

**CANDOVERS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**

**Date:** Monday 3<sup>rd</sup> June 2024 **Time:** 7:00pm

**Venue:** Candover Valley Club

**Present:** Adam Willmott Vice Chairman  
Edwina Curtis Hayward  
Antonia Cunningham  
Sam Foote  
Wendy Simson Clerk

**Apologise:** Jonathan Moseley Chair  
Juliet Henderson County Councillor  
Paul Gaskell Borough Councillor

**1605 Declaration of Public Interest**

There were no declarations of pecuniary or personal interests declared.

**1606 Any additional Agenda Items**

No additional agenda items were suggested.

**1607 Apologies**

The Clerk informed the Councillors that the Chairman, Cllr Henderson and Cllr Gaskell sent their apologies.

**1608 Minutes of the last meeting**

The Minutes for the last meeting held on 9<sup>th</sup> April 2024 were reviewed and agreed by the Council as an accurate record. The Vice Chair signed to confirm they were an accurate record of the meeting.

**1609 Matters arising**

**Speed Indication Device** – The Chairman had agreed to speak to the resident who indicated that they would make a donation for a final time, if not forthcoming then it would be taken off the agenda.

**Action:** [Chairman to report back at next meeting.](#)

**Quote for painting the two telephone boxes** – Cllr Cunningham informed the Council that the quote was £400 labour per telephone box plus materials. The Councillors approved the quote and agreed to spend the funds from the CIL allocation. Cllr Cunningham explained that the contractor would start on Saturday 8<sup>th</sup> June and the work would take approximately 4 days.

**Action:** [Cllr Cunningham to source the materials and present receipts at the next meeting.](#)

**Village signage** – The Clerk apologised as she had not met with the Chairman to look at options but would present at the next meeting.

**Website advert for the marquee** – The Clerk confirmed that the advert for the marquee had been placed on the website.

**Examples of Neighbourhood Priority Statements** – The Vice Chair explained that he had to been able to source an example as they were a new design but would look to source for the next meeting.

**Action:** Vice Chair to bring example to the next meeting.

**Defibrillators contact list** – the Chairman was not present to give an update on applying to join this scheme.

**Action:** Chairman to give an update at the next meeting.

### **1610 Financial update**

The Clerk circulated the financial statement prior to the meeting along with posting on the Parish Council website.

The Clerk explained that the first 50% of the precept along with grants for grass cutting had been received at £2,821.

The Parish Councillors signed off the following payments:

- Internal Auditor - £250.00
- New Councillor Training - £117.60
- Donation to CVC towards a new glass washed - £500.00
- Donation from S106 funding to Cricket Club towards new roller - £456.61

The Clerk explained that the Lengthsman funding had not yet been received so the transfer of the £11,000 to the Lengthsman account would be delayed until the next meeting.

Cllr Curtis Hayward raised a concern about the budgets for 25/26 and 26/27 which show the Parish Council continuing to spend more than the income and predicted closing balance in March 2027 being £1,724.62. It was agreed that the Councillors would look at the precept and grants as part of the budget setting process in November.

### **1611 Candover Valley Club (CVC) Update**

Cllr Curtis Hayward informed Councillors that the venue had been used for a wedding reception for a couple whose original choice had gone into administration. The couple were thrilled with the CVC and the opportunity to utilise the external space.

The Saturday evening drinks along with regular bookings are continuing.

### **1612 Flooding**

Water levels in the valley remain very high.

Cllr Curtis Hayward and the Vice Chairman had both received letters from Southeastern and about flood mitigation and water management in the valley.

### **1613 Lengthsman**

The Clerk confirmed the dates for the Lengthsman visits as:

- 14<sup>th</sup> June
- 2<sup>nd</sup> September
- 13<sup>th</sup> December
- 6<sup>th</sup> March

Cllr Curtis Hayward suggested that the Village email be used to circulate the date and ask residents if there are any areas that should be concentrated on.

**Action:** Clerk to send list of possible work to Chairman for circulation.

## 1614 Planning

The Council received three applications; they are:

- **Yew Tree Lodge, Dundridge Lane, Chilton Candover (T/00236/24/TCA)** – The application is to remove a cypress and 5 thuja trees along with felling old hedging trees that are overgrown and have low value. The Councillor had no objections.
- **Manor Farm, Brown Candover (24/01155/HSE)** – The application was to replace modern windows with new French Windows in listed house and new stone steps. The Councillor had no objections.
- **The Woolpack, Totford (24/00790/LBC)** - Demolition of porch extension and erection of new ground floor extensions to pub and hotel buildings and landscaping works including a new raised decking area with pergola and retractable canopy. External refurbishment work comprising of redecoration of external finishes, new lighting scheme, outdoor planting, replacement roof to existing pergola/outside kitchen space, new fencing, and paving areas. Various internal alterations. The Council discussed concerns about increased visitors and therefore the requirement for additional parking. Noise and light pollution were also discussed. The Councillors agreed to comment, and a draft was to be circulated for approval.

The closing date for comments was 31<sup>st</sup> May but the Clerk had requested an extension which had been approved as the plans were not due to be decided until early July.

## 1615 Website

The Clerk has updated the website.

Once the Internal Audit documents have been scanned then they would be uploaded to the website for public scrutiny.

## 1616 General correspondence

The Clerk circulated information about funding to upgrade septic systems which are close to rivers and streams to reduce pollution. The Councillors suggested that it be included in the Oxdrove, but it is very long, so this would not be possible, but the Clerk agreed to post on the website.

The Clerk also informed the Council that Hampshire Forest Partnership funding scheme is open. It was agreed that Councillors would look at opportunities to plant trees or hedges.

**Action:** Clerk to include on next agenda.

Holly Gilbert from Dalcour Maclaren ([Holly.Gilbert@dalcourmaclaren.com](mailto:Holly.Gilbert@dalcourmaclaren.com)) contacted the Chairman about stream catchment surveys and suggested that they attend the next Parish Council meeting.

**Action:** Clerk to invite to next meeting.

## 1617 Date of next meeting

Monday 22<sup>nd</sup> July 2024, this will be Cllr Foote's last meeting.