

ESS

Pick up Area

iPad Waiver Drop-off / iPad Return Box

- Please pull up to tent area
- Drop your waiver form on the driver side table.
Please also drop-off the iPad(with case and charger) if you received on in the spring.(Please make sure to label it with your child's name)
- Tell the staff member your child's name, grade, and teacher.
- Materials will be handed to the passenger or placed in the passenger seat.

Principal's Message

Dear ESS Parents,

We have created a schedule for families to pick up iPads for all students, as well as important supplies for our full-remote students. Please know that we have created this format to ensure the safety of both our families and our staff.

- **If you borrowed a device in the spring, please label the device with your child's name and return the device, case, and charger during this distribution.**
- **Please also bring the signed iPad waiver sheet that was included in the class placement letter.**
- **We will also have out the bags containing your child's class picture and report card that were not collected during the June distribution.**
- **Families that noted they would not be taking the bus will receive a placard to be used for dismissal. Children will not be released without a placard. If you do not have a placard, you will need to bring a photo ID to the main office. If you did not receive a placard during iPad distribution, please park and go to the placard table to pick one up. You will need identification.**

Our date will be **Thursday, September 3rd**.

We would like to prioritize pick-ups by grade level and class to allow for an efficient pick-up process.

Time	Classroom Teacher
8:30-9:00	Room 1: Mrs. Guertin
9:00-9:30	Room 2: Ms. Kraucunas
9:30-10:00	Room 4: Ms. Maier
10:00-10:30	Room 9: Mrs. Fritz
10:30-11:00	Room 10: Mrs. Carroll
11:00-11:30	Room 6: Mrs. Moffett
11:30-12:00	Room 7: Mrs. Lajoie
12:00-12:30	Room 11: Mrs. Nicol
12:30-1:00	Room 12: Ms. Scully
1:00-1:30	Room 13: Mrs. Hulevitch
1:30-2:00	Room 14: Mrs. Kilty
2:00-2:30	Room 15: Mrs. Fitzgerald
2:30-3:00	Room 16: Mrs. Trifone
3:00-3:30	Room 17: Miss Tercasio
3:30-4:00	Room 19: Mrs. Johnson

Although we would like families to adhere to this schedule, we understand that the day and time may be inconvenient. Therefore, if you are absolutely unable to arrive on your grade level day and time, please do the following:

- Please email the school secretary at sfinnie@enfieldschools.org or call 860-253-6563
- Let her know if you need to come at a different time so we can have your child's iPad ready **-or-**
- Let her know if you are unable to pick-up on **any** of the scheduled times and need to set up a different day.
- If you have children in multiple grades at ESS, you only need to come once, please let us know which time you will be coming so we can have the iPads ready.

It is important that when you arrive that you adhere to the following guidelines to ensure the safety of all:

- **All students and parents are required to wear masks. PLEASE REMAIN IN YOUR CAR**
- **Please place any items to be handed in or returned on the driver side table.**

