



Policies and Studio Information

It is a priority of Elevé Danse Centre to make the handling of your Dancer's account as easy and convenient as possible.

Registration Fee

There is an annual, non-refundable registration fee of \$50 per family.

Tuition

Tuition is based on the entire dance season and is broken in to 9 Installments. Tuition is based on the total amount of time/hours that a Dancer is enrolled in per week. **Tuition rates have a built-in discount as the number of hours that a Dancer is enrolled in per week increases. Payment Installments are not based on the number of class weeks in the month.**

Monthly Payments

A full year's tuition is divided into 9 Payment Installments. Registration Fee and 1st month's payment is due at time of registration. Each remaining payment is due by/on the 1st day of every month.

Year in Full Payment Discount

There is a 5% discount tuition is paid in full by the first day of classes in September. Paying for a year in full will only be accepted in the form of a personal check or bank check. Payment in full is due at time of registration, a dancer's spot cannot be held without payment.

Costume Payments

Costume Deposits are due in full by December 1st. Required Tights and Accessories are included in the Costume Payments. **Dancers with multiple costumes can disperse their costume payments from October-December.** Any additional Costume balances due will be billed to your account and due February 1st.

Deposit amount per Costume:

Dancin' Tots, Preschool, Primary and Mini Classes \$65 each, all other Levels (Jr, Sr, Sapphire, Diamond, Emerald, Ruby and Intensive Ballet classes) \$75 each.

If costumes are chosen from the EDC Costume Closet, a rental fee will be dispersed to your account. Costumes will be returned at the end of the season.

Costume Payment Installments:

1 costume – November 1st

2-3 Costumes – October 1st and November 1st

4+ Costumes – October 1st, November 1st and December 1st

All Other Charges/Fee

Other charges/fees include extra Nutcracker Performance Fees, Performance Troupe Fees (attire, costumes, competition or event fees), Special Choreography, Private Lessons, etc.

All charges/fees are due once they are added to your account and will automatically be charged on 1st of the month if not received on the due date. All accounts will be charged using the debit/credit card on file.

Late Fees

Accounts will accrue a \$10 Late Fee if payment has not been received by the 5th day of the month. \$20 Late Fee after the 10th day of the month, \$30 Late Fee after the 15th day of the month and dancers will not be permitted to take class until your account is reconciled. Late Fees are due along with your payment.

Forms of Payment

All families are required to have a Credit/Debit Card on file through Studio Director.

Payments can be received in the forms of Cash, Check, Credit, Debit or Bank Check. MasterCard, Visa and Discover Card are accepted. Credit and Debit card payments can be made directly through our Studio Director Portal. All other forms of payments can be made directly at the front desk. All payments are due by the 1st day of every month. For your convenience, your account is accessible 24 hours a day, 7 days a week on the Studio Director Portal.

Every account will automatically be charged on the 1st of the month using the debit or credit card on file. If you choose to pay in a different form (cash, check or another card) you may do so 5 days before the 1st month. If cash or check is not received by the 1st, the card will be automatically charged.

Past Due Balances

Any Dancer with an overdue balance will not be allowed to participate in classes or Performances. Costumes will not be dispersed to Dancers with an outstanding balance.

Returned Check Fee

A \$40 fee will be charged for any returned check. Payment will then need to be made in the form of Cash, Bank Check, Credit or Debit Card.

Withdrawals

Class withdrawals or withdrawal from EDC must be received in writing. Tuition is due and refunds will not be made if withdrawal is not received by the 1st day of the month. **Any dancer withdrawing after January 31st will be charged a \$50 processing fee.**

Refund

There are no refunds for absences or class cancelations. There is an extra day (some days of the week have 2 extra days) built in to the dance season for weather cancelations. After one cancelation, a make-up day will be scheduled.

- Any refund to a tuition will be prorated. Any accounts paid in full or to a credit card payment will have a Processing Fee of 5%.
- There are no refunds for Costumes Deposits after December 1st.
- Should the government demand the closure of businesses again, our schedule will switch completely to Zoom format. Classes will not be refunded. You will remain responsible to maintaining your account in the proper manner and time.

Important Notifications

All studio information and updates will be sent via email as well as posted to the EDC Keep Dancin' Facebook Group and the BAND APP. Please be sure to provide updated email addresses in your Studio Director account.

Photos and Videos

On occasion photos and videos will be taken during class, rehearsals and performances. These pictures and videos will be used on our website, social media or any publications for advertising. If you do not

wish to have your child photographed or videoed, please inform the front desk so that we can make notation of your request.

Studio Etiquette

EDC strives to provide an environment that fosters kindness and respect. Any inappropriate behavior or language will be addressed and may result in a student's or family's dismissal from EDC. Parents and other family members coming to the studio or attending events are expected to adhere to EDC's Policies.