



# **PARKS AND RECREATION ADVISORY BOARD**

**HOLDEN BEACH TOWN HALL-PUBLIC ASSEMBLY  
REGULAR MEETING-THURSDAY, JUNE 6, 2024-2:00 P.M.**

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1. Call to Order
2. Agenda Approval
3. Approval of Minutes
4. Programs and Facilities Update
5. Public Comment
6. Adjournment



**TOWN OF HOLDEN BEACH  
PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING  
THURSDAY, APRIL 4, 2024-2:00 P.M.**

The Parks and Recreation Advisory Board (PRAB) of the Town of Holden Beach, North Carolina met at 2:00 p.m. on Thursday, April 4, 2024 in the Town Hall Public Assembly. Present were Chair Suzannah Tucker, Vice Chair Candace Vick and Members Grace Bannerman, Melanie Champion, Mike Pearson and Keith Smith. Member Peggy Schiavone arrived at 2:07 p.m. Town Manager David Hewett and Assistant Town Manager Christy Ferguson were also in attendance.

**Call to Order**

The meeting was called to order at 2:00 p.m.

**Agenda Approval**

*Motion to approve by Member Champion; second by Member Pearson; approved by all.*

**Approval of Minutes**

*Motion to approve by Member Smith; second by Member Champion; approved by all.*

**Block Q Discussion and Possible Action**

Assistant Town Manager Ferguson said the board came to a consensus at the last meeting after a long session of work to leave the site plan in the original form and add the pavilion along the Brunswick Avenue side per the architect's recommendation for optimal location.

Mr. Baker (Pinnacle Architecture) said he took original parking, toilet facility parking, and added the pavilion and dance floor. He said he hasn't shown picnic tables yet. He stated the dimensions of the pavilion shown are 40x60. The dance floor shown is 1400 square feet. The grass area is about 5000 square feet. He stated that a barrier is shown from the boat parking area to the green space. He continued that the existing drainage for the area is an open ditch, but if this plan is what the board wants to do, then that would change. Member Smith asked instead of landscaping as a buffer could there be a berm. Mr. Baker said you could have one but kids would play on the berm. Chair Tucker said having a berm entails more maintenance.

The board reviewed a new schematic and looked briefly at the drainage that is set for the site. Member Smith asked about seeing sidewalks. Mr. Baker said he is only showing what is required for ADA restrooms in terms of sidewalks. Member Smith asked if the PRAB was asked to look at utilities. Assistant Town Manager Ferguson said utilities were not on the tasker.

Assistant Town Manager Ferguson asked for clarification and making sure the PRAB is okay for this going forward. Vice Chair Vick said she thinks people need to understand this is a conceptual plan and things may be tweaked. Member Smith said we could pass with the additional understanding that the landscaped and walking paths would be added when drainage was determined. Mr. Baker said that he could do whatever the pleasure of the board is, but it is conceptual and those could be added later. Town Manager Hewett said he views that this is conceptual, and landscaping and sidewalks would be on a more site-specific plan.

*Move we accept the architectural conceptual drawing as presented today by Vice Chair Vick, second by Member Bannerman; approved by all.*

### **Programs and Facilities**

Assistant Town Manager Ferguson stated the fence at Bridgeview Park is still scheduled for late April, tentatively the 22nd. She said the town is expecting to put the plans and specs out for the restroom at 114 OBE next week to receive sealed bids. She continued that the Easter egg hunt is tomorrow evening. She told the board that in front of them was the award received for "Best Restored Beach" last week in DC.

Chair Tucker asked for an update on beach rangers and the intern position and clarification on the location of concerts.

Assistant Town Manager Ferguson stated that the concerts are scheduled to be held at Bridgeview Park. She confirmed that there are several applicants for the ranger positions but none for the intern at this time. Chair Tucker thanked the board for all their work on the Block Q plan.

### **Public Comment**

There was no public comment.

### **Adjournment**

*Motion to adjourn Member Champion (2:24 p.m.); second Vice Chair Vick; approved by all.*