

ATTENDANCE MATTERS!

HOW TO REPORT AN ABSENCE:

Remember: Notify the school of your child's absence no later than 8 a.m. by sending an email or calling the grade-level Dean's office.

- ♦ If you use email, indicate the reason for the absence in the email (illness, appointment, etc.).
- ♦ If you call, please have your child bring in a written note to the Dean's office specifying the reason on the next school day. (The state requires written documentation.)

Grade	Dean/Secretary	Email	Direct Line
Grade 9	Mr. White (Ms. Schmidt)	aschmidt@enfieldschools.org	860-253-5547
Grade 10	Mrs. Nelson (Mrs. Aikins)	aaikins@enfieldschools.org	860-763-8802
Grade 11	Mr. Murray (Mrs. Parkman)	lparkman@enfieldschools.org	860-763-8822
Grade 12	Ms. Cox-Blackwell (Ms. Smith)	esmith@enfieldschools.org	860-763-8801

Tips for improving your child's attendance:

1. Encourage your child to get enough sleep (8-10 hours).
2. Schedule trips during school breaks.
3. Don't let your child stay home unless they are truly sick.
4. Talk to your child about why he/she does not want to go to school.

GOOD ATTENDANCE IS KEY!

IMPROVE ACADEMIC PERFORMANCE

- ⇒ Attendance is directly linked to a student's academic performance.
- ⇒ Research shows missing 10% of school (18 days) negatively impacts a student's academic performance.

SEPTEMBER MATTERS!

- ⇒ Students who miss fewer than 2 days in September continue to average fewer than 2 days each month.
- ⇒ Students who are absent 2-4 days go on to miss almost a full month of school!

CHRONIC ABSENTEEISM

- ⇒ The state defines chronic truancy as 10 absences in 1 year (or 4 absences in 1 month). Please ensure your child is making it to school consistently, and contact your school counselor or dean if your child is struggling for any reason.

IF YOU NEED HELP...

Contact your Dean for available support services.