



**Town of Holden Beach
Board of Commissioners
Public Hearings/Regular Meeting**

**Tuesday, June 18, 2024
5:00 PM**

**Holden Beach Town Hall
Public Assembly**



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' PUBLIC HEARINGS/REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, JUNE 18, 2024 - 5:00 P.M.**

PUBLIC HEARING: Ordinance 24-08, An Ordinance Amending the Holden Beach Code of Ordinances, Chapter 154: Flood Damage Prevention

PUBLIC HEARING: Ordinance 24-10, An Ordinance Amending the Holden Beach Code of Ordinances, Section 94.03 Frontal Dune Policies and Regulations and Chapter 157: Zoning Code

PUBLIC HEARING: Proposed Budget for Fiscal Year 2024 – 2025

REGULAR MEETING:

1. Invocation
 2. Call to Order/ Welcome
 3. Pledge of Allegiance
 4. Agenda Approval
 5. Conflict-of-Interest Check
 6. Approval of Minutes
 - a. Minutes of the Special Meeting of May 2, 2024 (Pages 1 – 2)
 - b. Minutes of the Regular Meeting of May 21, 2024 (Pages 3 – 9)
 - c. Minutes of the Special Meeting of May 29, 2024 (Page 10)
 - d. Minutes of the Special Meeting of June 3, 2024 (Pages 11 – 15)
 7. Public Comments on Agenda Items
 8. Discussion and Possible Action on Stormwater Master Plan Report – McGill Associates (Public Works Director Clemmons) (Page 16 & Separate Packet)
 9. Police Report – Police Chief Dixon (Pages 17 – 26)
 10. Inspections Department Report – Inspections Director Evans (Pages 27 – 31)
 11. Finance Department Report – Finance Officer McRainey (Pages 32 – 34)
 12. Town Manager's Report – Town Manager Hewett (Page 35)
- BOC Agenda 6/18/24

-
13. Discussion and Possible Action on Ordinance 24-08, An Ordinance Amending the Holden Beach Code of Ordinances, Chapter 154: Flood Damage Prevention – Inspections Director Evans (Pages 36 – 41)
 14. Discussion and Possible Action on Ordinance 24-10, An Ordinance Amending the Holden Beach Code of Ordinances, Section 94.03 Frontal Dune Policies and Regulations and Chapter 157: Zoning Code - Inspections Director Evans (Pages 42 – 47)
 15. Discussion and Possible Action on Ordinance 24-11, The Revenues and Appropriations Ordinance for Fiscal Year 2024 – 2025 – Town Manager Hewett (Pages 48 – 72)
 16. Discussion and Possible Selection of Town Attorney – Town Clerk Finnell (Page 73)
 17. Discussion and Possible Action on Initial Offer to Purchase 796 Ocean Boulevard West – Town Manager Hewett (Pages 74 – 81)
 - a. Resolution 24-06, Resolution Authorizing Upset Bid Process
 18. Discussion and Possible Action on Emergency Beach Access – Police Chief Dixon and Fire Chief Todd (Pages 82 – 83)
 19. Discussion and Possible Scheduling of a Date to Hold Interviews for Vacancies on Town Boards – Town Clerk Finnell (Pages 84 – 88)
 20. Public Comments on General Items
 21. Mayor's Comments
 22. Board of Commissioners' Comments
 23. Adjournment

* Visit <https://www.facebook.com/holdenbeachtownhall/> to watch the livestream of the meeting. Public comments can be submitted to heather@hbtownhall.com prior to 12:00 p.m. on June 18, 2024.



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
SPECIAL MEETING
THURSDAY, MAY 2, 2024 – 5:30 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Special Meeting on Thursday, May 2, 2024 at 5:30 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Commissioners Rick Smith, Tracey Thomas and Rick Paarfus; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Public Works Director Chris Clemmons; Inspections Director Tim Evans; Police Chief Jeremy Dixon; Lieutenant Frank Dilworth; Finance Officer Daniel McRainey; and Fiscal Operations Supervisor Margaret Lancaster. Commissioner Page Dyer arrived at 5:42 p.m. Mayor Pro Tem Tom Myers was unable to attend the meeting.

DISCUSSION AND POSSIBLE ACTION ON DIVISION OF WATER RESOURCES' FUND FOR CORPS' COASTAL STORM DAMAGE REDUCTION STUDY

Assistant Town Manager Ferguson explained that staff previously reported that the General Assembly appropriated \$750,000 for finishing the Coastal Storm Damage Reduction Study, coupled with the federal money. They sent the Town the funds that need to be recognized. The budget amendment does that. The \$750,000 won't all flow out in one year. As the federal funds come to the Corps, then they will request our part.

Motion by Commissioner Thomas to approve the budget amendment (Ordinance 24-09, An Ordinance Amending Ordinance 23-11, The Revenues and Appropriations Ordinance for Fiscal Year 2023 – 2024, Amendment No. 6); second by Commissioner Paarfus; approved by unanimous vote.

BUDGET WORKSHOP

Town Manager Hewett said the budget is not balanced because the revenues are higher than the expenses. In the General Fund the revenues exceed expenses by \$313,970. In the Water/Sewer Available for Appropriation is ahead \$10,249 and in the BPART Fund it is almost \$160,000 ahead. We plugged in the objectives that we could discern. The next step is to dovetail the objectives with all the inputs. He hopes to bring those specific things out in the body of the texts for the Budget Message. He explained it will be close to May before he can deliver the message. The budget message, next steps and the upcoming schedule were discussed.

Governing Body and Admin expenses were reviewed. Discussion was held concerning Insurance and Bonds, Dues and Subscriptions and Software. Contributions and their legality were also discussed.

Cheif Dixon explained benefits and FICA are included for the proposed detective position. He provided information on the formula used to determine overtime. They don't use it if it is not necessary, but it needs to be there in the event of an emergency.

Town Manager Hewett said under EPA STAG, \$2.69 million is the EPA grant and the residual is the \$2 million that came from the state. Debt Service will be accounted for in 31 now. EOC debt service moved there too. Town Manager Hewett will look at the Salaries Overtime amount on Page 16. Public Works Director Clemmons explained the number under the Bulkhead line should be pretty accurate. The revised street assessment was discussed.

Assistant Town Manager Ferguson said 441 OBW Rentals includes campground and food trucks. We need to keep permitting active for Turkey Trap Road. Town Manager Hewett explained there is a bond in perpetuity there until the mine is dug. Racking & Tilling was discussed. Access and Recreation is where the ADA projects are housed. Block Q expenses were discussed. Assistant Town Manager Ferguson said the Professional Services line went up \$22,000 because since the last meeting our coastal engineer said the sand search would not be completed by June 30th with permitting, so we need to carry that part forward to next year. 441 Utilities went up to accommodate year-round parking. Insurance went up based on the replacement cost of the building. Bathroom cleaning was discussed. Pinnacle and Block Q costs were reviewed. Communications went up to include cell phone reimbursement for the rec technician position. Public Restrooms went up significantly due to year-round parking. ADA costs went up. Rothschild and Davis went up due to rollout cans and port-a-john rentals for the concerts and weekend bathroom cleanings.

Commissioner Thomas explained the graphics Mayor Pro Tem Myers created are in the packet. She reviewed the graphs.

The upcoming budget meeting schedule was discussed. The Board agreed to cancel the May 7th meeting. They will hold off on canceling future meetings until after the lawyer interviews are scheduled. The Board will provide their availability to Town Clerk Finnell.

ADJOURNMENT

Motion to adjourn by Commissioner Thomas at 6:31 p.m.; second by Commissioner Dyer; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, MAY 21, 2024 – 5:00 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Regular Meeting on Tuesday, May 21, 2024 at 5:00 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Tom Myers; Commissioners Rick Smith, Tracey Thomas, Page Dyer and Rick Paarfus; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Police Chief Jeremy Dixon; Inspections Director Tim Evans; Finance Officer Daniel McRainey; and Town Attorney Sydnee Moore.

Mayor Holden asked for a moment of silence and then called the meeting to order.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion by Commissioner Smith that we take #12 off the agenda for this evening.

Commissioner Smith thinks there are still some areas that need work and we need a little more time to make sure we get it right.

Commissioner Paarfus agreed with approving the amended agenda. The motion to pass the amended agenda was approved by unanimous vote.

CONFLICT-OF-INTEREST CHECK

No conflicts were disclosed.

APPROVAL OF MINUTES

Motion by Commissioner Smith to approve the minutes of the April 12th (2024) Special Meeting and the minutes of the Regular Meeting on April 30th (2024); second by Commissioner Dyer; approved by unanimous vote.

PUBLIC COMMENTS ON AGENDA ITEMS

Sylvia Pate suggested resolving any concerns the Board has regarding the pier grants before moving forward with any further action on the project. She urged the Board to establish a capital project fund for the pier and to transfer the \$1 million in the current budget to that fund if the Board moves forward with having staff develop a RFP.

Will Carter talked about his past experience in trying to get a playground built in the Town. He is scared the Town won't get anything done with the pier and it will be dragged out. He said the Town needs to be unified to get things done.

Marina Showalter spoke in support of the proposed frontal dune revisions.

POLICE REPORT – CHIEF DIXON

- Starting to see more people and more traffic.
- Reviewed information from the report and explained the call on malicious conduct by a prisoner.
- Investigator Requested – those are pending calls. If the detective position is filled in the future, they can look into them
- Bike lanes are for bicycles. Low speed vehicles need to drive in the roadway. Hasn't been a big issue yet, but we are keeping an eye on it. Wants to monitor the situation before any new ordinances are created.
- There will be a lot of traffic for the holiday weekend. Don't be in a hurry.
- Summer concerts are moving to Bridgeview Park. Will have a learning curve for traffic and crowd control.

INSPECTIONS DEPARTMENT REPORT – INSPECTIONS DIRECTOR EVANS

- Went over numbers. Believes it is the most permits issued over a 30-day period.
- ADA Report – went over the status of Key Bridge Agreement items. Provided details for 114 OBE, Avenue E, 801 OBW Access, 700 Block and Jordan Boulevard. Also reviewed ADA items not included in the Key Bridge Agreement – 329.5 OBW, 441 OBW, Halstead and 915 OBW. Three projects will carry over into next year's budget.

FINANCE DEPARTMENT REPORT – FINANCE OFFICER MCRAINEY

- General Fund revenues look like they are down but last year there was a street assessment and parking was shown in that fund. Parking is now in Fund 50.
- The expenses for the Water and Sewer Fund look way down, but it is not accurate. There is a mistake and it should be in line with last year.
- Expenditures are down in the BPART Fund. Last year there was a big expense for the 50-Year Study.

TOWN MANAGER'S REPORT

- Lift Station 2 – we have the offer to fund for the Board's consideration.
- Harbor Acres Canal Dredging Project is complete and we have the reimbursement request in.
- Also applied for the reimbursement for the 441 OBW walkway and emergency ramp.
- LWF Navigation Maintenance - Miss Katie Project will need to be scrubbed. We started too late in the season on getting the project dovetailed with the Corps' Merritt coming down. Now that they are here, it looks like they will be here for about three weeks. We hope the Merritt is able to substantially improve navigation out there.
- 796 OBW – No responses to the initial advertisement of the Town's upset bid process. We made a readvertisement.
- Beach Rangers – started yesterday.
- Pets can't be on the strand during the day.
- Concerts – The first concert of the season will be at Bridgeview Park. Vehicle access will be blocked to the area starting Saturday evening. The splashpad will be offline and the multipurpose court will close at 3:00 p.m. each Sunday. Folks will need to bring their own chairs or blankets.

DISCUSSION AND POSSIBLE SCHEDULING OF A DATE TO HOLD A PUBLIC HEARING ON ORDINANCE 24-10, AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, SECTION 94-03, FRONTAL DUNE POLICIES AND REGULATIONS AND CHAPTER 157: ZONING CODE

Inspections Director Evans said they are looking at having a dune policy that will protect the dunes and will give people the ability to have an appeal process for variances. At the same time, we are going to clean up the policy. He went over the proposed changes. He would like to add the words CAMA frontal to section 2. The proposed ordinance would move section 6 to the Zoning Code. Inspections Director Evans explained the changes shown for section 6. He provided background on why the changes are being proposed.

Motion by Commissioner Thomas to set a public hearing on the proposed ordinance at the beginning of the next meeting; second by Commissioner Smith. The motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION ON DEMOLITION OF THE PAVILION AT JORDAN BOULEVARD

Town Manager Hewett said the most responsive bid is in for \$25,000 for demolition and removal of the HB Pavilion. He verified it is just for the demolition. It is not to remove the concrete.

Motion by Commissioner Thomas to move forward with awarding the contract for the \$25,000; second by Commissioner Paarfus.

Town Manager Hewett said the contractor will get it done before the end of the fiscal year.

The motion passed by unanimous vote.

DISCUSSION AND POSSIBLE APPROVAL OF DEQ OFFER TO FUND GREENSBORO STREET LIFT STATION

Town Manager Hewett explained we received the offer to fund the Greensboro Street lift station #2 upgrade from the Department of Environmental Quality (DEQ). This is the next takedown in the process required to receive the state appropriation that was made with the last budget adoption by the General Assembly in the amount of \$1,940,000. The next step would be for the Board to authorize the manager to accept the offer by adopting the attached resolution.

Motion by Commissioner Paarfus to adopt the resolution (Resolution 24-05, DEQ Project No. SRP-W-134-0021); second by Commissioner Smith; approved by unanimous vote.

Town Manager Hewett said we have submitted the plans and specifications. DEQ needs to give their okay on those before we can go out to bid. Commissioner Thomas asked if anyone lobbies for this to move it along. Town Manager Hewett responded staff is in direct communication with the project manager. We have been approved for EPA funds. It will be a reimbursement process. The potential need for borrowing was discussed.

DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF TO DEVELOP A REQUEST FOR PROPOSALS TO ACCOMPLISH TASKS IN THE ADOPTED PIER PROPERTY DEVELOPMENT PLAN

Commissioner Paarfus said the purpose of this item is to see if we could get a Request for Proposals (RFP) together so we can move forward with getting some preliminary design and cost estimates for repairing the pier or replacing it so we can start making some budget decisions. The goal is to get RFP written for the Board to review.

Motion by Commissioner Paarfus to move forward with developing the RFP; second by Commissioner Smith.

Commissioner Dyer inquired if we are keeping task 2 to a new wooden pier, not concrete. Commissioner Paarfus explained a concrete pier could be very expensive. If people want to move forward and spend the money on a concrete pier, he is not opposed to it but is not sure if we would get money for that any time soon. He did limit it to wood, but if everyone wants to add in concrete, it would be a chunk of money for that design. After discussion, Commissioner Paarfus said when the RFP comes back the Board can see if it can be opened to accommodate concrete. Commissioner Smith agreed it would be a big number. If we could get funding, that might change it, but in the interim, we should investigate what Commissioner Paarfus is suggesting.

The motion passed by unanimous vote.

DISCUSSION AND POSSIBLE ACTION ON INSTRUCTING THE TOWN ATTORNEY TO INVESTIGATE THE TOWN OF HOLDEN BEACH'S LEGAL REQUIREMENTS FOR THE PIER GRANTS

Commissioner Thomas stated there are some questions on the Town's legal responsibilities based on grants.

Motion by Commissioner Thomas to instruct the Town attorney to investigate the Town of Holden Beach's legal requirements for the pier grants, the \$500,000 PARTF grant for tract 1 and the \$180,000 Public Beach and Coastal Waterfront Access Program grant for tract 2; second by Mayor Pro Tem Myers.

