

**CANDOVERS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**

**Date:** Monday 26<sup>th</sup> November 2018 **Time:** 7:30pm

**Venue:** CVC, Brown Candover

**Present:** Jonathan Moseley Chairman  
Sue Marriott Lady Vice-Chair  
Adam Willmott  
PC Andy Reid  
Wendy Simson Clerk

**Apologise:** Di Peisley  
Edwina Curtis-Hayward

**1127 Apologies**

Councillors Curtis Hayward and Peisley were unable to attend the meeting and sent apologies.

**1128 Minutes of the last meeting**

The minutes for the last meeting held on 24<sup>th</sup> September 2018 were reviewed and agreed by the Council as an accurate record. The Chairman signed to confirm they were an accurate record of the meeting.

**1129 Police update**

PC Reid informed the Councillors that there had been several incidents in the Parish since the last meeting, these were:

- 25/9 – A suspicious vehicle was seen poaching in Brown Candover
- 31/10 – An alarm activation in Brown Candover
- 13/11 – An alarm activation in Chilton Candover
- 16/11 – A damage road traffic accident at Gunners Lane, Brown Candover
- 24/11 – Poaching on the Oxdrove

In 2018 there have been four crimes in Chilton Candover, while there were the same number in 2017. In Brown Candover there has been two crimes in 2018 against seven in 2017.

The Chairman thanked PC Reid for all his hard work in the community to keep us all safe.

**1130 Matters arising**

**Section 106 money** – The Chairman apologised for not having followed up on this item but will give an update at the next meeting.

**Speed Indication Devise** – The Speed Indication Devise was lent to Candovers Parish Council, however there was some confusion about the set-up requirements and so it was not used.

**Action:** Clerk to speak to Preston Candover & Nutley Parish Council Parish Council about borrowing it again in the new year.

Speed restriction signs – a number of the signs in the valley have become faded by the sun and need to be replaced in order that the police can put speed patrols into the area. The Clerk reported that this had been sent through to Steve Pellatt at Hampshire Highways and Councillor Peisley had reported it on the website along with the blocked drain in Brown Candover.

**Bin in lay-by at Chilton Candover** – the Clerk had reported that this had gone missing and it is to be replaced when the bins are emptied tomorrow.

### 1131 Financial Update

The Clerk presented the financial report but apart from a little interest there has been no change. The Chairman informed the Council that the hedges had been cut at the burial ground and cricket pitch but as yet the invoice for this work had not been received.

**Action:** Chairman to pass on invoice when received

The Parish Council have also not yet been invoiced for the grass cutting at the bus shelters and burial ground in 2018.

**Action:** Chairman to chase up Michelle Brand.

The CVC has not advertised the Children's Christmas Party for 2018 so it is assumed that the event is not going ahead.

The budgeting process needs to be completed at the January meeting, the Clerk asked that if any of the Councillors had anything that needed to be budgeted for in 2019/20 then could they bring it to the next meeting.

**Action:** Councillors to raise any budget items at next meeting

Councillor Curtis Hayward had completed the 6-monthly audit on the accounts and her report is as follows:

*"I have carried out the 6-month audit. The management of the lengthsman grant has made the accounting a little more complicated. However now we have a new bank account set up for the lengthsman work it will keep this separate and should make it easier to keep track of all the various payments made.*

*I have audited the cheque books, bank statements and invoices against the statements.*

*I had a couple of queries:*

- *Reclaim of VAT - the amount received is not the full amount to be claimed over the period – this is due to timing differences*
- *We have yet to receive the full lengthsman grant – Wendy to chase*

*Now that we have opened the lengthman account Wendy has been able to transfer in the grant money attributable to the other parishes with deductions for payments to contractors for works done and minus £900 which we retain as our fee for administration. There was a small error of £25 in the totalling of these amounts, so we will make a transfer between the accounts to correct this.*

*I would like to thank Wendy for the professional way that she presents all the financial information. Wendy has done an excellent job of keeping all in order."*

The Clerk confirmed that the outstanding £1,100 has not been paid for Bradley who joined the Lengthsman cluster earlier this year.

