

TOWN OF HOLDEN BEACH, NC

TOWN MANAGER

The Town of Holden Beach is a beautiful, quaint beach community located 40 minutes from Wilmington, NC, and Myrtle Beach, SC. The Town is approximately 3.4 square miles and is an Atlantic coastal barrier island, facing south onto the Long Bay region of Brunswick County. Holden Beach has the distinction of being one of the best family beaches in the country, as recognized by National Geographic Traveler. The population is approximately 900 year-round residents, with an estimated part-time residents plus peak seasonal population of 20,000+.

With its over eight miles of clean, sandy beaches and a year-round moderate climate, the island attracts those seeking a unique, quiet, family-oriented atmosphere, offering small-town charm and unspoiled beauty. Residents and visitors alike enjoy a myriad of recreational activities, special events, and other amenities, making this a genuinely appealing community.

The Town has a Commission/Manager form of government with a Board of Commissioners consisting of the Mayor and five Town Commissioners. The Town Manager reports to and serves at the pleasure of the Board. The Town has 31 FTEs and an adopted FY2025 Total Budget of \$32 million.

In accordance with the policies, ordinances, and directives adopted by the Board, the Town Manager, supported by an Assistant Town Manager, oversees all departments, programs, and day-to-day operations of the Town, as well as providing visionary and innovative leadership. Departments include Administration/Finance, Business Services, Parks & Recreation, Planning & Inspections, Police, and Public Works Departments. The Town Manager is also responsible for the development of the Town's Budget, as well as the Capital Improvements Program, Strategic Planning, and Special Projects.

Requirements include a bachelor's degree in public or business administration or a related field; a master's degree is preferred. Candidates must have at least seven (7) years of experience in local government senior management as a Town/Assistant Town Manager or Senior Executive or an equivalent combination of training and experience that provides the required knowledge, skills, and abilities. Experience in a coastal community is a plus.

The starting salary is open and dependent on qualifications and is accompanied by an attractive benefits package. The first review of resumes will take place on May 12, 2025; the position is open until filled. If you are interested in this exciting opportunity, visit www.srnsearch.com for more information or to submit your application.

Questions may be directed to S. Renée Narloch, President, S. Renée Narloch & Associates, (850) 391-0000 or info@srnsearch.com. **A detailed brochure is available.** The Town of Holden Beach is an Equal Opportunity Employer.