Commissioner Smith said the Board did their due diligence in April last year. He doesn't know why we need to start this again. Commissioner Thomas said she isn't starting anything over, she is not sure that the attorney ever weighed in. She would like to know what the Town is legally required to provide based on the grants accepted. Commissioner Dyer said the Board did that in April 2022 before the grant was applied for. The director from PARTF was on the phone and the attorney at the time was present. Commissioner Thomas said the attorney can review those minutes. Commissioner Paarfus said while there were discussions on the phone, we have a written document. He read all the documents and it isn't crystal clear. He would like more details. Mayor Pro Tem Myers said it is a lot of legal documents and he would like to know where we stand. Concessions were discussed. Mayor Pro Tem Myers stated it is a legal document, we should have a legal opinion. Attorney Moore reviewed what her process to move forward would be.

The motion passed by a 3 – 2 vote with Mayor Pro Tem Myers and Commissioners Thomas and Paarfus voting for the motion and Commissioners Smith and Dyer voting in the negative.

DISCUSSION AND POSSIBLE COMMITMENT FROM THE TOWN'S LEADERSHIP ON WORKING TOGETHER FOR THE BETTERMENT OF THE TOWN

Mayor Holden apologized to the Beautification Club and Women's Club; his mayoral duties overlapped with the timing of their events. He provided information on awards the Town received. He said overall the Town has been able to stay out of the news due to negative publicity. He said this year, the Town has been on the front page of the paper multiple times. The articles have reflected the lack of harmony and goodwill. Mayor Holden said island property sales are slowing, rental companies are reporting that rentals are behind last year, Town staff can't fill up positions and volunteers are threatening to resign or not serve again. He said there is so much false information being spread that it is impacting the Town. Rumors that the Town can't pay its bills are ridiculous. The Town is in a good financial position. Mayor Holden said we are all in this together. He mentioned the committees, boards and groups that contribute to the Town. He said the Town's relationship with the Chapel recently took a hit. The Town always had a good working relationship with the Chapel. He went over the agreement between the Town and the Chapel agreement. He explained he is concerned over the direction things are headed. He asked that everyone try to work together for what is best for the Town and quit the divisiveness. Mayor Pro Tem Myers suggested participating in the Commit to Civility program sponsored by the League of Municipalities.

Motion by Mayor Pro Tem Myers that we register for this Commit to Civility program with the League, with the intent to participate, the intent to earn the certificate recognizing our dedication to civility; second by Commissioner Thomas.

The relationship between the Town and Chapel, serving on two different boards and conflicts of interest were discussed. Details of the meeting, scheduling and moving forward were discussed.

Mayor Pro Tem Myers, with Commissioner Thomas in agreement, withdrew his motion.

The Board came to a consensus to commit to doing this program at a date to be determined.

PUBLIC COMMENTS ON AGENDA ITEMS

Rick McInturf talked about separation of church and government.

Will Carter talked about separation of church and government, moving forward with the pier and working together.

MAYOR'S COMMENTS

- Wished everyone a happy and safe Memorial Day weekend.

BOARD OF COMMISSIONERS' COMMENTS

Mayor Pro Tem Myers

- Thanked everyone for attending physically and virtually.
- Have a happy Memorial Day weekend.

Commissioner Smith

- Thanked everyone for attending.
- Thinks the Board had a good meeting and agreed unanimously on a whole lot of issues. Came in with the attitude that he wanted to be a productive part of this group. Thinks it worked relatively well.
- Golf Carts – seem to be showing up in numbers again. Talked about the dangers associated with them. Wants officers to be mindful of violations.
- Enjoy the Memorial Day holiday. Be mindful of why we are having the holiday and thank all the people who have served in the military. We are a free country and it is because of our dedicated military.
- Hope we can take this course, work together and make the Town what he has always envisioned it as being.

Commissioner Thomas

- Thanked everyone for coming out tonight.
- Have a safe and happy holiday.

Commissioner Dyer

- Thanked staff for their continued hard work in everything they are endeavoring.
- Hopes everyone has a safe and happy Memorial Day.

Commissioner Paarfus

- Thanked everyone for coming.
- Hope you have a great holiday.

ADJOURNMENT

Motion by Commissioner Paarfus to adjourn at 6:48 p.m.; second by Commissioner Smith; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
SPECIAL MEETING
WEDNESDAY, MAY 29, 2024 – 5:30 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Special Meeting on Wednesday, May 29, 2024 at 5:30 p.m. in the Town Hall Public Assembly. Present were Mayor J. Alan Holden; Mayor Pro Tem Tom Myers; Commissioners Rick Smith, Page Dyer and Rick Paarfus; Town Manager David W. Hewett; and Town Clerk Heather Finnell. Commissioner Tracey Thomas was unable to attend the meeting.

PUBLIC COMMENTS

No comments were made.

INTERVIEWS FOR LEGAL SERVICES

The Board interviewed Trey Ferguson and Chip Payson from Sumrell Sugg and T.C. Morphis, Brady Herman and Lydia Lavelle from the Brough Law Firm.

The Board agreed to make the decision at the Regular Board meeting.

ADJOURNMENT

Motion to adjourn at 6:34 p.m. by Commissioner Paarfus; second by Commissioner Smith; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
SPECIAL MEETING
MONDAY, JUNE 3, 2024 – 5:30 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Special Meeting on Monday, June 3, 2024 at 5:30 p.m. Present were Mayor J. Alan Holden; Mayor Pro Tem Tom Myers; Commissioners Rick Smith, Tracey Thomas, Page Dyer and Rick Paarfus; Town Manager David W. Hewett; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Inspections Director Tim Evans; Public Works Director Chris Clemmons; Police Chief Jeremy Dixon; Finance Officer Daniel McRainey and Fiscal Operations Supervisor Margaret Lancaster.

Mayor Holden called the meeting to order.

PUBLIC COMMENTS

Sylvia Pate encouraged the Board to not let the \$1.1 million in the current budget for the pier project revert back to the General Fund. She said the Board should establish a separate fund for the project and move those funds there.

INTERVIEW FOR LEGAL SERVICES

The Board interviewed Sydnee Moore for legal services.

BUDGET WORKSHOP

Town Manager Hewett said on page 15 of the Budget Message, the total under the line titled Professional Services should be \$1,667,171. On page 34, on the bottom part of the page, the line titled CRF Beach Interest under revenues should be \$2,058,171. That changes the total to \$2,152,671. Likewise in the expenses, it should be \$2,152,671. Town Manager Hewett provided a summary of the Budget Message. The tax rate is presented at fourteen cents, which is no change from the previous year. The county is increasing the sewer treatment rate by \$1 so we need to pass that through to the Town's retail customers. The implementation of year-round paid parking is an item to deal with. The lift station 2 upfit is also listed under the Greensboro lift station upfit under main points. The pier professional services appropriation for site specificity is in there. Block Q site improvements to include the bathrooms and stormwater as limited by the Board are in the proposed budget. The ADA compliant initiatives and self-assessment are included. The money for the Coastal Storm Damage Reduction Study is also in there, along with a \$200,000 appropriation for streets resurfacing. As required by the Fiscal Control Act, we have to organize the budget into

funds. The funds are the General Fund, the Water & Sewer Fund and the BPART Fund, in addition to Canal Dredging. We have three capital reserve funds, which are Water, Sewer and Beach & Inlet Management. He said we drafted a budget that is balanced and in accordance with what we think are the directives of the Board. All of our debt services are paid for.

Mayor Pro Tem Myer's provided a spreadsheet he prepared that listed the objectives, if the item is in the budget and budgeted amount. The Board reviewed the information on the list by ranking order. Highlights are below.

1. ADA Compliance Projects - Assistant Town Manager Ferguson explained when you subtract the other items from the Access and Rec line of \$475,000, the amount for the ADA projects is \$334,000. ADA compliance projects were discussed. Commissioner Thomas suggested having a separate line item for the Key Bridge line items. After discussion, Town Manager Hewett agreed staff could add a line for ADA Compliance.
2. ADA Self-Assessment – Commissioner Thomas would like to see a separate line item for this item too. She thinks it is important to track the Board's goals.
3. Sewer Station #2 Upgrade - Town Manager Hewett explained before the Town can go to construction, the numbers will need to be extracted into a capital project ordinance. We don't know the difference between what the bids will come in at and what is budgeted. Funding and the project were discussed.
4. Fund Beach and Inlet Special Reserve – Town Manager Hewett explained there were two separate transfers. The first is a \$94,500 transfer from the BPART Fund (Brunswick County Refund CRP and a portion of occupancy tax). Occupancy taxes were discussed. There is also a surplus in the Available to Appropriate line of \$312,000. That is basically a contingency fund. By law you can only have a 5% contingency fund in a fund. \$75,211 is the estimated surplus that could be transferred to the Beach & Inlet Capital Reserve Fund if the Board would like.
5. Stormwater Study Implementation Plan – this is coming to the Board at the June meeting. There is no need for funding in the budget this year. The Board needs to review the information first.
6. ADA Bathroom for Block Q – Assistant Town Manager Ferguson suggested removing the word study from the notes. It is not a study; it is to implement the stormwater construction. The architect is still working on stormwater design. We do not have the quote yet. Stormwater for the Block Q site was discussed. The plan would be for whatever is required to permit the bathroom.
7. Plans for New Fire Station – there are no budgeted funds for a new fire station. Town Manager Hewett said there needs to be coordination between the Fire Department and the Inspections Department to determine exactly what can go over there. Inspections Director Evans provided an update on the status.
8. Meeting Audio/Video Improvements - \$50,000 is listed under Communications in Governing Body. Commissioner Thomas requested the amount be broken out into a new line.

9. Water System Assessment Plans – Town Manager Hewett said that is the inventory that will be done. The Board should receive that in July.
10. 796 OBW – Town Manager Hewett said the Board will decide what to do with the revenue if it sells. The debt service is in the budget. Offers on the property are due on June 4th.
11. Include Beach Nourishment in CIP – Town Manager Hewett said staff didn't include that in the CIP because he doesn't know how to do that with an undefined cost. The 15-year plan created for a previous meeting was a hybrid sketch that staff put together. He doesn't think we are ready to put something in the CIP yet. Giving visibility to the plan was discussed. Town Manager Hewett expressed his concerns with adding beach nourishment to the CIP.
12. Revise Fund Balance Policy for Beach Nourishment – this is not a budget related item.
13. Pavilion – the structure is gone. Assistant Town Manager Ferguson provided feedback on holding concerts at Bridgeview Park.
14. Block Q - the only money in the budget is for the bathroom and associated stormwater.
15. Lobbyist Cost/Benefit Analysis – Town Manager Hewett said the Board would need to decide if they want to continue that. We are right in the middle of three federal programs. Commissioner Thomas would like to see that item broken out.
16. Lockwood Folly Inlet Access – there is \$83,000 in there for a one-time sidecaster operation. Sand on the beach is not included this year because this is Oak Island's turn.
17. Inlet Hazard Area Changes – that is not a budget item.
18. Improved Website and Communications – other than the meeting improvements, there is no money for website improvements.
19. Pier Structure/Pier Building – The only money included is for the Professional Services to do the evaluation on the pier structure and building. Town Manager Hewett said he is supposed to meet with Commissioner Paarfus and Inspections Director Evans next Monday to sketch out the path forward for creating a request for proposals.
20. Pier Building - See Above
21. Revised Budget Message – not discussed.
22. Repair Parcourse – there is money in the Access and Recreation line.

23. Additional Pickleball Courts – there are no plans for this.

24. Parks & Recreation Facilities Repair/Improvements – Assistant Town Manager Ferguson explained the \$50,600 listed under Rothschild and Davis Park is not the correct amount for this line. It is part of it. She explained why the cost in that line went up. There are other numbers throughout the budget. Other items that should be included in that line were discussed.

25. Changes to Paid Parking – that is completed.

26. Sewer Vacuum Bypass System - not in the budget.

Town Manager Hewett asked if the Board would like to make the transfer mentioned on page 12 of the Budget Message under the Governing Body relating to the surplus. The Board would like to wait to make the decision.

Commissioner Thomas would like to remove the detective position and related expenses. She does not feel the amount and type of crime being seen on the island can justify the expense. Commissioner Paarfus would like to defer the item for consideration midyear. He would like to have one, but he isn't sure there is a full-time workload. Removing the position was discussed. Mayor Holden talked about his experience being a victim. There is a lot of stuff the general public doesn't know about. He asked that the Board give strong consideration to adding a detective. Commissioner Smith said in the Police Report, the ones in process are ones that need a detective. He said the Town needs to have someone on the force to get stuff back. He thinks the position needs to remain in the budget. Commissioner Dyer said this is something Chief Dixon has been asking to get for years. She thinks it is an essential position. Mayor Pro Tem Myers agreed with the points being made, he would just like to know if there is enough to justify a new fulltime resource. Chief Dixon provided more information. Town Clerk Finnell will provide the Board with copies of the information. Police vehicles were discussed. The detective position will be revisited on Friday. A copy of the Vehicle Replacement Policy will be provided to the Board.

Future meetings were discussed.

Commissioner Dyer inquired about the money set aside for Block Q for the paved boat parking in the current budget. Town Manager Hewett responded the money was appropriated in the BPART Fund. The money will revert back to fund balance at the end of year.

The chart prepared by Finance Officer McRainey in the packets, interfund transfers and restricted funds were discussed.

Town Manager Hewett did the parking revenue estimate based on conversations with Jim Varner from Otto Connect, history of what we have taken in and best estimates. Having the revenue in the BPART Fund was a decision made last year. The underlying premises was the visiting public is more tourism related. Parking revenues were further discussed.

RECESS

Motion by Commissioner Thomas at 7:16 p.m. to recess the meeting to June 7, 2024 at 3:00 p.m.; second by Commissioner Paarfus.

Commissioner Smith cannot attend the meeting on Friday.

The motion passed by a 4 – 1 vote with Mayor Pro Tem Myers and Commissioners Thomas, Dyer and Paarfus voting for the motion and Commissioner Smith voting in the negative.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: June 18, 2024

FROM: Public Works Director Clemmons

DATE SUBMITTED: June 6, 2024

ISSUE/ACTION REQUESTED:

Discussion and Possible Action on Stormwater Master Plan Report

BACKGROUND/PURPOSE OF REQUEST:

McGill completed the Stormwater Master Plan Report and is here to present the results.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
----------------------------	------------------------------	--

ADVISORY BOARD RECOMMENDATION:

N/A

FINANCE RECOMMENDATION:

N/A

TOWN MANAGER'S RECOMMENDATION:

Board receive report.

