

**CANDOVERS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**

**Date:** Monday 25<sup>th</sup> November 2019 **Time:** 7:00pm

**Venue:** CVC, Brown Candover

<b>Present:</b>	Jonathan Moseley	Chairman
	Adam Willmott	Vice Chairman
	Edwina Curtis-Hayward	
	Di Peisley	
	PC Andy Reid	
	Wendy Simson	Clerk

**Apologise:** None

**1198 Apologies**

All Councillors were present for the meeting.

**1199 Minutes of the last meeting**

The minutes for the last meeting held on 23<sup>rd</sup> September 2019 were reviewed and agreed by the Council as an accurate record. The Chairman signed to confirm they were an accurate record of the meeting.

**1200 Police Update**

PC Reid informed the Parish Council there had been just one incident in the Parish since the last meeting, which was:

- A suspicious vehicle in Chilton Candover

The van in question has been parked in the lay-by on a number of evenings and PC Reid has been alerted and moved it on.

There have been 6 crimes in Brown Candover to date in 2019, last year there were 4. They have been 5 incidents of criminal damage to crops and a non-dwelling burglary. In Chilton Candover there have been 4 crimes this year and 3 last year. They were 2 acts of criminal damage to crops, a dwelling burglary and the theft of a vehicle.

**1201 Matters arising**

**What's App group for Country Watch** – a smart phone and sim card have been sourced to allow PC Reid to see the messages being posted about any suspicious behaviour within the community. The Chairman attended a meeting recently with the Country Watch Inspector spoke about purchasing a small number of devices for the rural Officers to use. The Chairman asked PC Reid if he could request a handset be allocated to him.

**Action:** Chairman to speak to Inspector

**Section 106 money** – The Chairman explained that the project was on hold due to a bereavement.

**Vacancy for Councillor** – A member of the community had expressed an interest in joining the Parish Council but was not able to attend this evening’s meeting but would come along to the January date.

**Lengthsman duties** – The Lengthsman was due to complete a half day in November but this was given to Preston Candover as there were some issues with blocked ditches which could cause flooding. The next day planned is 10<sup>th</sup> February which will now be a full day for Brown and Chilton Candover.

## 1202 Financial Update

The Clerk talked the Councillors through the finance statement and explained that there were 3 payments to make:

- Grass cutting at the Burial Ground - £80
- Grass cutting at the bus shelters - £99
- Hedge cutting at the cricket pitch and burial ground - £600

All these payments were approved and signed off.

At the meeting in June a grant cheque was made to St Peter’s Church, however the account name has now changed to Parochial Church Council of Brown and Chilton Candover. The original cheque was returned, and a new payment raised and signed off.

The LengthsMan account was also discussed with payments due for;

- 14/10 – Upton Grey - £198.75
- 16/10 – North Waltham - £198.75
- 21/10 – Dummer - £198.75
- Ellisfield - £1,750.00

Ellisfield use their Lengthsman funds with a local contractor with a digger and the focus is on the flood pits which need silt removed.

The Clerk had prepared the accounts for the 6 monthly audit which Councillor Curtis Hayward completed. There was a transfer from the VAT refund which needed to be sent from the Lengthsman account to the Parish Council account of £251.30. This was agreed and the cheque signed off. The accounts were found to be correct.

The budget information for the remainder of the 2019/20 financial year is as follows:

Current account balance for 25/11/19 (after payments signed off) £6,918.24

Possible payment to make before 31/3/20

- Clerk’s salary (Oct-Dec) £240.00
- PAYE (Oct-Dec) £60.00
- Clerk’s salary (Jan-Mar) £240.00
- PAYE (Jan-Mar) £60.00
- Website set up £100.00
- **Total** **£700.00**

Possible income to be received before 31/3/19

- Interest (Jan-Mar) £0.30
- **Total** **£0.30**

**Predicted closing balance (31/3/20) £6,218.54**

The Clerk presented the current income values for 2020/21 as:

**Estimated Income for 2020/21**

Precept	£3,630.00
Lengthsman admin funds	£1,100.00
Basingstoke & Deane Grants	£738.00
Bank Interest (estimate)	£1.00
<b>Total</b>	<b>£5,469.00</b>

And predicted basic expenditure as:

