

CANDOVERS PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL

Date: Monday 24th September 2018 **Time:** 7:30pm

Venue: CVC, Brown Candover

Present: Jonathan Moseley Chairman
Di Peisley
Edwina Curtis-Hayward
Adam Willmott
PC Andy Reid
Wendy Simson Clerk

Apologise: Sue Marriott Lady Vice-Chair

1115 Apologies

The Lady Vice Chair was unable to attend the meeting and sent apologies.

1116 Minutes of the last meeting

The minutes for the last meeting held on 23rd July 2018 were reviewed and agreed by the Council as an accurate record. The Chairman signed to confirm they were an accurate record of the meeting.

1117 Police update

PC Reid informed the Councillors that there had been several incidents in the Parish since the last meeting, these were:

- 28/7 – a tree fell across the B3046 by the Woolpack Inn, Totford
- 31/7 – A house alarm activation near Moth Farm, Brown Candover
- 26/8 – A suspicious incident at Locks Barn, Chilton Candover
- 15/9 – an alarm activation at Garden Park, Brown Candover

In 2018 there have been three crimes of assault allegation in Chilton Candover, along with criminal damage to crops. In Brown Candover there has been a finance related crime and an incident of theft from a vehicle.

The Chairman thanked PC Reid for all his hard work in the community to keep us all safe.

1118 Matters arising

Section 106 money – The Chairman reported that of the 4 allocations of funds only 1 referred to Candovers Parish Council. The four allocations are:

- Allotments - £124.92
- Open Spaces - £931.16
- Play Areas - £327.72
- Playing Fields - £65.61

The Open Spaces pot is open to Candovers Parish Council and can be spent on items such as gates, benches, etc. The Chairman has spoken to the Cricket Club to enquire if there was any equipment they need which the grant could fund but they do not have a need for anything at this time.

It was agreed that a couple of good benches for the area outside the CVC would be useful and allow local residents to sit and enjoy the view.

Action: Councillors to identify any other uses for the grant by the next meeting

Speed Indication Devise – The Clerk delivered the SID to the Chairman along with the new bracket and this is to be erected at the weekend.

Action: Clerk to collect SID at end of October and return to Preston Candover having downloaded the data and circulated to the Councillors and PC Reid.

Grant Applications – The Cricket Club and Scouts have both applied for a grant, both asking for £300 each. The Cricket Club were looking for funds to support keeping the area well maintained including servicing and purchase of mowing equipment. The Scouts were looking for funds as the Scouting Association required that they registered all the Scouts at a cost of about £20 per person. Both grant applications were approved.

New Lengthsman – Rob Paliotta has been employed as the new Lengthsman for the 9 Parishes in the Candover Cluster. Rob started work in 3 of the Parishes on 18th & 19th September and has sent through worksheets to the key contact in each Parish along with the invoice. The Clerk has confirmed the parishes are happy with the work done and the invoice is to be paid. The Clerk has also organised a get together to allow Rob to meet the contact for each Parish Council along with the contacts meeting Rob and his team. This has been booked for Thursday 11th October in the Yew Tree, Wield at 7pm.

The Chairman asked the Councillors for a list of the work required in the parish given that the grips have been cleared by the Highways Team earlier this month. The areas to concentrate on were:

- Cleaning road signs
- Grips on Duck Lane
- Painting bus shelters

Councillor Curtis Hayward asked about replacing the speed signs where they have become very worn and the numbers are no longer visible.

Action: Clerk to speak to Highways about replacement signs

Councillor Piesley asked if the Lengthsman could look at the drain which floods in the road outside her property. The Clerk explained that the Lengthsman was not allowed to work on the highway so again this would need to be referred to Highways Team.

Action: Clerk to speak to Highways about blocked drain

Action: Chairman to pass on list of jobs to lengthsman

The New Lengthsman had also suggested that he may invest in a salt spreader which he could then use on an hourly basis in Parishes to treat roads which the Highways Team didn't get to. It was agreed that there were very few roads which were not gritted in the parish as the local farms cleared most roads.

1119 Financial Update

The payments to be made at the meeting are: -

- Clerk's salary (July to September) - £180.00

- PAYE (July to September) - £120.00
- Bracket for SID - £60.00

The Clerk explained that she had been contacted by the Information Commission about the requirement for all bodies such as the Parish Council to be registered.

“the Data Protection (Charges and Information) Regulations 2018 requires every organisation that processes personal information to pay a fee to the Information Commissioner’s Office (ICO), unless they are exempt. Failure to do so will result in a fixed penalty.”

Further details can be found at the website on:

<https://ico.org.uk/media/for-organisations/documents/1567/exemption-from-registration-for-not-for-profit-organisations.pdf>

Having looked at the information provided it appears that Candovers Parish Council would be required to register.

Action: Clerk to raise at next meeting

The Clerk passed on the accounts to Councillor Curtis Hayward for the 6-monthly review as part of the risk management. The Lengthsman funds are held in a separate account and a balance sheet had been created showing all the funds received and spent over the last 3 years. The Clerk explained that the £1,000 grant money for the Parish Councils in the cluster was paid into the Lengthsman account while the 10% administration fund had remained in the Candover Parish Council account. The Councillors asked about the additional work the Lengthsman fund created for the Clerk and it was agreed that 50% of the administration fee be paid to the Clerk for her time in administering the grant.

Action: Clerk to raise a payment for 50% of the administration fund of £900 at year end (31st March 2019)

1120 CVC Update

The quiz evening earlier in September was a huge success with 60+ people attending, it raised £2,005 which will be split between a local cancer charity, the CVC and St Peter’s.

The Councillors asked that huge thanks be passed on the Alison & Gavin, Carol & Jamie for organising the evening.

1121 Website

Councillor Peisley reported that the website was all up to date.

The Chairman informed the Council that he had been approached by the Chairman from Preston Candover & Nutley Parish Council about the running of the joint Candover Valley website on which both Parish Council minutes are posted. The local resident who initially set up the website for the two Parish Councils had asked about the Parish Councils taking complete control of the website. It was agreed that this would be a good idea and allow the Parish Council to set up a new website which contained only the Parish Council documents and would therefore be easier to administer.

Action: Chairman to meet with Chairman from Preston Candover & Nutley to discuss.

Action: Councillor Willmott to look at how to set up new website

The Councillors also discussed the photographs which have been updated to the website and it was agreed that with the new GDPR legislation that these should be removed.

Action: Councillor Peisley to remove all photos from the website

1122 Planning

Foxhills – the application has been refused by Basingstoke & Deane Borough Council
Lime Tree Cottage, to erect a single storey side extension and open porch (18/02441/HSE) – no objections from the Parish Council

1123 Community Store

The Community Store Committee have raised sufficient funds to start the project through the donations and shares. Grants are now being applied for to support fixturing etc. The plans have been sent out to tender and it is hoped that a suitable builder will be identified before the end of 2018.

1124 General correspondence

None

1125 Any Other Business

Wayfarers – Councillor Willmott informed the Council that an area of the Wayfarers Walk had been cleared but that the branches, etc which had been removed had been left in the ditch which will cause a blockage when water starts to flow through the valley.

Action: Councillor Willmott to collect photographs for the Clerk to pass onto the local authority who it is believed have completed the clearance work.

1126 Date of meeting in 2018

- Monday 26th November