



**Town of Holden Beach
Board of Commissioners
Regular Meeting**

**Tuesday, September 15, 2026
5:00 PM**

**Holden Beach Town Hall
Public Assembly**



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS' REGULAR MEETING
HOLDEN BEACH TOWN HALL – PUBLIC ASSEMBLY
TUESDAY, SEPTEMBER 15, 2026 - 5:00 P.M.**

1. Invocation
2. Call to Order/ Welcome
3. Pledge of Allegiance
4. Agenda Approval
5. Public Comments on Agenda Items
6. Consent Agenda Items
 - a. Approval of Minutes
 - i. Regular Meeting of August 18, 2026 (Pages 1 – 5)
 - b. Police Report (Pages 6 – 12)
 - c. Inspections Department Report (Pages 13 – 16)
 - d. Finance Department Report (Pages 17 – 22)
 - e. Public Works Department Report (Pages 23 – 24)
7. Update Regarding Federal Priorities - Mike McIntyre, Ward and Smith and the Ferguson Group (Assistant Town Manager Ferguson) (Page 25)
8. Update and Possible Action on Path Forward for Planned Canal Dredging Project for 2026 – Assistant Town Manager Ferguson (Pages 26 – 41)
 - a. Resolution 26-10, Water Resources Development Grant
9. Discussion and Possible Selection of Audit Committee Members – Town Clerk Finnell (Pages 42 – 45)

10. Discussion and Possible Action on Parking Revenue – Town Manager Chadwick (Page 46)
11. Town Manager's Report – Town Manager Chadwick
12. Public Comments on General Items
13. Mayor's Comments
14. Board of Commissioners' Comments
15. Adjournment

* Visit <https://www.youtube.com/@townofholdenbeach/streams> to watch the livestream of the meeting. Public comments can be submitted to heather@hbtownhall.com prior to 12:00 p.m. on September 15, 2026.



**TOWN OF HOLDEN BEACH
BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, AUGUST 18, 2026 – 5:00 P.M.**

The Board of Commissioners of the Town of Holden Beach, North Carolina met for a Regular Meeting on Tuesday, August 18, 2026 at 5:00 p.m. Present were Mayor Pro Tem Page Dyer; Commissioners Sylvia Pate, Keith Smith, Tom Myers and Robert Brown; Town Manager Bryan Chadwick; Town Clerk Heather Finnell; Assistant Town Manager Christy Ferguson; Finance Director Daniel McRainey; Inspections Director Tim Evans, Public Works Director Chris Benton; Police Chief Steve Barger; Fire Chief Doug Todd; and Town Attorney Lydia Lavelle. Mayor J. Alan Holden was unable to attend the meeting.

Mayor Pro Tem Dyer asked for a moment of silence and called the meeting to order.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Motion by Commissioner Smith to approve the agenda; second by Commissioner Pate; approved by unanimous vote.

PUBLIC COMMENTS ON AGENDA ITEMS

Carlton Pittman talked about moving forward with the fire station. He also provided feedback about volunteering on committees and public participation.

CONSENT AGENDA ITEMS

Minutes of the Special Meeting of July 21, 2026, Regular Meeting of July 21, 2026, Special Meeting of July 24, 2026 and Special Meeting of July 28, 2026, Police Report, Inspections Department Report, Finance Department Report and Public Works Department Report

Motion by Commissioner Pate to approve as presented; second by Commissioner Brown; approved by unanimous vote.

DISCUSSION AND POSSIBLE ACTION ON AMENDED FUND BALANCE POLICY

Town Manager Chadwick explained the current fund balance policy states the fund balance will be maintained with a balance of 40 to 70 percent. If the audited fund balance is more than 70 percent and the Board chooses to continue the policy, the funds over 70 percent will be transferred to the Beach & Inlet Capital Reserve Fund. With an increase in capital needs being discussed, funding trends making it more difficult for federal and state funding to be obtained and some longer wait times to receive reimbursement, there is a definite need to increase fund balance if those needs arise. He recommended increasing the amount maintained in the General Fund Balance to a minimum of 50 percent and a maximum of 100 percent. Anything over 100 percent would continue to be transferred to the Beach and Inlet Capital Reserve Fund with Board approval. Town Manager Chadwick also recommended removing section c in the policy. The information has been discussed with the Board, who will be deciding once the amount is refunded. He would like to remove the administrative authorization section. Authorizations should come from the Board. There are also highlighted portions that need to be changed to maintain consistency throughout the document.

Motion by Commissioner Pate that we approve the Fund Balance Policy Resolution 26-09; second by Commissioner Smith.

Commissioner Smith reviewed the proposed changes. He said the bottom line is if we had a disaster, we could operate the Town for one full year. Town Manager Chadwick agreed if it was at 100 percent. If it was at 50 percent, you could go for six months. He said we don't have the audited numbers for the end of 2026 yet. Commissioner Smith explained why he sees the changes as reorganization. Commissioner Myers said this is for the General Fund and we have ad valorem taxes that are more reliable than occupancy taxes. He suggested that the Board needs to clarify the capital needs they see coming (not in the policy). Town Manager Chadwick gave an example from Florence. He stated there may be grants and other funding opportunities for capital projects, but they would need to be funded upfront.

The motion passed by unanimous vote.

DISCUSSION AND POSSIBLE APPROVAL OF AMENDED BOARD OF COMMISSIONERS' MEETING SCHEDULE

Town Clerk Finnell explained it is recommended that the Board's meeting schedule be updated due to scheduling conflicts. The proposed new date for the October meeting is October 27th.

Motion by Commissioner Myers to approve the amended Board of Commissioners' Meeting Schedule; second by Commissioner Pate; approved by unanimous vote.

DISCUSSION AND POSSIBLE ACTION ON AUDIT COMMITTEE VACANCIES

Town Clerk Finnell explained the Audit Committee is required to have a minimum of three members. The applicant the Board selected at the last meeting didn't accept the appointment so currently there are only two members. The Board discussed how to proceed. The consensus of the Board is to schedule a special meeting for September 15th at 4:45 p.m. If there is no interest, the Board will revisit the topic.

TOWN MANAGER'S REPORT

- Ocean Boulevard Stormwater – the layout, underground utility and grading design for the drainage system improvements for the two areas is well underway. Initial contact was made with DOT concerning the encroachments that will be needed for the infrastructure on DOT streets. They are working on the completion of field assessments including 404 wetlands, coastal wetlands and habitat assessments. They completed the database review of federally listed species that may be within the project area. Survey work is also completed to collect flagged wetland locations for use in the permitting process. Currently finalizing the jurisdictional determination packaged to be submitted to the Corps.
- Block Q Master Plan – Stakeholders meetings have been completed. The Board will have a work session on September 4th and the Parks & Recreation Advisory Board will have a meeting on September 3rd.
- Block Q Stage – the ribbon cutting will be on September 4th.
- Resilient Coastal Communities Program – staff had a meeting with the engineer, grant administrator and CAT team. They are currently identifying possible projects that qualify.
- Canal Dredging – plans are being made for this coming winter. Staff continues to work with the Corps on the cost of dredge spoils disposal.
- Pier Property – MidAtlantic should begin on the surveying next week.
- Inlet Hazard Area – will be attending the CRC Meeting with Inspections Director Evans. Hardened structures and proposed changes to the Inlet Hazard Area will be discussed.
- DA 293 Maintenance – Corps continues to conduct maintenance.
- New Fire Station – currently working on a RFQ for engineering and design work for the new fire station. Looking at how it is located in the current spot. If the Board is looking at other alternatives, would love the Board to let him know in the near future. Location was discussed.
- Possible Crosswalk Enhancements – pursuing additional options for enhancing crosswalks through DOT and GSATS MPO. There may be a possibility of adding a few more crosswalks as well. Crosswalks were discussed.
- Beach Access Points – staff would like to begin identifying emergency access points on the western part of the island. The last emergency access is at the 800 block. After discussion, the Board gave consensus for staff to work with Attorney Lavelle.
- Strategic Planning – date is being scheduled.
- National Beach Sweep – will be participating on September 18th and 19th. More information will follow.

- Shag Lessons – taking an interest list.
- End of Summer/Beginning of Fall Bake-off – join us on September 16th at 1:00 p.m. Participants must pre-register.
- Stuff the Patrol Vehicle – staff will be collecting items at the concert this Sunday for distribution to our local school system.
- No Wake Zone – Wildlife has come back and said they approved the application for Conch to Rothschild, which is shorter than the requested area. They still need approval from the Corps.
- There will be a friendly stair competition on September 11th.

PUBLIC COMMENTS ON AGENDA ITEMS

Maria Surprise stated the HBPOA will be meeting on September 5th. She provided details of the upcoming meeting.

Carlton Pittman talked about educating people on water safety.

