

**CANDOVERS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**

**Date:** Monday 22<sup>nd</sup> November 2021

**Time:** 6:30pm

**Venue:** Candover Valley Club

<b>Present:</b>	Jonathan Moseley	Chair
	Adam Willmott	Vice Chairman
	Sam Foote	
	Edwina Curtis Hayward	
	Di Peisley	
	Paul Gaskell	Borough Councillor
	Wendy Simson	Clerk

**Apologise:** Karla Leese (Rural Neighbourhood Team, Hampshire Constabulary & Thames Valley Police)

**1365 Public Forum**

There were no members of the public at the meeting.

**1366 Declaration of Public Interest**

The Chair declared that he was conflicted regarding Chilton Manor Farm and that the Vice Chair would lead any discussions on this topic.

**1367 Any additional Agenda Items**

Cllr Peisley asked for Telephone boxes to be added to the agenda.

**1368 Apologies**

All Councillors attended the meeting along with Cllr Gaskell as Borough Cllr. Apologies were received from Karla Leese on behalf of the Rural Officers.

**1369 Minutes of the last meeting**

The Minutes for the last meeting held on 4<sup>th</sup> October 2021 were reviewed and agreed by the Council as an accurate record. The Chair signed to confirm they were an accurate record of the meeting.

**1370 Matters arising**

**Speed Indication Device (SID)** – The Chairman has provided three locations for the new SID where there are existing posts to avoid additional street furniture.

**Action:** Clerk to speak to Hampshire Highways about the locations for approval.

**The Yard** – The Clerk confirmed that the Licensing Team have been asked to ensure any applications are copied to the Parish Council for comment. The Vice Chair apologises that the meeting to discuss screening had not taken place but confirmed that a meeting would be set up following the meeting.

**Action:** Vice Chair to report back to Councillors about progress with methods of reducing noise spread from the Yard.

**Community Project ideas** – The Chairman circulated a list of suggestions for discussion, they are:

1. Speed Indication Devices to slow traffic down
2. Replace/refurbish/resite bus shelters
3. Replace street furniture (village signs on entry/exit)
4. Bench(es) to commemorate Her Majesty's Platinum Jubilee
5. Tree(s) to commemorate Her Majesty's Platinum Jubilee
6. Extend Candover Valley Club (CVC) terrace to front
7. Install Electric Vehicle (EV) charging point outside CVC
8. Any Others?

The Councillors agreed that the children's play area was not deliverable with the funds available and that there were very limited numbers of children in the villages of the age to use such a facility.

The Councillors suggested a charging point for electric vehicles at the CVC as part of the Communities contribution to sustainability. Cllr Gaskell suggested that Basingstoke & Deane's [climate change toolkit](#) be investigated to fund this project along with the [Parish and Town Council Investment Fund](#) launches by Hampshire County Council.

**Action:** Clerk to set up Survey Monkey link to be sent to all residents to identify preferred options.

**Action:** Chairman to send out details to all residents.

### **1371 Financial update**

The following Lengthsman invoices are due to be paid at the meeting:

- Invoice 1581 - £960

The following Parish Council payments were presented for approval at the meeting:

- Grass cutting at the bus shelters - £75
- Grass cutting at the Burial Ground - £99

The Clerk had also been sent the invoice for grass cutting in the graveyard at St Peter's church, the Chairman agreed to provide the correct contact details to forward this to.

Councillor Curtis Hayward reported that the 6-month audit had been concluded and that the records were all in good order. There was an error in the donations for PC Reid which had been overstated by £195 due to the high number of payments made. The Clerk agreed to contribute £45 and Cllr Curtis Hayward £50, the Councillors approved the Parish Council donating £100.

### **1372 Budgets for 2022/23**

The Clerk prepared an overview of the accounts and predicted spending for the next financial year, this shows:

Current account balance for 09/11/2021

£21,334.27

Possible payment to make before 31/3/22

• Clerk's salary (Oct-Dec)	£240.00
• PAYE (Oct-Dec)	£60.00
• Clerk's salary (Jan-Mar)	£240.00
• PAYE (Jan-Mar)	£60.00
• Clerk's Lengthsman admin fee	£550.00
• Hedge cutting - estimate	£600.00
• Grass cutting at bus shelter - estimate	£100.00
• Grass cutting at burial ground - estimate	£49.00
• Website domain renewal	£100.00
• 50% of SID	£1,500.00
• <b>Total</b>	<b>£3,499.00</b>