ATTACHMENT: Stormwater Master Plan Report



Holden Beach Police Department

110 Rothschild St
Holden Beach, NC 28462
www.hbtownhall.com

Phone: 910-842-6707
Fax: 910-846-6907
hbpd@hbtownhall.com



Calls For Service (May '24)

Printed on June 12, 2024

Descriptions	Totals	
911 Hang Up (911HU)	2	2
911 Open Line (OL)	1	1
Alarm (SIG45 Signal 45)	20	20
Allergies or Envenomations [Alpha]	1	1
Allergies or Envenomations [Alpha]; Assist Other Agency (Fire)	1	1
Animal Control Call	7	7
Armed with Gun Knife or Other Weapon (10-84 x84)	1	1
Assault [Bravo]; Disturbance or Disorderly Subject	1	1
Assist Other Agency (EMS)	1	1
Assist Other Agency (Fire); Sick Person [Charlie]	1	1
Assist Other Agency (Law) (10-77 x77)	1	1
Attempt to Locate (ATL)	13	13
Breaking and Entering in Progress (10-62 x62)	3	3
Breathing Problems [Delta]	1	1
Call by Phone (10-21EMS x21E)	1	1
Call By Phone (10-21Law x21L)	16	16
Cardiac or Respiratory Arrest [Echo]	1	1
Careless & Reckless (C&R)	1	1
Careless & Reckless (C&R); Meet with Complainant (10-83 x83)	1	1
Coastal Flare Sighting [Delta]	1	1

Descriptions	Totals	
Coastal Watercraft Issue [Delta]	1	1
Coastal Water Rescue [Delta]	3	3
Coastal Water Rescue (Multiple) [Delta]	1	1
Disabled Motorist (10-87 x87)	5	5
Disturbance or Disorderly Subject	3	3
Disturbance or Disorderly Subject; Meet with Complainant (10-83 x83)	1	1
Domestic Disturbance (10-82 x82)	2	2
Drunk Driver (10-55 x55)	1	1
Elevator Stuck or Problems [Alpha]	1	1
Falls [Alpha]	1	1
Falls [Alpha]; Assist Other Agency (Fire)	1	1
Falls [Bravo]	3	3
Falls [Bravo]; Assist Other Agency (Fire)	1	1
Fight in Progress (10-40 x40)	1	1
Fireworks	1	1
Give Subject a Ride (10-5 x5)	1	1
Good Intent Call (Lift Assist)	1	1
Heat Exposure [Bravo]	1	1
Hit and Run (Property Damage Only 10-54 x54)	2	2
Improperly Parked Vehicle (10-70 x70)	73	73
Information or Message Delivery (10-14 x14)	1	1
Investigation (Law)	2	2
Lift Assist (No Injury) [Alpha]	1	1

Descriptions	Totals	
Lost or Found Property	3	3
Medical Alarm [Bravo]	1	1
Meet with Complainant (10-83 x83)	46	46
Meet with Complainant (10-83 x83); Keys In Vehicle or Lockout	1	1
Meet with Subject or Officer (10-25 x25)	35	35
Missing or Abandoned Person; Assist Other Agency (Fire)	1	1
Noise Complaint	4	4
Open Door	4	4
Outside Fire [Alpha]	1	1
Outside Fire with Threatened Structures [Bravo]	1	1
Prowler (10-76 x76)	1	1
Service Call [Alpha]	1	1
Sick Person [Alpha]	1	1
Sick Person [Charlie]; Assist Other Agency (Fire)	1	1
Single Residential Fire Alarm [Bravo]	2	2
Single Residential Fire Alarm - Carbon Monoxide [Bravo]	1	1
Special Check - Business - Residence (10-79 x79)	461	461
Special Check - Business - Residence (10-79 x79); Call By Phone (10-21Law x21L)	1	1
Special Operations Assignment (Signal 55 SIG55)	7	7
Stopping Vehicle (10-61 x61)	60	60
Subject Locked in Vehicle [Bravo]	1	1
Suspicious Vehicle or Subject (10-60 x60)	9	9
Suspicious Vehicle or Subject (10-60 x60); Call By Phone (10-21Law x21L)	1	1

Descriptions**Totals**

Take Written Report (10-92 x92)	1	1
Traffic Accident (Property Damage Only 10-50PD x50PD)	1	1
Traffic Control (10-58 x58); Attempt to Locate (ATL)	1	1
Traumatic Injuries [Alpha]	1	1
Trespassers	6	6
Unconscious or Fainting [Delta]	1	1
Unknown Problem [Bravo]	1	1
Water or Sewer Problems	2	2
Welfare Check	3	3
	3	3
Totals	847	847



Holden Beach Police Department

110 Rothschild St
Holden Beach, NC 28462
www.hbtownhall.com

Phone: 910-842-6707
Fax: 910-846-6907
hbp@d@hbtownhall.com



HBPD Monthly Report (May '24)

Printed on June 12, 2024

Reported	Case Number	Address	Offenses	Disposition
05/09/24 07:16	HBP24-00040	133 OCEAN BLVD E	MEDICAL CALL	Closed - By Other Means
05/12/24 16:24	HBP24-00041	OCEAN BLVD E	20-166(C)(1) - HIT/RUN LEAVE SCENE PROP DAM; 20-166.1 - FAIL TO REPORT ACCIDENT	Closed - Case Created In Error
05/25/24 23:38	HBP24-00042	1100 SABBATH HOME	20-111(2) - CANCL/REVOK/SUSP CERTIF/TAG; 90-113.22 - POSS DRUG PARAPHERNALIA; 90-95(A)(3) - POSSESS METHAMPHETAMINE	Closed - Cleared By Arrest
05/27/24 02:31	HBP24-00043	441 OCEAN BLVD W	20-140.4(A) - MOTORCYCLE/MOPED HELMET/PSGR; 20-309 - NO LIABILITY INSURANCE; 20-138.7(A1) - POSS OPN CNT/CONS ALC PSG AREA; 14-4 - LOCAL ORDINANCE VIOLATION; 14-269(A1) - CARRYING CONCEALED GUN(M); 90-113.22 - POSS DRUG PARAPHERNALIA; 90-95(A)(3) - POSSESS METHAMPHETAMINE	Closed - Cleared By Arrest
05/30/24 10:27	HBP24-00044	OCEAN BLVD W /	20-166(C)(1) - HIT/RUN LEAVE SCENE PROP DAM	Closed - Leads Exhausted

Total Records: 5



Holden Beach Police Department

110 Rothschild St
Holden Beach, NC 28462
www.hbtownhall.com

Phone: 910-842-6707
Fax: 910-846-6907
hbpul@hbtownhall.com



Ordinance Violations (May '24)

Printed on June 12, 2024

Date	Defendant	Citation/Warning	Ordinance
05/01/24	JOHNSON, KAREN	Warning	Parking - Right-of-Way Violation (Ocean Blvd)
05/04/24	BIVENS, LYNDA	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedestrian Accessway
05/04/24	MELGAR-LAZO, PEDRO	Warning-Compliant	Parking - Roadway/Travel Lane
05/05/24	SELLERS, HUBERT	Warning-Compliant	Parking - Roadway/Travel Lane
05/05/24	GILLIAM, ERIN	Warning-Compliant	Parking - Roadway/Travel Lane
05/06/24	POWELL, KATELYN	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
05/08/24	ALEXANDER, NICOLE	Warning-Compliant	Parking - Non-LSV in LSV Only Area
05/08/24	MCINTIRE, THEODORE	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
05/10/24	RICHARDSON, TAMMY	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
05/10/24	DE JESUS, ISAQUE	Warning-Compliant	Parking - Roadway/Travel Lane
05/17/24	CLONINGER, CAREY	Citation	Parking - Non-LSV in LSV Only Area
05/17/24	CLONINGER, CAREY	Citation	Parking - Roadway/Travel Lane
05/19/24	MORRIES, WALTER	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
05/19/24	ROBERTS, DENNIS	Warning-Compliant	Parking - In Area for Other Than Designated Use

Date	Defendant	Citation/Warning	Ordinance
05/20/24	SEARS, JESSICA	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
05/21/24	ASTUDILLO-GONZALEZ, DAVID	Warning-Compliant	Parking - Roadway/Travel Lane
05/21/24	BRACAMONTES-TORRES, MARIANA	Warning-Compliant	Parking - Roadway/Travel Lane
05/21/24	NINO, KARLA	Warning-Compliant	Parking - Roadway/Travel Lane
05/21/24	WEATHERS, LUKE	Warning-Compliant	Parking - Roadway/Travel Lane
05/21/24	THOMPSON, REGINALD	Warning-Compliant	Parking - Block Crosswalk/Sidewalk/Pedstrian Accessway
05/21/24	SORIANO, CHANDRA	Warning-Compliant	Parking - Roadway/Travel Lane
05/24/24	MIRANDA, JORGE	Warning-Compliant	Parking - Roadway/Travel Lane
05/24/24	SHARPE, SARAH	Warning-Compliant	Parking - Roadway/Travel Lane
05/24/24	BARBEE, KEVIN	Warning-Compliant	Parking - Within 40ft of Intersection/Cul-De-Sac
05/24/24	SNOOK, ROBERT JR	Warning-Compliant	Parking - Roadway/Travel Lane
05/25/24	CORPORATION, PV	Citation	Parking - Roadway/Travel Lane
05/25/24	DECK, HELEN	Citation	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)
05/25/24	JONES, EMERSON	Citation	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)
05/25/24	STRAWN, CODY	Warning	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)

Date	Defendant	Citation/Warning	Ordinance
05/25/24	NERLINGER, CHRISTOPHER	Citation	Parking - Roadway/Travel Lane
05/25/24	MILLER, EDWARD II	Warning-Compliant	Parking - Within 40ft of Intersection/Cul-De-Sac
05/25/24	DUFFY, ABBYGALE	Citation	Parking - Roadway/Travel Lane
05/25/24	MASRI, LESLIE	Citation	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)
05/25/24	PARKER, MADDISON	Citation	Parking - Within 15 ft of Fire Hydrant
05/26/24	LLC, SUNFUN	Citation	Parking - Right-of-Way Violation (Ocean Blvd)
05/26/24	LOFLIN, GREGORY	Citation	Parking - No Parking Zones (All Other)
05/26/24	GREENBERG, LOWELL	Citation	Parking - Right-of-Way Violation (Sidestreet Between 9am & 5pm)
05/26/24	RUER, ANNIE	Citation	Parking - No Parking Zones (All Other)
05/26/24	PARROTT, LAWRENCE	Citation	Parking - Non-LSV in LSV Only Area
05/26/24	STOVALL, ELIZABETH	Warning-Compliant	Parking - No Parking Zones (All Other)
05/26/24	MORGAN, AMBER	Warning-Compliant	Nuisance - Noise 1st Offense
05/27/24	HARRIS, MAKAYLA	Citation	Parking - Roadway/Travel Lane
05/29/24	WARREN, BRANDON	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
05/29/24	FLANDERS, BRADLEY	Warning-Compliant	Parking - Right-of-Way Violation (Ocean Blvd)
05/30/24	SORIANO, ANDREA	Warning-Compliant	Parking - Roadway/Travel Lane

Date	Defendant	Citation/Warning	Ordinance
05/30/24	CORPORATION, PV	Citation	Parking - Roadway/Travel Lane

Total Records: 46

LSU = 1



Holden Beach Police Department

110 Rothschild St
Holden Beach, NC 28462
www.hbtownhall.com

Phone: 910-842-6707
Fax: 910-846-6907
hbp@d@hbtownhall.com



State Citation (May '24)

Printed on June 12, 2024

Date	Defendant	Statutes/Charges
05/04/24	CORSARO, FELICIA	20-141(B) - EXCEEDING POSTED SPEED
05/20/24	ABBOTT, TATE OLIVER	20-7(A) - NO OPERATORS LICENSE
05/21/24	CROSBIE, CADENCE ROSE	20-11(L) - LIC/PRMIT TIME LIMIT VIOL <18; 20-32 - ALLOW MINOR TO DRIVE
05/22/24	BURNETTE, AUSTIN SCOTT	20-111(2) - CANCL/REVOK/SUSP CERTIF/TAG
05/24/24	RICH, BRAYDEN JAMES	20-128 - IMPROPER MUFFLER; 20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT; 20-135.4(d) - Alter Suspension of Motor Vehicle
05/25/24	HEWETT, MITZIE ANN	20-111(2) - CANCL/REVOK/SUSP CERTIF/TAG
05/26/24	PULLUM, JULIA MAE	20-154 - UNSAFE MOVEMENT
05/27/24	SCHRONCE, GARY LEE	20-140.4(A) - MOTORCYCLE/MOPED HELMET/PSGR; 20-309 - NO LIABILITY INSURANCE; 20-138.7(A1) - POSS OPN
05/29/24	CLARK, JAMES MCCOY, III	20-137.1 - FAIL TO SECURE PASSEN UNDER 16
05/29/24	WITTENBERG, CLAUD WILLIAM, III	20-137.1 - FAIL TO SECURE PASSEN UNDER 16

Total Records: 10

LSV = 3

Permit Report

05/10/2024 - 06/07/2024

Issued Date	Permit #	Permit Type	Project Cost	Total Fees	Total Payments
6/6/2024	240520	Zoning	50	\$50.00	\$50.00
6/6/2024	240519	Electrical	2,000	\$175.00	\$175.00
6/6/2024	240518	Repair	9,500	\$125.00	
6/6/2024	240517	Boat Lift	12,000	\$133.00	
6/6/2024	240516	Repair	40,000	\$385.00	\$385.00
6/6/2024	240515	Walkway	1,500	\$125.00	
6/4/2024	240514	Repair	7,300	\$125.00	
6/6/2024	240513	Demolition	350	\$350.00	\$350.00
5/30/2024	240512	Repair	8,550	\$125.00	
6/6/2024	240511	Electrical	1,500	\$175.00	\$175.00
6/6/2024	240510	Electrical	1,500	\$175.00	\$175.00
6/5/2024	240509	Electrical	0	\$400.00	\$400.00
6/5/2024	240508	Electrical	3,200	\$100.00	\$100.00
6/5/2024	240507	Electrical	1,300	\$175.00	\$175.00
6/5/2024	240506	Electrical	1,500	\$175.00	\$175.00
6/5/2024	240505	Electrical	1,500	\$175.00	\$175.00
6/5/2024	240504	Electrical	2,500	\$100.00	\$100.00
6/5/2024	240503	Electrical	1,500	\$175.00	\$175.00
6/5/2024	240502	Mechanical	7,950	\$100.00	\$100.00
6/5/2024	240501	Mechanical	5,409	\$100.00	
6/5/2024	240500	Mechanical	7,800	\$100.00	\$100.00
6/5/2024	240499	Electrical	975	\$175.00	\$175.00
6/4/2024	240498	Electrical	1,500	\$175.00	\$175.00
6/4/2024	240497	Electrical	1,500	\$175.00	\$175.00
6/4/2024	240496	Electrical	350	\$175.00	\$175.00
6/4/2024	240495	Electrical	350	\$175.00	\$175.00
6/4/2024	240494	Mechanical	7,400	\$100.00	\$100.00
6/3/2024	240493	Electrical	3,000	\$100.00	\$100.00
5/31/2024	240492	Repair	20,000	\$205.00	\$205.00
5/31/2024	240491	No Permit Required	5,000		
5/31/2024	240490	Repair	45,400	\$433.60	\$433.60
5/31/2024	240489	Mechanical	9,800	\$100.00	
5/31/2024	240488	Mechanical	10,504	\$100.00	
5/31/2024	240487	Mechanical	11,156	\$100.00	\$100.00
5/31/2024	240486	Mechanical	11,750	\$200.00	\$200.00
5/31/2024	240485	Mechanical	8,400	\$200.00	\$200.00
5/31/2024	240484	Electrical	1,700	\$175.00	\$175.00
5/31/2024	240483	Single Family Construction	393,121	\$19,834.44	
5/31/2024	240482	Single Family Construction	800,000	\$20,899.94	\$20,899.94