The Clerk presented the Councillors with the full accounts for the Lengthsman project to date. Some Councils have spent the amount each year while others have carried a little over. The current balance is as follows:

Parish Council	Value (ex-VAT)			Total	Remaining
	2016-17	2017-18	2018-2019		
Cliddesdon	£1,000.00	£1,380.00	£620.00	£3,000.00	£0.00
Candovers	£1,000.00	£750.00	£484.38	£2,234.38	£765.62
Preston Candover	£980.00	£1,000.00	£397.50	£2,377.50	£622.50
Northington	£1,020.00	£1,000.00	£397.50	£2,417.50	£582.50
Ellisfield	£250.00	£500.00	£1,500.00	£2,250.00	£750.00
Herriard	£905.00	£1,095.00	£397.50	£2,397.50	£602.50
Wield	£0.00	£1,000.00	£397.50	£1,397.50	£602.50
North Waltham	£0.00	£1,000.00	£596.25	£1,596.25	£403.75
Bradley	£0.00	£0.00	£397.50	£397.50	£602.50
<b>Total</b>	<b>£5,155.00</b>	<b>£7,725.00</b>	<b>£5,188.13</b>	<b>£18,068.13</b>	<b>£4,931.87</b>

Dates for the Lengthsman to visit Candover Parish have been set up, these are:

- 18<sup>th</sup> December
- 30<sup>th</sup> January
- 20<sup>th</sup> March

The Chairman agreed to follow up work to be complete on these dates.

As part of the work done to date in 2018/19 the Lengthsman has treated all three of the bus shelters, however these are rotten, and the Chairman suggested that the Parish Council should think about replacing them at some point. It was suggested that the locations of the shelters be looked at if replacements are to be purchased.

### 1132 CVC Update

The Chairman reported that the CVC accounts had been audited and that in the last year the club had run at a loss of approximately £4,000. There had been three major projects which had caused the club to spend more than it had earned, they were the new STS tanks, tree work and painting the back hall. If these costs were removed from the accounts, then the CVC made £1,800.

A children's sport day and dog show are being planned for 7<sup>th</sup> July 2019 to help raise funds for both the CVC and Church.

**Action:** Clerk to check dates for Preston Candover Fete as this had moved to July in 2018.

### 1133 Website

The website is up to date; however, the Parish Council are looking to set up a simpler site for the Parish Council only. The new site would be much easier to use and would house the minutes and finance statements for Candovers Parish Council only, Preston Candover & Nutley would do a similar site.

Councillor Willmott had investigated the costs of a new site and it would be about £1 a month for the first year increasing to between £3-6 per month in the future. It was agreed that this was signed off by the Parish Council and Councillor Peisley would be asked to proceed when she returned.

**Action:** Councillor Peisley to start the process of setting up a new website and transferring documents to the new site.

**1134 Planning**

**Chilton House** - an application to erect a single storey side extension, alteration to existing side porch, alterations to doors and windows, internal alterations, conversion of coach house to ancillary accommodation, erection of a log store and refurbishment of the pool house. – no objections.

**1135 Community Store**

Building work is underway for the new Community Store in Preston Candover and the roof is due to put on this week. The build work should be completed by January and then shop fit and staff training is required before an opening date of May 2019.

**1136 General correspondence**

None

**1137 Any Other Business**

None

**1138 Date of meeting in 2019**

- Monday 28<sup>th</sup> January 2019
- Monday 25<sup>th</sup> March 2019
- Monday 27<sup>th</sup> May 2019 (AGM)
- Monday 22<sup>nd</sup> July 2019
- Monday 23<sup>rd</sup> September 2019
- Monday 25<sup>th</sup> November 2019