Ordinance 24-11 Town of Holden Beach Fiscal Year 2024/2025 Budget Ordinance

An Ordinance to appropriate revenues and authorize expenses for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025. BE IT ORDAINED by the Board of Commissioners of the Town of Holden Beach North Carolina that revenues and expenses for the Fiscal Year 2024/2025 are authorized as set out below:

Part I: General Fund

REVENUES

An Ad Valorem Tax Rate of thirteen cents (\$.13) per one hundred dollars (\$100) at full valuation is levied for Fiscal Year 2024/2025.

CREDIT CARD SITE FEE GENERAL	3,750
AD VAL TAXES - CURRENT	3,097,643
AD VAL TAXES - PRIOR	36,000
VEHICLE TAXES	35,000
PNLTY & INT - AD VAL TAX	15,000
VEHICLE STICKERS	1,500
INTRST ON SAV & INVEST	20,000
TAX PMTS TO BE REFUNDED	100
MISCELLANEOUS	20,750
SIDEWALK DEPOSIT	500
HOUSE MOVING SECURITY DEP	2,000
BRIDGE FEE	200
PLUMBING SCREEN SALES	300
BLUE CAN HOME RECYCLING	65,854
DONATIONS	500
UTILITIES FRANCHISE TAX	228,454
SALES ON TELECOMM-UTIL FR	4,000

Total for Revenue	4,497,965
Transfers from SRF Canal Dredging	88,840
SALE OF FIXED ASSETS	5,000
DEMOLISH PERMIT	2,000
SALES TAX REFUND	7,500
REINSPECTION FEE	12,000
HOMEOWNERS RECOVERY FUND	1,500
ADMINISTRATIVE FEE-INSP	3,118
PLUMBING INSPECTIONS	19,317
MECHANICAL INSPECTION	34,181
ELECTRICAL INSPECTION	32,588
ZONING FEES	11,192
CAMA PERMITS	3,366
BUILDING PERMITS	241,612
Mosquito Contract	4,000
ORDINANCE VIOLATIONS	1,200
PARKING VIOLATIONS	6,000
COURT COSTS	200
CAMA CONTRACT	2,800
LOCAL SALES & USE TAX	400,000
POWELL BILL	50,000
BEER &/OR WINE TAX	3,000
SALES TAX ON VIDEO PROGRM	37,000

EXPENSES

Governing Body

SALARIES - MAYOR AND COMMISSIONERS	7,800
PROFESSIONAL SERVICES	120,000
ADA ASSESSMENT	50,000
GOVERNING BODY - FICA	599
COMMUNICATIONS	7,644
CAMERA SYSTEM	50,000
PUBLIC RELATIONS	1,500
COMMUNITY EVENTS	1,500
TRAVEL	2,000
AB-TRAVEL & TRAINING	1,250
HURRICANE PREPARATION	2,100
DECORATIONS	500
ADVERTISING	1,500
AB-ADVERTISING MEETINGS	500
HOLDEN BEACH FLAG	500
AB-SUPPLIES & MATERIALS	10,000
OPERATIONAL CONTINGENCIES	9,367
NEW TOWN HALL DEBT SERVICE	200,000
New Town Hall Ops, Maint and Repair	94,904
CONTRIBUTIONS	11,250
TRANSFER TO BEACH RE-NOURISHMENT FUND Total	120,661 693,575

Administration Expenses

SALARIES	449,661
SALARIES - OVERTIME	5,183
FICA	34,796
GROUP INSURANCE	86,864
RETIREMENT	58,448
401K EMPLOYERS MATCH	20,293
COMMUNICATIONS	51,045
PRINTING	6,000
SOFTWARE	40,000
TRAVEL & TRAINING	8,000
M & R - EQUIPMENT	3,500
ADVERTISING	1,000
DEPT SUPPLIES & MATERIALS	8,000
UNIFORMS	1,000
REWARDS AND WELLNESS PRGR	2,000
SAFETY PROGRAMS ALL DEPTS	1,500
CONTRACTED SERVICES	42,655
DUES & SUBSCRIPTIONS	4,000
INSURANCE & BONDS	98,040
EQUIPMENT	20,000
DEBT INTEREST	22,553
Total	964,537