5/31/2024	240481	Swimming Pool	65,500	\$814.50	\$814.50
5/29/2024	240480	Addition	10,000	\$125.00	\$125.00
5/24/2024	240479	Renovation	30,000	\$295.00	
5/24/2024	240478	Repair	3,000	\$125.00	\$125.00
5/28/2024	240477	Bulkhead	18,000	\$187.00	
5/30/2024	240476	Single Family Construction	408,800	\$7,437.97	\$7,437.97
	240475	Electrical	2,000	\$175.00	\$175.00
5/29/2024	240474	Electrical	2,000	\$175.00	\$175.00
5/29/2024	240473	Electrical	1,900	\$175.00	\$175.00
5/29/2024	240472	Electrical	2,200	\$100.00	\$100.00
	240471	Electrical	2,000	\$175.00	\$175.00
5/29/2024	240470	Electrical	1,500	\$100.00	\$100.00
	240469	Electrical	1,700	\$100.00	\$100.00
5/29/2024	240468	Electrical	1,500		
5/29/2024	240467	Electrical	3,500	\$175.00	\$175.00
5/29/2024	240466	Electrical	2,000	\$175.00	
5/29/2024	240465	Electrical	0	\$100.00	\$100.00
5/29/2024	240464	Mechanical	8,400	\$100.00	\$100.00
5/29/2024	240463	Mechanical	4,161	\$100.00	\$100.00
5/29/2024	240462	Mechanical	4,279	\$100.00	\$100.00
5/29/2024	240461	Mechanical	8,747	\$100.00	\$100.00
5/29/2024	240460	Mechanical	16,300	\$200.00	\$200.00
5/29/2024	240459	Mechanical	8,656	\$100.00	\$100.00
5/29/2024	240458	Electrical	1,550	\$175.00	\$175.00
5/29/2024	240457	Zoning	0	\$50.00	\$50.00
5/28/2024	240456	Electrical	2,000	\$100.00	
5/28/2024	240455	Mechanical	10,950	\$200.00	\$200.00
5/28/2024	240454	Mechanical	20,647	\$200.00	\$200.00
5/28/2024	240453	Mechanical	5,985	\$100.00	
5/28/2024	240452	Mechanical	15,550	\$200.00	\$200.00
5/28/2024	240451	Mechanical	8,250	\$100.00	\$100.00
5/28/2024	240450	Mechanical	5,450	\$100.00	\$100.00
5/28/2024	240449	Mechanical	6,950	\$100.00	\$100.00
5/28/2024	240448	Mechanical	15,200	\$200.00	\$200.00
5/28/2024	240447	Demolition	0		
5/28/2024	240446	Mechanical	8,050	\$100.00	\$100.00
5/28/2024	240445	Electrical	1,000	\$175.00	\$175.00
5/28/2024	240444	Mechanical	5,100	\$100.00	\$100.00
5/28/2024	240443	Mechanical	7,491	\$100.00	\$100.00
5/28/2024	240442	Mechanical	9,773	\$200.00	\$200.00
5/24/2024	240441	Zoning	50	\$50.00	\$50.00
5/24/2024	240440	Cargo Lift	18,550	\$341.95	\$341.95
5/24/2024	240439	Electrical	1,000	\$100.00	\$100.00
5/24/2024	240438	Electrical	1,500	\$100.00	\$100.00
5/24/2024	240437	Electrical	1,500	\$100.00	\$100.00
5/24/2024	240436	Electrical	1,200	\$175.00	\$175.00

5/24/2024	240435	Electrical	1,200	\$175.00	\$175.00
5/24/2024	240434	Electrical	1,700	\$100.00	\$100.00
5/24/2024	240433	Electrical	1,200	\$175.00	\$175.00
5/24/2024	240432	Electrical	0	\$175.00	\$175.00
5/24/2024	240431	Electrical	1,200	\$175.00	\$175.00
5/24/2024	240430	Electrical	800	\$175.00	\$175.00
5/23/2024	240429	Mechanical	4,425	\$100.00	\$100.00
5/23/2024	240428	Repair	6,000	\$125.00	\$125.00
5/23/2024	240427	Electrical	3,500	\$100.00	\$100.00
5/23/2024	240426	Electrical	3,500	\$100.00	\$100.00
5/23/2024	240425	Electrical	1,500	\$100.00	\$100.00
5/23/2024	240424	Electrical	1,500	\$100.00	\$100.00
5/22/2024	240423	New Construction	19,200	\$297.80	\$297.80
5/22/2024	240422	New Construction	19,200	\$297.80	\$297.80
5/22/2024	240421	Repair	29,622	\$591.59	\$591.59
5/22/2024	240420	Electrical	4,000	\$100.00	\$100.00
5/21/2024	240419	Mechanical	8,965	\$100.00	\$100.00
5/21/2024	240418	No Permit Required	1,200		
5/21/2024	240417	Mechanical	8,421	\$100.00	\$100.00
5/21/2024	240416	Mechanical	8,747	\$100.00	\$100.00
5/21/2024	240415	Electrical	4,000	\$100.00	\$100.00
5/21/2024	240414	Electrical	1,000	\$100.00	\$100.00
5/21/2024	240413	Repair	18,500	\$358.00	\$358.00
5/21/2024	240412	Repair	6,000	\$225.00	\$225.00
5/20/2024	240411	Zoning	50	\$50.00	\$50.00
5/20/2024	240410	Electrical	1,000	\$100.00	\$100.00
5/20/2024	240409	Bulkhead	36,850	\$356.65	\$356.65
5/20/2024	240408	Boat Lift	50,000	\$575.00	\$575.00
5/17/2024	240407	Electrical	2,800	\$100.00	\$100.00
5/17/2024	240406	Electrical	2,000	\$100.00	\$100.00
5/17/2024	240405	Renovation	215,561	\$2,515.05	\$2,515.05
5/17/2024	240404	Swimming Pool	54,000	\$1,711.00	\$1,711.00
5/17/2024	240403	Repair	22,000	\$1,065.00	\$1,065.00
5/17/2024	240402	No Permit Required	13,480		
5/17/2024	240401	Demolition	350	\$350.00	\$350.00
5/17/2024	240400	Electrical	0		
5/16/2024	240399	Mechanical	16,246	\$200.00	\$200.00
5/16/2024	240398	Mechanical	9,141	\$100.00	\$100.00
5/16/2024	240397	Mechanical	10,310	\$100.00	\$100.00
5/16/2024	240396	Electrical	975	\$100.00	\$100.00
5/16/2024	240395	Mechanical	15,450	\$200.00	\$200.00
5/16/2024	240394	Mechanical	14,550	\$200.00	\$200.00
5/15/2024	240393	Electrical	1,600	\$100.00	\$100.00

5/15/2024	240392	Electrical	1,975	\$100.00	\$100.00
5/15/2024	240391	Electrical	800	\$100.00	
5/15/2024	240390	Electrical	750	\$175.00	\$100.00
5/15/2024	240389	Repair	10,000	\$125.00	\$125.00
5/15/2024	240388	Repair	2,000	\$125.00	\$125.00
5/15/2024	240387	Repair	6,000	\$125.00	\$125.00
5/15/2024	240386	No Permit Required	17,580		
5/14/2024	240385	Mechanical	7,800	\$100.00	\$100.00
5/14/2024	240384	Mechanical	5,000	\$100.00	\$100.00
5/14/2024	240383	Mechanical	10,400	\$100.00	\$100.00
5/14/2024	240382	Mechanical	8,975	\$100.00	\$100.00
5/14/2024	240381	Mechanical	9,375	\$100.00	\$100.00
5/14/2024	240380	Mechanical	7,790	\$100.00	\$100.00
5/14/2024	240379	Mechanical	5,250	\$100.00	\$100.00
5/14/2024	240378	Mechanical	8,275	\$100.00	\$100.00
5/14/2024	240377	Single Family Construction	700,000	\$17,633.53	\$17,633.53
5/14/2024	240376	Mechanical	7,750	\$100.00	\$100.00
5/14/2024	240375	Repair	23,000	\$232.00	\$232.00
5/14/2024	240374	Repair	4,000	\$125.00	\$125.00
5/14/2024	240373	Repair	5,000	\$125.00	\$125.00
5/14/2024	240372	Repair	60,156	\$566.40	\$566.40
5/14/2024	240371	Electrical	975	\$100.00	\$100.00
5/14/2024	240370	Electrical	975	\$100.00	\$100.00
5/14/2024	240369	Plumbing	5,000	\$100.00	\$100.00
5/14/2024	240368	Repair	2,500	\$125.00	\$125.00
5/13/2024	240367	Renovation	39,980	\$484.82	\$484.82
5/13/2024	240366	Zoning	50	\$50.00	\$50.00
5/10/2024	240365	Repair	1,350	\$125.00	\$125.00
5/10/2024	240364	Electrical	700	\$100.00	\$100.00
5/10/2024	240363	New Construction	50,000	\$525.00	
5/10/2024	240362	Electrical	2,053	\$100.00	\$100.00
5/3/2024	240361	New Construction	0		
5/10/2024	240360	Electrical	1,950	\$100.00	\$100.00
			\$3,831,856	\$95,202.04	\$72,877.60

Total Records: 158

PERMIT SUMMARY REPORT

COMMERCIAL

Count	4
Total Fees	\$550
Fees Paid	\$550
Total Project Cost	\$8,350

RESIDENTIAL

Count	157
Total Fees	\$94,652.04
Fees Paid	\$72,327.60
Total Project Cost	\$3,823,506

TOTAL

Count	161
Total Fees	\$95,202.04
Fees Paid	\$72,877.60
Total Project Cost	\$3,831,856

ACTIVE NEW HOME PERMITS = 42

OTHER ACTIVE PERMITS= 366

PERMITS ISSUED OVER \$30,000 = 35 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED OVER \$100,000 = 11 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS - SUBSTANTIAL IMPROVEMENTS = 3 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED WAITING PICK UP = 23

TOTAL PERMITS= 431

PERMITS IN REVIEW= 7

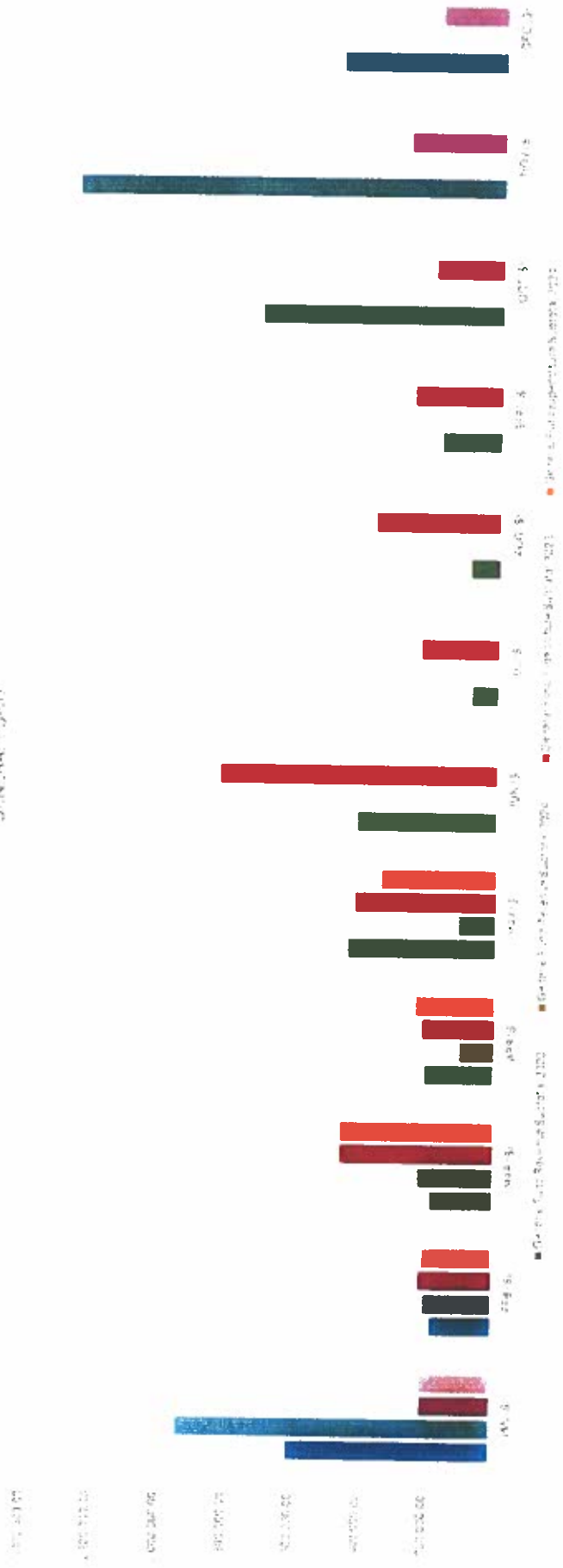
CAMA ISSUED= 4

ZONING ISSUED = 7

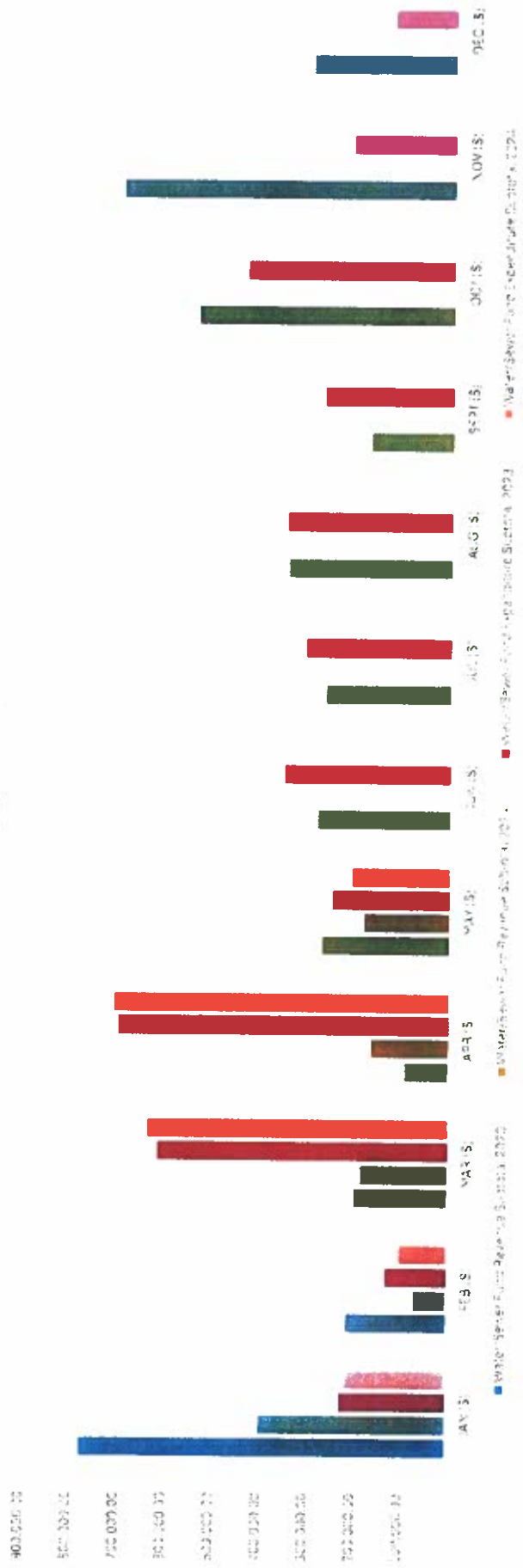
PERMITS SERVICED FOR INSPECTIONS FROM 5/10-6/07= 181