Bob Babington suggested having magnets for beach safety.

BOARD OF COMMISSIONERS' COMMENTS

Mayor Pro Tem Dyer

- Sorry mayor couldn't be here.
- Thanked staff for their hard work. July was extremely busy, hot and crowded. We had a lot going on. Knows our first responders more than earned their keep.
- Thanked Attorney Lavelle. Looking forward to her guidance.
- Labor Day is coming up. Be safe.

Commissioner Pate

- Thanked the staff for all their work.
- Excited about the strategic planning session.
- Do need to look at options for beach safety.
- Thanked everyone for coming out. Send her comments. Does read and listen to them. Does listen to committees. Doesn't always go with everybody's advice, but they do discuss it and take a look at it. Appreciates everyone's willingness to serve. Hopes people will step forward for the Audit Committee.

Commissioner Smith

- Thanked God for the Fire Department. They do a lot of work and preparation. Encouraged because the Police Department and Fire Department have things in place to take care of their people after incidents like the recent drownings.
- Received a lot of comments this week and month. Can't imagine what the family is going through with the recent incident. Thanked Town Manager Chadwick. Through this he has

been consistent. Thinks we will end up with a layered response. Thinks there are a lot of things the Town can look at. Can look at water safety during strategic planning.

- Thanked John Woods for volunteering his time with the Public Works Department.

Commissioner Myers

- Drowning hit close to home. Would like beach patrol to fly yellow and red flags on high-risk days to increase awareness. Made that request before. The response seems to be liability concerns. Neighboring islands fly flags. Thinks the Town should consider it.
- Thanks for coming and listening in.

Commissioner Brown

- Thanked staff. It has been a tough month. Whether we were dealing with a couple of losses that even though we may not know them, it felt personal, to trying to manage water. Thanked staff for their diligent efforts managing that. Thanked Police, EMS and Fire for being able to respond to these events and for taking care of everyone.

ADJOURNMENT

Motion by Commissioner Pate to adjourn at 5:54 p.m.; second by Commissioner Smith; approved by unanimous vote.

J. Alan Holden, Mayor

ATTEST:

Heather Finnell, Town Clerk



Holden Beach Police Department

110 Rothschild St
Holden Beach, NC 28462
www.hbtownhall.com

Phone: 910-842-6707
Fax: 910-846-6907
hbpdc@hbtownhall.com



HBPD-State Citation (August 2026)

Printed on September 4, 2026

Date	Ticket #	Statutes/Charges	Style
08/03/26	J924189	20-154 - UNSAFE MOVEMENT	SUV
08/09/26	J262105	20-146(D)(1) - FAIL MAINTAIN LANE CONTROL	Low Speed Vehicle
08/15/26	J262106	20-309 - NO LIABILITY INSURANCE	SUV
08/19/26	731J766	20-111(2) - ALLOW FICTITIOUS REG PLATE	Truck
08/22/26	J924190	20-154 - UNSAFE MOVEMENT	Truck

Total Records: 5



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HBPD Monthly Report (August 2026)

Printed on September 4, 2026

Reported	Case Number	Address	Offenses	Disposition
08/07/26 15:21	HBPD26-00071	926 OCEAN BLVD W	14-54(A) - ATTEMPT TO BREAK AND ENTER (M); 14-127 - INJURY TO REAL PROPERTY	Closed - Leads Exhausted
08/14/26 10:00	HBPD26-00077	CAROLINA AVE /	CALL FOR SERVICE	Closed - By Other Means
08/14/26 14:34	HBPD26-00072	109 OCEAN BLVD W	DEATH INVESTIGATION	Closed - Forward to Other Agency
08/15/26 17:18	HBPD26-00073	105 STARFISH DR	14-72(A) - MISDEMEANOR LARCENY	Case Report Created
08/17/26 11:14	HBPD26-00074	693 OCEAN BLVD W	14-399(D) - LITTER - 15-500LB/27-100CU FT	Case Report Created
08/18/26 13:11	HBPD26-00076	127 STARFISH DR	14-127 - INJURY TO REAL PROPERTY	Closed - Leads Exhausted
08/19/26 14:21	HBPD26-00078	116 OCEAN BLVD E	14-159.13 - SECOND DEGREE TRESPASS	Case Report Created
08/25/26 12:17	HBPD26-00079	1194 OCEAN BLVD W	14-127 - INJURY TO REAL PROPERTY	Case Report Created

Total Records: 8



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HBPD-Ordinance Violations (August 2026)

Printed on September 4, 2026

Date	Citation/Warning	Ordinance	Style
08/16/26	Citation	Parking - Handicap Violation	Golf Cart
08/23/26	Citation	Beach Strand - Prohibited Vehicle on Strand	

Total Records: 2



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HBPD-Calls For Service (August 2026)

Printed on September 4, 2026

Descriptions	Totals	
911 Hang Up (911HU)	2	2
Abandoned Vehicle	1	1
Alarm (SIG45 Signal 45)	5	5
Animal Carcass in the Roadway (10-86 x86)	1	1
Animal Control Call	5	5
Assist Other Agency (EMS); Cardiac or Respiratory Arrest [Echo]	1	1
Assist Other Agency (Fire); Traffic Accident (Property Damage Only 10-50PD x50PD)	1	1
Attempt to Locate (ATL)	7	7
Breaking and Entering in Progress (10-62 x62)	2	2
Breathing Problems [Delta]	1	1
Call By Phone (10-21Law x21L)	19	19
Cardiac or Respiratory Arrest [Delta]	1	1
Cardiac or Respiratory Arrest [Echo]	2	2
Coastal Watercraft Rescue [Delta]	1	1
Coastal Water Rescue [Delta]	4	4
Coastal Water Rescue (Multiple) [Delta]	1	1
Convulsions or Seizures [Charlie]	1	1
Debris in Roadway	6	6
Disabled Motorist (10-87 x87)	8	8
Disturbance or Disorderly Subject	2	2

Descriptions	Totals	
Domestic Disturbance (10-82 x82)	1	1
Drunk Driver (10-55 x55)	1	1
EFD In Progress	1	1
Elevator Stuck or Problems [Alpha]	2	2
Falls [Alpha]	3	3
Falls [Bravo]	2	2
Falls [Delta]	2	2
Fight in Progress (10-40 x40)	1	1
Fireworks	2	2
Gas Leak or Odor [Charlie]	1	1
Give Subject a Ride (10-5 x5)	2	2
Hemorrhage [Bravo]	1	1
Improperly Parked Vehicle (10-70 x70)	12	12
Improperly Parked Vehicle (10-70 x70); Call By Phone (10-21Law x21L)	1	1
Intoxicated Person (10-56 x56)	1	1
Investigation (Law)	2	2
Jumper [Bravo]; Investigation (Law); Mental Patient or IVC Service (10-73 x73)	1	1
Keys In Vehicle or Lockout	3	3
Lightning Strike [Bravo]	1	1
Lost or Found Property	5	5
Meet with Complainant (10-83 x83)	14	14
Meet with Subject or Officer (10-25 x25)	2	2
Missing or Abandoned Person	1	1

Descriptions	Totals	
Noise Complaint	4	4
Open Door	1	1
Overdose or Poisoning (Accidental) [Charlie]	1	1
Shots Fired (10-96 x96); Attempt to Locate (ATL)	1	1
Sick Person [Charlie]	1	1
Sick Person [Delta]	1	1
Single Residential Fire Alarm [Bravo]	1	1
Special Check - Business - Residence (10-79 x79)	508	508
Special Operations Assignment (Signal 55 SIG55)	4	4
Stopping Vehicle (10-61 x61)	55	55
Suspicious Vehicle or Subject (10-60 x60)	1	1
Suspicious Vehicle or Subject (10-60 x60); Special Check - Business - Residence (10-79 x79)	1	1
Take Written Report (10-92 x92)	5	5
Traffic Accident (Property Damage Only 10-50PD x50PD)	8	8
Traffic Control (10-58 x58)	1	1
Traffic Incident (Rollover) [Delta, HeavyR]	1	1
Traffic Incident Significant [Delta, Superv]; Assist Other Agency (EMS)	1	1
Traumatic Injuries [Bravo]	1	1
Trespassers	3	3
Unit Busy at Location (10-6 x6)	2	2
Water or Sewer Problems	5	5
Welfare Check	5	5
Welfare Check; Meet with Complainant (10-83 x83)	1	1