Police Expenses

SALARIES	778,481
SALARIES - OVERTIME	100,933
FICA	68,295
GROUP INSURANCE	172,917
RETIREMENT	123,470
PD EMPLOYER'S 401K CONTRIBUTION	43,971
COMMUNICATIONS	45,000
TRAVEL & TRAINING	11,000
COMMUNITY WATCH	3,000
M & R - EQUIPMENT	9,500
M & R - VEHICLES	21,150
GAS, OIL & TIRES	40,000
DEPT SUPPLIES & MATERIALS	5,000
UNIFORMS	10,000
POLICE INOCULATIONS	4,000
EQUIPMENT	20,000
CAP OUTLAY-VEHICLES&EQUIP	160,000
PROFFESSIONAL SERVICES	16,500
Total	1,633,217

Planning and Inspections Expenses

SALARIES	252,816
SALARIES OVERTIME	3,500
FICA	19,608
GROUP INSURANCE	62,879
RETIREMENT	32,937
401K EMPLOYERS MATCH	12,096
COMMUNICATIONS	13,000
PRINTING	2,000
TRAVEL & TRAINING	10,000
M & R - VEHICLES	5,500
ADVERTISING	2,000
GAS, OIL & TIRES	5,000
DEPT SUPPLIES & MATERIALS	5,000
BUILDING INSP - UNIFORMS	2,500
CONTRACTED SERVICES	20,000
DUES & SUBSCRIPTIONS	2,000
HOMEOWNERS' RECOVERY FUND	1,300
EQUIPMENT PURCHASE	10,000
Total	462,135

Public Works, Buildings, Grounds and Streets Expenses

SALARIES	74,800
SALARIES OVERTIME	3,500
PROFESSIONAL SERVICES	10,000
FICA	5,990
GROUP INSURANCE	15,720
RETIREMENT	10,062
401K EMPLOYERS MATCH	3,634
UTILITY - STREET LIGHTS	54,000
BUILDINGS UTILITY PAYMENT	1,250
TRAVEL	500
BLDINGS&GROUNDS MAINT/SUP	33,572
M & R EQUIPMENT	11,000
M & R VEHICLES	8,000
MAINT & REP STREETS	28,000
MAINT & REPAIR BULKHEADS	35,000
STREET DRAINAGE PROJECTS	
STREET SIGN REPLACEMENT	3,500
ADVERTISING	150
GAS, OIL & TIRES	15,000
DEPT SUPPLIES & MATERIALS	5,000
UNIFORMS	1,750
STREET PAVING PROJECTS	200,000
SIDEWALK MAINTENANCE Total	9,000
Total	529,427

Sanitation Expenses

SALARIES FULL TIME	49,107
SALARIES OVERTIME	5,600
FICA	4,185
GROUP INSURANCE	15,720
RETIREMENT	7,030
401K EMPLOYERS MATCH	2,725
TRAVEL & TRAINING	400
MAINT & REPAIRS EQUIPMENT	300
DEPT SUPPLIES & MATERIALS	23,000
SANITATION UNIFORMS	1,500
CONTRACTED SERVICES	40,049
BLUE CAN HOME RECYCLING	64,958
SOLID WASTE TIPPING FEES	500
Total	215,074

PART II. WATER & SEWER FUND

Revenues

13,000 4,630,000 60,459
13,000
500
500
120,000
500
975,440
23,000
500
1,488,310
50,000
35,000
130,000
1,000
10,000
118,000
7,000
2,000

Water & Sewer Administration Expenses

TOTAL	170,872
DUES & SUBSCRIPTIONS	6,400
CONTRACTED SERVICES	6,750
DEPT SUPPLIES & MATERIALS	1,800
M & R - EQUIPMENT	5,000
TRAVEL & TRAINING	7,500
PRINTING	4,000
COMMUNICATIONS	67,363
401K EMPLOYERS MATCH	2,200
RETIREMENT	4,665
GROUP INSURANCE	15,720
FICA	3,516
SALARIES-OVERTIME	706
SALARIES	45,252