TOTAL INSPECTIONS MADE= 362

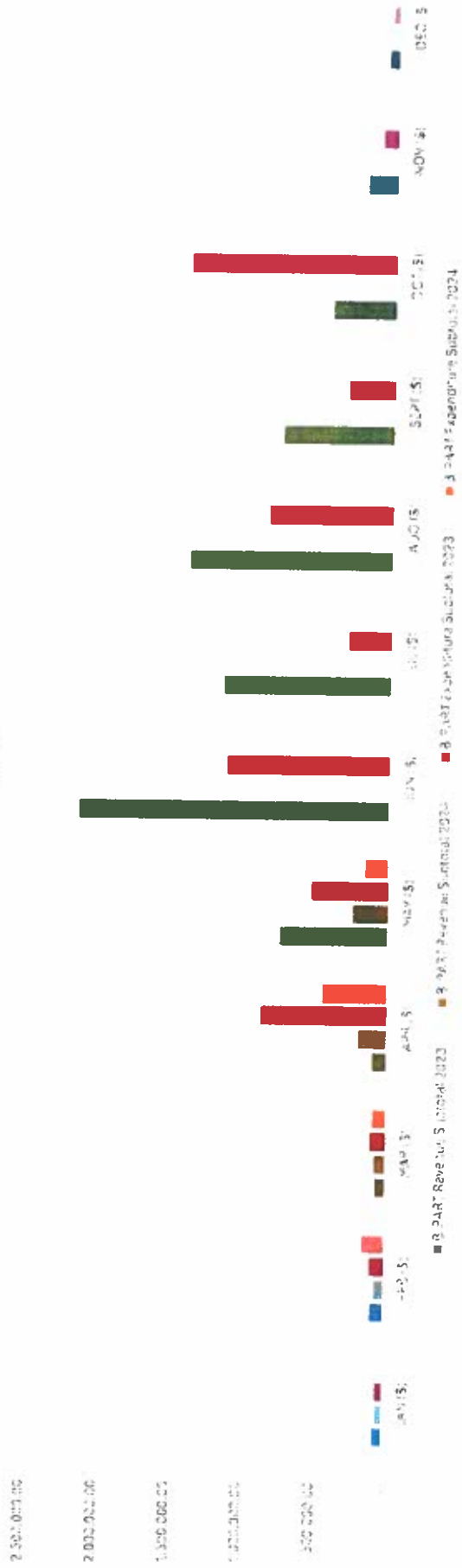
GENERAL FUND



Water/Sewer Fund



BPART



Manager Talker June 2024

Lift Station 2 -Greensboro St – upfit status

EPA

Conducting Advance Monitoring on Project
One desk top review has been already on current status
Expect onscene EPA officials during construction
Fed program manager expects plan feedback within a week

State feedback

Requested clarification on genset use and funding streams
Project Engineer of record has responded

Harbor Acres Canal Dredging

\$146k grant reimbursement received from DWR

LWF navigation maintenance

Corps has completed quarterly sidecast ops

441 OBW walkway and emergency ramp

\$41k grant reimbursement applied for

329.5 OBW walkway redo

Bids due Monday 17th

Water System Asset Inventory

Received; internal review underway

Streets Assessment

Received; internal review underway



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: June 18, 2024

FROM: Inspections Director Evans

DATE SUBMITTED: June 7, 2024

ISSUE/ACTION REQUESTED: Discussion and Possible Approval of Ordinance 24-08, An Ordinance Amending the Holden Beach Code of Ordinances, Chapter 154: Flood Damage Prevention

BACKGROUND/PURPOSE OF REQUEST: The public hearing for the proposed ordinance is set for the beginning of the June meeting. After hearing comments, if the Board would like to adopt the proposed changes, a motion to approve the ordinance would need to be made. The consistency statement was approved at the April Meeting.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
----------------------------	------------------------------	--

ADVISORY BOARD RECOMMENDATION: P&Z approved a consistency statement and voted to send the proposed changes to the Board for consideration.

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION: Recommend approval.

ATTACHMENT: Ordinance 24-08 & Consistency Statement

ORDINANCE 24-08
AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, CHAPTER 154:
FLOOD DAMAGE PREVENTION

BE IT ORDAINED BY the Mayor and Board of Commissioners of the Town of Holden Beach, North Carolina, that Chapter 154: Flood Damage Prevention be amended as follows.

Section One: Amend Section 154.01 (A) as follows:

§ 154.01 STATUTORY AUTHORIZATION; FINDINGS OF FACT.

(A) The Legislature of the State of North Carolina has in ~~Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes;~~ delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the Board of Commissioners of the Town of Holden Beach, does ordain as follows:

(A) The legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Article 6 of Chapter 153A; Article 8 of Chapter 160A; and Articles 7, 9, and 11 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the Board of Commissioners of the Town of Holden Beach, does ordain as follows:

Section Two: Amend Section 154.05 as follows:

§ 154.05 BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS.

The special flood hazard areas are those identified under the Cooperating Technical State (CTS) agreement between the State of North Carolina and FEMA in its FIS dated August 28, 2018 for Brunswick County and associated DFIRM panels, including any digital data developed as part of the FIS, which are adopted by reference and declared a part of this chapter. Future revisions to the FIS and DFIRM panels that do not change flood hazard data within the jurisdictional authority of the town are also adopted by reference and declared a part of this chapter, ~~and all revisions thereto. Subsequent Letter of Map Revisions (LOMRs) and/or Physical Map Revisions (PMRs) shall be adopted within three months.~~

The special flood hazard areas are those identified under the Cooperating Technical State (CTS) agreement between the State of North Carolina and FEMA in its FIS dated August 28, 2018 for Brunswick County and associated DFIRM panels, including any digital data developed as part of the FIS, which are adopted by reference and declared a part of this chapter. Future revisions to the FIS and DFIRM panels that do not change flood hazard data within the jurisdictional authority of the town are also adopted by reference and declared a part of this chapter, and all revisions thereto.

Section Three: Amend Section 154.03 as follows:

§ 154.03 DEFINITIONS

ADD- BREAKAWAY WALLS- Means a wall that is not a part of the structural support of the building and is intended through its design and construction to collapse lateral loading forces without causing damage to the elevated portion of the building or the supporting foundation system.

SUBSTANTIAL IMPROVEMENT. Any combination of repairs, reconstruction, rehabilitation, addition, or other improvement of a structure, taking place during any one-year period for which the cost equals or exceeds 50% of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage, regardless of the actual repair work performed. The term does not, however, include either:

(1) Any correction of existing violations of state or community health, sanitary, or safety code specifications which have been identified by the community code enforcement official and which are the minimum necessary to assure safe living conditions; or,

(2) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure, and the alteration is approved by variance issued pursuant to Section 154.38 of this Ordinance.

SUBSTANTIAL IMPROVEMENT. Any combination of repairs, reconstruction, rehabilitation, addition, or other improvement of a structure, taking place during any two-year period for which the cost equals or exceeds 50% of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage, regardless of the actual repair work performed. The term does not, however, include either:

(1) Any correction of existing violations of state or community health, sanitary, or safety code specifications which have been identified by the community code enforcement official and which are the minimum necessary to assure safe living conditions; or,

(2) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure, and the alteration is approved by variance issued pursuant to Section 154.38 of this Ordinance.

Section 4: Amend Section 154.36 (B)(11) as follows:

§ 154.36 FLOODPLAIN DEVELOPMENT APPLICATION, PERMIT AND CERTIFICATION REQUIREMENTS.

(B)(11) A statement that all materials below BFE/RFPE must be flood resistant materials. ~~(Optional)~~

(B)(11) A statement that all materials below BFE/RFPE must be flood resistant materials.

Section 5: Amend Section 154.21 as follows:

§ 154.21 SPECIFIC STANDARDS.

(E) Additions/Improvements

~~(2) Additions to post-FIRM structures with no modifications to the existing structure other than a standard door in the common wall shall require only the addition to comply with the standards for new construction.~~

~~(2) Due to free of obstruction requirements in V zone and all AE is regulated as V zone in the Town of Holden Beach.~~

~~(3) (I) Tanks. When gas and liquid storage tanks are to be placed within a special flood hazard area, the following criteria shall be met:~~

~~(a) Underground tanks. Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty;~~

~~(b) Above-ground tanks, elevated. Above ground tanks in flood hazard areas shall be elevated to or above the regular flood protection elevation on a supporting structure that is designed to prevent flotation, collapse or lateral movement during conditions of the design flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area;~~

~~(c) Above ground tanks, not elevated. Above-ground tanks that do not meet the elevation requirements of § 154.23 shall be permitted in flood hazard areas provided the tanks are designed, constructed, installed, and anchored to resist all flood-related and other loads, including the effects of buoyancy, during conditions of the design flood and without release of contents in the floodwaters or infiltration by floodwaters into the tanks. Tanks shall be designed, constructed, installed, and anchored to resist the potential buoyant and other flood forces acting on an empty tank during design flood conditions.~~

~~(d) Tank inlets and vents. Tank inlets, fill openings, outlets and vents shall be:~~

~~1. At or above the regulatory flood protection elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the design flood; and~~

~~2. Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the design flood.~~

~~(4) (J) Other development.~~

limitations of § 154.23

(b) Retaining walls, sidewalks and driveways in regulated floodways and NEAs. Retaining walls and sidewalks and driveways that involve the placement of fill in regulated floodways shall meet the limitations of § 154.23.

(c) Roads and watercourse crossings in regulated floodways and NEAs. Roads and watercourse crossings, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, that encroach into regulated floodways shall meet the limitations of § 154.23.

('85 Code, § 8-4.5b.) (Ord. 31, passed - - ; Am. Ord. 5-87, passed 3-24-87; Am. Ord. 03-01, passed 2-24-03; Am. Ord. 06-06, passed 5-22-06; Am. Ord. 18-13, passed 8-6-18; Am. Ord. 20-11, passed 9-3-20; Am. Ord. 21-10, passed 6-15-21) Penalty, see § 154.99

Section Six: The Town Clerk is directed to forward this ordinance to American Legal Publishing for inclusion in the next published supplement to the Holden Beach Code of Ordinances.

Section Seven: This ordinance shall be effective the 19th day of June, 2024.

This the 18th day of June, 2024.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



TOWN OF HOLDEN BEACH BOARD OF COMMISSIONERS' STATEMENT OF CONSISTENCY AND ZONING RECOMMENDATION

The Town of Holden Beach Board of Commissioners has reviewed and hereby recommends approval of amendments to Section 154 of the Town's Floodplain Management Ordinance adopted from the National Flood Insurance Program (NFIP).

After review, the Board of Commissioners has found that the recommended amendments are consistent with the adopted CAMA Land Use Plan and are considered reasonable and in the public interest for the following reasons.

Use of Property: The amendment as recommended by the Federal Emergency Management Agency (FEMA) and the North Carolina Department of Public Safety to align better with the NFIP goals.

Economic Impacts: The CAMA Land Use Plan Goals and Objectives 3.1; Policies 3.1(A), 3.1(C), 3.1(G). The changes will support not alter the current Goals, Objectives and Policies.

Environmental Impacts: Amendments align with current Goal 3.2 and Objective 3.2 of the CAMA Land Use Plan.

Upon approval by the Board of Commissioners the Comprehensive Plan will be deemed amended and shall not require any additional request or application for amendment.

The statement and motion were adopted unanimously on this 30th day of April 2024.



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: June 18, 2024

FROM: Inspections Director Evans

DATE SUBMITTED: June 7, 2024

ISSUE/ACTION REQUESTED: Discussion and Possible Approval of Ordinance 24-10, An Ordinance Amending the Holden Beach Code of Ordinances, Section 94.03 Frontal Dune Policies and Regulations and Chapter 157: Zoning Code

BACKGROUND/PURPOSE OF REQUEST: The Board set a public hearing as required for the proposed ordinance. After hearing comments, if the Board would like to adopt the proposed changes, a motion to approve the ordinance and the consistency statement would need to be made.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
----------------------------	------------------------------	--

ADVISORY BOARD RECOMMENDATION: P&Z approved a consistency statement and voted to send the proposed changes to the Board for consideration.

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION: Recommend approval.

ATTACHMENT: Ordinance 24-10 & Consistency Statement

ORDINANCE 24-10
AN ORDINANCE AMENDING THE HOLDEN BEACH CODE OF ORDINANCES, SECTION 94.03
FRONTAL DUNE POLICIES AND REGULATIONS AND CHAPTER 157: ZONING CODE

BE IT ORDAINED BY the Mayor and Board of Commissioners of the Town of Holden Beach, North Carolina, that Section 94.03 Frontal Dune Policies and Regulations and Chapter 157: Zoning Code be amended as follows.

Section One: Amend Section 94.03 Frontal Dune Polices and Regulations as follows (changes in blue):

§ 94.03 FRONTAL DUNE POLICIES AND REGULATIONS

(A) **Definition.** For the purpose of this section, town's **FRONTAL DUNES** shall mean the dunes designated by the town's designee as the "frontal dunes"; otherwise, they are the first mounds of sand located landward of the ocean beach with sufficient vegetation, height, and configuration to offer protection from ocean storms. Considering the fact that oceanfront property limits extend to the mean high water mark, the frontal dune may be located on private property. The town's **FRONTAL DUNE** although similar may be different than the state's CAMA designated dune, **so as to be located closest to the structure as possible to encourage maximum buffer from hazard.**

(B) **Purpose of the frontal dune.** It is desirable to maintain a continuous frontal dune along the ocean-front of the island, extending from Lockwood Folly Inlet to Shallotte Inlet. A continuous frontal dune thus maintained provides a single, ocean water surge flood control structure that serves to mitigate the effects of storms, that could by their very nature cause damage to public and private property. It is the intent of the town that the frontal dune be maintained to standard specifications and by sand renourishment, so that the above-mentioned protection can be provided.

(C) **Frontal dune policy and regulations.** The following policies and regulations apply: (penalty for failure to adhere is \$500.00 per violation).

(1) It shall be unlawful for any person or vehicle to cross the designated frontal dune, except for official town business or emergency access, unless such crossing is over a town approved ramp and/or stairs.

(2) **Frontal dune policy and restrictions.**

(a) Whenever property owners elect to construct a walkway across the frontal dune on their property, to provide pedestrian access to the beach strand, the following specifications shall apply. (Note: the same criteria applies when property owners seek to apply for town approval of an encroachment agreement to construct a walkway over public property adjacent to their residence.)

1. The walkway shall be constructed only of building materials approved by the North Carolina Residential Building Code. The walking passageway shall be no wider than four feet. The underside of the walkway across the frontal dune shall be a minimum of 18 inches and a maximum of 36 inches above the crest of the sand. Exception: Town owned CAMA accessways may utilize a six-foot walkway.

2. The first step down to the beach strand shall be placed no farther seaward than the beginning of the downward slope of the CAMA frontal dune.

3. Steps shall be of open tread construction with a maximum riser height of eight and one-quarter inches and a minimum tread depth of nine inches, and shall meet the requirements of the North Carolina Residential Building Code.

4. In accordance with North Carolina State Division of Coastal Management's enforcement of the Coastal Area Management Act (CAMA), the walkway access to the beach strand over the frontal dune shall be conclusively presumed to entail negligible alteration of the dune. In no case shall the walkway be permitted if it will, in the opinion of the Local CAMA Permit Officer, diminish the dune's capacity as a protective barrier against flooding and erosion.

5. Except for handicap ramps, steps from the walkway to the beach strand shall be placed only perpendicular to the frontal dune line.

~~6. No structure other than one four-foot-wide wooden walkway shall be located south of the landward toe of the frontal dune. This applies to decks, gazebos, sitting areas and other additions that a property owner may desire to make to the allowed walkway. Structures (other than the one four-foot walkway) that exist when this section is adopted may remain in place temporarily; however, all such structures must be removed no later than December 31, 2003, in order to be in compliance with this section. A building permit is required if there are any repairs needed to walkway load bearing surfaces, such as supporting posts. Adding additional lengths to supporting posts shall constitute a repair. Exception: Town owned CAMA accessways may utilize a 6-foot walkway. Exception: Property owners with lots that have more than 300 feet from the seaward toe of the frontal dune to the last line of natural stable vegetation, as determined by the local CAMA officer, may install a single walkway with a maximum width of four feet; the walkway shall be a minimum of three feet high with a maximum height not to exceed four feet; and shall terminate at the last line of natural stable vegetation. Walkways shall be permitted and built in accordance with all federal, state, and local building requirements. Exception: swimming pools may be located south of the town's designated frontal dune, placement of pools and decking shall not extend more than 50 feet from the established seaward toe of designated frontal dune. This exception only applies when the CAMA dune is more seaward than the town's frontal dune.~~

(b) Showers shall not be located on walkways over the dune south of its landward toe. Shower runoff must not drain onto any portion of the frontal dune or south of the landward toe.

