

**CANDOVERS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**

**Date:** Monday 7<sup>th</sup> October 2024

**Time:** 7:00pm

**Venue:** Candover Valley Club

**Present:** Jonathan Moseley  
Adam Willmott  
Edwina Curtis Hayward  
Antonia Cunningham  
Wendy Simson

Chair  
Vice Chairman

Clerk

**Apologies:** Juliet Henderson  
Paul Gaskell

County Councillor  
Borough Councillor

**1632 Public Forum**

No members of the public attended the meeting.

**1633 Declaration of Public Interest**

There were no declarations of pecuniary or personal interests declared.

**1634 Any additional Agenda Items**

No additional agenda items were suggested.

**1635 Apologies**

The Clerk informed the Councillors that Cllr Henderson and Cllr Gaskell sent their apologies.

**1636 Minutes of the last meeting**

The Minutes for the last meeting held on 22<sup>nd</sup> July 2024 were reviewed and agreed by the Council as an accurate record. The Chairman signed the minutes of the meeting.

**1637 Matters arising**

**Village signage** – The Clerk has contacted Sarah-Jayne from Basingstoke & Deane about this funding who confirmed that the Open Spacing funds could not be spent to Village Gates.

The Councillors discuss other options including seating for the patio at the CVC to watch the cricket. The £931.16 needs to be spent by 9<sup>th</sup> April 2025 or it will be returned to the developer.

**Action:** [Chairman to bring options to the next meeting.](#)

**Defibrillators contact list** – The Chairman agreed to progress this item for the next meeting.

**Action:** [Clerk to add to next agenda.](#)

**1638 Financial update**

The Clerk circulated the financial statement prior to the meeting along with posting on the Parish Council website.

The Clerk confirmed that the second payment of the precept (£2,060) has been received. The Clerk's salary (£320) and PAYE (£80) for July to September were approved for payment. The CVC discussed the Parish Council Grant at the last meeting and requested that the Annual Grant of £1,500 be paid. The CVC Committee also asked to amend the agreed support from the CIL funding for the fire alarms of £330 to be increased to £500 as the fire extinguishers have also needed to be replaced.

Cllrs approved a payment of £1,500 grant and £500 from CIL.

Cllr Cunningham presented the invoice for painting the telephone box in Brown Candover at £400, this was also approved.

The invoice for the Lengthsman visits was also approved.

All payments were signed.

The Clerk had prepared the accounts for the 6 monthly audits but the recent income and payments had not been included, the paperwork was to be updated and forwarded to Cllr Curtis Hayward.

**Action:** Clerk to send financial paperwork to Cllr Curtis Hayward.

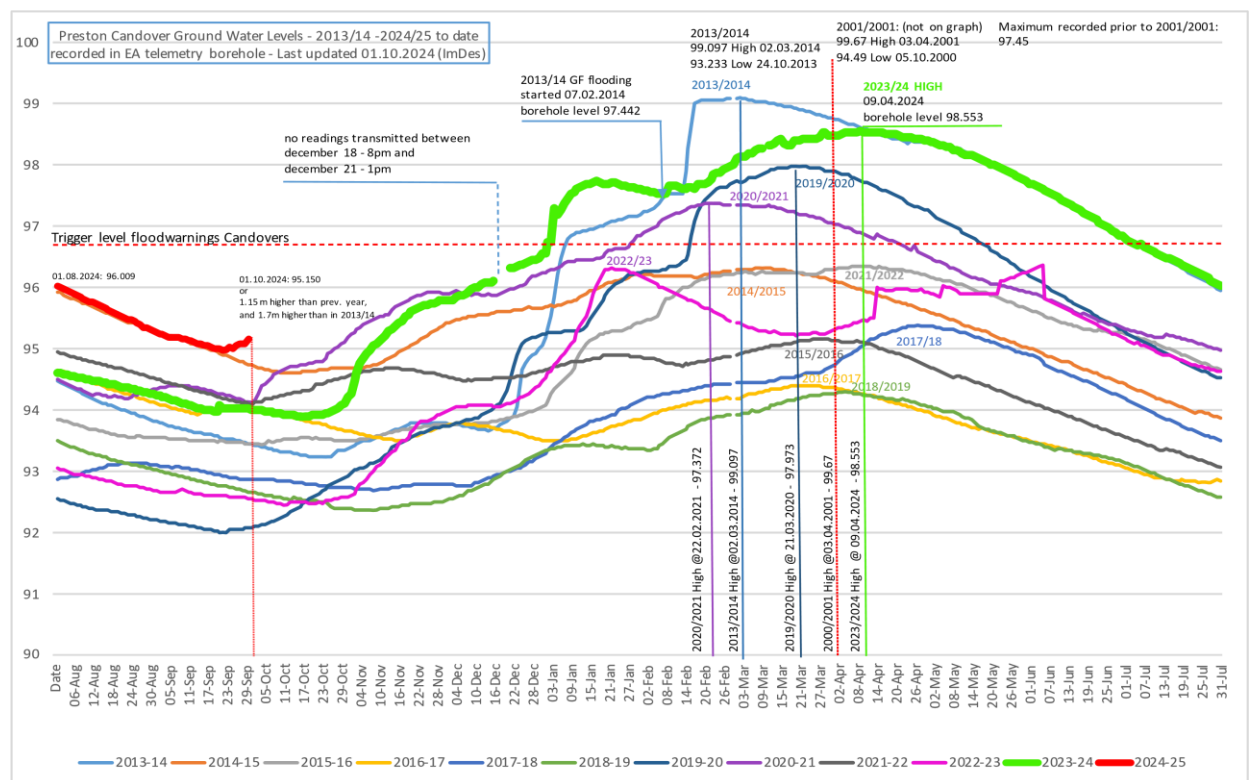
### 1639 Candover Valley Club (CVC) Update