Water & Sewer Operation Expenses

SALARIES	249,428
SALARIES-OVERTIME	12,021
PROFESSIONAL SERVICES	42,500
Professional Services Irrigation Inspect	17,600
FICA	20,001
GROUP INSURANCE	66,809
RETIREMENT	33,596
401K EMPLOYERS MATCH	5,567
COMMUNICATIONS	4,250
UTILITIES	4,000
UTILITIES-PUMPING STATION	77,000
TRAVEL	2,000
M & R WATER TANK	22,400
M & R EQUIPMENT	12,000
OPERATION & MAINT VAC SYS	45,000
M & R VEHICLES	7,000
M & R WATER SYSTEM	120,000
GAS, OIL & TIRES	12,000
DEPT SUPPLIES & MATERIALS	4,000
O&M VACUUM STATIONS	180,000
METERS (NEW CONSTRUCTION)	75,000
UNIFORMS	4,800
CONTRACTED SERVICES	50,000

Total expenditure	7,665,209
Ops TOTAL	7,494,337
AVAILABLE FOR APPROPRIATION	11,421
EOC Ops, Maint and Repair	62,500
CONTRIBUTION TO CRF SEWER	130,000
CONTRIBUTION TO CRF WATER	50,000
WATER CAP OUTLAY-VEHICLES	51,000
CAP OUTLAY MAJ EQUIP SEWR	4,776,308
CAPITAL OUTLAY-VALVE PITS	65,000
COUNTY O&M CHARGE SEWER	318,511
PURCHASES FOR RESALE	962,625

PART III. Water and Sewer Capital Charge Fund

A sewer capital fee of \$474 per developable property within the corporate limits of the Town of Holden Beach is authorized for the payment of debt service to fulfill the Town's sewer capital obligations. Said fee is to be billed concurrently with ad valorem property taxes and collected in accordance with applicable North Carolina General Statues.

REVENUES

CAPITAL CHARGES CTY-SEWER	1,482,145
Total for Revenue	1,482,145
EXPENSES	
CTY CAPITAL COSTS SEWER	1,025,197
WATER CAP OUTLAY-VEHICLES	62,133
DEBT INTEREST	132,406
DEBT SERVICE SEWER	171,279
NEW EOC DEBT SERVICE	91,130
Total for EXPENSE	1,482,145

PART IV. BEACH, PARKS, ACCESS, RECREATION, TOURISM (BPART) FUND

<u>REVENUES</u>

CREDIT CARD SITE FEE BPART	150
ACCOM TAX	4,050,000
BRUNSWICK CO REFUND CRP	27,000
ACCOMMODATIONS TAX PENLTY	500
INTEREST ON INVESTMENTS	46,019
BPART CAP RES INTEREST	10
441 OBW RENTS	22,000
MISCELLANEOUS BPART	15,000
RECREATION PROGRAMS	12,000
CAMA GRANTS	420,000
SALES TAX REFUND	2,000
PARKING REVENUE	769,700
OFF STREET PARKING	125,300
FUND BALANCE APPROPRIATED	750,000
Total for Revenue	6,239,679

EXPENSES

TRANSFER COUNTY ACCOM TAX	664,875
DEBT SERVICE CENTRAL REACH	1,200,000
SALARIES - RECREATION	100,439
FICA - RECREATION	7,684
Group Insurance	15,720
RETIREMENT REC	12,906
401K EMPLOYERS CONTRIBUTION	2,400
INTERNSHIP	6,240
PROFESSIONAL SERVICES	77,000
WARD & SMITH	93,800
PROFESSIONAL SRV-MAINLAND	2,000
PROFESSIONAL SERVICES- BEACH	15,000
Recreation Programs	12,500
Beautification Club	11,580
Jordan Blvd Ops, Mx and Repair	42,000
Park and Rec Utilities	1,000
Dog Park	500
COMMUNICATIONS	9,000
Gas Oil and Tires	4,000
Starfish Fire Substation Ops, Mx, Rpr	5,000
TRAVEL & TRAINING	20,000
PUBLIC REST ROOMS	45,000