(c) In those instances where a residence or other structure is located directly adjacent to the frontal dune, stormwater runoff from roofs shall be controlled by the property owner so as not to erode sand on any portion of the frontal dune.

(d) Sand fences.

1. The installation of sand fence along the oceanfront, when properly located and erected, is an effective method to control blowing sand which may lead to the formation of dunes. However, when improperly located and erected, sand fencing may interfere with emergency beach access, cause accumulation of debris, and discourage sea turtle nesting.

2. SAND FENCING is defined as a fence normally constructed of untreated and unpainted wood held together with twisted wire, with the fence being nailed to a minimum of one and one-half inch by three and one-half inch (two-by-four) posts that are spaced at intervals not less than five feet and are embedded no more than two feet into the sand, and extending no higher than four feet above grade.

3. No sand fence shall be erected without a no-cost sand fence permit issued by the town Inspections Department. The permit may be requested and returned by mail following completion.

4. All sand fencing shall be installed in individual lengths of ten feet or less, at an angle between 45 and 90 degrees to the shoreline, facing west. The lengths of sand fence will be spaced at least seven feet apart, parallel to each other, to allow sea turtles and pedestrians to pass through. This method of sand fencing encourages sand accretion and minimizes negative impacts to nesting sea turtles.

5. The Building Inspector shall have the authority to summarily remove, abate, or remedy a sand fence determined dangerous or prejudicial to the public safety whether by reason of its location, or its subsequent state of disrepair or damage. Any fence so removed will be delivered to its owner if known, and if not, will be disposed of by the Public Works Department in an appropriate manner.

(e) Property owners are encouraged to vegetate and fertilize the portion of the frontal dune on their property.

(f) An exception to this policy is that ocean front property owners or their agents may traverse on (or over) the specific portion of the frontal dune within the limits of their property (above the mean high water mark), so as to make minor dune repairs, plant vegetation, install sand fencing and otherwise maintain the frontal dune on their property so that it may afford the intended degree of flood protection per this section.

Section Two: Add Section 157.024 *Previously Section 94.03(C)(2)(a)(6)* to Chapter 157: Zoning Code as follows:

DUNE RESTRICTIONS 157.024

- (A) No structure other than one four-foot wide wooden walkway shall be located south of the landward toe of the CAMA frontal dune, as designated by the local CAMA officer. This applies to decks, gazebos, sitting areas and other additions that a property owner may desire to make to the allowed walkway.
- (B) Structures (other than one four-foot walkway) that exist when this section is adopted may remain in place temporarily; however, all such structures must be removed ~~no later than December 31, 2003~~ if repairs exceed more than 50% of the structural value, in order to be in compliance with this section. ~~A building permit is required if there are any repairs needed to walkway load bearing surfaces, such as supporting posts. Adding additional lengths to supporting posts shall constitute a repair.~~ Exception: town-owned CAMA accessways may utilize a six-foot walkway. ~~Exception: property owners with lots that have more than 300 feet from the seaward toe of the frontal dune to the last line~~

the last line of natural, stable vegetation

- (C) Walkways shall be permitted and built in accordance with all federal, state and local building requirements.
- (D) **Exception:** swimming pools may be located south of the town's designated frontal dune, placement of pools and decking shall not extend more than 50 feet from the established seaward toe of designated frontal dune. This exception only applies when the CAMA dune is more seaward than the town's frontal dune.

Section Three: Amend Section 157.060(D)(10) as follows:

§157.060 (D)(10)- Location of accessory buildings. Accessory buildings shall be located not less than five feet from property line. (a) see 157.024.

Section Four: Amend Section 157.061(D)(9) as follows:

§157.061 (D)(9)- Location of accessory buildings. Accessory buildings shall be located not less than five feet from property line. (a) see 157.024.

Section Five: The Town Clerk is directed to forward this ordinance to American Legal Publishing for inclusion in the next published supplement to the Holden Beach Code of Ordinances.

Section Six: This ordinance shall be effective on the 19th day of June, 2024.

This the 18th day of June, 2024.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



TOWN OF HOLDEN BEACH BOARD OF COMMISSIONERS' STATEMENT OF CONSISTENCY AND ZONING RECOMMENDATION

The Town of Holden Beach Board of Commissioners has reviewed and hereby recommends approval of amendments to Section 157 of the Town's Land Use Section.

After review, the Board of Commissioners has found that the recommended amendments are consistent with the adopted CAMA Land Use Plan and are considered reasonable and in the public interest for the following reasons.

Use of Property: The amendment as recommended and initiated by staff to provide citizens with a due process pathway to avoid unnecessary hardships due to the Ordinance.

Economic Impacts: The CAMA Land Use Plan Goals and Objectives 3.2; Policies 3.2(A), 3.2(B), 3.2(G) and 3.2(M). The changes will support not alter the current Goals, Objectives and Policies.

Environmental Impacts: Amendments align with current Goal 3.2 and Objective 3.2 of the CAMA Land Use Plan.

Upon approval by the Board of Commissioners the Comprehensive Plan will be deemed amended and shall not require any additional request or application for amendment.

The statement and motion were adopted by a _____ vote this 18th day of June 2024.

Alan Holden, Mayor



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: June 18, 2024

FROM: Town Manager Hewett

DATE SUBMITTED: June 7, 2024

ISSUE/ACTION REQUESTED:

Discussion and Possible Action on Ordinance 24-11, The Revenues & Appropriations Ordinance for Fiscal Year 2024 - 2025

BACKGROUND/PURPOSE OF REQUEST:

The proposed budget is balanced in accordance with the Fiscal Control Act and is a result of numerous budget workshops. The required public hearing is set for the start of the meeting.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
----------------------------	------------------------------	--

ADVISORY BOARD RECOMMENDATION:

N/A

FINANCE RECOMMENDATION:

TOWN MANAGER'S RECOMMENDATION:

Recommend approval.

ATTACHMENT: Ordinance 24-11

Ordinance 24-11
Town of Holden Beach Fiscal Year 2024/2025 Budget Ordinance

An Ordinance to appropriate revenues and authorize expenses for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025. BE IT ORDAINED by the Board of Commissioners of the Town of Holden Beach North Carolina that revenues and expenses for the Fiscal Year 2024/2025 are authorized as set out below:

Part I: General Fund

REVENUES

An Ad Valorem Tax Rate of thirteen cents (\$.13) per one hundred dollars (\$100) at full valuation is levied for Fiscal Year 2024/2025.

CREDIT CARD SITE FEE GENERAL	3,750
AD VAL TAXES - CURRENT	3,097,643
AD VAL TAXES - PRIOR	36,000
VEHICLE TAXES	35,000
PNLTY & INT - AD VAL TAX	15,000
VEHICLE STICKERS	1,500
INTRST ON SAV & INVEST	20,000
TAX PMTS TO BE REFUNDED	100
MISCELLANEOUS	20,750
SIDEWALK DEPOSIT	500
HOUSE MOVING SECURITY DEP	2,000
BRIDGE FEE	200
PLUMBING SCREEN SALES	300
BLUE CAN HOME RECYCLING	65,854
DONATIONS	500
UTILITIES FRANCHISE TAX	228,454
SALES ON TELECOMM-UTIL FR	4,000

SALES TAX ON VIDEO PROGRM	37,000
BEER &/OR WINE TAX	3,000
POWELL BILL	50,000
LOCAL SALES & USE TAX	400,000
CAMA CONTRACT	2,800
COURT COSTS	200
PARKING VIOLATIONS	6,000
ORDINANCE VIOLATIONS	1,200
Mosquito Contract	4,000
BUILDING PERMITS	241,612
CAMA PERMITS	3,366
ZONING FEES	11,192
ELECTRICAL INSPECTION	32,588
MECHANICAL INSPECTION	34,181
PLUMBING INSPECTIONS	19,317
ADMINISTRATIVE FEE-INSP	3,118
HOMEOWNERS RECOVERY FUND	1,500
REINSPECTION FEE	12,000
SALES TAX REFUND	7,500
DEMOLISH PERMIT	2,000
SALE OF FIXED ASSETS	5,000
Transfers from SRF Canal Dredging	88,840
Total for Revenue	4,497,965

EXPENSES

Governing Body

SALARIES - MAYOR AND COMMISSIONERS	7,800
PROFESSIONAL SERVICES	120,000
ADA ASSESSMENT	50,000
GOVERNING BODY - FICA	599
COMMUNICATIONS	7,644
CAMERA SYSTEM	50,000
PUBLIC RELATIONS	1,500
COMMUNITY EVENTS	1,500
TRAVEL	2,000
AB-TRAVEL & TRAINING	1,250
HURRICANE PREPARATION	2,100
DECORATIONS	500
ADVERTISING	1,500
AB-ADVERTISING MEETINGS	500
HOLDEN BEACH FLAG	500
AB-SUPPLIES & MATERIALS	10,000
OPERATIONAL CONTINGENCIES	9,367
NEW TOWN HALL DEBT SERVICE	200,000
New Town Hall Ops, Maint and Repair	94,904
CONTRIBUTIONS	11,250
TRANSFER TO BEACH RE-NOURISHMENT FUND	120,661
Total	693,575

Administration Expenses

SALARIES	449,661
SALARIES - OVERTIME	5,183
FICA	34,796
GROUP INSURANCE	86,864
RETIREMENT	58,448
401K EMPLOYERS MATCH	20,293
COMMUNICATIONS	51,045
PRINTING	6,000
SOFTWARE	40,000
TRAVEL & TRAINING	8,000
M & R - EQUIPMENT	3,500
ADVERTISING	1,000
DEPT SUPPLIES & MATERIALS	8,000
UNIFORMS	1,000
REWARDS AND WELLNESS PRGR	2,000
SAFETY PROGRAMS ALL DEPTS	1,500
CONTRACTED SERVICES	42,655
DUES & SUBSCRIPTIONS	4,000
INSURANCE & BONDS	98,040
EQUIPMENT	20,000
DEBT INTEREST	22,553
Total	964,537

Police Expenses

SALARIES	778,481
SALARIES - OVERTIME	100,933
FICA	68,295
GROUP INSURANCE	172,917
RETIREMENT	123,470
PD EMPLOYER'S 401K CONTRIBUTION	43,971
COMMUNICATIONS	45,000
TRAVEL & TRAINING	11,000
COMMUNITY WATCH	3,000
M & R - EQUIPMENT	9,500
M & R - VEHICLES	21,150
GAS, OIL & TIRES	40,000
DEPT SUPPLIES & MATERIALS	5,000
UNIFORMS	10,000
POLICE INOCULATIONS	4,000
EQUIPMENT	20,000
CAP OUTLAY-VEHICLES&EQUIP	160,000
PROFESSIONAL SERVICES	16,500
Total	1,633,217

Planning and Inspections Expenses

SALARIES	252,816
SALARIES OVERTIME	3,500
FICA	19,608
GROUP INSURANCE	62,879
RETIREMENT	32,937
401K EMPLOYERS MATCH	12,096
COMMUNICATIONS	13,000
PRINTING	2,000
TRAVEL & TRAINING	10,000
M & R - VEHICLES	5,500
ADVERTISING	2,000
GAS, OIL & TIRES	5,000
DEPT SUPPLIES & MATERIALS	5,000
BUILDING INSP - UNIFORMS	2,500
CONTRACTED SERVICES	20,000
DUES & SUBSCRIPTIONS	2,000
HOMEOWNERS' RECOVERY FUND	1,300
EQUIPMENT PURCHASE	10,000
<hr/> Total	<hr/> 462,135

Public Works, Buildings, Grounds and Streets Expenses

SALARIES	74,800
SALARIES OVERTIME	3,500
PROFESSIONAL SERVICES	10,000
FICA	5,990
GROUP INSURANCE	15,720
RETIREMENT	10,062
401K EMPLOYERS MATCH	3,634
UTILITY - STREET LIGHTS	54,000
BUILDINGS UTILITY PAYMENT	1,250
TRAVEL	500
BLDINGS&GROUNDS MAINT/SUP	33,572
M & R EQUIPMENT	11,000
M & R VEHICLES	8,000
MAINT & REP STREETS	28,000
MAINT & REPAIR BULKHEADS	35,000
STREET DRAINAGE PROJECTS	
STREET SIGN REPLACEMENT	3,500
ADVERTISING	150
GAS, OIL & TIRES	15,000
DEPT SUPPLIES & MATERIALS	5,000
UNIFORMS	1,750
STREET PAVING PROJECTS	200,000
SIDEWALK MAINTENANCE	9,000
Total	529,427

Sanitation Expenses

SALARIES FULL TIME	49,107
SALARIES OVERTIME	5,600
FICA	4,185
GROUP INSURANCE	15,720
RETIREMENT	7,030
401K EMPLOYERS MATCH	2,725
TRAVEL & TRAINING	400
MAINT & REPAIRS EQUIPMENT	300
DEPT SUPPLIES & MATERIALS	23,000
SANITATION UNIFORMS	1,500
CONTRACTED SERVICES	40,049
BLUE CAN HOME RECYCLING	64,958
SOLID WASTE TIPPING FEES	500
Total	215,074

PART II. WATER & SEWER FUND

Revenues

CREDIT CARD SITE FEE WATER	2,000
INTEREST ON INVESTMENTS	7,000
RENTS & CONCESSIONS	118,000
ADMINISTRATIVE FEES WATER	10,000
MISCELLANEOUS REV SEWER FUND	1,000
SEWER CAPACITY CHARGE	130,000
SALES TAX REFUND WATER	35,000
WATER CAPACITY CHARGE	50,000
WATER USE CHARGES	1,488,310
SPECIAL CHARGES FOR UTIL	500
Irrigation Meter Inspection Fees	23,000
SEWER USE CHARGES	975,440
AVAILABILITY FEE SEWER	500
TAP & CONNECTION FEES	120,000
TAP & CONNECT FEES-SEWER	500
RECONNECTION FEES	500
PNLTY & INTRST - BILLINGS	13,000
EPA STAG	4,630,000
Fund Balance Appropriated	60,459
Total for Revenue	7,665,209

Water & Sewer Administration Expenses

SALARIES	45,252
SALARIES-OVERTIME	706
FICA	3,516
GROUP INSURANCE	15,720
RETIREMENT	4,665
401K EMPLOYERS MATCH	2,200
COMMUNICATIONS	67,363
PRINTING	4,000
TRAVEL & TRAINING	7,500
M & R - EQUIPMENT	5,000
DEPT SUPPLIES & MATERIALS	1,800
CONTRACTED SERVICES	6,750
DUES & SUBSCRIPTIONS	6,400
TOTAL	170,872

Water & Sewer Operation Expenses

SALARIES	249,428
SALARIES-OVERTIME	12,021
PROFESSIONAL SERVICES	42,500
Professional Services Irrigation Inspect	17,600
FICA	20,001
GROUP INSURANCE	66,809
RETIREMENT	33,596
401K EMPLOYERS MATCH	5,567
COMMUNICATIONS	4,250
UTILITIES	4,000
UTILITIES-PUMPING STATION	77,000
TRAVEL	2,000
M & R WATER TANK	22,400
M & R EQUIPMENT	12,000
OPERATION & MAINT VAC SYS	45,000
M & R VEHICLES	7,000
M & R WATER SYSTEM	120,000
GAS, OIL & TIRES	12,000
DEPT SUPPLIES & MATERIALS	4,000
O&M VACUUM STATIONS	180,000
METERS (NEW CONSTRUCTION)	75,000
UNIFORMS	4,800
CONTRACTED SERVICES	50,000

PURCHASES FOR RESALE	962,625
COUNTY O&M CHARGE SEWER	318,511
CAPITAL OUTLAY-VALVE PITS	65,000
CAP OUTLAY MAJ EQUIP SEWR	4,776,308
WATER CAP OUTLAY-VEHICLES	51,000
CONTRIBUTION TO CRF WATER	50,000
CONTRIBUTION TO CRF SEWER	130,000
EOC Ops, Maint and Repair	62,500
AVAILABLE FOR APPROPRIATION	11,421
<hr/> Ops TOTAL	<hr/> 7,494,337
Total expenditure	7,665,209
<hr/>	<hr/>

PART III. Water and Sewer Capital Charge Fund

A sewer capital fee of \$474 per developable property within the corporate limits of the Town of Holden Beach is authorized for the payment of debt service to fulfill the Town's sewer capital obligations. Said fee is to be billed concurrently with ad valorem property taxes and collected in accordance with applicable North Carolina General Statutes.

