



COVID-19 Procedures and Protocols

UPDATED 8/12/2020

Elevé Danse Centre is excited to be starting its 17th Anniversary year. We have been working hard to ensure that EDC can provide a safe environment for our Dancers. Social Distancing practices have been implemented, hand sanitation stations are in both the waiting room, studio and bathroom, and a HEPA Air Purifier with UV Light Sanitizer has been placed in our dance studio. Increased disinfecting practices have been increased before, during and after classes.

Our teachers are looking forward to being back in the studio teaching and seeing all of our dancers. Knowing that every family situation is different, we want to make sure that we can provide programs for everyone. By offering both "IN PERSON" and "ZOOM" classes for the 2020-2021 Dance Season, families can choose what program is best for their Dancer(s).

It is our priority to make sure that our policies and procedures for "IN PERSON" classes are following all town, state and CDC guidelines. Additionally, plans are being made for the changing situations that we may face throughout the dance season. Please, understand that this document is subject to change in accordance to any new laws and regulations. We will continuously be updating these policies and procedures as we are informed by the state and CDC.

Elevé Danse Centre strives to provide a safe and healthy environment for our dancers. We will continue to work with our dance families to suggest the appropriate program, classes and options that fit their needs. This will be a year of developing and adjusting to our "new norms".

Class Options for your family...

If your family is choosing to return to "IN PERSON" classes, you are agreeing to all policies and procedures listed throughout this document. The alternative would be choosing the "ZOOM" option classes which run LIVE in conjunction with "IN PERSON" classes. You may choose all "IN PERSON" or all "ZOOM" classes and you are welcome to choose both if scheduling both options works best for your family's busy schedule but please be aware that you CANNOT switch back and forth from week to week.

EXAMPLES:

- ALL "IN PERSON" – only students registered for "IN PERSON" will be allowed to enter the building.
- ALL "ZOOM" – only these students will receive the links and passwords to classes.
- Choosing a hybrid of both "IN PERSON" and "ZOOM". Example of 6-8 year old dancer: Ballet and Jazz/Tap "IN PERSON" – you'll only be allowed in the building for these classes and Acro/Hip Hop "ZOOM" – you will only receive a link for this class.
- Should we face another unforeseen shutdown, all classes will run through ZOOM.
- What if you want to change from "ZOOM" to "IN PERSON" classes or vice versa?
 - Changing from "ZOOM" to "IN PERSON" will depend on whether there is room in the "IN PERSON" class. "IN PERSON" classes have maximum capacity.
 - Changing from "IN PERSON" to "ZOOM" can be made at any time.

- ALL CHANGES MUST BE APPROVED THROUGH THE DIRECTOR AND OFFICE STAFF.

Should a POSITIVE COVID-19 situation arise...

- If a faculty member or student/dancer test positive for COVID-19, the studio will close for a deep cleaning and all classes will be held on ZOOM until the studio can reopen. Dance Families who were in immediate exposure will be contacted. Any faculty member or student/dancer who has tested positive will be kept confidential.
- If an immediate family member, household member or someone your family has regular contact with tests positive for COVID-19, you are required per state guideline to quarantine for 14 days even if you are not exhibiting any symptoms or have tested negative for COVID-19. You will be allowed to take classes via ZOOM during quarantine.
- Per the state of Massachusetts, any person traveling out of Massachusetts (besides our exempt low risk state list) are required to quarantine for 14 days or present a negative COVID-19 test result.
- If your dancer has been exposed to a positive COVID-19 case, we ask that you stay home to quarantine or until a test shows negative results.

New/Updated COVID-19 Procedures

Before you come to the studio...

- Families are expected to self-check for any symptoms of COVID-19 before coming to the dance studio...this includes any family member or the dancer.
- Symptoms are but are not limited to; fever of 100 degrees or higher, cough, shortness of breath, sore throat, loss of taste or smell, vomiting/nausea, diarrhea, headache or body aches.

Entering and Exiting the Building

- Because we have one entrance to the building and only one studio space for classes, our entering and exiting practices are quite simple.
- Our waiting room remains closed and Dancers are to be dropped off and picked up at the waiting room door “drive-thru” style. Arrive/Line Up at least 5 minutes early before your scheduled class time.
 - All Dancers should be arriving/entering the building wearing face masks.
 - If parents are walking their Dancer to the door, they should be masked as well. This drop off method is preferred for the Dancin’ Tots and FUNdations levels. This also goes for pick up time.
 - Wait for Teachers/Staff to open the doors for Dancers to enter the building.
 - There will be a temperature check at the door.
 - Dancers will be asked to sanitize their hands upon arrival, any other time needed throughout class and before exiting the building.

Class Sizes

- Per state guidelines, indoor facilities must limit capacity to no more than 40% of the building’s maximum permitted occupancy and ensure adequate social distancing for all visitors and staff. This guideline allows EDC to accommodate 30 persons and with Governor Baker’s latest update to lowering gatherings to a 25-person maximum, we have chosen to cap our “IN PERSON” class size to a maximum of 12.

Waiting Room

- The waiting room is closed to anyone other than Dancers at this time. Dancers will use the waiting room for dance bags and shoe changing in order to maintain social distancing guidelines.

Studio

- 6' x 6' squares are clearly marked on floors inside the dance studio.
- Dancers will not have any instructed physical contact with their classmates.
- Dancers may be asked to bring their own items needed for use in class such as yoga mats or Thera-bands.
- Per state guideline, Dancers must wear face coverings while in the facility. We understand that there are many conflicting feelings in regards to wearing face coverings but this is state mandated. There are many kinds of face coverings that are preferred for athletic activity.

Staff/Faculty

- Face covering is required.
- Must sanitize hands upon entry of studio, when needed during class, in between classes, and upon exiting the studio.
- Any faculty or staff member who has been directly exposed to a known Covid-19 positive person may not come to studio until they have been self-quarantined for 14 days and are symptom free or can present a negative COVID-19 test.
- Any faculty or staff member who has been directly exposed to someone who has travelled out of state (with the exemption of Massachusetts low risk list) must refrain from entering the studio for 2 weeks after the person's return.

Facility

- Waiting areas will be closed to anyone other than Faculty and Dancers.
- Bathrooms will be cleaned daily and disinfected frequently though operating hours.
- HEPA Air Purifiers with UV Sanitation lights will be used throughout the facility.
- The facility will be disinfected daily prior to opening and between class level transitions.

Massachusetts Guidelines

IMPLEMENTING SAFETY MEASURES FOR YOUR OPERATION

All business and other organizations in the Commonwealth must immediately adopt and maintain the following generally applicable COVID-19 safety rules.

Social Distancing

- All persons, including employees, customers, and vendors should remain at least six feet apart to the greatest extent possible, both inside and outside workplaces • Establish protocols to ensure that employees can practice adequate social distancing • Provide signage for safe social distancing • Require face coverings or masks for all employees and customers

Hygiene Protocols

- If available, provide hand-washing capabilities throughout the workplace • Ensure frequent hand washing by employees and adequate supplies to do so • Provide regular sanitization of

high touch areas, such as workstations, equipment, screens, doorknobs, restrooms throughout work site

Staffing and Operations

- Provide training for employees regarding the social distancing and hygiene protocols • Employees who are displaying COVID-19-like symptoms do not report to work • Establish a plan for employees getting ill from COVID-19 at work, and a return-to work plan

Cleaning and Disinfecting

- Establish and maintain cleaning protocols specific to the business • When an active employee is diagnosed with COVID-19, cleaning and disinfecting must be performed • Disinfection of all common surfaces must take place at intervals appropriate to said workplace