



Deck the Halls 2025

KEEP FOR YOUR RECORDS

RULES:

Spaces are limited, so please do not commit if you cannot follow through with a tree. Timelines are VERY important. Please make sure to follow them all.

Do not place ANYTHING on the walls.

Please do not touch the trees, ornaments, or decorations of others.

No tables, easels or anything else can be placed at or near your tree, everything should be attached to your tree. If your tree is too large to install in the spot you are assigned, please ask for assistance.

Trees must be securely placed.

Please bring all the supplies needed to assemble and decorate your tree, including carts, extension cord while decorating, ladder or step stool, cleanup supplies, and broom and dustpan. (Before the opening day, Town will install extension cords for all trees)

You will need to incorporate your tree name into the design ON your tree. No additional signage can be placed on the walls or on the floor. (The Town will install a number at your spot for voting purposes).

YOU must take ONE (1) picture of your completed tree and submit it to WilliamstonForms@gmail.com for online voting. If you do not submit a photo, your tree will only have a name and number for online voting.

TIMELINE:

Applications Open: Friday, October 24, 2025 (Available at Town Hall, online at Williamstonsc.us or EnvisionWilliamston.com)

Applications Deadline: Friday, November 14, 2025

Tree Assembly: Monday, November 3 - Friday, November 28 (9:00 AM- 9:00 PM) Town Hall Closed: Thursday, November 27, for Thanksgiving

Final Assembly: Friday, November 28 – Saturday, November 29 (Trees must be complete-Saturday, November 29 @ 3:00PM).
Official Lighting: Sunday, November 30 at 6:00 PM

Viewing of Trees: December 1- January 4 - Monday-Friday 9:00 AM –9:00 PM /Saturday and Sundays 10:00 AM - 10:00 PM.

Online Voting: Friday, December 5 - Friday, December 26 (You can vote for one tree in each category) We MUST have your submitted photo by December 1 for online voting.

Tree Removal: Sunday, January 4 - Sunday, January 11, 2026 (9:00 AM - 9:00 PM)

WILLIAMSTON'S WINTER WONDERLAND

Will feature the Williamston Christmas Parade,
Lighting of the Williamston Town Tree, Christmas Park and Deck the Halls
Beginning at 5:00 PM on Sunday, November 30, 2025.



Deck the Halls 2025

Participants/Business/Church Name: _____

Street Address: _____ Email Address: _____

Contact Name: _____ Contact Phone: _____

Tree Theme: _____ **Size of tree: _____ ft. Approx. how round at the bottom _____
(**Very important so we know where to place the tree**)

****Slim trees and LED lighting are HIGHLY recommended due to limited space and fire prevention****

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Liability Disclaimer:

The Town of Williamston employees or volunteers will not be responsible for placement, removal, or upkeep of the trees.

Participants release, acquit, and forever discharge the Town of Williamston, representatives, agents, or contracted staff, from any and all manner of actions, suits, damages, claims, or demands whatsoever in law or equity from any loss or damage of any nature or description, known or unknown, in any way relating to the participation in the Deck the Halls event.

Signature _____

Date _____