Specifically excluded are lots bordering the Atlantic Intracoastal Waterway, except where they may abut the entrance, feeder, r and finger canals within the aforementioned subdivisions.

(E) In addition to the penalties and remedies allowed in § 157.999(A)(1) of this chapter, violators of this section will be subject to a civil fine as provided in § 157.999(A)(3) for each day the violation continues.

(F) A 20-foot navigational channel (ten feet on either side the center) shall be established within the natural concrete canals and a 12- foot clear navigable channel (six feet on either side of the center) shall be established within the Ts of the canal.

1. in an effort to insure the property owner's flexibility in the size of the watercraft they wish to dock either permanently or temporarily, the establishment of a navigational channel will provide a clear zone of travel in the canals. Should the property owner already own or wish to purchase a watercraft that would interfere with the navigable channel, the property owner would have the option of decreasing the width and or design of his dock.

('85 Code, § 15-3.13) (Ord. 93-02, passed 2-17-93; Am. Ord. 95-07, passed 5-1-95; Am. Ord. 10-01, passed 2-9-10; Am. Ord. 11-04, passed 4-12-11; Am. Ord. 20-11, passed 9-3-20; Am. Ord. 21-10, passed 6-15-21) Penalty, see § 157.999





**Tuesday, June 13, 2023**

**Memo: Ordinance Change to Increase Stormwater Percentage from 40% to 30%**

**To: Commissioners, Mayor, Town Manager**

**From: Planning and Inspections Department TDE**

**Action Required Consideration of Change, Consistency Statement, Setting of Public Hearing,**

**Provided: Is a brief explanation of the current ordinance and recommendation**

Current Ordinance R1-157.060 has a maximum lot coverage of 30% with a Graduated Decrease on larger between 4000-5000 square feet 25% and Over 5000 is 20 Percent Contained Onsite

R- 157058, R2-157.061- maximum of 30 percent. Contained Onsite

Commercial- Must be designed to control the first 1.5 inches of Rainfall within a 24-hour period within the property Boundaries. Contained Onsite

Land disturbing activity over an acre requires a State permit from DENR. Department of Environmental Natural resources, (state Permit)

### **Proposed Changes 157.058**

Lot coverage of main structure shall not exceed ~~30%~~ 40% of the plated lot. All impervious structures outside of the main structure shall not exceed ~~30%~~ 40% of buildable land ~~less~~ plus area of the main structure. All Health Department and CAMA requirements must also be met. Open decks are not considered in the ~~30%~~ allowable Coverage percentage ~~coverage~~ of the main structure, but they must meet all setback requirements. Gravel, sand, and grassed areas are considered pervious. An approved pervious product shall be allowed to cover ~~30%~~ any portion



of the remaining 40% of allowed built upon area. ~~the platted lot in addition to the allowable impervious area.~~ (See definition of APPROVED PERVIOUS PRODUCT.)

### Proposed Changes 157.060

#### (7) Lot coverage.

(a) Lot coverage of main structure shall not exceed ~~30%~~ 40% of the platted lot. If a structure is 4,000 square feet, (gross floor area), or greater then lot coverage cannot be greater than ~~25%~~ 35%. If structure coverage is 5,000 square feet, (gross floor area), or greater lot coverage is limited to ~~20%~~ 30%. All impervious structures outside of the main structure shall not exceed ~~30%~~ 40% of buildable land ~~less~~ plus area of the main structure. All Health Department and CAMA requirements must also be met. Open decks are not considered in the ~~30%~~ allowable Coverage percentage ~~coverage~~ of the main structure, but they must meet all setback requirements. Gravel, sand, and grassed areas are considered pervious. An approved pervious product shall be allowed to cover ~~30%~~ any portion the remaining 40% of allowed built upon area. ~~Percent of the platted lot in addition to the allowable impervious area.~~ (See definition of APPROVED PERVIOUS PRODUCT.)

### Proposed Changes 157.061

Lot coverage of main structure shall not exceed ~~30%~~ 40% of the platted lot. All impervious structures outside of the main structure shall not exceed ~~30%~~ 40% of buildable land ~~less~~ plus area of the main structure. All Health Department and CAMA requirements must also be met. Open decks are not considered in the ~~30%~~ allowable Coverage percentage ~~coverage~~ of the main structure, but they must meet all setback requirements. Gravel, sand, and grassed areas are considered pervious. An approved pervious product shall be allowed to cover ~~30%~~ any portion of the remaining 40% of allowed built upon area. ~~the platted lot in addition to the allowable impervious area.~~ (See definition of APPROVED PERVIOUS PRODUCT.)



## **Town of Holden Beach Planning & Zoning Board Statement of Consistency and Zoning Recommendation**

The Town of Holden Beach Planning & Zoning Board has reviewed and hereby recommends approval of amendments to chapter 157.058 (C)(7)(a), 157.060 (b)(7)(a) and 157.061(D)(6)(a) of the zoning ordinances regarding Storm Water Management under Chapter 158.01

After review, The Planning and Zoning Board has found that the recommended amendments are consistent with the adopted CAMA Land Use plan and are considered reasonable and in the public interest for the following reasons.

**Use of Property:** the guidelines as written have no evidentiary benefits to the introduction and encouragement to improve properties for better stormwater retention. Chapter 6: Tools for Managing development. Stormwater Management Plan and Ordinances, which states the intent of the ordinances is to control stormwater as much as possible onsite.