Descriptions

Totals

1 1

Totals

746 746

Permit Report

08/01/2026 - 08/31/2026

Issued Date	Permit #	Permit Type	Project Cost	Total Fees	Total Payments
8/3/2026	260546	Zoning	50	\$50.00	\$50.00
	260547	Fire Inspection	0		
	260548	Fire Inspection	0		
8/4/2026	260549	Gas	2,400	\$100.00	\$100.00
8/5/2026	260550	Mechanical	14,470	\$200.00	\$200.00
8/5/2026	260551	No Permit Required	12,000		
8/5/2026	260552	Repair	20,000	\$205.00	\$205.00
8/6/2026	260553	Renovation	63,000	\$3,980.00	\$3,980.00
8/6/2026	260554	Repair	24,500	\$245.50	\$245.50
8/6/2026	260555	Gas	3,397	\$100.00	\$100.00
8/6/2026	260556	Mechanical	20,800	\$200.00	\$200.00
8/6/2026	260557	Mechanical	8,995	\$100.00	\$100.00
8/6/2026	260558	Mechanical	9,650	\$100.00	\$100.00
8/6/2026	260559	Electrical	3,894	\$175.00	\$175.00
8/6/2026	260560	Repair	25,000	\$575.00	\$225.00
8/6/2026	260561	Repair	2,500	\$125.00	\$125.00
8/11/2026	260562	Zoning	25	\$25.00	\$25.00
8/11/2026	260563	Mechanical	9,200	\$100.00	\$100.00
8/12/2026	260564	Mechanical	9,000	\$100.00	\$100.00
8/12/2026	260565	Zoning	50	\$50.00	\$50.00
8/13/2026	260566	No Permit Required	1,250		
8/13/2026	260567	Plumbing	11,186	\$100.00	\$100.00
8/14/2026	260568	Addition	64,103	\$2,601.92	
8/14/2026	260569	Walkway	17,000	\$178.00	\$178.00
8/17/2026	260570	Bulkhead	40,000	\$385.00	\$385.00
8/17/2026	260571	Mechanical	8,710	\$100.00	\$100.00
8/17/2026	260572	Mechanical	8,845	\$100.00	\$100.00
8/17/2026	260573	Mechanical	11,150	\$100.00	\$100.00
8/18/2026	260574	Mechanical	10,500	\$100.00	\$100.00
8/18/2026	260575	Mechanical	9,882	\$100.00	\$100.00
8/18/2026	260576	Mechanical	9,800	\$100.00	\$100.00
8/18/2026	260577	Mechanical	11,300	\$100.00	\$100.00
8/18/2026	260578	Repair	87,000	\$818.00	
8/19/2026	260579	Repair	8,890	\$125.00	\$125.00
8/19/2026	260580	Plumbing	1,000	\$100.00	\$100.00
8/20/2026	260581	Electrical	2,000	\$175.00	\$175.00
8/20/2026	260582	Electrical	2,000	\$175.00	\$175.00
8/25/2026	260583	Mechanical	16,600	\$200.00	\$200.00
8/25/2026	260584	Zoning	25	\$25.00	\$25.00
8/25/2026	260585	Electrical	1,000	\$175.00	\$175.00

8/25/2026	260586	Bulkhead	28,670	\$283.03	\$283.03
8/25/2026	260587	Gas	8,000	\$100.00	\$100.00
8/25/2026	260588	Boat Lift	15,000	\$160.00	\$160.00
8/25/2026	260589	Repair	19,000		
8/26/2026	260590	Mechanical	25,966	\$200.00	\$200.00
8/26/2026	260591	Repair	21,225	\$216.03	\$216.03
8/26/2026	260592	Swimming Pool	63,000	\$1,842.00	\$1,842.00
8/26/2026	260593	Repair	20,000	\$205.00	
8/26/2026	260594	Single Family Construction	500,000	\$12,730.41	\$12,730.41
8/28/2026	260595	Zoning	100	\$65.00	\$65.00
8/28/2026	260596	Repair	45,000	\$630.00	\$630.00
8/28/2026	260597	Cargo Lift	15,000	\$310.00	\$310.00
8/28/2026	260598	Mechanical	8,590	\$100.00	\$100.00
6/19/2026	260599	Single Family Construction	628,000		
8/28/2026	260600	Single Family Construction	750,000	\$13,727.08	\$13,727.08
			\$2,698,723.00	\$42,756.97	\$38,782.05

PERMIT SUMMARY REPORT

COMMERCIAL

Count	1
Total Fees	\$0.00
Fees Paid	\$0.00
Total Project Cost	\$0.00

RESIDENTIAL

Count	53
Total Fees	\$42,756.97
Fees Paid	\$38,782.05
Total Project Cost	\$2,698,723.00

TOTAL

Count	54
Total Fees	\$42,756.97
Fees Paid	\$38,782.05
<u>Total Project Cost</u>	<u>\$2,698,723.00</u>

ACTIVE NEW HOME PERMITS = 19

OTHER ACTIVE PERMITS= 384

PERMITS ISSUED OVER \$30,000 = 66 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED OVER \$100,000 =16 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS - SUBSTANTIAL IMPROVEMENTS = 0 (AMOUNT INCLUDED IN ACTIVE TOTAL)

PERMITS ISSUED WAITING PICK UP =31

TOTAL PERMITS= 434

PERMITS IN REVIEW= 10

CAMA ISSUED= 2

CAMA EXEMPTIONS= 2

ZONING ISSUED =8

NOTICE OF VIOLATIONS= 3

DELINEATIONS=2

CAMA SITE INSPECTIONS=7

PERMITS ISSUED THIS MONTH= 54

REINSPECTION FEES = \$975

PERMITS SERVICED FOR INSPECTIONS FROM 8/1/26-8/31/26= 80

TOTAL INSPECTIONS MADE= 172

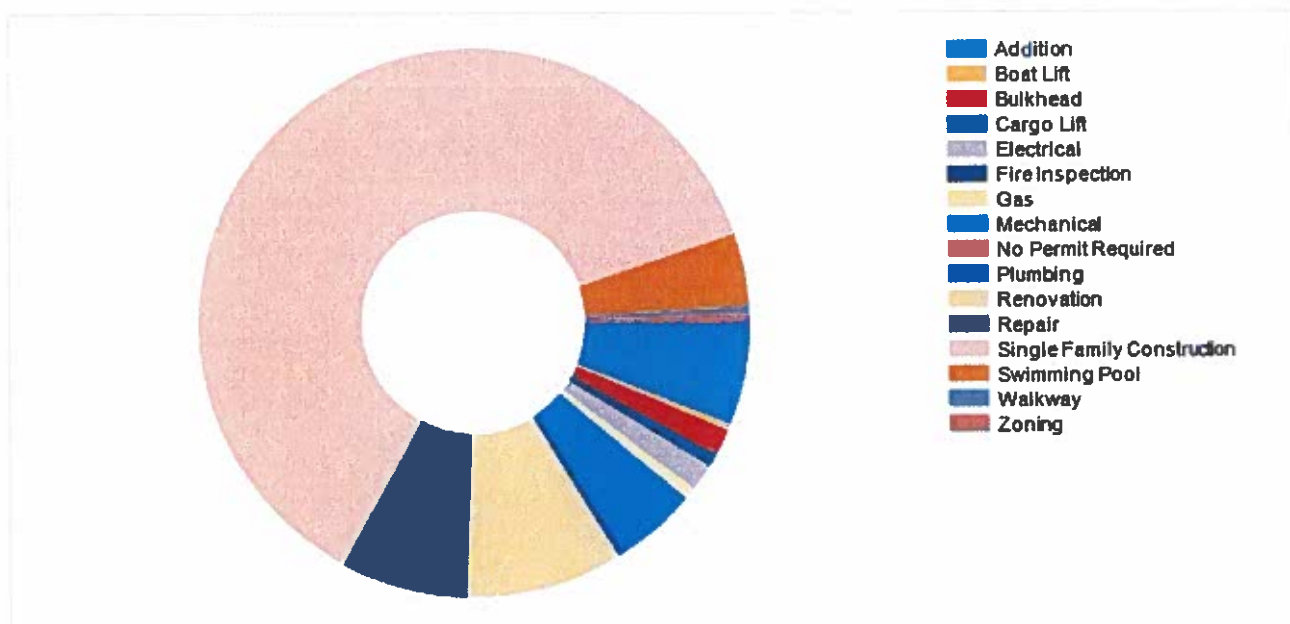


Permit Type Report

Permit Date
08/01/2026 to 08/31/2026

Description	Fees	Fees	Permits
Addition	\$2,601.92	2,601.92	1
Boat Lift	\$160.00	160.00	1
Bulkhead	\$668.03	668.03	2
Cargo Lift	\$310.00	310.00	1
Electrical	\$700.00	700.00	4
Fire Inspection	\$0.00	0.00	2
Gas	\$300.00	300.00	3
Mechanical	\$2,000.00	2,000.00	16
No Permit Required	\$0.00	0.00	2
Plumbing	\$200.00	200.00	2
Renovation	\$3,980.00	3,980.00	1
Repair	\$3,144.53	3,144.53	10
Single Family Construction	\$26,457.49	26,457.49	3
Swimming Pool	\$1,842.00	1,842.00	1
Walkway	\$178.00	178.00	1
Zoning	\$215.00	215.00	5
Total	\$42,756.97	42,756.97	55