BEACH EQUIPMENT MAINTENAN	1,000
BEACH VEGETATION	30,000
SHORELINE MONITORING	30,000
DEBRIS REMOVAL	65,000
FESTIVAL & SECURITY	2,400
CONCERTS	40,000
HOLDEN BEACH PROMOTION	32,000
CHAMBER OF COMMERCE	3,000
Contributions BPART (Donations)	3,000
ACCESS & RECREATION	141,000
ADA PROJECTS	334,000
WASTE IND 2ND PICK-UP	134,735
SAND FENCE PROJECT	30,000
POCKET PARK 6280BW	500
HALSTEAD PARK	35,000
Rothschild Davis Park	50,600
USACE CSDR STUDY	750,000
DEBT SERVICE BLOCK Q	333,334
BLOCK Q PROJECTS	610,000
BLOCK Q PROFESSIONAL SERVICES	45,000
441 PROFESSIONAL SERVICES	200,000
441 UTILITIES & INSURANCE	45,000
DEBT SERVICE 441 OBW	191,072
Lockwood Folly Dredging	83,096

Total	6,239,679
AVAILABLE FOR APPROPRIATION	168,681
transfer to beach inlet crf	94,500
FICA	1,500
BEACH RANGER GAS, OIL, TIRES	2,500
BEACH RANGER SUPPLIES & EQUIPMENT &	20,910
BEACH RANGER SALARIES	20,000
CONTRACT SERVICES SANITATION	105,000
Group Insurance Beach Project	27,510
401K EMPLOYERS BEACH PRJT	3,965
RETIREMENT BEACH PROJECT	10,526
FICA BEACH PROJECT	6,266
OVERTIME - BEACH PROJECT	4,409
SALARIES BEACH PROJECT	77,504
DEBT INTEREST	158,027

PART V. CANAL DREDGING FUND

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$400 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Holden Beach Harbor is hereby established for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025.

HOLDEN BEACH HARBOR REVENUES

Total	1,388,070
BALANCE FORWARD HBH	1,248,000
SRF HBH ASSESSMENTS	140,070

HOLDEN BEACH HARBOR EXPENSES

Total	1,388,070
SRF Transfer to General Fund- HBH	34,702
SRF Construct Management, Insp, Close -	34,702
SRF Constract Docs, Plans, Specs - HBH	69,404
SRF Designs - HBH	41,642
SRF Permitting ACE & Other Agencies	34,702
SRF Permitting CAMA - HBH	34,702
SRF Surveying - HBH	69,404
SRF Construction - HBH	1,041,053
SRF WARD & SMITH HBH	15,633
SRF Legal Fees - HBH	6,064
SRF Administration - HBH	6,064

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$400 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Heritage Harbor is hereby established for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025.

HERITAGE HARBOR REVENUES

Total	887,390
SRF Transfer to General Fund- HH	22,185
SRF Construct Management, Insp, Closet -	22,185
SRF Contract Docs, Plans, Specs - HH	44,370
SRF Designs - HH	26,622
SRF Permitting CAMA - HH	22,185
SRF Permitting ACE & Other Agencies HH	22,185
SRF Surveying - HH	44,370
SRF Construction - HH	665,543
SRF WARD & SMITH - HH	15,632
SRF Legal Fees - HH	1,058
SRF Administration - HH	1,058
HERITAGE HARBOR EXPENSES	
Total	887,390
BALANCE FORWARD HH	750,097
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SRF HH ASSESSMENTS	137,293

In accordance with North Carolina General Assembly Session Laws 2004-104 as amended and 2005-90; as such, a canal dredging fee of \$390 per lot (per the Fiscal Year 2008/2009 assessment district resolution) for Harbor Acres is hereby established for the Fiscal Year beginning 1 July 2024 and ending 30 June 2025.

