

CANDOVERS PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL

Date: Wednesday 20th July 2016. **Time:** 7:30pm

Venue: CVC, Brown Candover

Present: Jonathan Moseley Chairman
Sue Marriott Lady Vice-Chair
Di Peisley
Adam Willmott
Wendy Simson Clerk
PC Reid

Apologise: Edwina Curtis-Hayward

937 Apologies

Councillor Curtis Hayward sent her apologies prior to the meeting.

938 Minutes of the last meeting

The minutes for the last meeting held on 9th May 2016 were reviewed and agreed by the Council as an accurate record. The Chairman signed to confirm this.

It was agreed that once the minutes had been circulated and checked for accuracy that they could be put on the website as a draft copy.

939 Policing Update

PC Reid informed the Parish Council that there had been just 2 incident since the last meeting in May and they were both false burglar alarm activation one on 26th May and the second on 25th June.

To date there have been just 2 crimes in the parish in 2016, a non dwelling burglary and the theft of an M/V in Brown Candover.

The Chairman asked about the rural policing issues and PC Reid explained that a meeting was being planned with Mark Ruffell and the new Commissioner.

The Chairman thanked PC Reid for all the work he does in the community.

940 Matters arising

Improved Broadband Connection – The Chairman has contacted Redraw, who has provided broadband into Wield, this seemed to be working quite well but capacity was limited. Gigabeam, who Charlie Dodson had been in discussions with, are not able to provide a solution. The Chairman is still in touch with BT Openreach.

Painting of the telephone boxes – Councillor Peisley informed the Council that she had a man who was going to quote to rub, down and paint the box in Brown Candover as it was a huge job and getting a working party was proving difficult. The Councillors agreed that he should be asked to quote for both boxes (adding the Chilton Candover box) and the cost circulated to all Councillors for sign off prior to starting work.

Action: Councillor Peisley to circulate quote

941 Financial Update

There are seven cheques to be signed off at the meeting, these are:-

- £120.00 – HMRC for PAYE (April – June)
- £180.00 – Clerk's salary (April – June)
- £50.00 – internal audit fee
- £36.00 – CPRE membership
- £11.00 – NALC (National Association of Local Councils) levy
- £120.00 – HALC (Hampshire Association of Local Councils) subscription
- £93.86 – Last of the Jubilee Celebrations costs

The Councillors discussed the payments and agreed to sign off them all. The Lady Vice signed the Cheques and the Clerk took the cheque book to Councillor Curtis Hayward following the meeting.

The Clerk read out the letter from the Internal Auditor on the 2015/16 accounts, in which the recommendations for 2015 had been adopted, these were:-

- The cash book to include a column for cheque numbers and a second for minute reference.
- The Chairman to initial each page of the minutes in addition to signing the final page.

The Internal Auditor made the following comments about the 2016 accounts:-

- That all payment should be backed up by an invoice and if this is not available then a receipt should be produced and signed for the records
- The payment for the grass cutting at the bus shelters was agreed between meetings and whilst it was agreed in principle in the minutes the cost was not noted.

The accounts are now with BDO, the External Auditors and the Clerk will report any comments made.

942 CVC Update

There was nobody available to attend the Paris Council meeting to give an update on the CVC.

943 Flooding

The Clerk reported that the work to reduce the risk of flash floods in Ellisfield and Axford are continuing and a number of local landowners have been asked to clear ditched and flood pits. It was agreed that the ditches in Brown and Chilton Candover were in good order following the huge amount of work carried out by the landowners. The Lengths Man was going to be tasked with strimming all the ditches at the end of the summer to ensure the water is allowed to flow.

Councillor Willmott informed the Council that the Environment Agency is planning to de-silt the river in Duck Lane to prevent the flooding across the road.

944 Website

Councillor Peisley reported that everything was up to date on the website.

Some photos from the fete had been posted but the Clerk agreed to send Councillor Peisley the ones taken by the official photographer.

Action: Clerk to send photos

945 Planning

There have been two applications since the last meeting both for Chilton Manor Farm for the same work (one being listed buildings consent) to convert the use of an existing barn for use as a coffee production business. The Clerk had circulated these to all Councillors and there had been no objections.

Plans for Murad's Cottage had been received to convert a cart shed to extend the existing habitable accommodation, including minor internal and external alterations. The Councillors looked at the plans at the meeting and agreed there were no objections.

On the day of the meeting an application for tree work at Chilton Manor Farm had been received. It was to crown lift 6 Yew Trees and fell 1 Yew Tree. The Chairman asked that the Clerk circulate the plans to all Councillors including Councillor Curtis Hayward for comment.

Action: Clerk to circulate tree work plans

946 Community Store

Councillor Willmott asked if the Clerk had been sent a letter asking for a donation towards the set up fees for the new Community Store, the Clerk didn't believe that this had been circulated. A letter had been sent to the Chairman of Preston Candover & Nutley Parish Council who had agreed to give a grant of £500. The Chairman asked Councillor Willmott to ask for the letter to resent and for the Councillors to give comments about if a grant was to be given and a value. At the meeting the Councillors felt that they should support and that £250 - £300 would be a suitable amount.

Action: Councillor Willmott to get letter resent to all Councillors

947 General correspondence

None

948 Any Other Business

Councillor Willmott informed the Council that Thatcher's Cottage, Duck Lane is vacant and the garden is starting to become untidy. Councillor Willmott suggested that he contact the agent who looks after the rental about getting some work done, the Council approved this initiative.

Action: Councillor Willmott to contact the letting agent for Thatcher's Cottage

Councillor Willmott explained that he had mowed the Wayfarers Way which should be done by the landowner but had become impassable. The Chairman agreed to speak to Clive Hancock about agreeing cutting.

Action: Chairman to speak to Clive

The Clerk raised that litter picking had been requested and carried out by a resident but they had not invoiced the Parish Council. The Councillors agreed that payment should be made.

Action: Clerk to make payment and create a receipt to record payment.

936 Date of next meeting

Monday 3rd October at Candover Valley Club starting at 7:30pm.

Further meetings dates are:-

- Monday 12th December 2016