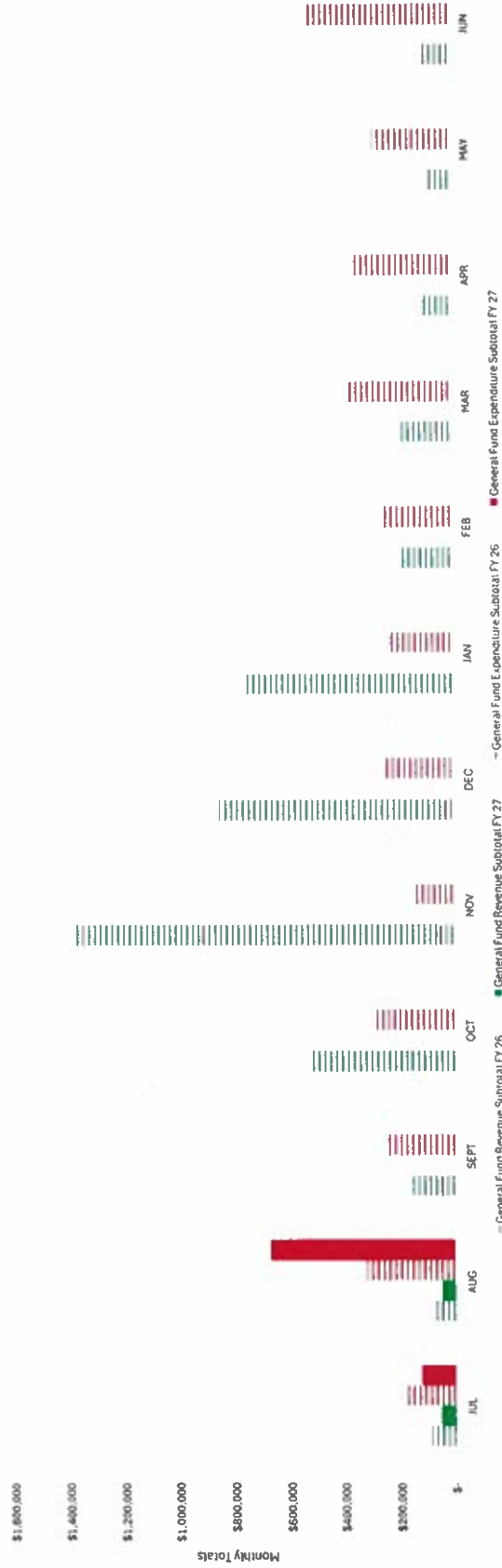
Fees Breakdown



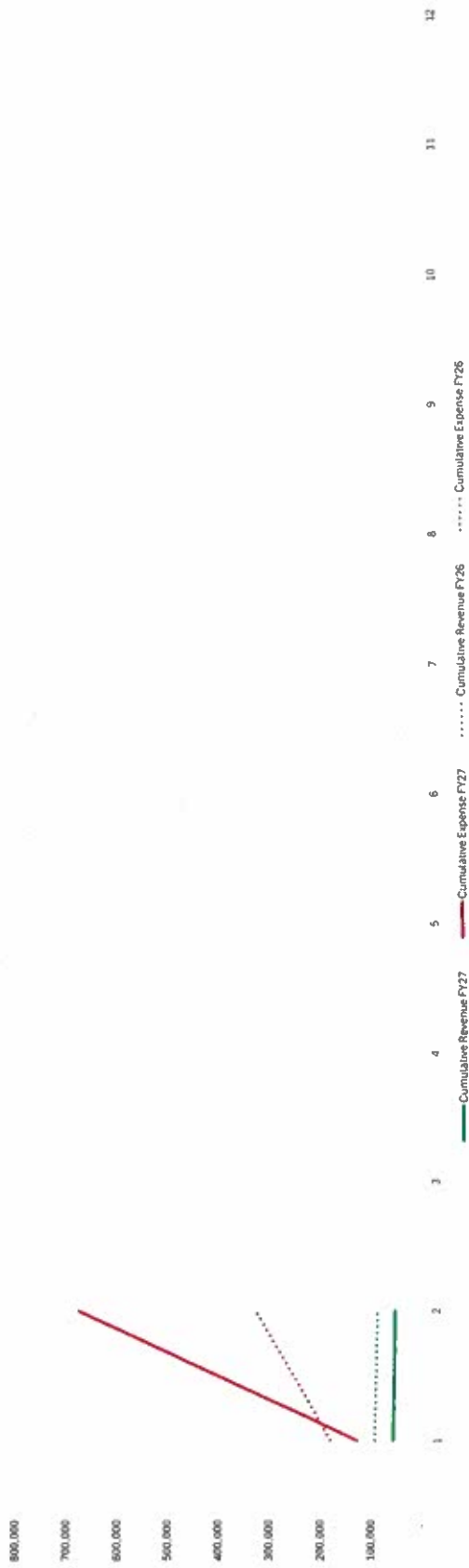
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Month	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
General Fund Revenue Subtotal FY 26	92,175	85,318	155,996	525,827	1,389,478	858,632	750,977	185,000	194,497	96,055	72,436	106,476
General Fund Revenue Subtotal FY 27	55,953	50,677										
General Fund Expenditure Subtotal FY 26	179,259	323,707	246,325	293,810	141,605	255,842	229,972	247,207	375,385	363,211	280,797	515,627
General Fund Expenditure Subtotal FY 27	125,882	672,445										
Cumulative Revenue FY27	55,953	50,677										
Cumulative Expense FY27	125,882	672,445										
Cumulative Revenue FY28	92,175	85,318										
Cumulative Expense FY28	179,259	323,707										