HARBOR ACRES REVENUES

SRF HA ASSESSMENTS	113,743
BALANCE FORWARD	1,164,400
Total	1,278,143
HARBOR ACRES EXPENSES	
SRF Administration - HA	4,965
SRF Legal Fees - HA	4,965
SRF WARD & SMITH - HA	15,633
SRF Construction - HA	958,607
SRF Surveying - HA	63,907
SRF Permitting CAMA - HA	31,954
SRF Permitting ACE & Other Agencies - HA	31,954
SRF Designs - HA	38,344
SRF Contract Docs, Plans, Specs - HA	63,907
SRF Construct Management, Insp, Close -	31,954
SRF Transfer to General Fund- HA	31,954
Total	1,278,143

PART VI. CAPITAL RESERVE FUNDS

TOTAL FOR FUND

REVENUES

A. WATER CAPITAL RESERVE FUND

TRANSFER FROM CRF WATER	50,000
CRF WATER INTEREST	194,674
TOTAL FOR FUND	244,674
EXPENSES	
CAP RES MISCELLANEOUS EXP	244,674
TOTAL FOR FUND	244,674
B. SEWER CAPITAL RESERVE FUND	
REVENUES	
TRANSFER FROM CRF SEWER	130,000
CRF SEWER INTEREST	449,461
TOTAL FOR FUND	579,461
EXPENSES	579,461

579,461

C. BEACH AND INLET MANAGEMENT CAPITAL RESERVE FUND

REVENUES

CRF BEACH INTEREST	2,058,171
TRANSFER FROM BPART	94,500
TRANSFER FROM GENERAL FUND	120,661
TOTAL FOR FUND	2,273,332
EXPENSES	
CAP RES MISCELLANEOUS EXP	2,273,332
TOTAL FOR FUND	2,273,332

PART VII. TAX RATE

An Ad Valorem Tax Rate of thirteen cents (\$.13) per one hundred dollars (\$100) at full valuation is levied for Fiscal Year 2024/2025.

PART VIII. BUDGET ADMINISTRATION

This Budget Ordinance shall be the financial plan for the Holden Beach Municipal Government during the fiscal year beginning 1 July 2024 and ending 30 June 2025. The Board of Commissioners shall approve all reallocations of budgeted funds between Funds and may amend the Budget Ordinance at any time so long as the Budget Ordinance, as amended, satisfies the requirements of North Carolina General Statutes 159-8 and 159-13. The Budget Officer shall administer and shall insure operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. In accordance with North Carolina General Statute 159-15 and 26, the Budget Officer may reallocate budgeted funds within a Fund without limitation and shall establish/maintain an accounting system designed to show in detail the Town's assets, liabilities, equities, revenues and expenditures. The Town of Holden Beach ten year Capital Improvement Plan is hereby incorporated and approved as presented at Atch 1.

Effective Date and Approval.	
This Ordinance is effective 1 July 2024 as adopted	d thisday of June, 2024.
ATTEST:	J. Alan Holden, Mayor
Heather Finnell, Town Clerk	