REVENUES

CAPITAL CHARGES CTY-SEWER	1,482,145
Total for Revenue	1,482,145

EXPENSES

CTY CAPITAL COSTS SEWER	1,025,197
WATER CAP OUTLAY-VEHICLES	62,133
DEBT INTEREST	132,406
DEBT SERVICE SEWER	171,279
NEW EOC DEBT SERVICE	91,130
Total for EXPENSE	1,482,145

PART IV. BEACH, PARKS, ACCESS, RECREATION, TOURISM (BPART) FUND

REVENUES

CREDIT CARD SITE FEE BPART	150
ACCOM TAX	4,050,000
BRUNSWICK CO REFUND CRP	27,000
ACCOMMODATIONS TAX PENLTY	500
INTEREST ON INVESTMENTS	46,019
BPART CAP RES INTEREST	10
441 OBW RENTS	22,000
MISCELLANEOUS BPART	15,000
RECREATION PROGRAMS	12,000
CAMA GRANTS	420,000
SALES TAX REFUND	2,000
PARKING REVENUE	769,700
OFF STREET PARKING	125,300
FUND BALANCE APPROPRIATED	750,000
Total for Revenue	6,239,679

EXPENSES

TRANSFER COUNTY ACCOM TAX	664,875
DEBT SERVICE CENTRAL REACH	1,200,000
SALARIES - RECREATION	100,439
FICA - RECREATION	7,684
Group Insurance	15,720
RETIREMENT REC	12,906
401K EMPLOYERS CONTRIBUTION	2,400
INTERNSHIP	6,240
PROFESSIONAL SERVICES	77,000
WARD & SMITH	93,800
PROFESSIONAL SRV-MAINLAND	2,000
PROFESSIONAL SERVICES- BEACH	15,000
Recreation Programs	12,500
Beautification Club	11,580
Jordan Blvd Ops, Mx and Repair	42,000
Park and Rec Utilities	1,000
Dog Park	500
COMMUNICATIONS	9,000
Gas Oil and Tires	4,000
Starfish Fire Substation Ops, Mx, Rpr	5,000
TRAVEL & TRAINING	20,000
PUBLIC REST ROOMS	45,000

BEACH EQUIPMENT MAINTENAN	1,000
BEACH VEGETATION	30,000
SHORELINE MONITORING	30,000
DEBRIS REMOVAL	65,000
FESTIVAL & SECURITY	2,400
CONCERTS	40,000
HOLDEN BEACH PROMOTION	32,000
CHAMBER OF COMMERCE	3,000
Contributions BPART (Donations)	3,000
ACCESS & RECREATION	141,000
ADA PROJECTS	334,000
WASTE IND 2ND PICK-UP	134,735
SAND FENCE PROJECT	30,000
POCKET PARK 628OBW	500
HALSTEAD PARK	35,000
Rothschild Davis Park	50,600
USACE CSDR STUDY	750,000
DEBT SERVICE BLOCK Q	333,334
BLOCK Q PROJECTS	610,000
BLOCK Q PROFESSIONAL SERVICES	45,000
441 PROFESSIONAL SERVICES	200,000
441 UTILITIES & INSURANCE	45,000
DEBT SERVICE 441 OBW	191,072
Lockwood Folly Dredging	83,096

DEBT INTEREST	158,027
SALARIES BEACH PROJECT	77,504
OVERTIME - BEACH PROJECT	4,409
FICA BEACH PROJECT	6,266
RETIREMENT BEACH PROJECT	10,526
401K EMPLOYERS BEACH PRJT	3,965
Group Insurance Beach Project	27,510
CONTRACT SERVICES SANITATION	105,000
BEACH RANGER SALARIES	20,000
BEACH RANGER SUPPLIES & EQUIPMENT &	20,910
BEACH RANGER GAS, OIL, TIRES	2,500
FICA	1,500
transfer to beach inlet crf	94,500
AVAILABLE FOR APPROPRIATION	168,681
Total	6,239,679

PART V. CANAL DREDGING FUND

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$400 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Holden Beach Harbor is hereby established for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025.

HOLDEN BEACH HARBOR REVENUES

SRF HBH ASSESSMENTS	140,070
BALANCE FORWARD HBH	1,248,000
<hr/>	
Total	1,388,070

HOLDEN BEACH HARBOR EXPENSES

SRF Administration - HBH	6,064
SRF Legal Fees - HBH	6,064
SRF WARD & SMITH HBH	15,633
SRF Construction - HBH	1,041,053
SRF Surveying - HBH	69,404
SRF Permitting CAMA - HBH	34,702
SRF Permitting ACE & Other Agencies	34,702
SRF Designs - HBH	41,642
SRF Construct Docs, Plans, Specs - HBH	69,404
SRF Construct Management, Insp, Close -	34,702
SRF Transfer to General Fund- HBH	34,702
<hr/>	
Total	1,388,070

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$400 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Heritage Harbor is hereby established for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025.

HERITAGE HARBOR REVENUES

SRF HH ASSESSMENTS	137,293
BALANCE FORWARD HH	750,097
Total	887,390

HERITAGE HARBOR EXPENSES

SRF Administration - HH	1,058
SRF Legal Fees - HH	1,058
SRF WARD & SMITH - HH	15,632
SRF Construction - HH	665,543
SRF Surveying - HH	44,370
SRF Permitting ACE & Other Agencies HH	22,185
SRF Permitting CAMA - HH	22,185
SRF Designs - HH	26,622
SRF Contract Docs, Plans, Specs - HH	44,370
SRF Construct Management, Insp, Closet -	22,185
SRF Transfer to General Fund- HH	22,185
Total	887,390

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$390 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Harbor Acres is hereby established for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025.

HARBOR ACRES REVENUES

SRF HA ASSESSMENTS	113,743
BALANCE FORWARD	1,164,400
Total	1,278,143

HARBOR ACRES EXPENSES

SRF Administration - HA	4,965
SRF Legal Fees - HA	4,965
SRF WARD & SMITH - HA	15,633
SRF Construction - HA	958,607
SRF Surveying - HA	63,907
SRF Permitting CAMA - HA	31,954
SRF Permitting ACE & Other Agencies - HA	31,954
SRF Designs - HA	38,344
SRF Contract Docs, Plans, Specs - HA	63,907
SRF Construct Management, Insp, Close -	31,954
SRF Transfer to General Fund- HA	31,954
Total	1,278,143

PART VI. CAPITAL RESERVE FUNDS

A. WATER CAPITAL RESERVE FUND

REVENUES

TRANSFER FROM CRF WATER	50,000
CRF WATER INTEREST	194,674
TOTAL FOR FUND	244,674

EXPENSES

CAP RES MISCELLANEOUS EXP	244,674
TOTAL FOR FUND	244,674

B. SEWER CAPITAL RESERVE FUND

REVENUES

TRANSFER FROM CRF SEWER	130,000
CRF SEWER INTEREST	449,461
TOTAL FOR FUND	579,461

EXPENSES

CAP RES MISCELLANEOUS EXP	579,461
TOTAL FOR FUND	579,461

C. BEACH AND INLET MANAGEMENT CAPITAL RESERVE FUND

REVENUES

CRF BEACH INTEREST	2,058,171
TRANSFER FROM BPART	94,500
TRANSFER FROM GENERAL FUND	120,661
TOTAL FOR FUND	2,273,332

EXPENSES

CAP RES MISCELLANEOUS EXP	2,273,332
TOTAL FOR FUND	2,273,332

PART VII. TAX RATE

An Ad Valorem Tax Rate of thirteen cents (\$.13) per one hundred dollars (\$100) at full valuation is levied for Fiscal Year 2024/2025.

PART VIII. BUDGET ADMINISTRATION

This Budget Ordinance shall be the financial plan for the Holden Beach Municipal Government during the fiscal year beginning 1 July 2024 and ending 30 June 2025. The Board of Commissioners shall approve all reallocations of budgeted funds between Funds and may amend the Budget Ordinance at any time so long as the Budget Ordinance, as amended, satisfies the requirements of North Carolina General Statutes 159-8 and 159-13. The Budget Officer shall administer and shall insure operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. In accordance with North Carolina General Statute 159-15 and 26, the Budget Officer may reallocate budgeted funds within a Fund without limitation and shall establish/maintain an accounting system designed to show in detail the Town’s assets, liabilities, equities, revenues and expenditures. The Town of Holden Beach ten year Capital Improvement Plan is hereby incorporated and approved as presented at Atch 1.

Effective Date and Approval.

This Ordinance is effective 1 July 2024 as adopted this ____ day of June, 2024.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk

1 Atch: Town of Holden Beach Ten Year Capital Improvement Plan

Attachment 1

Capital Improvement Plan

	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34	Total Revenues	% of CIP Revenues
CIP REVENUES												
General Fund - Operating Revenues	370,000	340,000	285,000	425,000	370,000	655,000	340,000	255,000	200,000	255,000	3,495,000	18.37%
General Fund Total	370,000	340,000	285,000	425,000	370,000	655,000	340,000	255,000	200,000	255,000	3,495,000	18.37%
Water Sewer Fund - Operating Revenues	197,308	75,500	131,000	76,500	132,000	77,500	133,000	78,500	134,000	79,500	1,114,808	5.86%
Water Sewer Fund - Revenues Total	1,940,000	2,590,000	2,590,000	2,590,000	2,590,000	2,590,000	2,590,000	2,590,000	2,590,000	2,590,000	26,900,000	14.14%
Water Sewer Fund - Revenues Total	4,827,308	75,500	131,000	76,500	132,000	77,500	133,000	78,500	134,000	79,500	5,764,808	30.20%
CAMA Grant												
Operating Revenues	420,000	725,596	688,096	761,096	238,096	498,096	278,096	463,096	163,096	503,096	4,200,000	2.21%
NC Legislative Appropriation	750,000										750,000	26.60%
BPART TOTAL	3,913,066	725,596	688,096	761,096	238,096	498,096	278,096	463,096	163,096	503,096	6,231,430	32.75%
Canal Drilling Special Revenue Fund												
Holden Beach Harbor	0	1,388,070									1,388,070	7.30%
Marbor Acres	0	1,278,143									1,278,143	6.72%
Kenzajit Harbor	0	887,390									887,390	4.65%
Canal Drilling TOTAL	0	3,553,603	0	0	0	0	0	0	0	0	3,553,603	18.68%
TOTAL	7,110,374	1,141,096	4,657,699	1,262,596	740,096	1,230,596	751,096	796,596	497,096	837,596	19,024,841	100%

	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34	Total Expenses	% of CIP Expenses
CIP EXPENSES BY FUND												
General Fund	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000	10.51%
Streets TRD	170,000	85,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	1,650,000	8.71%
Police Vehicle	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000	1.56%
Station Dump Truck	0	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	550,000	2.89%
Streets/Sanitation truck	0	340,000	285,000	425,000	370,000	655,000	340,000	255,000	200,000	255,000	3,495,000	18.45%
General Fund Total	370,000	340,000	285,000	425,000	370,000	655,000	340,000	255,000	200,000	255,000	3,495,000	18.37%
Water Sewer Fund												
Beach Parks Access Rec Tourism	4,776,308	51,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	4,776,308	25.11%
Beach Parks Access Rec Tourism	51,000	75,500	76,500	77,500	78,500	79,500	80,500	81,500	82,500	83,500	837,500	4.40%
Beach Parks Access Rec Tourism	4,827,308	75,500	131,000	76,500	132,000	77,500	133,000	78,500	134,000	79,500	5,764,808	30.20%
Water Sewer Fund Total	4,827,308	75,500	131,000	76,500	132,000	77,500	133,000	78,500	134,000	79,500	5,764,808	30.20%
Beach Parks Access Rec Tourism												
Beach Parks Access Rec Tourism	5,000	262,500	525,000	718,000	20,000	35,000	20,000	80,000	80,000	120,000	1,125,500	5.92%
Beach Parks Access Rec Tourism	120,000	80,000	80,000	120,000	80,000	120,000	80,000	80,000	80,000	120,000	960,000	5.05%
Beach Parks Access Rec Tourism	319,970	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	319,970	1.68%
Beach Parks Access Rec Tourism	750,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	6,100,000	32.11%
Beach Parks Access Rec Tourism	83,096	383,096	83,096	83,096	83,096	83,096	83,096	83,096	83,096	83,096	830,960	4.36%
Beach Parks Access Rec Tourism	1,913,066	225,596	688,096	761,096	238,096	498,096	278,096	463,096	163,096	503,096	6,231,430	32.75%
BPART Total	1,913,066	225,596	688,096	761,096	238,096	498,096	278,096	463,096	163,096	503,096	6,231,430	32.75%
CIP EXPENSES BY FUND												
Canal Drilling Special Revenue	0	1,388,070	1,278,143	887,390	0	0	0	0	0	0	3,553,603	18.68%
Holden Beach Harbor	0	1,388,070									1,388,070	7.30%
Marbor Acres	0	1,278,143									1,278,143	6.72%
Kenzajit Harbor	0	887,390									887,390	4.66%
Canal Drilling Special Revenue Total	0	3,553,603	0	0	0	0	0	0	0	0	3,553,603	18.68%
TOTAL ALL FUNDS	7,110,374	1,141,096	4,657,699	1,262,596	740,096	1,230,596	751,096	796,596	497,096	837,596	19,024,841	100%



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: June 18, 2024

FROM: Heather Finnell Town Clerk

DATE SUBMITTED: June 6, 2024

ISSUE/ACTION REQUESTED:

Discussion and Possible Selection of Town Attorney

BACKGROUND/PURPOSE OF REQUEST:

Three firms applied to provide legal services to the Town. All the firms have been interviewed.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
----------------------------	------------------------------	--

ADVISORY BOARD RECOMMENDATION:

N/A

FINANCE RECOMMENDATION:

N/A

TOWN MANAGER'S RECOMMENDATION:

N/A

ATTACHMENT:



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: June 18, 2024

FROM: Town Manager Hewett

DATE SUBMITTED: June 7, 2024

ISSUE/ACTION REQUESTED: Discussion and Possible Action on Initial Offer to Purchase 796 Ocean Boulevard West

BACKGROUND/PURPOSE OF REQUEST: The Town solicited offers to purchase town-owned property at 796 OBW. One bid was received in the amount of \$345,000. The next step in the upset bid process would be to adopt a resolution initiating the procedure or to reject the offer. A sample resolution is included in the case the Board desires to move forward with the process.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
----------------------------	---	-----------------------------

ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION:

TOWN MANAGER'S RECOMMENDATION: If the Board desires to move forward with the upset bid process, the resolution needs to be adopted.

ATTACHMENT: 1 – Initial Offer
2 - Resolution

Attachment 1

-0 when it may come.

My name is Jason Grubb, President of JPC Group Inc. I am submitting a sealed bid for the property located at 796 Ocean Blvd. In the amount of \$345,000. My wife & I plan to ~~to~~ fix the property up & bring it back to new with everything updated.

Sincerely

Jason Grubb

JPC Group Inc.