GENERAL FUND

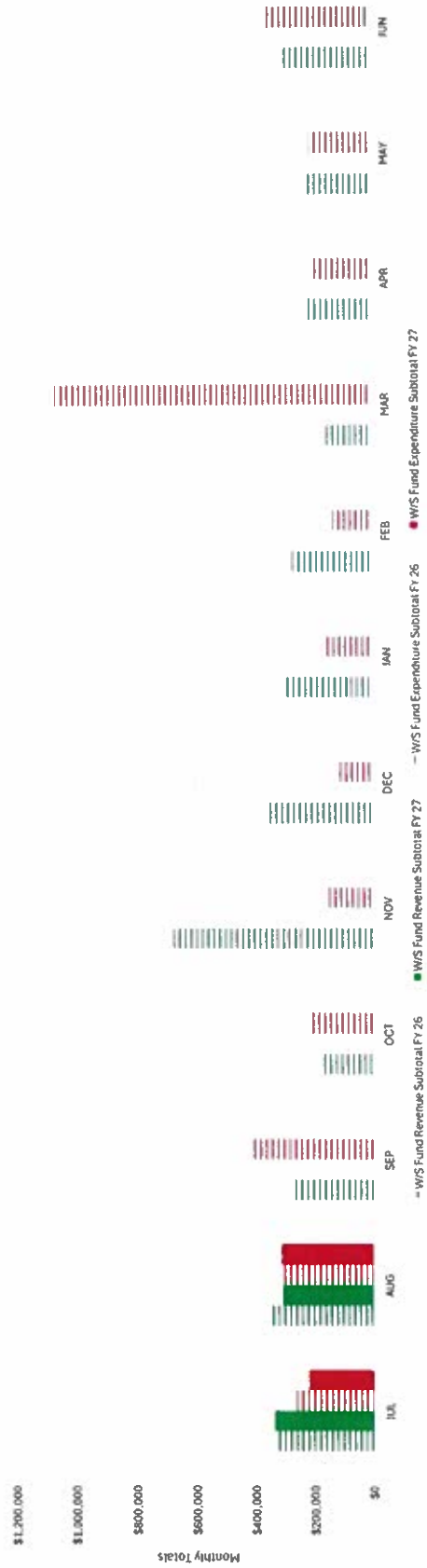


GENERAL FUND

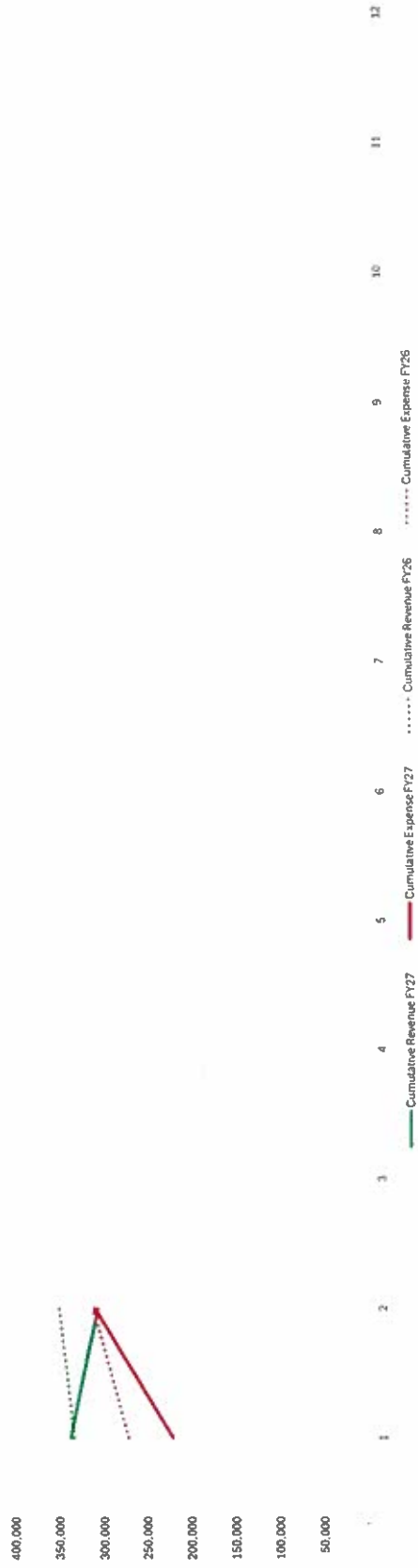


Month	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
W/S Fund Revenue Subtotal FY 26	333,945	350,710	270,032	179,002	673,084	345,088	285,472	263,142	145,633	215,854	211,166	284,577
W/S Fund Revenue Subtotal FY 27	337,604	307,098										
W/S Fund Expenditure Subtotal FY 26	271,871	312,915	410,002	213,739	146,436	118,777	149,534	125,506	1,060,692	185,679	201,442	347,103
W/S Fund Expenditure Subtotal FY 27	220,644	310,696										
Cumulative Revenue FY27	337,604	307,098										
Cumulative Expense FY27	220,644	310,696										
Cumulative Revenue FY26	333,945	350,710										
Cumulative Expense FY26	271,871	312,915										

Water/Sewer Fund

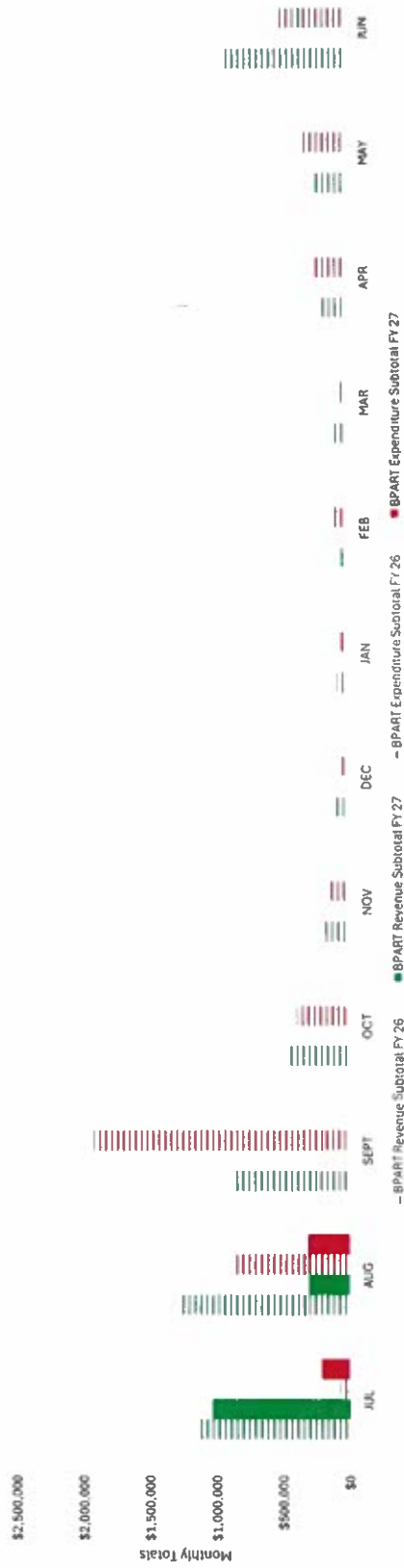


WATER/SEWER FUND

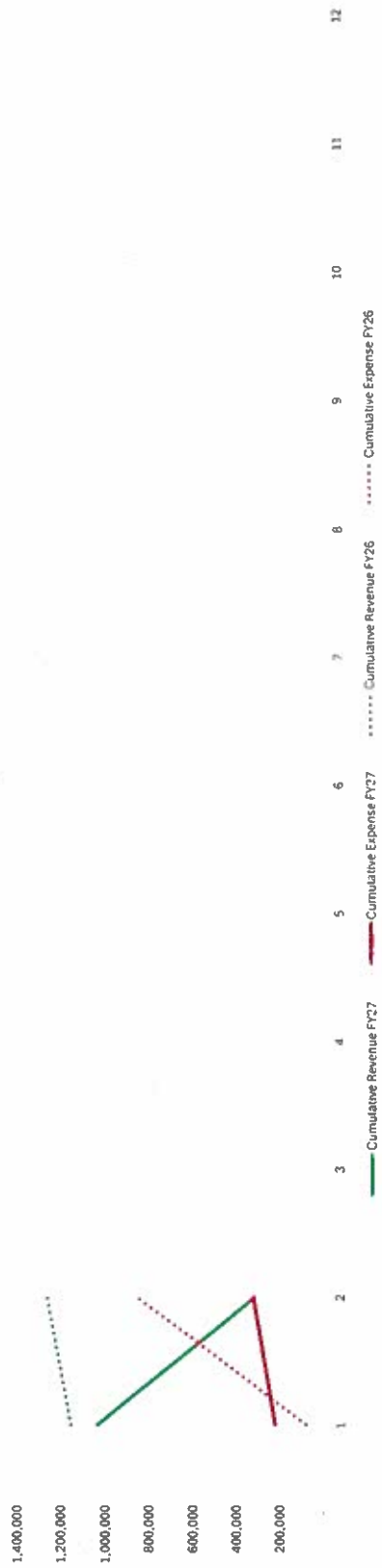


Month	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
BPART Revenue Subtotal FY 26	1,152,401	1,261,426	683,992	481,162	182,860	96,170	79,750	74,442	87,167	184,375	251,857	828,977
BPART Revenue Subtotal FY 27	1,033,528	310,011										
BPART Expenditure Subtotal FY 26	76,488	850,588	1,929,011	395,097	160,330	55,713	50,880	105,256	62,654	249,370	311,706	512,548
BPART Expenditure Subtotal FY 27	216,967	317,064										
Cumulative Revenue FY27	1,033,528	310,011										
Cumulative Expense FY27	216,967	317,064										
Cumulative Revenue FY26	1,152,401	1,261,426										
Cumulative Expense FY26	76,488	850,588										

BPART



BPART



Holden Beach Public Works Monthly Report

Date: 08/10/26

To: Board of Commissioners

From: Public Works Department

1. Department Overview

The Public Works Department continues to focus on maintaining the quality of life for residents and visitors to Holden Beach through consistent operations and upkeep of town infrastructure. Our activities this month included routine maintenance, repairs, and preparedness for weather events.

2. Key Activities and Accomplishments

a) Maintenance & Repairs

- **Trash Runs:** Crew works very diligently every week gathering trash from our beach and parking areas and parks. (Doesn't matter how close the cans are people are still lazy.)
- **Mowing:** Crew mowed the island twice this month
- **Block Q:** Crew Installed bike rack and landscaping and has mowed it every week.
- **Storm Prep:** As storm season approaches crew is doing maintenance on our pumps.
- **Dewater log:** During summer months crew must go to the ends of the vac stations areas to introduce air into it weekly to clear out material and maintain vac levels. (We are looking into a permanent fix we have done this to station 1 and 2 already.)
- **Beach Access Mats:** Crew has been assisting Sean with keeping the access mats clear. Constant battle with the wind.
- **Permanent Flushers:** Crew installed permanent water flushers at the end of sailfish and swordfish st. This is close to where our two water inlets meet and is needed to maintain water quality.
- **Road Maintenance:** Crew went to all the parks and has began adding material to level parking areas to eliminate the drop offs.

b) Water and Sewer

- **Water Meters:** Crew installed 5 new water services this month.
 - **Water Leaks:** We had 3 water leaks this month.
 - **Water Meter Changeouts and Rereads:** Crew completed a list with around 45 meters that needed to be reread. Crew has been working very diligently repairing and replacing old meters.
 - **Sewer Pits:** 0
 - **Service Calls:** Crew ran 80 service calls this month. This is about where we should be this time of year.
-

3. Capital Projects & Long-Term Maintenance

a) Ongoing Projects

- **Meter Maintenance:** We are continuing to repair and replace meters to get the reread numbers down.
- **Station 1 AC:** NC Heating and Air is currently installing ac into pump station 1.

b) Upcoming Projects:

Station 4: Crews preparing to install electronic air controllers and vac monitoring on 10 pits in station 4s area this will eliminate the water logging issue.