1 Atch: Town of Holden Beach Ten Year Capital Improvement Plan

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100%	19,024,841	837,596	497,096	796,596	751,096	1,230,596	740,096	1,262,596	4,657,699	1,141,096	7,110,374	TOTAL - ALL FUNDS
18.68%	3,553,603	STANCTON OF	The state of the s				新华州	The Control of the	3,553,603			Canal Dredging Special Revenue Total
4.66%	887,390	建筑建筑建筑	Township of		以对: (A)	がいまっては、 では、 では、 では、 では、 では、 では、 では、 で		No. of the House	887,390			Heritage Harbor
6.72%	1,278,143	100011111111111111111111111111111111111	のの間の小地位の		The state of the s		The second of		1,278,143	Tropy Dide.		Harbor Acres
7.30%	1.388.070							The state of the s	1 388 070	A THE PROPERTY OF		Holden Reach Harbor
Expenses	Expenses	33/34	32/33	31/32	30/31	29/30	28/29	27/28	26/27	25/26	24/25	BY FUND
% of CIP	Total	FY	FY	Fγ	F	FY	FY	Fγ	FY	FY	FΥ	CIP EXPENSES
32./5%	6,231,430	503,096	163,096	463,096	2/8,096	498,096	238,096	/61,096	688,096	/25,596	1,913,066	BPAR Otal
22,75%	2,330,960	383,096	83,096	383,096	83,096	383,096	33,096	383,096	83,096	383,096	83,096	Lockwood Folly (Maintenance&Crossing)
0.58%	110,000			3	55,000		55,000					BPART vehicle
3.21%	610,000										610,000	Block Q Development
3.94%	750,000										750,000	USACE Study (CSRM)
0.13%	25,000										25,000	ADA improvements (Halstead)
1.68%	319,970										319,970	Access&Recreation
5.05%	960,000	120,000	80,000	80,000	120,000	80,000		120,000	80,000	80,000	120,000	Walkways
5.92%	1.125.500				20.000	35.000	20.000	258.000	\$25,000	262.500	5,000	Beach Parks Access Rec Tourism Playeround Equip. / Parks&rec facilities
30.20%	5,744,808	79,500	134,000	78,500	133,000	77,500	132,000	76,500	131,000	75,500	4,827,308	Water and Sewer Fund Total
3.6/%	697,500	/9,500	000,67	/8,500	/8,000	//,500	//,000	/6,500	/6,000	75,500		Lift Station Genset replacement Program
1.42%	271,000	70.50	55,000		55,000	11 700	55,000		55,000		51,000	Truck
25.11%	4,776,308										4,776,308	Lift Station 2 (Greensboro) Hazard Mitigation
					**							Water and Sewer
		,										
18.37%	3,495,000	255,000	200,000	255,000	340,000	655,000	370,000	425,000	285,000	340,000	370,000	General Fund Total
1 45%	275,000	55,000		55,000		25,000		55 000		55,000		Streets (Sanitation truck
4.91%	935,000				85,000	170,000	170,000	170,000	85,000	85,000	170,000	Police Vehicle
0.87%	165,000	ş			55,000	110,000						Inspection Vehicle
10.51%	2,000,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	Streets TBD
expenses	Expenses	33/34	32/33	26/16	76/05	29/30	20/23	2//20	17/07	97/67	C7 /h7	General Fund
% of CIP	Total	72/20	۶۶/۲۶	21/27 FY	77	79/30 Y4	70/2C	17/70 FY	76/77 FY	3c/3c	74/25 Y4	CIP EXPENSES
					2	}	2	2			<u> </u>	
100%	19,024,841	837,596	497,096	796,596	751,096	1,230,596	740,096	1,262,596	4,657,699	1,141,096	7,110,374	TOTAL
		_							2000			Green Green Green
18.68%	3,553,603	0	0	0	0	0	0	0	3,553,603	0	0	Canal Dredging TOTAL
4.66%	887,390								887,390			Heritage Harbor
6.72%	1,278,143								1,278,143			Harbor Acres
7.30%	1,388,070								1,388,070		0	Holden Beach Harbor
				,					,			Canal Dredging Special Revenue Fund
32.75%	6,231,430	503,096	163,096	463,096	278,096	498,096	238,096	761,096	688,096	725,596	1,913,066	BPART TOTAL
3.94%	750,000.00										750,000	NC legislative appropriation
26.60%	5,061,430.00	503,096	163,096	463,096	278,096	498,096	238,096	761,096	688,096	725,596	743,066	BPART Operating revenues
2.21%	420,000.00										420,000.00	CAMA grant
30.20%	5,744,808	/9,500	134,000	78,500	133,000	//,500	132,000	/6,500	131,000	75,500	4,827,308	Water Sewer Fund - Revenues total
20.20%	1,940,000			4						0	1,940,000	STATE APPROPRIATION
14.14%	2,690,000										2,690,000	EPA STAG
5.86%	1,114,808	79,500	134,000	78,500	133,000	77,500	132,000	76,500	131,000	75,500	197,308	Water Sewer Fund - Operating Revenues
			13	-	-	•			•	,		
18.37%	3,495,000	255,000	200,000	255,000	340,000	655,000	370,000	425,000	285,000	340,000	370,000	General Fund Total
10000	2 42 22	211		77.000								
Revenues	Revenues	33/34	32/33	31/32	30/31	29/30	28/29	27/28	26/27	25/26	24/25	CIP REVENUES
% of CIP	Total	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	
							Capital Improvement Plan	pital Improv	c ₂			