

# ATTENDANCE MATTERS!

## HOW TO REPORT AN ABSENCE:

**Remember:** Notify the school of your child's absence no later than 8 a.m. by sending an email or calling the grade-level Dean's office.

◆ If you use email, indicate the reason for the absence in the email (illness, appointment, etc.).

◆ If you call, please have your child bring in a written note to the Dean's office specifying the reason on the next school day. (The state requires written documentation.)

Grade	Dean/Secretary	Email	Direct Line
Grade 9	Mr. White (Ms. Schmidt)	aschmidt@enfieldschools.org	860-253-5547
Grade 10	Mrs. Nelson (Mrs. Aikins)	aaikins@enfieldschools.org	860-763-8802
Grade 11	Mr. Murray (Mrs. Parkman)	lparkman@enfieldschools.org	860-763-8822
Grade 12	Ms. Cox-Blackwell (Ms. Smith)	esmith@enfieldschools.org	860-763-8801

### Tips for improving your child's attendance:

1. Encourage your child to get enough sleep (8-10 hours).
2. Schedule trips during school breaks.
3. Don't let your child stay home unless they are truly sick.
4. Talk to your child about why he/she does not want to go to school.

[http://enfieldhigh.sharpschool.com/parents\\_and\\_students/reporting\\_absences](http://enfieldhigh.sharpschool.com/parents_and_students/reporting_absences)

## GOOD ATTENDANCE IS KEY!

### IMPROVE ACADEMIC PERFORMANCE

- ⇒ Attendance is directly linked to a student's academic performance.
- ⇒ Research shows missing 10% of school (18 days) negatively impacts a student's academic performance.

### SEPTEMBER MATTERS!

- ⇒ Students who miss fewer than 2 days in September continue to average fewer than 2 days each month.
- ⇒ Students who are absent 2-4 days go on to miss almost a full month of school!

### CHRONIC ABSENTEEISM

- ⇒ The state defines chronic truancy as 10 absences in 1 year (or 4 absences in 1 month). Please ensure your child is making it to school consistently, and contact your school counselor or dean if your child is struggling for any reason.

## IF YOU NEED HELP...

**Contact your Dean for available support services.**