

# Town of Holden Beach Inspection Request Form

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Residential Inspection Form

Check the appropriate inspection required. Please attach any additional unlisted inspection in space marked other.

**• A signature is REQUIRED on all inspection's requests. Unsigned forms WILL NOT be processed. Any inspections after 3:00 PM will not be added until the next scheduled day. Example: Before three PM will get inspection on the next scheduled day if possible, after three will be added on the subsequent scheduled day. ANY INSPECTION REQUESTED BEFORE IT IS COMPLETE WILL BE CHARGED A 50.00 RE-INSPECTION FEE. We Do Not take specific time request. POOL FINALS MUST HAVE AS BUILT SURVEY BEFORE FINAL INSPECTION CAN BE REQUESTED.**

**\*\*FORM MAY BE SUBMITTED BY EMAIL, FAX, OR IN PERSON\*\***

Any request with special requirements for homeowners will require the property owners contact information:

Permit number: \_\_\_\_\_ Phone number: \_\_\_\_\_

Address: \_\_\_\_\_ Subdivision: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Under slab plumbing   | <input type="checkbox"/> Foundation Wall            |
| <input type="checkbox"/> Pilings               | <input type="checkbox"/> Mechanical change out      |
| <input type="checkbox"/> Electrical change out | <input type="checkbox"/> Foundation                 |
| <input type="checkbox"/> Temporary power       | <input type="checkbox"/> Concrete slab              |
| <input type="checkbox"/> Site visit            | <input type="checkbox"/> Monolithic footer and slab |
| <input type="checkbox"/> Framing               | <input type="checkbox"/> Insulation                 |
| <input type="checkbox"/> Open floor            | <input type="checkbox"/> Rough mechanical           |
| <input type="checkbox"/> Rough electrical      | <input type="checkbox"/> Rough plumbing             |
| <input type="checkbox"/> Pool bonding/ Final   | <input type="checkbox"/> T-pole                     |
| <input type="checkbox"/> Final electrical      | <input type="checkbox"/> Final building             |
| <input type="checkbox"/> Final mechanical      | <input type="checkbox"/> Final plumbing             |
| <input type="checkbox"/> Water & sewer         | <input type="checkbox"/> Certificate of occupancy   |
| <input type="checkbox"/> Meter Pan Change      |   |
| <input type="checkbox"/> Other _____           |   |

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Printed name \_\_\_\_\_

Company Name \_\_\_\_\_

Home owners Name \_\_\_\_\_ ph: \_\_\_\_\_

Key Locations \_\_\_\_\_

Use this space for additional comments: