

CANDOVERS PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL

Date: Monday 23rd November 2020 **Time:** 7:00pm

Venue: Via conference call

Present:	Jonathan Moseley	Chairman
	Adam Willmott	Vice Chairman
	Edwina Curtis-Hayward	
	Di Peisley	
	Sam Foote	
	Wendy Simson	Clerk

Apologise: None

1275 Apologies

All Councillors were able to attend

1276 Minutes of the last meeting

The minutes for the last meeting held on 8th October 2020 were reviewed and agreed by the Council as an accurate record. The Clerk will provide a copy for the Chairman to sign to confirm they were an accurate record of the meeting.

1277 Police Update

PC Reid was unable to attend the meeting.

1278 Matters arising

Financial Policy – The updated Financial Policy was circulated prior to the meeting and some minor amendments made. The Councillors reviewed the changes, and it was agreed that the final version be circulated with the minutes.

Action: Clerk to circulate Financial Regulations

Bank Mandate – The Clerk has prepared the bank mandate to add Councillor Foote to the signatory list, this needs to be signed by Councillor Curtis Hayward and the Vice Chair as existing signatures and Councillor Foote.

Action: Clerk to circulate mandate for signing.

1279 Financial update

The Lengthsman invoice 1382 (£1,400) for the following visits was confirmed:

- Northington – 29th September
- Wield – 29th September
- Cliddesdon – 30th September
- Dummer – 30th September
- Upton Grey – 30th September

- Candover – 14th October
- Preston Candover – 14th October

The Clerk had circulated the worksheets to all Parish Councils for approval. Ellisfield had also invoiced for the £1,000 toward their ditch clearing work.

Action: Clerk to write cheques can circulate for signing.

There were no payments to be made, the Clerk asked the Chairman to remind Stuart Butler to send in the invoice for cutting the hedges. The Clerk agreed to email Michele Brand for the invoice for cutting the grass at the bus shelters and burial ground.

Action: Clerk to bring invoices to next meeting.

1280 Budgets for 2021/22

The Clerk had prepared a short summary of the current finances and projected spending to the end of the current and next financial year.

Current account balance for 21/10/20 £9,748.13

Possible payment to make before 31/3/21

- | | |
|---|------------------|
| • Clerk's salary (Oct-Dec) | £240.00 |
| • PAYE (Oct-Dec) | £60.00 |
| • Clerk's salary (Jan-Mar) | £240.00 |
| • PAYE (Jan-Mar) | £60.00 |
| • Clerk's Lengthsman admin fee | £550.00 |
| • Hedge cutting - estimate | £600.00 |
| • Grass cutting at bus shelter - estimate | £100.00 |
| • Grass cutting at burial ground - estimate | £49.00 |
| • Website domain renewal | £50.00 |
| • Total | £1,949.00 |

Possible income to be received before 31/3/20

- | | |
|----------------------|--------------|
| • Interest (Jan-Mar) | £0.30 |
| • Total | £0.30 |

Predicted closing balance £7,799.43

Estimated Income for 2021/22

Precept (5% increase on last year)	£4,200.00
Lengthsman admin funds	£1,100.00
Basingstoke & Deane Grants	£738.00
Bank Interest	£1.00
Total	£6,039.00

Estimated expenditure for 2021/22

Internal Audit	£150.00
Insurance	£380.00
PAYE	£240.00
Clerk's salary	£960.00
Grass cutting	£150.00
Hedge cutting	£600.00

HALC subscription	£150.00
CPRE membership	£36.00
Defib pads	£47.00
Total	£2,713.00

Predicted closing balance for 31/3/2022 **£11,125.43**

The Councillors agreed to reduce the increase in Precept from 5% to 3%. It was also agreed that Grants for the Scouts (£300), CVC (£1,000), St Peter's (£300) and Candover Cricket Club (£300) be added into the budget along with £500 for flood prevention.

Action: Clerk to update financial report

Action: Clerk to complete precept request form and circulate for signature.

1281 CVC Update

The Candover Valley Club was closed on 5th November due to Lockdown 2. The only stock left in the building were non perishables and the volunteers have taken the opportunity to deep clean the building.

The builders working on the church are using the toilets in the cricket changing rooms but apart from that the building isn't being used. The CVC was offered to residents for use as office space, this was taken up in the first lockdown but has not been used this time.

A burger company called "Original Fry Up Material" have set up in the CVC carpark and have had excellent feedback. They plan to trade in Brown Candover every other Tuesday evening going forward.

1282 Flooding

The email sent by Jantiene, a resident in Preston Candover, about the water levels is sent to most people in Brown and Chilton Candover. Water levels are extremely high, and the river is flowing earlier than it has for some years. If the valley experiences a wet December and January then there is a likelihood of flooding.

The riparian owners in both villages have worked hard to clear ditches and the Environment Agency cleared the Duck Lane part of the river and into the flood meadows. The owners of Chapel Cottage in Totford are still damming the watercourse and causing water to back up but the Environment Agency are going speak to them.

At the last meeting it was agreed that the Parish Council would purchase sand and empty sandbags to ensure that if required they could be deployed quickly. The Clerk paid £114 for 2 tonnes of builder's sand (£42 per tonne plus £30 delivery). Councillor Foote explained that they used sand for the cows to walk on and could buy it at £14 per tonne and was happy to have a small surplus to supply sandbags if required.

The Clerk and Chairman to look at the number of bags required after the meeting and order. Each bag takes 15kg of sand and so a 1 tonne bag of sand will fill 67 sandbags. The cost of 100 was £90 including VAT, which the Parish Council can claim back. The website to order is:

<https://stopmeflooding.co.uk/7149-unfilled-sand-bags>

Action: Chairman & Clerk to agreed number of bags required

1283 Website

The Chairman sent some photographs of the socially distanced Remembrance Sunday Event which the Clerk has posted on the website. The event was a success and traffic stopped that was passing along the B3046.

The Chairman asked how many hits the website had received, the Clerk reported that 13 people had visited the site in the last 30 days, 6 of which were in the last 7 days.

1284 Planning

Lock's Barn – The Chairman is completing the draft letter to the Planning Department about the approval of the application made for Lock's Barn.

1285 General correspondence

Operation Stack – The Parish Council have been told that the A31 between Alresford and Winchester is to be used to hold lorries while paperwork checks are made before they travel on to Portsmouth and cross to the EU after the 1st January. It is believed that the system will be temporary while hauliers get acquainted with the requirements and should only be in place for 6 weeks.

Priority Mailboxes – Some mailboxes have been made priority boxes to ensure Covid19 tests are collected promptly, a sticker has been placed on those designated to be part of this group.

Covid19 update – Perins school has been closed due to Covid19 positive tests, Preston Candover Primary School remains open.

1286 Further updates

Councillor Curtis Hayward completed the 6-month audit, the accounts were found to be in good order. A cheque for the Lengthsman which included payments from 2019/20 and 2020/21 was written at the start of the financial year causing 2 payments from 2019/20 to be included in the 2020/21 accounts.

Action: Clerk to ensure two cheques are written if this situation reoccurs

Councillor Curtis Hayward asked about the Planning Policy Team at Basingstoke and Deane Borough Council meeting about the council's issues and options consultation and other planning policy issues at national level which may be of interest. The Clerk agreed to chase up why they hadn't gotten in touch to join the meeting. It appears that a login for the Zoom meeting was not sent by the B&D team.

Action: Clerk to look to rearrange the meeting.

Distribution Depots development at Junction 7 of M3 – The Chairman has sent round details of the plans for individuals to comment.

Caravan park at Innersdown Farmhouse on the A33 (20/01969/FUL) –The Chairman has also sent this round to all residents. PC Reid has also been made aware of the application and it is understood that Winchester City Council have objected.

1287 Date of meeting in 2020

- Monday 25th January 2021