

Matthew Vashlishan, D.M.A.

2020 Cotton Willow Lane
Holladay, Utah 84117

Phone: 570.460.0794

Email: mvashlishan@gmail.com

Website: www.mattvashlishan.com

Summary

Dr. Matt Vashlishan is a dynamic and adaptable professional illustrated by a diverse background in the performing arts, higher education, as well as corporate direction and management. Recognized for his intellectual agility, meticulous attention to detail, and ability to solve complex problems, Matt has seamlessly transitioned from curating musical archives and leading educational initiatives to driving operational success in corporate settings. His multifaceted career that spans music production, education, entrepreneurship, and corporate leadership showcases a versatile skill set and a keen ability to thrive in any professional environment.

Education

- 08/2008 – 06/2011** Doctor of Musical Arts (DMA) - Jazz Performance
University of Miami. *Coral Gables, FL. 08/2008 – 06/2011*
- 09/2006 – 08/2008** Master of Music (MM) – Jazz Performance
William Paterson University. *Wayne, NJ.*
- 09/2001 – 05/2005** Bachelor of Music (BM) – Jazz Performance and Contemporary Media
University of Rochester Eastman School of Music. *Rochester, NY.*

Work Experience

03/2026 – Present Project Engineer (Contractor), Lead Ram Consulting LLC.
Lovelock, NV

02/2026 – Present nLitenAi Video Podcast Director (Contractor), nLitenAi
Mesa, AZ

Advise on equipment, schedule, processes and workflow for filming and implementing strategic social media video campaign. Film, host, edit, and produce podcast video, video clips, and video shorts.

02/2026 – 04/2026 AI Trainer Task Reviewer, Handshake AI

11/2026 – 02/2026 Human Resources Project Associate, State of the Heart Recovery
Albuquerque, NM

Extracted, organized, verified and tracked HR and employee records from various local storage sources. Migrated all documents into HRIS systems and compiled master reference for all current and terminated employees.

08/2025 – Present Adjunct Professor of Saxophone, University of Utah

07/2023 – 10/2025 Director of Corporate Programs, Reliable Controls Corporation
Salt Lake City, UT

Key leadership role reporting to the CEO, aligning strategic tasks with business goals. Oversaw and coordinated internal and external initiatives, including project improvement, safety, employee experience, resource management, and training programs, enhancing organizational efficiency for over 100 employees. Streamlined interdepartmental communication and project compliance, reducing process inefficiencies. Organized and improved kickoff meetings, progress reporting, and meeting structures while facilitating negotiations and problem-solving. Additional projects include video editing, logo rebranding,

and content creation. Emphasis on effective communication and coordination drove successful outcomes in a fast-paced corporate environment.

08/2024 – 03/2025 Interim Director of Human Capital/HR, Reliable Controls Corporation
Salt Lake City, UT

Established the Human Capital Office by leading a team of three, including the Human Resources Manager, Recruiting Manager, and HCO Admin Assistant. Crafted job descriptions, revamped company policies and the employee handbook, and designed a recruiting strategy with streamlined hiring workflows to enhance candidate experience and project pipelines. Facilitated project-related immigration, securing work permits and visas for operational continuity. Conducted audits and implemented actionable improvement plans for processes, file structures, and employee lifecycle components, including reviews, compensation, pay structures, and offer letters.

01/2014 – 09/2023 Jazz Program Coordinator/Curator of the Al Cohn Memorial Jazz Collection.
East Stroudsburg University - East Stroudsburg, PA.

Curated the Al Cohn Memorial Jazz Collection, managing an extensive archive of digital files, videotapes, LP/CD/tape recordings, music manuscripts, books, magazines, and personal items. Cultivated and sustained donor relationships while directing budget allocation and strategic planning for community and student-focused events and outreach initiatives. Edited and oversaw production of *The Note* magazine, published biannually, handling graphic oversight, content photography, interviews, and transcriptions to elevate the collection's visibility and impact.

08/2021 – 09/2023 Instructor of Jazz Saxophone, Kutztown University
Kutztown, PA.

Teach, recruit, and maintain a studio of saxophone majors and non-majors. Schedule weekly lessons, develop learning plans, and establish key milestones.

01/2020 – 09/2023 Director of the Lafayette College Jazz Ensemble.
Easton, PA.

Teach, recruit, and maintain a large 18-piece ensemble of university students and community members. Select repertoire appropriate for each ensemble configuration and skill level, rehearse weekly and perform two concerts per academic year.

08/2014 – 06/2020 Director of the East Stroudsburg University Jazz Ensemble
East Stroudsburg, PA.

Teach, recruit, and maintain a large 18-piece ensemble of university students and community members. Select repertoire appropriate for each ensemble configuration and skill level, rehearse weekly and perform two concerts per academic year.

Other Experience

4/2024 – Present Board of Directors, Jazz Arts of the Mountain West

11/2021 – 12/2021 Guest Conductor and Producer for the WDR Big Band:
A Phil Woods Legacy. Cologne, Germany.

10/2016 – Present Founder, Artistic Director, Water Gap Jazz Orchestra

2012 – Present Owner, Sax Gadgets LLC Woodwind Accessories

01/2011 – 06/2011 Adjunct Faculty, Miami Dade College (Wolfson Campus).
Miami, FL.

01/2007 – 06/2008 Graduate Assistant, Instruction and Research Technology
William Paterson University, Wayne, NJ.

09/2006 – 12/2006 Graduate Technology Consultant, Instruction and Research
Technology
William Paterson University, Wayne, NJ.

2023, 2020, 2019,
2013

Presenter at the International Saxophone Symposium
George Mason University, Fairfax, VA.

Computer and Media Knowledge

Certifications: MSHA 5000-23 Miner Training, FAA Part 107 Commercial Drone License

Office: PC and Mac Operating Systems, Microsoft Office Suite (Word, Excel, Powerpoint, Teams, Outlook, Sharepoint, One Drive), Zoom, Pages, Egnyte, BambooHR HRIS, Replicon, Polaris.

Creative: Canva, Adobe Suite (Photoshop, InDesign, Illustrator), Final Cut Pro, Apple Motion, Apple Compressor, Logic Pro, Affinity Photo, Affinity Designer, Finale Notation, Midi Sequencing, Audio Sequencing, Photography, Lighting, Video, Social Media.