Submitted by:

Chris Benton
Director of Public Works
Holden Beach



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: 9/8/26

FROM: Assistant Town Manager Ferguson

DATE SUBMITTED: 9/15/26

ISSUE/ACTION REQUESTED: Update from Mike McIntyre (Ward and Smith) and the Ferguson Group regarding federal priorities.

BACKGROUND/PURPOSE OF REQUEST: Each year Ward and Smith provides the board with an update regarding federal advocacy and the Town's current federal priorities. Mike McIntyre and representatives from the Ferguson Group will give the board an overview of what is occurring at the federal level regarding policy and funding.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES ☐	NO ☒
CAPITAL IMPROVEMENT PLAN ITEM:	YES ☐	NO ☒
PRE-AUDIT CERTIFICATION REQUIRED:	YES ☐	NO ☒ N/A
REVIEWED BY FINANCE DIRECTOR:	YES ☐	NO ☒ N/A

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES ☐	NO ☒ N/A
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ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION: Receive presentation



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

MEETING DATE: 9/8/26

FROM: Assistant Town Manager Ferguson

DATE SUBMITTED: 9/15/26

ISSUE/ACTION REQUESTED: Update regarding the planned canal dredging project for 2026 and consideration and possible action on paths forward.

BACKGROUND/PURPOSE OF REQUEST: The Town Manager has been expressing for several months that we are working with the Corps regarding a cost to utilize DA 292 for dredge spoil disposal. This presentation will highlight paths forward and discuss options.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES ☐	NO ☒
CAPITAL IMPROVEMENT PLAN ITEM:	YES ☐	NO ☒
PRE-AUDIT CERTIFICATION REQUIRED:	YES ☐	NO ☒ N/A
REVIEWED BY FINANCE DIRECTOR:	YES ☐	NO ☒ N/A

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES ☐	NO ☒ N/A
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ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION: Receive presentation

Canal Dredging Update

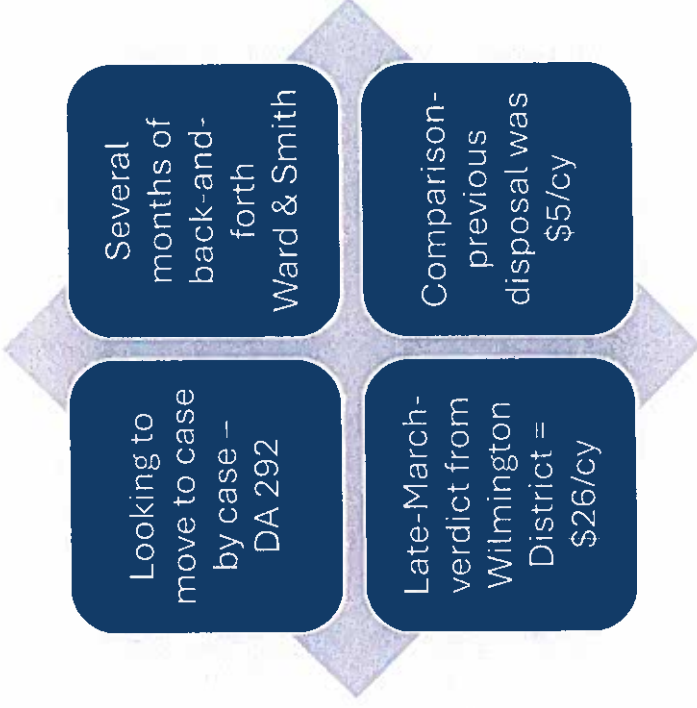
9/8/2026

Last Full Dredge - all three canals

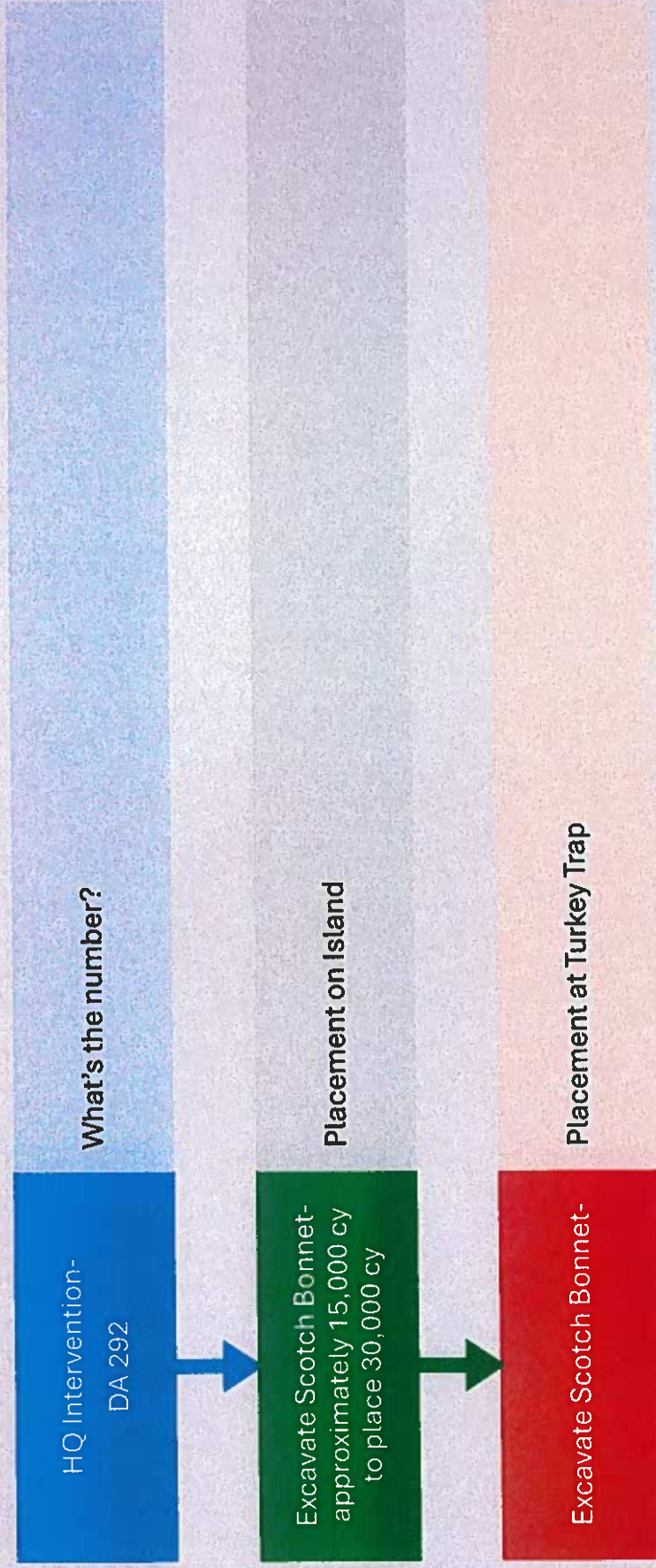
Forced to sacrifice
Scotch Bonnet
site-dog park, lay
down yard

Legislation
Change-Rouzer
(case by case
basis)

Started Early seeking USACE permission



Three Paths Forward



Knowns

Approximately 30,000 cy of material based on surveys

Need decision-making ability ASAP

Have to adhere to environmental windows

Dredging costs are much higher than previous-\$20-\$40/cy

Need to apply for DWR grant



Unknowns



Still waiting on solid numbers
to put into grant spreadsheet



Which path will end up being
cheaper



Does it end up being more
economically viable to wait
another year?

