



**Town of Holden Beach
Agreement for Bridgeview Park-Picnic Shelter**

Applicant _____

Mailing Address _____

Telephone _____

Home

Cell

Work

Fax

Date of Function _____

Time Block of Function _____ (4 hour increment)

Function of Rental _____

Please read all rental rules before signing

- **Bridgeview Park will remain open to general Park visitors unless otherwise approved by the Board of Commissioners of Holden Beach.**
- Persons or organizations using the Park are responsible for post-activity, cleanup or damage that occurs while the facility is being used.
- Groups using the facility are responsible for maintaining orderly behavior and must conform to the Town’s policies regarding the non-use of alcoholic beverages, good moral standards, no weapons or drugs, etc.
- Maximum party capacity is approximately 100 participants.
- Parents, guardians or adult leaders must sign for persons 18 years and under or youth groups requesting use of the facility and must ensure adult supervision at a ratio of 1 adult per 12 children.
- Payment of the fee is required to secure the Park prior to the event.
- Picnic tables are not to be moved for any reason
- **No grills or barbeques will be permitted within Bridgeview Park.**

After each event, Town staff will perform an inspection.

Rental Fees

Picnic Shelter

\$75.00 for a 4-hour period residents

\$85.00 for a 4-hour period non-residents

- These timeframes include decoration and breakdown.

Bridgeview Park Rental Rules

- Rental hours are for a four-hour period. The Town does not prorate.
- The Town of Holden Beach reserves the right to black out rental dates for Town sponsored events.
- All trash must be bagged and disposed of in receptacles provided. If trash cans will not be adequate for disposal, it is the renter's responsibility to remove and dispose of excess.
- Removable adhesive tabs and plastic zip ties are allowed for securing decorations. Staples, nails, tape, push pins, adhesive backed decals, tacks or paint are PROHIBITED. Metallic decoration sprinkles, glitter, confetti, rice and birdseed are PROHIBITED.
- All decorations must be removed and disposed of properly. Under no circumstances are signs to be nailed, pinned or stapled to any tree, park sign, facility and/or along the roadways. Candles are PROHIBITED. Helium balloons are allowed provided they are securely anchored or strung together (e.g. arched); and they are removed at the completion of the event. Air tanks are prohibited inside the shelter.
- Electricity in the shelter and at Bridgeview Park is not guaranteed due to overloading, malfunctions and/or vandalism. The Town of Holden Beach will make every effort to ensure electrical outlets are in proper working order; however, a refund will not be granted due to non-working electrical outlets or lights. All extension cords must be properly grounded, secured and covered to avoid creating a tripping hazard.
- Grills, barbeques and ground fires are strictly PROHIBITED.
- All trash must be properly disposed of in the receptacles or removed from the park.
- Maximum capacity is approximately 100 persons. There must be one adult (21 and older) for every 12 minors (17 and younger).
- Applicant is responsible for all actions, behavior and/or damages caused by his/her guests/attendees. Applicant agrees to be present onsite at all times during the function at the facility.
- **The Town of Holden Beach reserves the right to cancel rentals that do not adhere to rules and regulations.**
- **Special events are subject to additional rules and regulations.**

Failure to abide by these rules and the Bridgeview Park rules and regulations may result in violators being ejected from the park with no refund.

- Town of Holden Beach staff retains the authority to ask any group using a shelter to disperse or vacate the area.
- Additional fees may apply.
- The Town of Holden Beach is not responsible for any lost or stolen items or items left unattended or forgotten.
- Any person or group found in violation of the above rules and regulations shall be ordered to leave all Town of Holden Beach parks and recreation facilities for a minimum 24 hour period. Any person who fails to leave all facilities at the requested time may be arrested and prosecuted for trespassing or prosecuted under other existing ordinances.

Inclement Weather, Cancellation and Change Policy

In the event of inclement weather which prevents the use of the shelter, you may reschedule your event.

No refunds will be issued.

All rescheduled events are subject to availability.

If you encounter any problems at the shelter, please call 910-842-6488 during business hours, or 910-842-6707 after hours for Police assistance.

- **Rental Fees are non-refundable.**

I, the undersigned, for myself and any person associated with the event, do hereby release, hold harmless and agree to indemnify the Town of Holden Beach, its agents and employees, from any and all liability caused by negligence or other culpable conduct on the part of myself or any member of my group or any employees, independent contractors or any other party involved in the event during my use of Bridgeview Park and ensure that I/we will faithfully comply with the terms of this application. I also verify that I've been provided with a copy of the Rules for Use of Town Rental Facilities. This information constitutes a public record and is available as stated in NC G.S. 123-1 Public Records Law.

ENFORCEMENT OF VIOLATIONS

Violation of the Rules for Use of Town Rental Facilities or abuse of property can result in expulsion with denial of future use and reservation privileges and assessments of cost to clean and/or repair damages. Rules and regulations are subject to the interpretation of and enforcement by designated Town of Holden Beach officials and the Holden Beach Police Department.

Date: _____

Signature: _____

Approved by: _____

Shoreline Protection and Recreation Manager/Assistant Town Manager