Possible income to be received before 31/3/20

• Interest (Jan-Mar)	£0.08
• <b>Total</b>	<b>£0.08</b>

**Predicted closing balance** **£17,835.35**

**Estimated Income for 2022/23**

• Precept (5% increase on last year)	£4,326.00
• Lengthsman admin funds	£1,100.00
• Basingstoke & Deane Grants	£740.00
• Bank Interest	£0.24
<b>Total</b>	<b>£6,166.24</b>

**Estimated expenditure for 2022/23**

• Internal Audit	£150.00
• Insurance	£380.00
• PAYE	£240.00
• Clerk's salary	£960.00
• Grass cutting	£150.00
• Hedge cutting	£600.00
• HALC subscription	£170.00
• CPRE membership	£36.00
• Defib pads	£47.00
• Section 137 allocation for Jubilee (171 residents @ £8.32)	£1,422.72
<b>Total</b>	<b>£4,155.72</b>

**Predicted closing balance for 31/3/2023** **£19,845.87**

This does not include any Grant payments

The Councillors agreed that an increase in precept should not be applied and that an application for £4,120 be made for the 2022/23 financial year.

**Action:** Clerk to prepare application form and circulate for signatures.

The Chairman asked the Clerk to step out of the meeting whilst her salary was discussed. The Councillors approved an increase from £1,200 per year to £1,350 from 1<sup>st</sup> April 2022 with a view to reviewing annually.

### **1373 CVC Update**

The burglar and smoke alarms have both been replaced. The Committee are investigating more environmentally friendly options including LED lighting.

The CVC continues to perform well financially and ensures there are sufficient funds to reinvest. The new booking clerks are looking at the rates being charged for hires at local facilities to ensure the CVC is competitive. Membership is also being reviewed with a view to residents being encouraged to renew for 1<sup>st</sup> January 2022.

The Chairman encouraged residents to pop in on Saturday evenings when the bar is open and there is a friendly atmosphere to catch up with neighbours.

### **1374 Flooding**

The Vice Chair and Cllr Curtis Hayward reported that the Environment Agency had cleared the ditches using a specialist piece of equipment which cut to weeds within the ditch. The channel was now in good order to ensure water flows through the valley to the Pumping Station at Totford.

**Action:** Cllr Curtis Hayward to draft a formal letter of thanks for the Environment Agency Team.

The water levels remain high despite very little rainfall.

### **1375 STaND**

At the last meeting three representatives from STaND spoke to Councillors about plans to Protect the North Hampshire Downs and asked the Parish Council to record support for their project. The Chairman had briefed the two Councillors not present at the last meeting and the Council agreed to formally support the plans presented.

### **1376 Lengthsman**

The next dates are:

- 29<sup>th</sup> November
- 24<sup>th</sup> January

The Clerk updated the Councillors that no final decision had yet been made about the Lengthsman Funds for 2022/23, the feedback is that it may remain for 22/23 but not 23/24 at present. The Clerk's contact has asked for clarity but so far, nothing to report.

### **1377 Planning**

The Parish Council had one application since the last meeting:

- Spiers Lane (21/03213/OHL) – installation of a 3<sup>rd</sup> wire on existing high voltage overhead line – no objections.

Cllr Gaskell updated the Council on the plans to build an Amazon warehouse at junction 7 of the M3, this has been refused but an appeal is expected.

The site for a new Basingstoke hospital is also on this junction and is expected to be seen as a positive addition to the town. Cllr Gaskell suggested that a new Science Park would complement the hospital better than the planned warehouse units.

### **1378 Telephone Boxes**

Cllr Peisley asked for responsibility for keep the books in the telephone box library in good order to be passed to another Councillor. The Chairman asked that Cllr Peisley continue with this project to the end of the year and then it will be passed to the other Councillors in rotation, the Councillors agreed to pick up the role for the following periods each year:

- Cllr Curtis Hayward – January to March
- Cllr Foote – April to June
- Chairman – July to September
- Vice Chair – October to December.

Cllr Peisley also suggested that both boxes needed painting.

**Action:** Chairman to circulate a price from a local contractor.

### **1379 General correspondence**

The notice for the new school year admission has been received and put on the noticeboard. Collection of Garden Waste have been resumed.

### **1380 Date of meeting in 2021**

- Monday 24<sup>th</sup> January 2022