Working Group -

Harbor Acres-
Angela Scenna/
William Frank

Heritage
Harbor-
Steve Whitcomb

Holden Beach
Harbor-
Charles Glover



Water Resources Development Grant Program **Shallow Draft Navigation Channel Dredging Application** **FY 2026-2027**

North Carolina Department of Environmental Quality

Division of Water Resources

Contact Kevin Hart at

Kevin.Hart@deq.nc.gov

or (919) 707-3607

1. Project Title	Holden Beach Canal Dredging		
2a. Primary Contact or Project Manager			
Name	Christy Ferguson		
Title	Assistant Town Manager		
Organization Name	Town of Holden Beach		
Last four of Organization Tax ID Number	4997		
E-mail address	christy.ferguson@hbtownhall.com		
Mailing Address	110 Rothschild Street		
City	Holden Beach	State	NC Zip 28462
Telephone	910-842-6488	Fax Number	
2b. Execution Address (where contract will be mailed for signature) - Write "same as above" if it is the Primary Contact Information in 2a.			
Name	Bryan Chadwick		
Title	Town Manager		
Organization Name	Town of Holden Beach		
E-mail Address	bryan.chadwick@hbtownhall.com		
Mailing Address	same as above		
City		State	Zip
Telephone	910-842-6488	Fax Number	
2c. Payment Address (where invoice payments will be mailed) - Write "same as above" if it is the Primary Contact Information in 2a.			
Name	Christy Ferguson		
Title	Assistant Town Manager		
Organization Name	Town of Holden Beach		
E-mail Address	christy.ferguson@hbtownhall.com		
Mailing Address	110 Rothschild Street		
City	Holden Beach	State	NC Zip 28462
Telephone	910-842-6488	Fax Number	



Water Resources Development Grant Program Shallow Draft Navigation Channel Dredging Application FY 2026-2027

North Carolina Department of Environmental Quality
Division of Water Resources

Contact Kevin Hart at

Kevin.Hart@deg.nc.gov

or (919) 707-3607

2d. Pre-audit Address if required by local unit of government - Write "same as above" if it is the Primary Contact Information in 2a.

Name Daniel McRainey

Title Finance Director

Organization Name Town of Holden Beach

E-mail Address DMcRainey@hbtownhall.com

Mailing Address 110 Rothschild Street

City Holden Beach

State NC

Zip 28462

Telephone 910-842-6488

Fax Number _____

3. Project Description - Provide a short summary of the project

To maintain safe, reliable, and efficient navigation for the public in established canals within the corporate limits of Holden Beach. The project will occur specifically in the Holden Beach Harbor, Heritage Harbor, and Harbor Acres Canal systems and will involve excavation of approximately 30,000 cubic yards of material.

4. Project Scope - Brief description of the project scope (what is being proposed) and justification (why is it being proposed)

The project area is public trust waters adjacent to established neighborhoods within the Town of Holden Beach. The canal entrances from each canal open from the Atlantic Intracoastal Waterway. The project covers just over 22,000 linear feet of canals (Holden Beach Harbor, 10,300; Heritage Harbor, 4,800; and Harbor Acres, 7,100). The canals have been periodically dredged over the past 25 years to combat the adverse effects shoaling has on navigation. This shoaling is a natural result of erosion and longshore drift caused by wave and current action and can be increased due to storm events. Primary usage of the canal is by watercraft not exceeding 25 feet in length. The depths of six feet in the entrance and transfer channels and five feet in the interior channels achieved by previous dredge operations have proven adequate for navigation and for allowances for shoaling between dredge operations.

5. Existing Conditions - Brief description of existing site conditions and land use within project area

Based on monitoring provided by a pre-dredge survey there is approximately 30,000 cy of material that needs to be removed to return the canals to desired safe navigation depths. There have been several boaters who report issues with impeded navigation secondary to shoaling.



Water Resources Development Grant Program **Shallow Draft Navigation Channel Dredging Application** **FY 2026-2027**

North Carolina Department of Environmental Quality
Division of Water Resources

Contact Kevin Hart at Kevin.Hart@deq.nc.gov

or (919) 707-3607

6. Anticipated Contract Start Date		11/1/2026	Anticipated Contract End Date		6/1/2027
7. Project Location: Important to submit as completely as possible, especially the Lat/Long coordinates					
Project Location		Holden Beach Canals			
County Name		Brunswick			
Inlet/Channel/Waterbody Name		canals adjacent to AIWW			
Position coordinates of project location		Latitude	33.91504		
		Longitude	-78.30699		
Anticipated Total Dredged Material in Cubic Yards		30,000			



Water Resources Development Grant Program **Shallow Draft Navigation Channel Dredging Application** **FY 2026-2027**

North Carolina Department of Environmental Quality

Division of Water Resources

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8. General Statute 143-215.72 states that in reviewing applications the Secretary shall consider Economic, Social, and Environmental Benefits provided by the project; Regional Benefits of the project to an area greater than the area under jurisdiction of the local sponsoring entity; The financial resources of the local sponsoring entity; The environmental impact of the project; Any direct benefit to State-owned lands and properties. Please provide your answers below for each category:

Economic, Social, and Environmental Benefits

The project will improve the ability of watercraft to safely navigate the canals. The ability to safely traverse in the water contributes to the appeal and value of property in this neighborhood. Homeowners in each of the subdivisions pay assessments that are collected by the Town and will serve as the match for the project funding. The ability to obtain grant funding will decrease the fee share burden for the neighborhood residents. Ecotourism will be a benefit of fishing and recreation opportunities that will increase as a result of shoaling mitigation. The project will improve ingress/egress to the Atlantic Intracoastal Waterway for property owners' watercraft, as well as, the public's use of the canal system. The canal dredging maintenance program is a

Regional Benefits

The project will be a part of green/blue trail activity as part of the Brunswick County blueway. The Town is part of a collaborative effort with Brunswick County with the blueway/greenway plan and map. Each channel connects to the AIWW and provides access to water based recreation for boaters, kayakers, etc.

Financial Resources

The area is not underserved; however, without grant funding the expense of maintaining these public trust corridors would have to be borne solely by Holden Beach taxpayers.

Environmental Impacts

There may be increased turbidity that results from the project but it is a temporary condition confined primarily to the construction area. Dredging will be conducted during months that shorebirds, turtles, and other wildlife are not nesting.

Direct Benefit to State-Owned Lands and Properties

Residents are not the only users of the canal system as many visitors also use the area. There will be a direct benefit for recreational water pursuits for anyone exiting the AIWW into these canal systems. Additionally, the Greensboro Scotch Bonnet Dredge Spoil site is adjacent to the Drew Griffin Lab which is owned by NC State University.

9. Disposal Area Placement Facility: Please describe the facility location, facility size and depth, method of placement, facility distance from navigation project, facility owner, required facility improvements, permit requirements and any additional information relevant for project completion.

The Town will use DA 292 off Heron Landing Wynd for disposal. We are waiting on a tipping fee calculation from Corps' Headquarters to...finalize usage formally. We will use Hydraulic Dredging. CAMA permits are in hand

10. Budget:

State	Local Match	Other	Federal	Local +Other Match	Category Total
DWR		Match	Contribution	Total	



Water Resources Development Grant Program **Shallow Draft Navigation Channel Dredging Application** **FY 2026-2027**

North Carolina Department of Environmental Quality
 Division of Water Resources

Contact Kevin Hart at Kevin.Hart@deq.nc.gov

or (919) 707-3607

Administration							
Cash	\$15,000.00	\$5,000.00			\$5,000.00	\$20,000.00	
In-kind					\$0.00	\$0.00	
Design							
Cash	\$45,000.00	\$15,000.00			\$15,000.00	\$60,000.00	
In-kind					\$0.00	\$0.00	
Permitting							
Cash	\$15,000.00	\$5,000.00			\$5,000.00	\$20,000.00	
In-kind					\$0.00	\$0.00	
Survey							
Cash	\$33,750.00	\$11,250.00			\$11,250.00	\$45,000.00	
In-kind					\$0.00	\$0.00	
Construction Oversight							
Cash	\$15,000.00	\$5,000.00			\$5,000.00	\$20,000.00	
In-kind					\$0.00	\$0.00	
Construction							
Cash	\$1,875,000.00	\$625,000.00			\$625,000.00	\$2,500,000.00	
In-kind					\$0.00	\$0.00	
Construction Materials							
Cash	\$30,000.00	\$10,000.00			\$10,000.00	\$40,000.00	
In-kind					\$0.00	\$0.00	
Land							
Cash					\$0.00	\$0.00	
In-kind					\$0.00	\$0.00	
Cash Sub-total		\$2,028,750.00	\$676,250.00	\$0.00	\$0.00	\$676,250.00	
In-kind Sub-total			\$0.00	\$0.00	\$0.00	\$0.00	
Total		\$2,028,750.00	\$676,250.00	\$0.00	\$0.00	\$676,250.00	
DWR Total =		\$2,028,750.00	Local + Non-Fed Total		\$676,250.00	Non-Federal % =	100.00%
DWR Match % =		75.00%	Local + Non-Fed		25.00%	Federal % =	0.00%



9/8/2026

To: State Agency Head and Chief Fiscal Officer

Certification:

We certify that the Town of Holden Beach does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S. 143C-10-1(b).

Sworn Statement:

Mayor J. Alan Holden and Town Manager Bryan Chadwick being duly sworn, say that we are the Board Chair and Town Manager respectively, of the Town of Holden Beach in the State North Carolina; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

Mayor

Town Manager

Sworn to and subscribed before me on the day of the date of said certification.

