

**CANDOVERS PARISH COUNCIL**  
**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING**

**Date:** Thursday 18<sup>th</sup> May 2023

**Time:** 7:00pm

**Venue:** Candover Valley Club

<b>Present:</b>	Jonathan Moseley	Chair
	Adam Willmott	Vice Chairman
	Edwina Curtis Hayward	
	Wendy Simson	Clerk

<b>Apologise:</b>	Paul Gaskell	Borough Councillor
	Juliet Henderson	County Councillor
	Sam Foote	

**1503 Election of the Chairman**

Cllr Moseley agreed to stand as Chairman, there were no other nominations. Cllr Willmott proposed the nomination and Cllr Curtis Hayward seconded. The Councillors elected Cllr Moseley as Chairman of the Parish Council.

**1504 Election of the Vice Chairman**

Cllr Willmott agreed to stand as Vice Chairman, there were no other nominations. Cllr Curtis Hayward proposed the nomination and Cllr Moseley seconded. The Councillors elected Cllr Willmott as Vice Chairman of the Council.

**1505 Co-option of Councillors**

The Chairman informed the Councillors that Sam Foote wished to stand again as a Councillor, Cllr Curtis Hayward proposed this nomination and Cllr Willmott seconded. Sam was elected to the Parish Council.

The Parish Council has a vacancy for another Councillor, and it was agreed that a representative from Chilton Candover should be identified.

**Action:** Clerk to place an advert in Oxdrove to promote the vacancy.

**1506 Chairman's statement**

**Changes in personnel**

- Di has retired from the Parish Council prior to the elections in May 2023.

**Summary of activity**

- Updated SID with data collection facility
- New marquee purchased for Jubilee.
- Jubilee celebrations.

- Southern Water Drought Project
- Work on driveway to CVC
- Lengthsman contract extended for two more years.
- Coronation celebrations
- Elections

**Planning applications – 14 in total, 9 property and 5 tree work**

- **Chilton House** – T1 Silver Maple, crown lift to give a 3.5 – 4m clearance removing small diameter branches no bigger than 25mm. G2 4 Sycamores, fell to allow access for the restoration of the tennis courts, one of the trees has significant damage. G3 Thja hedge/trees, fell/remove to allow access for the restoration of the tennis court, the last three trees at the end of the hedge have been missed in the annual maintenance and now have become oversized. (T/00168/22/TCA) **GRANTED**
- **Totford Saw Mill** - Construction of single dwelling with associated landscaping and parking, following demolition and removal of existing buildings and structures (22/01265/OOBC) **GRANTED**
- **Land At Breach Farm** - Operation works associated with the creation of a new wildlife lake and landscaping. (22/01213/FUL) **GRANTED**
- **Garden Park Farm** - Loft conversion involving construction of 3 no. rear dormer windows and 2 no. side rooflights. Minor works to roof of garage wing and introduction of an internal bat roost. (22/01361/HSE) **GRANTED**
- **Church Lane Farm Cottage** - Proposed extension to existing agricultural workers dwelling. (22/01634/HSE) **GRANTED**
- **Candover House** - Removal and replacement of modern sash/casement windows and doors. (22/01894/HSE) **WITHDRAWN**
- **Manor Farm** – Cypress 80 (overgrown hedgerow) – fell and replace (T/00337/22/TCA) **GRANTED**
- **Chilton House** - Works to house including alteration of existing side porch, alterations to doors and windows, internal alterations. Conversion of coach house to office and playroom and erection of a log store. External alterations to ancillary cottage building and new greenhouse within the garden curtilage. (22/02525/HSE) **GRANTED**
- **Robeys Farm** - Demolition of a granary barn and its associated ancillary structures. Conversion of the cow barn at Robey's Farm into 3 no. private dwellings and associated landscaping works involving change of use of land from agricultural to residential. (22/03094/FUL) **REGISTERED**
- **Chilton House** - Insertion of 3 no. ground floor windows. (22/03328/LBC) **WITHDRAWN**
- **29 Brown Candover** – 1 Ash Tree to fell (T/00537/22/TCA) **GRANTED**
- **Candover Park** - Removal of trees 1 - 33 as show on the Tree Location Plan 2116-KC-XXTreeLocationPlan01Rev0 The avenue of horse chestnut trees (numbers 3 - 30) are to be removed as they are materially compromised by

Bacterial Canker infection. Their removal will allow the planting of a replacement avenue as shown on the Colston Stone drawing Proposed Avenue Planting. The cherry trees (number 32 and 33) are to be removed due to Bacterial Canker infection and replacements will be planted. (T/00099/23/TCA)

**GRANTED**

- **Chilton House** - G1 Lime, Sycamore, Yew Crown lift over the highway to give a 5.5m clearance remove deadwood as necessary. T1 Horse chestnut, To crown reduce by 2.5 -3m to good growth point leaving an approximate finished height of 20m with a crown spread (radius) of 18m. T2 Sycamore Fell tree is in decline with 75% canopy loss T3 Beech crown lift to 3m T4 Beech Crown lift to 3m. (T/00110/23/TCA) **GRANTED**
- **Land In Itchen Valley And Candover Valley** - Construction and operation of an approximately 8.1km raw water pipeline, predominantly as a permanent below ground pipeline (approximately 7.2km) but with five temporary above ground sections of pipeline (approximately 900m) and other temporary accesses, hardstanding, plant (including temporary water booster pumping station) and equipment capable of installation, removal, storage and re-installation in advance of and operation during severe drought events over the period to the end of 2030. Provision of a new permanent pole mounted high voltage power supply. (23/00744/OOBC) **REGISTERED**

**Summary of financial statement**

- £4,873 income from Basingstoke and Deane, including precept of £4,120.
- £11,000 income from Lengthsman Grant plus £1,200 administration for Candovers Cluster
- Cllr grant of £350 for SID upgrade, £750 grant falls in 23/24 financial year.
- £250 for hire of marquee
- £4.45 income from bank interest
- £11,515 payments made, this includes the purchase of the marquee and two grants to CVC, one from CIL funds.
- Opening balance £5,210
- Closing balance £7,296

Section 106 funds of £3,755.20 – held by B&D

CIL funds of £9,868.91 – transferred to Parish Council in 21/22

**1507 Internal Audit Report for 2022/23**

Prior to the meeting, the Clerk had circulated the Internal Auditor's report, this had also been uploaded to the Parish Council website.

The Auditor asked that one matter was brought to the Council's attention, that the assets are not listed separately on the Insurance Schedule and that this should be looked at.

**1508 Certificate of exception**

Prior to the meeting the Clerk had circulated the completed Annual Governance and Accountability Return (AGAR) for 2022/23. Councillors approved that the Parish Council met the criteria for exception as detailed on page 3. The Chairman signed the form.

**1509 Annual Governance Statement 2022/23**

The Clerk read out the 8 statements on page 5 of the AGAR and the Councillors confirmed that the Parish Council had the appropriate controls in place. Statement 9 was answered as N/a as the Parish Council does not have any Trust Funds. The Chairman signed form.

**1510 Accounting Statement for 2022/23**

The Councillors confirmed that they had read the Accounting Statement on page 6 of the AGAR and that the figures submitted agreed with the Annual Accounts. The Chairman signed this page of the AGAR.

The Clerk confirmed that the completed AGAR, Annual Accounts and Explanation of Variances were posted on the Parish Council website along with the dates for the exercise of public rights to view the accounts.

The meeting closed at 7:45pm.