The Chairman informed Councillors that the fire testing had been carried out by Safe Link and new fire alarms and extinguishers had been required. The CVC Committee had agreed to upgrade the extinguishers to a model which only needs to be serviced every 10 years as this will reduce the ongoing cost.

Pickleball is being used but was likely to be requested more in the winter months as it was played indoors.

### 1640 Flooding

Water levels are very high already following a wet winter in 23/24 and a wet summer.



The Vice Chair informed the Council that the Environment Agency are due to visit to clear the ditches. Cllr Curtis Hayward confirmed that they were bringing a different machine to the one usually used as the ground is so wet.

The Parish Council have empty sandbags and Church Lane Dairy continue to offer sand when required.

An Emergency Action Plan is being drawn up and maps to show those worst affected are being printed. Cllr Cunningham agreed to take responsibility for Chilton Candover and the Vice Chair for Brown Candover.

**Action:** Clerk to deliver maps once produced.

Cllr Cunningham explained that there had been an accident at Chilton Candover which had damaged the bridge over the brook to the Yard, she agreed to speak to the managers to ensure this is cleared and does not restrict the flow of water in this area.

The Chairman asked the Clerk to put the piece in the Oxdrove about Riparian Responsibility.

**Action:** Clerk to send to Oxdrove editor for November edition.

#### **1641 Policy Updates**

The Clerk informed the Councillors that the policies have been updated on the website and requested that Councillors review them. It was agreed that the following Councillors would look at the policies:

- Chairman – Standing Orders
- Vice Chairman – Financial Regulations
- Cllr Curtis Hayward – GDPR policy, Dealing with Media Policy and Grant allocation policy
- Cllr Cunningham – Health & Safety policy and Accessibility Statement.

**Action:** Cllrs to bring any comments to the next meeting.

#### **1642 Lengthsman**

The Chairman agreed that clearing grips would be the focus of the next visit on 13<sup>th</sup> December, the Vice Chair suggested that it would be a good idea to get these done earlier if possible.

**Action:** Clerk to ask if visit can be moved earlier in the year.

The final visit will be:

- 6<sup>th</sup> March

#### **1643 Planning**

The Council received four applications, they are:

- **Chilton House (T/00358/TCA)** – Tree work – no objections.
- **Moth Farm Dairy (24/02052/GPDADW)** – Notification of proposed change of use from agricultural building to form 3 no. dwelling (Class C3 dwelling house) and associated works – this will be determined under the General Permitted Development Order.
- **Thorneydown (T/00465/TCA)** – fell one quince tree – no objections
- **The Woolpack (24/00790/LBC)** - Demolition of porch extension and erection of new ground floor extensions to pub and hotel buildings and landscaping works including a new raised decking area with pergola and retractable canopy. External refurbishment work comprising of redecoration of external finishes, new lighting scheme, outdoor planting, replacement roof to existing pergola/outside kitchen space, new fencing, and paving areas. Various internal alterations. – Cllr asked what the changes to the previous application was.

**1644 Website**

The Clerk has updated the website.

**1645 General correspondence**

The Councillors discussed recruitment to fill the current vacancy, it was agreed that this person should be a resident of Brown Candover, suggestions were identified and allocated for follow up.

**1646 Date of next meeting**

Tuesday 19<sup>th</sup> November 2024.