(Notary Signature and Seal)

My Commission Expires: _____

If there are any questions, please contact the state agency that provided your grant. If needed, you may contact the North Carolina Office of State Budget and Management:
NCGrants@osbm.nc.gov-(919)807-4795

¹ G.S. 105-243.1 defines: Overdue tax debt. -Any part of a tax debt that remains unpaid 90 days or more after the notice of final assessment was mailed to the taxpayer. The term does not include a tax debt, however, if the taxpayer entered into an installment agreement for the tax debt under G.S. 105-237 within 90 days after the notice of final assessment was mailed and has not failed to make any payments due under the installment agreement."

DWR Water Resources Development Grant Program

No Conflict of Interest Certification

The Town of Holden Beach hereby certifies that, to the best of its knowledge and belief, there are no present or currently planned interests (financial, contractual, organizational, or otherwise) relating to the work to be performed as part of the Canal Maintenance Dredging Project that would create any actual or potential conflicts of interest (or apparent conflicts of interest) for any of its employees, contractors, subcontractors, designees or other entities or individuals involved in the Canal Maintenance Dredging Project (including conflicts of interest for immediate family members: spouses, parents, or children) that would impinge on its ability to render impartial, technically sound, and objective assistance or advice or result in it being given an unfair competitive advantage.

In this certification, the term "potential conflict" means reasonably foreseeable conflicts of interest. The Town of Holden Beach further certifies that it has and will continue to exercise due diligence in identifying and removing or mitigating, to the NC Department of Environmental Quality's satisfaction, any such conflict of interest (or apparent conflict of interest).

Print Name: _____

Signature: _____

Title: _____

Date: _____

Rev. 02
2017 07 13



**Water Resources Development Grant
Resolution 26-10**

WHEREAS, the Town of Holden Beach desires to sponsor the Holden Beach Canal Maintenance Dredging Project in an effort to provide safe, reliable, and efficient transportation for the public.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The Holden Beach Board of Commissioners requests the State of North Carolina to provide financial assistance to the Town of Holden Beach for the Holden Beach Canal Maintenance Dredging in the amount of \$2,028,750 or 75 percent of project construction cost, whichever is the lesser amount; and
- 2) The Town of Holden Beach assumes full obligation for payment of the balance of project costs via the Canal Dredging Maintenance Fund; and
- 3) The Town of Holden Beach will obtain all necessary State and Federal permits; and
- 4) The Town of Holden Beach will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments; and
- 5) The Town of Holden Beach will supervise construction of the project to assure compliance with permit conditions and to assure safe and proper construction according to approved plans and specifications; and
- 6) The Town of Holden Beach will obtain appropriate easements, rights-of-way or suitable dredge material disposal areas that may be necessary for the construction and operation of the project without cost or obligation to the State; and
- 7) The Town of Holden Beach will assure that the project is open for use by the public on an equal basis with no restrictions; and
- 8) The Town of Holden Beach will hold the State harmless from any damages that may result from the construction, operation and maintenance of the project; and
- 9) The Town of Holden Beach accepts responsibility for the operation and maintenance of the completed project.

Adopted by the Holden Beach Board of Commissioners this 15th day of September, 2026.

Heather Finnell, Town Clerk

J. Alan Holden, Mayor



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC
FROM: Town Clerk Finnell

MEETING DATE: September 4, 2026
SUBMITTED: September 15, 2026

ISSUE/ACTION REQUESTED: Discussion and Possible Selection of Members to Serve on the Audit Committee

BACKGROUND/PURPOSE OF REQUEST: We received two applications for the Audit Committee. Interviews are scheduled to be conducted prior to the meeting. Rich Masi will be in attendance. Mark Francis is unable to attend the meeting but provided supplemental information to his application for the Board's review. Per Town ordinance, the committee should be comprised of three to four regular members, plus one alternate. There are currently two members on the committee. Ballots will be provided or the Board can elect to vote via another method.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES ☐	NO ☒
CAPITAL IMPROVEMENT PLAN ITEM:	YES ☐	NO ☒
PRE-AUDIT CERTIFICATION REQUIRED:	YES ☐	NO ☒
REVIEWED BY FINANCE DIRECTOR:	YES ☐	NO ☒

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES ☐	NO ☒
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ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION: N/A

ATTACHMENT: Current Terms, Ordinance

AUDIT COMMITTEE

MEMBER		TERM EXPIRES
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Grace Lam	Appointed Regular Member 2/18/25	January 2028
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Kent Steeves	Appointed Regular Member 2/18/25	January 2028
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Vacant	Regular Member	
Vacant	Regular Member	
Vacant	Alternate Member	

§ 30.27 AUDIT COMMITTEE.

(A) *Creation, name and number of members.* There is hereby established an Audit Committee which shall be comprised of not less than three or more than four residents or property owners of the town as full members, plus one alternate.

(B) *Powers and duties.* The Audit Committee shall:

- (1) Serve as an advisory committee for the town's Board of Commissioners (BOC);
- (2) Assist and advise the BOC in its oversight responsibilities for the town's financial reporting process, systems of internal financial controls and the external audit process;
- (3) Recommend to the BOC each year the selection of the independent external audit firm to conduct the annual external audit, using a request for proposals selection process when deemed necessary by the Audit Committee;
- (4) Review the annual audit report with the external auditor and provide a written opinion to the BOC;
- (5) Periodically confirm the suitability of the town's internal control systems and/or policies, including information technology security and control;
- (6) Receive confirmation that audit report recommendations have been acted upon in advance of the commencement of the next external audit;
- (7) Perform other functions from time to time as shall be delegated or assigned to it by the BOC.

(C) *Appointment; terms.* Members of the Audit Committee shall be appointed by the BOC for three-year terms. Appointments shall normally be made in January. Each member of the Audit Committee shall serve at the pleasure of the Board during their appointment.

(D) *Meetings and attendance.*

(1) The Audit Committee shall meet quarterly with at least one meeting per year to review the final audits with the external audit firm. Additional meetings may be called by the Chair as deemed necessary in fulfillment of the duties of the Committee.

(2) The Audit Committee shall comply with the provisions of the North Carolina Open Meetings Law, G.S. §§ 143-318.9 *et seq.* A quorum shall be in attendance before any action of an official nature can be taken. A **QUORUM** is defined as at least one more than the number absent of the appointed members.

(3) The Town Manager or his or her designee shall also be in attendance in addition to staff that he or she invites to provide pertinent information on agenda items. Auditors or other outside specialists may also be invited by the Committee or the Town Manager as appropriate.

(4) An appointed member of the Audit Committee who misses three consecutive regular meetings loses his or her status as a member.

(E) *Officers.*

(1) There shall be a Chair and Vice Chair of the Audit Committee. An annual election of the Chair and Vice Chair shall occur at the first regular meeting of the year.

(2) The Town Manager or his or her designee shall serve as Secretary to the Audit Committee.

(F) *Officers' duties.*

(1) The Chair of the Audit Committee shall preside at all meetings and shall appoint all committees.

(2) When the Chair is absent, the Vice Chair shall perform the duties of the Chair. When both the Chair and Vice Chair are absent, a temporary Chair shall be selected by those members who are present.

(3) The Chair shall assemble and provide an agenda to the Secretary at least one week in advance of a scheduled meeting.

(4) The Secretary shall provide to all members copies of agendas, official reports, information relevant to the Committee's duties provided to the Secretary by a Committee member and the official minutes of all regular and special meetings at least three working days prior to the next scheduled meeting.



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC
FROM: Town Manager Chadwick

SUBMITTED 09/4/2026
MEETING DATE: 9/15/2026

ISSUE/ACTION REQUESTED: Discussion and Possible Action on Parking Revenue

BACKGROUND/PURPOSE OF REQUEST: The Board discussed altering the parking schedules for November through January 2nd during the budget process. If after discussion the Board would like to move forward with any changes, an amended contract with Otto Connect and a resolution to update the fee schedule will be presented at the October meeting.

FISCAL IMPACT: (select one)

BUDGET AMENDMENT REQUIRED:	YES ☐	NO ☒
CAPITAL IMPROVEMENT PLAN ITEM:	YES ☐	NO ☒
PRE-AUDIT CERTIFICATION REQUIRED:	YES ☐	NO ☒
REVIEWED BY FINANCE DIRECTOR:	YES ☐	NO ☒

CONTRACTS/AGREEMENTS: (select one)

REVIEWED BY TOWN ATTORNEY:	YES ☐	NO ☒
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ADVISORY BOARD RECOMMENDATION: N/A

FINANCE RECOMMENDATION:

TOWN MANAGER'S RECOMMENDATION:

ATTACHMENT:
