

MONITEAU COUNTY EMERGENCY DISPATCH



BOARD OF DIRECTORS MINUTES

APRIL 11, 2023

CHAIRMAN – CHRIS ALLEE	DISTRICT 1 – DANA WHEATLY	
DIRECTOR – KEVIN WIEBERG	DISTRICT 1 – RUTHIE ADAMS	DISTRICT 2 – JEFF KOERKENMEIER
COUNSEL – TODD MILLER	DISTRICT 1 – DAYLEY ELLIOTT (V)	DISTRICT 2 – CHERI DIX
OPS MNGR – STACEY RICHARDS		

1. CALL TO ORDER

*The meeting was called to order at 6:20 PM by Chairman Chris Allee.
Dayley Elliott in attendance via Zoom.*

2. MINUTES & REPORTS RECEIVED AND FILED

Jeff Koerkenmeier moved to approve the meeting minutes from the March 13, 2023, Board Meeting as submitted.

This motion was seconded by Cheri Dix and unanimously approved by the Board.

Ruthie Adams moved to approve the closed meeting minutes from April 4, 2023, special Board meeting minutes as submitted.

This motion was seconded by Dana Wheatley and unanimously approved by the Board.

Dana Wheatley moved to approve the Poll Vote from March 23, 2023, in reference to subscribing to Priority Dispatch AI Skills Lab for \$2,500.

This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.

Director, Kevin Wieberg, presented the Treasurer's Report for March 2023 as follows:

<i>Sales Tax Revenue</i>	<i>\$94,570.79</i>
<i>Other Revenue</i>	<i>\$74.50</i>
<i>Operational Expenses</i>	<i>\$113,594.21</i>
<i>Capital Expenses</i>	<i>\$0</i>
<i>Month Ending Checking Account Balance</i>	<i>\$351,556.28</i>
<i>Month Ending Certificates of Deposit</i>	<i>\$829,502.77</i>

Cheri Dix moved to approve the Treasurer's Report as submitted.

This motion was seconded by Dana Wheatly and unanimously approved by the Board.

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3. ACCOUNTS PAYABLE & PAYROLL

Director, Kevin Wieberg, presented the Accounts Payable Report with no pending transactions.

\$32,750.81

Director, Kevin Wieberg, presented the Payroll Report since the last Board Meeting.

2023-05 \$ 28,054.37

2023-06 \$ 24,730.49

2023-07 \$29,612.67

Ruthie Adams moved to approve the Accounts Payable and Payroll Reports as submitted.

This motion was seconded by Jeff Koerkenmeier and unanimously approved by the Board.

4. INVITED GUESTS

No Guests are in attendance.

5. UNFINISHED BUSINESS

a. Purchasing / Bidding Policy

Jeff Koerkenmeier moved to adopt the policy with recommended changes presented by Counsel Todd Miller.

Dayley Elliott seconded the motion and was unanimously adopted by the Board.

b. Board Training

Discussion was held about the Board Orientation/ Training that Director had put together. No interest was shown in holding a formal training session and was recommended to reference the material as it was presented.

c. Building Addition Update

The architect is working on floor plan to present.

6. NEW BUSINESS

a. Topography Survey

A topography survey / engineering will be required for new addition. CMPS submitted a proposal for this service. This was tabled until floor plans are complete.

7. DIRECTOR'S REPORT

Report attached.

Telecommunicators week was April 9-15. Director Kevin Wieberg, Operations Manager Stacey Richards, and Supervisor Jackie Price purchased items for employees in recognition.

8. BOARD INQUIRIES

None

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9. PUBLIC COMMENTS

No members of the public were present.

10. CLOSES SESSION

The Board of Directors did not enter Close Session.

11. SCHEDULE FUTURE MEETINGS

MCED Board of Directors meet on 2nd Monday of each month.

May 8, 2013

12. ADJOURNMENT

With no other business being presented, Jeff Koerkenmeier moved to adjourn the meeting.

This motion was seconded by Dana Wheatley and was unanimously approved by the Board.

The Meeting was adjourned at 7:07 PM.

Minutes prepared by Kevin Wieberg