704-806-2670

Attachment 2

Resolution 24-06 Resolution Authorizing Upset Bid Process

WHEREAS, the Town of Holden Beach owns property located at 796 Ocean Boulevard West in the Town of Holden Beach, North Carolina, tax parcel 246bc002; and

WHEREAS, North Carolina General Statute § 160A-269 permits the town to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the Town of Holden Beach has received an offer to purchase the property described above, in the amount of \$345,000, submitted by Jason Grubb, JPG Group Inc.

THEREFORE, BE IT RESOLVED BY THE HOLDEN BEACH BOARD OF COMMISSIONERS THAT:

1. The Holden Beach Board of Commissioners authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269 pending the receipt of a five percent (5%) deposit on the offer.
2. The town clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the city clerk within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the town clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the town clerk shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Holden Beach Board of Commissioners.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The Town of Holden Beach will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying

higher bid is received. The Town of Holden Beach will return the deposit of the final high bidder at closing.

7. The terms of the final sale are that
 - The Town of Holden Beach Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - The buyer must pay with cash at the time of closing.
8. The Town of Holden Beach reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

Adopted this the 18th day of June, 2024.

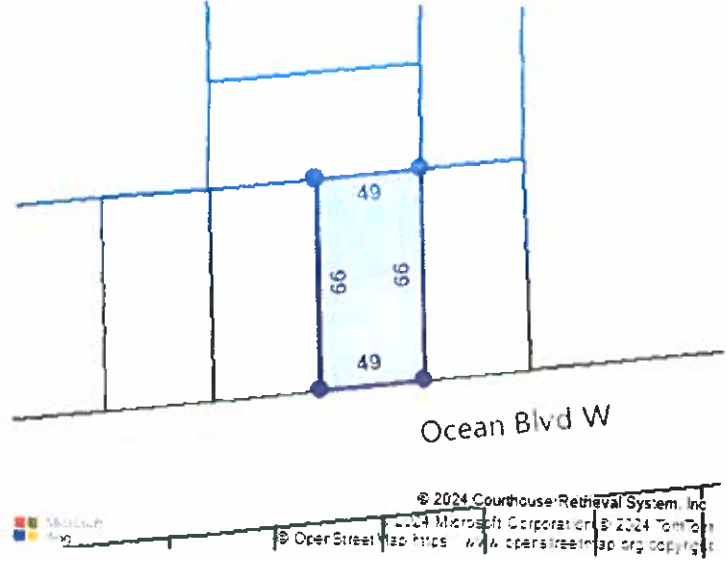
J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk

796-
From Commissioner
Thomas

Saturday, June 08, 2024



LOCATION

Property Address 796 Ocean Blvd W
Holden Beach, NC 28462

Subdivision Holden Beach Island

County Brunswick County, NC

GENERAL PARCEL INFORMATION

Parcel ID/Tax ID 246BC002

Alternate Parcel ID

Account Number 50726180

District/Ward Supply

2020 Census Trct/Blk 204.06/2

Assessor Roll Year 2023

PROPERTY SUMMARY

Property Type Residential

Land Use Single Family Residential Resort

Improvement Type Single Family Residential Resort

Square Feet 1792

CURRENT OWNER

Name Town Of Holden Beach

Mailing Address 110 Rothschild St
Holden Beach, NC 28462-5037

SCHOOL ZONE INFORMATION

Virginia Williamson Elementary School 7.8 mi
Elementary: Pre K to 5 Distance

Cedar Grove Middle School 5.0 mi
Middle: 6 to 8 Distance

West Brunswick High School 6.9 mi
High: 9 to 12 Distance

SALES HISTORY THROUGH 05/24/2024

Date	Date Recorded	Amount	Buyer/Owners	Seller	Instrument	No. Parcels	Book/Page Or Document#
9/11/2019	9/18/2019	\$342,500	Town Of Holden Beach	Vernon Jeffrey J & Vernon Kristine L	Warranty Deed		4246/1126
8/1/2016	8/8/2016	\$255,000	Vernon Jeffrey J & Vernon Kristine L	Stutesman James L & Stutesman Andrea A	Warranty Deed		3799/64
6/1/2003		\$257,000			Wd		1766/719

TAX ASSESSMENT

Appraisal	Amount	Assessment	Amount
Appraisal Year	2023	Assessment Year	2023
Appraised Land	\$300,000	Assessed Land	\$300,000

Appraised Improvements \$369,540
 Total Tax Appraisal \$669,540

Assessed Improvements \$369,540
 Total Assessment \$669,540

Exempt Amount
 Exempt Reason

TAXES

Tax Year	City Taxes	County Taxes	Total Taxes
2023			\$181.84
2022			\$165.31
2021			\$165.31
2020			\$143.75
2019		\$1,876.40	\$2,020.15
2018		\$1,787.45	\$1,931.20
2017		\$1,787.45	\$1,912.45

MORTGAGE HISTORY

Date	Loan Amount	Borrower	Lender	Book/Page or Document#
08/04/2016	\$216,750	Vernon Jeffrey J Vernon Kristine L	Branch Banking And Trust	3799/66

FORECLOSURE HISTORY

No foreclosures were found for this parcel.

PROPERTY CHARACTERISTICS: BUILDING

Building # 1

Type	Single Family Residential Resort	Condition	Units
Year Built	1979	Effective Year	1987
BRs	3	Baths	2 F H
Total Sq. Ft.	1,792		Stories
			Rooms

Building Square Feet (Living Space)

Building Square Feet (Other)

- CONSTRUCTION

Quality	Average*	Roof Framing	Gable*
Shape		Roof Cover Deck	Arch Shingle
Partitions		Cabinet Millwork	
Common Wall		Floor Finish	Vinyl*
Foundation	Piers>8Ft W/Con	Interior Finish	Drwl/Shr*
Floor System	Plywd/Ptl Bd*	Air Conditioning	Central*
Exterior Wall	Hardi Plank	Heat Type	Heat Pump
Structural Framing		Bathroom Tile	
Fireplace	N	Plumbing Fixtures	

- OTHER

Occupancy

Building Data Source

PROPERTY CHARACTERISTICS: EXTRA FEATURES

No extra features were found for this parcel.

PROPERTY CHARACTERISTICS: LOT

Land Use	Single Family Residential Resort	Lot Dimensions
----------	----------------------------------	----------------

Block/Lot		Lot Square Feet	4,875
Latitude/Longitude	33.909158°/-78.325577*	Acreage	0.112

PROPERTY CHARACTERISTICS: UTILITIES/AREA

Gas Source		Road Type	
Electric Source		Topography	
Water Source		District Trend	
Sewer Source		Special School District 1	
Zoning Code		Special School District 2	
Owner Type			

LEGAL DESCRIPTION

Subdivision	Holden Beach Island	Plat Book/Page	
Block/Lot		District/Ward	Supply
Description	L-2 Dream Harbor Subd Plat H/300		

INTERNET ACCESS

courtesy of Fiberhomes.com

Provider	Type	Confirmed	Advertised Top Download Speed	Advertised Top Upload Speed
FOCUS Broadband	FIBER	Yes	2000 Mbps	2000 Mbps
Spectrum	CABLE	No	1000 Mbps	
Viasat	SATELLITE	No	35 Mbps	
T-Mobile	FIXED WIRELESS	No	25 Mbps	

FEMA FLOOD ZONES

Zone Code	Flood Risk	BFE	Description	FIRM Panel ID	FIRM Panel Eff. Date
AE	High	12 Ft	Areas subject to inundation by the 1-percent-annual-chance flood event determined by detailed methods. Base Flood Elevations (BFEs) are shown. Mandatory flood insurance purchase requirements and floodplain management standards apply.	3720200500K	08/28/2018

LISTING ARCHIVE

MLS #	Status	Status Change Date	List Date	List Price	Closing Date	Closing Price	Listing Agent	Listing Broker	Buyer Agent	Buyer Broker
100130455	Sold	09/19/2019	08/15/2018	\$374,000	09/18/2019	\$342,500	Jeanette Sanderson	Re/Max Southern Coast	Alan Holden	Re/Max At The Beach / Holden Beach
20698143	Sold	08/12/2016	12/07/2015	\$295,000	08/04/2016	\$255,000	Tori Humphrey	Resort Brokerage & Consulting	Jeanette Sanderson	Berkshire Hathaway Homeservices Carolina Premier Properties
20689760	Expired	06/30/2015	01/29/2015	\$359,900			Jabin Norris	Proactive Real Estate		
20680826	Expired	12/31/2014	03/17/2014	\$359,900			Jabin Norris	Proactive Real Estate		
20665535	Expired	11/10/2012	05/08/2012	\$399,000			Tiffany H Wilson	Hobbs Realty, Inc.		
20615569	Expired	09/11/2008	05/14/2007	\$625,000			Jimmy S Hobbs	Hobbs Realty, Inc.		
20081159	Expired	10/12/2006	04/11/2006	\$650,000			Michele Klock	Hobbs Realty, Inc.		



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: June 18, 2024

FROM: J. Dixon, Police Chief

DATE SUBMITTED: June 3, 2024

ISSUE/ACTION REQUESTED:

No Action - Discussion on emergency beach access

BACKGROUND/PURPOSE OF REQUEST:

Chief Todd (Tri-Beach Fire) & Chief Dixon have observed emergency access issues

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
----------------------------	------------------------------	--

ADVISORY BOARD RECOMMENDATION:

FINANCE RECOMMENDATION:

TOWN MANAGER'S RECOMMENDATION:

ATTACHMENT: Memo



Holden Beach Police Department
Chief Jeremy Dixon

110 Rothschild St
Holden Beach, NC 28462
www.hbtownhall.com

Phone: 910-842-8747
Fax: 910-846-6907
jeremy.dixon@hbtownhall.com

May 30, 2024

To: Holden Beach Board of Commissioners

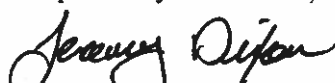
From: Chief J. Dixon – Holden Beach Police Department
Chief D. Todd – Tri-Beach Fire Department

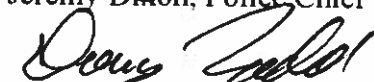
Ref: Emergency Beach Access

Over the last couple of summers, emergency responders have noticed an increase in people using the areas around the emergency accesses for their beach equipment. More and more often we are seeing canopies, tents, towels, volleyball nets, surfboards, and other beach related equipment directly surrounding the emergency access points. This causes significant emergency response delays. During certain situations, it is not uncommon for some beach equipment to be run over by emergency vehicles as moving the equipment takes too long and no alternate routes are available. This not only increases emergency response times, but it also threatens damage to personal beach equipment and threatens damage to emergency vehicles.

We are asking that the Board of Commissioners consider discussing the possibility of enacting ordinances that either prevent beach equipment within a certain distance of emergency access points, and/or ordinances which create emergency vehicle lanes on the beach strand.

Respectfully submitted,


Jeremy Dixon, Police Chief


Doug Todd, Fire Chief



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: 6/18/24

FROM: Heather Finnell, Town Clerk

DATE SUBMITTED: 6/6/24

ISSUE/ACTION REQUESTED:

Discussion and Possible Scheduling of a Date to Hold Interviews for Vacancies on Town Boards.

BACKGROUND/PURPOSE OF REQUEST:

There are terms expiring on Town boards in July. I recommend the Board hold interviews on Tuesday, July 16th at 4:45 p.m. for people interested in filling the vacant terms. Attached are the lists with current members and their terms.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
CAPITAL IMPROVEMENT PLAN ITEM:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PRE-AUDIT CERTIFICATION REQUIRED:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
REVIEWED BY FINANCE DIRECTOR:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
----------------------------	------------------------------	--

ADVISORY BOARD RECOMMENDATION:

N/A

FINANCE RECOMMENDATION:

N/A

TOWN MANAGER'S RECOMMENDATION:

N/A

ATTACHMENT: Current Membership of Town Boards

BOARD OF ADJUSTMENT APPOINTMENT & EXPIRATION DATES

NAME	SUMMARY	TERM EXPIRES	Term
Richard Griffin	Appointed to Stephen Veenker's Regular Position 7/16/19 Reappointed Regular Position 9/19/22	Jul-25	2nd
Jack Lohman	Appointed to Dennis Harrington's Alternate Position 07/18/17 Reappointed Alternate Position 07/21/20 Appointed to John Kilian's vacant Regular position.	Jul-24	2nd
Anne Arnold	Anne Arnold's Alternate Member Position Vacant as a result of Resolution 15-10 Reinstated March 8, 2016 Reappointed Alternate Member 07/18/17 Appointed to Larry Reinhart's vacant Regular Member position on August 20, 2019 Reappointed Regular Member July 21, 2020 Reappointed Regular Member July 18, 2023	Jul-26	2nd
MaryLou Lahren	Appointed to Cheryl Dellinger's vacant Alternate Position 10/15/19 Appointed to Ben Baker's Regular Position July 21, 2020 Reappointed Regular Member July 18, 2023	Jul-26	2nd
Phil Caldwell	Appointed to Anne Arnold's vacant Alternate Position 10/15/19 Appointed to Larry Blume's Vacant Postion July 21, 2020 Reappointed Regular Member July 18, 2023	Jul-26	2nd
Rick McInturf	Appointed to Aldo Rovito's Vacant Alternate Position 7/19/22	Jul-26	1st

Reappointed Alternate Position July 18,
2023

Richard Roberts	Appointed to MaryLou's Alternate Position 7/20/2021 Reappointed Alternate Position July 18, 2023	Jul-26	2nd
-----------------	---	--------	-----

Vacant	Gerald Arnold's Vacant Position	23-Jul
--------	---------------------------------	--------

PLANNING AND ZONING**TERM
EXPIRES TERM**

Vacant	John Cain's Regular Position	7/1/2025	
Peter Pallas	Appointed to Vicki Myer's Alternate Position 7/14/15 Reappointed 7/19/16 Reappointed 7/18/17 Reappointed 7/10/18 Reappointed 7/16/19 Reappointed 07/21/20 Appointed to Bob Hunter's Regular Position 07/20/21	7/1/2024	1st
Wade Coleman	Appointed to Mark Fleischhauer's Regular Position 07/20/21 Reappointed to Regular Position 07/10/18	7/1/2024	1st
Sylvia Pate	Appointed to Tracey Thomas' Regular Position 7/20/21 Reappointed Regular Member 7/10/18	7/1/2024	1st
Aldo Rovito	Appointed to John Cain's Alternate Position 7/19/22 Appointed to Greg Shue's Regular Position 7/18/23	7/1/2026	1st
Mark Francis	Appointed to Stu Atwell's Alternate Position 07/20/21 Reappointed Alternate Position 7/19/22 Reappointed Alternate Position 7/18/23	7/1/2024	
Ashley Royal	Appointed to Aldo Rovito's Alternate Position 7/18/23	7/1/2024	

Parks & Recreation Advisory Board		Term	Term Expires
Grace Bannerman	Appointment to Becky Willis' Position 07/20/21 Reappointed 07/18/23	2nd	2026
Melanie Champion	Appointed to Karen Fleischhauer's Vacant Position 06/20/21 Reappointed 07/18/23	2nd	2026
Suzannah Tucker	Appointed to John Legge's Position 07/10/18 Reappointed 07/20/21	2nd	2024
Peggy Schiavone	Appointed to John McEntire Vacant Position 7/17/22 resigned July 2022	1st	2025
Mike Pearson	Appointed to Dolly Mitchell's Position 07/20/21 Reappointed 07/18/23	2nd	2026
Keith Smith	Appointed to Olivia Gomez's Vacant Position 7/19/22	1st	2025
Candace Vick	Appointed to Nick Payne's Position February 19, 2019 Reappointed 07/21/20 Reappointed 07/18/23	1st	2026