



# FEE SCHEDULE

Updated  
July 1, 2026

## BUILDING PERMIT FEES

<b><u>Residential Construction</u></b>	
Mechanical Permit	\$100 rough-in
	\$100 final
	\$100 per unit on change-outs
Plumbing Permit	\$100 slab
	\$100 rough-in
	\$100 final
Electrical Permit	\$100 t-pole
	\$100 rough-in
	\$100 final
Building Permit (Residential Construction)	.009 x the construction cost (20% of ICC rate)
Enclosed Heated Area	\$160 per sf
Enclosed Unheated Area	\$50 per sf
Covered Unheated Area	\$50 per sf
Uncovered Decks, Docks, Piers, Walkways etc.	\$25.00 per sf
Covered Area under Elevated Home (not enclosed)	\$7.00 per sf
Minimum Permit Fee	\$100
Re-inspection Fee	\$75 per trade
After Hours Inspection	\$150.00
Contractor Change	\$50
Subcontractor Change	\$50
Temporary Certificate of Occupancy	\$100
Temporary CO extension	\$150 - \$2,000
<b><u>Commercial Construction</u></b>	
Mechanical Permit	\$100 per inspection
Plumbing Permit	\$100 per inspection
Electrical Permit	\$100 per inspection
Building Permit (Commercial Construction)	.009 x the construction cost (20% of ICC rate)
0 to 1000 square feet	\$ 185.00 per sf
>1000 to 2000 square feet	\$ 175.00 per sf
>2000 square feet	\$ 165.00 per sf
Minimum Permit Fee	\$100

Re-inspection Fee	\$80.00
After Hours Inspection	\$175.00
Contractor Change	\$50
Subcontractor Change	\$50
Temporary Certificate of Occupancy	\$100
Temporary CO extension	\$150 - \$2,000

<b><u>Other fees</u></b>	
Bulkhead Permit	\$ 1.50 per linear foot min. \$ 65.00
CAMA Permit	\$100
Floodplain Permit	\$50
Administrative Surcharge	\$25
Homeowners Protection Fund (Collected on all new homes)	\$10.00
Sidewalk Deposit	\$2,000
House Moving Permit	
Moved With-in Jurisdiction	\$500.00
Moved Outside Jurisdiction	\$75.00
Security Deposit	\$1000.00
Bridge Fee	\$100.00
Demolition Permit Fee	\$150
Demolition Deposit	\$200.00

## DEVELOPMENT SUBMITTAL FEES

*For Zoning/Subdivision/Site Activity*

Zoning Permit	\$50.00
Zoning Permit – Re-Review Fee	\$20.00
Group Activity Permit	\$100.00
Appeal to Board of Adjustment	\$175.00
Variance Request	\$175.00
Special Use Permit	\$175.00
Amendment to Zoning Text	\$250.00
Rezoning (Residential)	
<3 acres	\$250.00
>3 acres	\$450.00
Rezoning (Commercial)	
<3 acres	\$500.00

>3 acres	\$800.00
each additional acre over 3	\$10.00
Sign Permit	\$65.00
Subdivision/PUD Preliminary Plat Review	\$100.00
Subdivision/PUD Final Plat Review	\$100.00 + \$5 per acre
Submission of Final Plat – Administrative Fee	\$20.00
Off Premise Sales Permit (OPSP)	\$250.00
Per Pushcart, Maximum of Five Per OPSP Issued	\$1,000

## ADMINISTRATION FEES

Vehicle Decals	
First 4 Decals	\$0
On Island Business	\$10.00 each
Off Island Business	\$10.00 each
Replacement Decals	\$5.00 each
Curbside Recycling	\$122.93 annually
User Fees	
Pavilion (Jordan Boulevard) Rental Resident	\$100/daily
Pavilion (Jordan Boulevard) Rental Non-Resident	\$110/daily
Bridgeview Park Picnic Shelter Rental Resident	\$75/four hours
Bridgeview Park Picnic Shelter Rental Non-Resident	\$85/four hours
All Other Town Facilities (Town Hall, EOC)	\$75
Recreation Programs	(\$0 - \$150) Varies per Activity
Independent Contract Instructors	25% of Fees Collected for Program
Bridgeview Public Dock Fees. Said fees are per day and not to exceed three consecutive days.	
Dock Fee	\$1.25 per foot
Sewer Pump Out	\$5
Laundry	\$5
Shore Power 20, 30 amp	\$5
Shore Power 50 amp	\$10
Special Event Fee for Races	\$1,500
*Ability to waive or reduce for non-profits. If number of Police Officers exceeds five, an additional fee will be charged.	
Campsite Rental Rate	30 Days/1 Day
January	\$800/\$36
February	\$1000/\$45
March	\$1200/\$54
April	\$1400/\$63
May	\$1600/\$72
June	\$1800/\$81
July	\$2000/\$90
August	\$1800/\$81
September	\$1600/\$72
October	\$1400/\$63
November	\$1200/\$54
December	\$1000/\$45