**Economic Impacts:** The CAMA Land use plan Goals and Objectives, both identify the need to balance new development and redevelopment with a balance between land and conservation while maintaining the Family Friendly atmosphere as established under Objectives 5.1, By allowing and additional ten percent we can provide for small redevelopment of properties and encouraging participation by property owners in Stormwater Management activities outline under 158.01. Those non-conforming lots who have no stormwater and are above the existing 30 percent often go undeveloped and may never participate because of the unintended reduction in use of properties.

**Environmental Impacts:** It will provide better stormwater management within the corporate limits of the town of Holden Beach. by minimizing sheet flow and utilizing Engineered stormwater control Stormwater Management (3.1.J) Policy.

Upon approval by the Board of Commissioners the Comprehensive Plan will be deemed amended and shall not require any additional request or application for amendment.

The statement and Motion were adopted by a 6/0 vote this 23<sup>rd</sup> day of May 2023

**Pete Pallas, Chair**



Date: June 7, 2023

To: Commissioners and Mayor Holden

From: Heather Finnell, Town Clerk HF

Re: Board Vacancies

There are terms expiring on Town boards in July. I recommend the Board hold interviews on Tuesday, July 18<sup>th</sup> at 4:45 p.m. for people interested in filling vacant terms. Attached are the lists with current members and their terms.

Attachment 1 – Board Terms

Attachment 1

**BOARD OF ADJUSTMENT APPOINTMENT & EXPIRATION DATES**

<b>NAME</b>	<b>SUMMARY</b>	<b>TERM EXPIRES</b>	<b>Term</b>
Richard Griffin	Appointed to Stephen Veenker's Regular Position 7/16/19 Reappointed Regular Position 9/19/22	Jul-25	2nd
Jack Lohman	Appointed to Dennis Harrington's Alternate Position 07/18/17 Reappointed Alternate Position 07/21/20 Appointed to John Kilian's vacant Regular position.	Jul-24	2nd
Anne Arnold	Anne Arnold's Alternate Member Position Vacant as a result of Resolution 15-10 Reinstated March 8, 2016 Reappointed Alternate Member 07/18/17 Appointed to Larry Reinhart's vacant Regular Member position on August 20, 2019 Reappointed Regular Member July 21, 2020	Jul-23	1st
MaryLou Lahren	Appointed to Cheryl Dellinger's vacant Alternate Position 10/15/19 Appointed to Ben Baker's Regular Position July 21, 2020	Jul-23	1st
Phil Caldwell	Appointed to Anne Arnold's vacant Alternate Position 10/15/19 Appointed to Larry Blume's Vacant Postion July 21, 2020	Jul-23	1st
Rick McInturf	Appointed to Aldo Rovito's Vacant Alternate Position 7/19/22	Jul-23	
Richard Roberts	Appointed to MaryLou's Alternate Position 7/20/2021	23-Jul	
Vacant	Gerald Arnold's Vacant Position	23-Jul	

<b>PLANNING AND ZONING</b>		<b>TERM EXPIRES</b>	<b>TERM</b>
John Cain	Appointed to Pete Pallas' Alternate Position 7/20/21  Appointed to Vicki Myer's Regular Position 7/19/22	7/1/2025	1st
Peter Pallas	Appointed to Vicki Myer's Alternate Position 7/14/15 Reappointed 7/19/16 Reappointed 7/18/17 Reappointed 7/10/18 Reappointed 7/16/19 Reappointed 07/21/20 Appointed to Bob Hunter's Regular Position 07/20/21	7/1/2024	1st
Wade Coleman	Appointed to Mark Fleischhauer's Regular Position 07/20/21 Reappointed to Regular Position 07/10/18	7/1/2024	1st
Sylvia Pate	Appointed to Tracey Thomas' Regular Position 7/20/21 Reappointed Regular Member 7/10/18	7/1/2024	1st
Greg Shue	Tiffany Hobb's Vacant Alternate Position 8/16/2016 Appointed to Tiffany Hobb's Regular Position 7/18/17 Reappointed 07/21/20	7/2/2023	2nd
Mark Francis	Appointed to Stu Atwell's Alternate Position 07/20/21 Reappointed Alternate Poition 7/19/22	7/1/2023	
Aldo Rovito	Appointed to John Cain's Alternate Position 7/19/22	7/1/2023	

<b>Parks &amp; Recreation Advisory Board</b>		<b>Term</b>	<b>Term Expires</b>
Grace Bannerman	Appointment to Becky Willis' Position 07/20/21	1st	2023
Melanie Champion	Appointed to Karen Fleischhauer's Vacant Position 06/20/21	1st	2023
Suzannah Tucker	Appointed to John Legge's Position 07/10/18 Reappointed 07/20/21	2nd	2024
Peggy Schiavone	Appointed to John McEntire Vacant Position 7/17/22 resigned July 2022	1st	2025
Mike Pearson	Appointed to Dolly Mitchell's Position 07/20/21	1st	2023
Keith Smith	Appointed to Olivia Gomez's Vacant Position 7/19/22	1st	2025
Candace Vick	Appointed to Nick Payne's Position February 19, 2019 Reappointed 07/21/20	1st	2023