**Estimated expenditure for 2020/21**

Internal Audit	£150.00
Insurance	£380.00
PAYE	£240.00
Clerk's salary	£960.00
Grass cutting	£150.00
Hedge cutting	£600.00
HALC subscription	£150.00
CPRE membership	£36.00
Defib pads	£47.00
Country Watch sim	£120.00
Website	£100.00
<b>Total</b>	<b>£2,933.00</b>

This would give a closing balance for 2020/21 (31/3/21) as £8,754.54. This figure did not include any provision for flooding or grants. The Clerk also informed the Councillors that at the recent HALC AGM Hampshire County Council suggested that the Lengthsman Grant scheme may be removed due to cost cutting. It was therefore agreed to increase the precept request to £4,000. The Councillors also agreed to add in £2,000 for Grants with a view to distributing this as required.

**Action:** Clerk to prepare finance statement for next meeting for final sign off.

The new financial policy was discussed, and Councillor Curtis Hayward suggested that a larger time slot be allocated to this at the next meeting to understand who the Parish Council would deal with changes such as:

- The Clerk to authorise payments
- Quarterly reconciling of the accounts by a non-signatory on the account or the Chairman
- Electronic transfers and payments

**Action:** Clerk to allocated time on agenda at next meeting.

### **1203 CVC Update**

The quiz was a success and raised approximately £1,000 for the Club and Church. There is also a drinks party planned for Saturday 21<sup>st</sup> December at which the Willmott will be sponsoring drinks and all guests are asked to bring finger food to share.

The Chairman also reminded all the Councillors of the drinks party for Dave the Milkman who has served the community for many years. The event is Saturday 30<sup>th</sup> November at 6:30pm.

### **1204 Flooding**

The Environment Agency has cut all the ditches throughout the villages and Councillor Willmott reported that they were due back to look at the ponds and holding areas on the water meadows.

The Chairman asked that all residents ensured the ditches were kept clear of blockages to ensure the high-water levels did not cause an issue this winter. A piece had been prepared for the January Oxdrove, but the Councillors suggested that this be sent to all the landowners directly immediately to ensure that any clearing is completed before the water starts to flow.

**Action:** Clerk to forward Oxdrove piece to Chairman.

It was also agreed that the contact for sandbags needed to be identified and made known to all Councillors in case a quick delivery is required.

**Action:** Clerk to identify who to contact and send name and contact details to all Councillors.

### **1205 Website**

The Vice Chair informed the Council that the domain name had been purchased but the website building tool was not easy to work with. The Clerk explained that Preston Candover & Nutley had used GoDaddy which had been very easy to use, and the new site was in place at:

<https://prestoncandoverandnutleyco.uk/>

### **1206 Planning**

The Councillors reviewed the 3 planning applications made since the last meeting; they were:

- The Old Post Office (19/02522/HSE)
- Quince Cottage – tree work
- Brynbelle (19/02944/FUL)

The application for the tree work did not have a map to show where the trees were within the property, but it was agreed that the Scots Pines could be felled.

The Old Post Office was agreed.

The application for Brynbelle was discussed and the Councillors agreed that they are reassured that Basingstoke & Deane planning department are looking at the visual impact of the house in the landscape and relative to the property next door.

### **1207 General correspondence**

The Clerk had received the following correspondence since the last meeting:

- CPRE appeal for additional funds – the Councillors agreed that they supported through their subscription
- School admission for 2020 – a poster and cards had been sent by HCC to inform parents who had children starting school in September 2020, how to register. It was agreed that the cards be placed in the shop in Preston Candover.

- A copy of the letter sent to all households on Bryces Lane about waste collections as there have been issues with these properties being missed from the usual collection on Wednesdays. The letter asks that residents on this road put bins out on Tuesdays.

**1208 Any Other Business**

The Chairman asked if the Speed Indication Device (SID) could be borrowed from Preston Candover & Nutley Parish Council in January.

**Action:** Clerk to speak to Councillors

**1209 Date of meeting in 2020**

- Monday 27<sup>th</sup> January 2020
- Monday 23<sup>rd</sup> March 2020
- Monday 1<sup>st</sup> June 2020
- Monday 27<sup>th</sup> July 2020
- Monday 28<sup>th</sup> September 2020
- Monday 23<sup>rd</sup> November 2020