Food Truck Daily Rental Fee	\$40
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**PARKING PERMIT RATES PER VEHICLE**

Per Hour Rate	\$5.00
Per Day Rate	\$20.00
Per Week Rate	\$80.00
Annual Rate (one vehicle)	\$175.00

**PRIVILEGE LICENSE FEES**

Off-Premises Unfortified Wine, Off-Premises Fortified Wine or Both	\$10.00
Off-Premises Malt Beverages	\$5.00
On-Premises Malt Beverages	\$15.00
On-Premises Unfortified Wine, On-Premises Fortified Wine or Both	\$15.00

**WATER & WASTEWATER RATES**

<b><u>Water Basic Rates</u></b>	
Base rate per month per dwelling unit, business or commercial service – includes initial 2,000 gallons	\$26.22
Each 1,000 gallons for 2,001 – 6,000 gallons	\$5.46
Each 1,000 gallons over 6,000 gallons	\$6.46
Base rate for meters installed for additional services as defined in §51.03(A)(2) of the Code of Ordinances	\$7.50
Each 1,000 gallons for 0 – 6,000 gallons	\$5.46
Each 1,000 gallons over 6,000 gallons	\$6.46
<b><u>Water Tap Fees</u></b>	
Fees in subdivisions where the water line and meter box have not been installed by the developer:	
Standard ¾ inch tap	\$2,500.00
Standard 1 inch tap	\$2,800.00
Larger diameter taps	Actual cost of equipment, materials and labor + 10%
Y-Off Existing Line ¾ Inch Tap	\$1,000.00
Y-Off Existing Line 1 inch tap	\$1,200.00
Fees in subdivisions where the water line and meter box were installed by the developer ¾ inch tap	\$500.00
Fees in subdivisions where the water line and meter box were installed by the developer 1 inch tap	\$600.00

<b><u>Wastewater Basic Rates</u></b>	
Base charge per month per dwelling unit, individually metered based on water usage, business or commercial service – includes the initial 2,000 gallons	\$20.00
Each 1,000 gallons for 2,001 – 6,000 gallons	\$7.45
Each 1,000 gallons over 6,000 gallons	\$8.45
<b><u>Wastewater Tap Fees</u></b>	
Residential dwelling unit – per bedroom	\$100.00
Commercial unit – Actual fee based upon the peak usage design daily flow per 15A NCAC 18A, 1949 Sewage Flow Rated for Design Units, Laws and Rules for Sewage Treatment and Disposal Systems	\$500.00 minimum
Per gallon flow for each unit or type of operation	\$2.50
<b><u>Service Fees</u></b>	
Application Fee	\$50
Late Fee	10% or \$10 minimum
Returned Payment Fee	\$35
Non-Payment or Cut-Off Fee	\$50.00
Reconnect	\$50.00/\$75 after hours
Suspension of Service Fee	\$100.00
Re-Read Fee (only charged if original read is correct)	\$25.00
Premise Visit Fee (inspection on customer side of meter)	\$75.00

## WATER AND SEWER SYSTEM DEVELOPMENT FEES

<b><u>Development Fees</u></b>	
Water System Development Fee	\$460 per bedroom
Sewer System Development Fee	\$2,240 per bedroom

\*Credit for those who have paid already the sewer share fee previously authorized by Town of Holden Beach Ordinance 02-13 dated 10-14-02 “Chapter 52-04 – Share Fees” will be given on a per bedroom basis in an amount equal to \$2,240 per bedroom, up to a maximum five-bedroom house. Houses with more than five bedrooms will be assessed the \$2,240 per bedroom sewer system development fee for each additional bedroom.

These Water and Sewer System Development Fees are effective October 1, 2021. See old schedule for rates prior to October 1<sup>st</sup>.